



AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, MARCH 17, 2021 AT 4:30 PM.

MOTION

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

X

3. ADOPTION OF THE MINUTES

ITEM No.3.1 Minutes of the Regular Meeting of Taber Municipal Police Commission: **X**
February 17, 2021

4. BUSINESS ARISING FROM MINUTES

5. ACTION ITEMS

ITEM No.5.1 Chief of Police Report to the Commission **X**
ITEM No.5.2 Taber Municipal Police Commission Financial Information **X**
ITEM No.5.3 Public Complaints Director Report **X**
ITEM No.5.4 Commission Member Reports (Verbal) **X**

6. DELEGATIONS

7. MEDIA INQUIRIES

8. CLOSED SESSION

X

ITEM No.8.1 Chief of Police Closed Session Report
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.



ITEM No.8.2 Commission Action Plan Listing
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

9. OPEN SESSION **X**

10 CLOSE OF MEETING **X**



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/17/2021

Subject:

Minutes of the Regular Meeting of Taber Municipal Police Commission: February 17, 2021

Recommendation:

The Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on February 17, 2021, as presented.

Background:

N/A

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c)

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

N/A

Justification:

Approval of minutes is in accordance with the Municipal Government Act, Section 208.



Alternative(s):

That the Taber Municipal Police Commission adopts the Minutes of the Regular Meeting held on February 17, 2021, as amended.

Attachment(s): Taber Municipal Police Commission Minutes of February 17, 2021

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, FEBRUARY 17, 2021, AT 4:30 PM.

Chairperson

Martin Sorensen

Vice Chairperson

Wanda Osburne-Campbell

Members

Jack Brewin
John MacDonald
Joe Strojwas
Terry Zucht

Staff

Graham Abela

Secretary

Tenille Miller

Just prior to the official meeting, Chair Sorensen presented Inspector Howard Kehler with his official Commission from the Lieutenant Governor of Alberta on Behalf of the Queen.

CALL TO ORDER

Chair Sorensen welcomed everyone and called the meeting to order at 4:30 pm.

ADOPTION OF THE AGENDA

Chair Sorensen inquired if there were any additions or deletions to the agenda, and there were none.

Chief G. Abela requested that Item 5.2 Use of Force Report 2020 be reviewed first under Action Items.

RES. 17/2021 MOVED by Councillor J. Brewin that the Taber Municipal Police Commission adopts the Agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

Minutes of the Regular Meeting of Taber Municipal Police Commission: January 20, 2021

RES. 18/2021 MOVED by W. Osburne-Campbell that the Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on January 20, 2021, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

None

ACTION ITEMS

None

ACTION ITEMS – CONT'D

Use of Force Report 2020

Sr. Constable Johnson presented the Use of Force Report for 2020 to the commission.

Chief G. Abela added that the very low level of force reported is an indicator that members are well trained and able to diffuse situations without the use of force while still being effective.

RES. 19/2021 MOVED by J. MacDonald that the Taber Municipal Police Commission accepts the 2020 Taber Police Service Use of Force Report, and the Use of Force Training Plan Report for information purposes.

CARRIED UNANIMOUSLY

Chief of Police Report to the Commission

Chief G. Abela presented the Chief of Police Report to the Commission.

RES. 20/2021 MOVED by J. MacDonald that the Taber Municipal Police Commission accepts the Chief of Police and Community Standards Reports for information purposes.

CARRIED UNANIMOUSLY

Commission Member Reports (Verbal)

Commission Members had nothing to report at this time.

RES. 21/2021 MOVED by Councillor J. Brewin that the Taber Municipal Police Commission accepts the Commission Member Reports for information.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

Taber Municipal Police Commission Financial Information

Chief G. Abela provided financial statements for information for both December 31, 2020 and January 31, 2021 – Interim.

RES. 22/2021 MOVED by W. Osburne-Campbell that that the Taber Municipal Police Commission accepts the Financial Information of December, 2020 and January 31, 2021 - Interim for information purposes.

CARRIED UNANIMOUSLY

Public Complaints Director Report

Chief G. Abela noted that information related to a complaint will be shared in his Closed Session Report to provide confidentiality for the individual that brought concerns forward.

RES. 23/2021 MOVED by Councillor J. Stojwas that the Taber Municipal Police Commission accepts the Public Complaints Director (PCD) report for information purposes.

