

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE FIRE HALL BUILDING, ON MONDAY, MARCH 2, 2020, AT 4:30 PM.

Members

Garth Bekkering
Jack Brewin
Joe Strojwas

Alternate Member

Andrew Prokop

Chief Administrative Officer

Cory Armfelt

Staff

Raeanne Keer
Steve Munshaw

CALL TO ORDER

Chair Brewin called the meeting to Order at 4:30 PM.

ADOPTION OF THE AGENDA

Chair Brewin inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 1/2020 MOVED by Councillor Bekkering that the Municipal Emergency Management Committee adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

1) Minutes of the Municipal Emergency Management Committee: September 17, 2019

RES. 2/2020 MOVED by Councillor Strojwas that the Municipal Emergency Management Committee adopts the minutes of the Regular Meeting held on September 17, 2019, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

ACTION ITEMS

1) Setting Regular Meeting Dates for 2020

C. Armfelt stated that this is an opportunity for the Municipal Emergency Management Committee to review dates to be set in advanced for Regular Meetings, and therefore creating an opportunity for public participation and attendance, to create transparency, and to be in accordance with Section 195 of the *Municipal Government Act*.

RES. 3/2020 MOVED by Councillor Bekkering that the Municipal Emergency Management Committee sets the schedule of the Regular Meetings of the Municipal Emergency Management Committee for 2020 to be the 1st Monday on a quarterly basis, as being March, June, September, and December.

CARRIED UNANIMOUSLY

2/2020

Meeting Date
3/2/2020

ACTION ITEMS – CONT'D

2) Mutual Aid Fire Control Agreement

Chief S. Munshaw, of the Taber Fire Department, stated that since 2015 the Town of Taber has held a Mutual Aid Fire Control Agreement with Ministry of Agriculture and Forestry for mutual aid when a fire or emergency is beyond the capability of the responding fire department, and could be used to provide additional equipment or personnel, if available.

S. Best, representative from Alberta Agriculture and Forestry, reviewed the proposed Mutual Aid Fire Control Agreement, and the Mutual Aid Fire Control Plan to the Committee.

The Committee discussed the proposed agreement, and control burns in the Taber area.

RES. 4/2020 MOVED by Councillor Strojwas that The Municipal Emergency Management Committee supports Council in signing the Mutual Aid Fire Control Agreement; and,

Supports the CAO signing the Mutual Aid Fire Control Plan, subsequent to Council passing a motion in support for the Mutual Aid Fire Control Agreement.

CARRIED UNANIMOUSLY

3) Emergency Services Building Update

Chief S. Munshaw presented an update to the Committee on the status of the Emergency Services Building capital project, and stated that representatives from MPE Engineering Ltd. And VHL Construction are in attendance to provide additional information if required.

The Committee discussed \$300,000.00 contingency, and inquired about the adjustment listed for the "Upstairs Renovation".

ACTION ITEMS – CONT'D

3) Emergency Services Building Update – CONT'D

P. Goertzen, of MPE Engineering Ltd., stated that the original tender did not include renovating the upstairs living quarters, but some repairs upgrades were done to ensure there was minimal work that would need to be done in the future.

The Committee inquired how much of the contingency was still available.

P. Goertzen stated that approximately \$32,000.00 was still available. The Committee inquired about warning lights to be installed on 50th Avenue.

Chief S. Munshaw confirmed that both traffic and pedestrian warning lights were to be installed in the area.

RES. 5/2020 MOVED by Councillor Strojwas that the Municipal Emergency Management Committee accepts the Emergency Services Building Update for information purposes.

CARRIED UNANIMOUSLY

DELEGATIONS

None.

MEDIA INQUIRIES

None.

CLOSED SESSION

None.

4/2020

Meeting Date
3/2/2020

OPEN SESSION

None.

CLOSE OF MEETING

RES. 6/2020

MOVED by Councillor Bekkering that the Regular Meeting of the Municipal Emergency Management Committee is hereby Closed.

CARRIED UNANIMOUSLY AT 4:46 PM



CHAIR

INTERIM CHIEF ADMINISTRATIVE OFFICER



5/2020

Meeting Date
3/2/2020