CARRIED UNANIMOUSLY

DELEGATIONS

None

MEDIA INQUIRIES

None

RES. 24/2021

MOVED by Councillor J. Brewin that the Taber Municipal Police Commission moves into Closed Session to prevent the disclosure of:

- Position, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:05 PM

CLOSED SESSION

- | 1) Commission | Action | Plan | Listing |
|---|--------|------|---------|
| Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act. | | | |

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.1) Commission Action Plan Listing: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

CLOSED SESSION – CONT'D

- 2) Chief of Police Closed Session Report Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.2) Chief of Police Closed Session Report: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

OPEN SESSION

RES. 25/2021 MOVED by W. Osburne-Campbell that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 5:17 PM

RES. 26/2021 MOVED by Councillor J. Brewin that the Taber Municipal Police Commission accept the Commission Action Plan.

CARRIED UNANIMOUSLY

RES. 27/2021 MOVED by Councillor J. Strowjas that Taber Municipal Police Commission accept the Chief's Closed Session Report for information.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 28/2021

MOVED by J. MacDonald that the Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 5:15 PM

CHAIR

SECRETARY

DRAFT

Taber Municipal Police Commission Request for Decision

Meeting Date: 2021-03-17

Subject:

Chief of Police Report to the Commission

Recommendation:

The Taber Municipal Police Commission accepts the Chief of Police and Community Standards Report for information purposes.

Background:

This Department Report (s) is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 32(1)

Strategic Plan Alignment:

Continue the growth of Taber as a healthy and safe community

Maintain locally based, public safety oriented police service, and locally-based emergency services

Financial Implication:

N/A

Service Level / Staff Resource Implication:

Not at this time



Justification:

To keep the Commission informed of departmental happenings.

Alternative(s):

The Commission could seek clarification on any of the matters from Administration or the Chief.

Attachment(s): Chief Of Police Open Report February 2021
Community Standards Report February 2021

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

Taber Municipal Police Commission Report

February 2021

The report is broken into our three functions of police, dispatch and the Community Standards Unit, followed by a section on budget, police complaints, crime analyses, etc., strategic planning, and other. In each of these functions, there is information for you. Some of the slots may be empty, but next month perhaps not.

Police

Community Involvement:

- We had no community events this month.

Training:

- Sr. Cst. Dube attended Intoxilyzer training in Edmonton this month and successfully passed the course.
- Cst. Motz and Sr. Cst. Johnson received notification they passed the ground fighting instructor course.
- Cst. Schneider passed the Firearms Analyst course.

Equipment:

- Capital project vendors have been approved. Keyless access control system is installed and testing occurring.
- We may have a requirement to move ahead with endpoint capital purchase this year. This was on hold pending the MD of Taber moving to AFFRCS. With some of the new CPO monitoring we are doing, this project may have to move quicker than 2022. In discussions with our CFO regarding capital funds.
- Carpet and bull pen changes will occur by the end of March.

Operational:

- No updates this week.

Personnel:

- We have three competed applications back from potential police applicants. Moving forward with process.
- Our summer student postings have been put out.

Policy:

- We are working operationally on the transfer and promotion policy getting ready for the retirement of Insp. Kehler in January. I have modernized the model to ensure we select the best candidate as our next Inspector.
- The 2015 Community Standards Bylaw was repealed by Council.

Communications/911

Equipment:

- New equipment lockers and cabinet work being completed in the dispatch area.
- We are investigating the purchase of a second console system to obtain better technology in the second dispatch pod.

Personnel:

- We are hiring a summer student for dispatch if approved.
- We are also posting to hire a casual communications operator.

Training:

- Most training has been postponed due to Covid. However, a few courses have been moved online, including our quality assurance training.

Operational:

Strategic Plan

No report this month. I am still building the report card function for Commission. Will have an update next meeting.

Community Standards Unit

Please see attached report.

Crime Trend Analysis/Chairs Report/Benchmarking

CHAIR'S REPORT

February

	TOTAL 2021 YTD	Comparison 2020 YTD	% Difference	Comparison 2020 Dec 31
TRAFFIC				
- Impaired Operation/Related Offences	3	5	-40%	32
- Dangerous Operation of Motor Vehicle	2	1	100%	5
- Traffic collisions	22	13	69%	98
- Other criminal code	1	1	0%	1
- Provincial Traffic Offences	365	298	22%	1546
LIQUOR and CANNABIS ACTS	4	6	-33%	77
OTHER CRIMINAL CODE				
- Other criminal code	18	27	-33%	152
- Offensive weapons	1	1	0%	6
- Corruption (Public Mischief)	1	0	100%	6
DRUG ENFORCEMENT				
- Trafficking	2	5	-60%	13
- Possession	3	4	-25%	13
- Other	3	0	300%	0
CRIMES AGAINST A PERSON				
- Sexual offences	1	2	-50%	6
- Robbery/Extortion/Harassment/Threats	14	15	-7%	83
- Offences - Death Related or Endangering Life	0	0	0%	1
- Kidnapping/Hostage/Abduction	1	0	100%	4
- Assaults	1	10	-90%	74
CRIMES AGAINST PROPERTY				
- Theft under \$5000	13	12	8%	145
- Theft over \$5000	6	10	-40%	26
- Possession of Stolen Goods	2	5	-60%	25
- Fraud	11	4	175%	45
- Break and Enter	2	10	-80%	32
- Arson	0	0	0%	0
- Mischief	10	11	-9%	122
BYLAW				
- Traffic	8	5	60%	79
- Other (non-traffic calls)	39	33	18%	465

Analyses: The impact of Covid-19 and communities is represented in our data. In communication with other Chiefs of Police, similar trends have occurred in the Province.

911 Report

911 Communications:

NFPA Standards require that ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.

Feb-21	Total Call Answered	Answered within 15 sec		Answered Within 40 Sec		Answered After 40 Sec		Total Abandoned Calls
		Calls	%	Calls	%	Calls	%	
Taber Police Service	194	194	100	194	100	0	0	41
Taber Police Service back up lines	5	5	100	5	100	0	0	
*average answer time is 4.8 seconds								
*average answer time is 5.4 seconds - back up lines								
Type of calls	% of calls							
Residential (landline)	13.9%							
Business (landline)	7.7%							
Wireless	76.3%							
Text 9-1-1 (tests)	1.0%							
Pay Phone	0.5%							
ALI fail	0.0%							
ANI fail	0.0%							
Non 9-1-1	0.5%							
Type of calls - back up lines	% of calls							
Residential (landline)	0.0%							
Business (landline)	100.0%							
Wireless	0.0%							
Text 9-1-1 (tests)	0.0%							
Pay Phone	0.0%							
ALI fail	0.0%							
ANI fail	0.0%							
Non 9-1-1	0.0%							

Police Complaints

Monthly Incidents Received -- February 2021

Incident type	Month	YTD 2021	YTD 2020	YTD % change
Section I : Investigative incidents received				
Citizen Contact	0	0	0	0%
Complaint - External	0	0	1	-100%
Complaint - Internal	0	0	0	0%
Information	0	0	0	0%
Statutory Complaint	0	0	0	0%

Report date range criteria: Incidents received between 2021/02/01 and 2021/02/28

Report count criteria: By incident.

Y-T-D percentage changes in red indicate a current year increase over the previous year.

Report name: Monthly incidents

Report run on: Mar 08, 2021 at 12:31 by Chief Graham Abela

Community Standards Unit
Monthly Report

Report for February, 2021

Community Standards Unit Monthly Report- February, 2021

During the month of February, 2021, there were 26 Bylaw related calls for service. These 26 calls included 10 dog related calls, four nuisance property related calls, five animal wellbeing calls, two dumping calls, and the remaining involved calls for found bikes and disposal of dead animals.

Of the 10 dog related calls eight were regarding dogs running at large. All dogs were returned to their owners. Two calls involved a dog biting another person. Both incidents were investigated and the owners were issued violation tickets. One dog was deemed to be aggressive, based on past occurrences with the dog and extent of injuries to the victim, and the owner is currently working to comply with aggressive dog conditions.

Of the four nuisance related calls, two were regarding complaints of the sidewalk not being shovelled. Notices to comply were issued to each property. One property complied, the other did not and the contractor was required to comply the notice. The other nuisance calls were regarding unsightly properties and garbage bins being left out. Both were dealt with by issuing notices to the properties and they were complied with.

There was one call regarding a bike that was in the alley behind the complainant's house. The bike was not reported as missing or stolen and was placed in the bylaw compound for a 90-day hold.

Of the two calls involving dumping one was remedied by a work order being given to the Town to pick up a mattress and box spring when it was determined that no owner could be located. The other dumping call was regarding a mattress being dumped into a communal apartment bin but was later gone when the officer returned to the site.

A total of 30 Notices to comply were issued to properties for snow, collection bins, tree trimming, and unsightly properties. All but one was complied with. The contractor was sent to comply the one notice.

CSU Monthly Stats – 2020	Jan	Feb	2021
Calls for Service	10	26	36
Municipal Bylaw – Other	0	2	2
Bylaw Parking Offences	6	7	13
Items Lost and Found	0	1	1
Bylaw – Traffic	0	0	0
Provincial Moving/Non-Moving	12	13	25
Total Notices issued	9	30	39

Taber Municipal Police Commission Request for Decision

Meeting Date: 3/17/2021

Subject:

Taber Municipal Police Commission Financial Information

Recommendation:

That the Taber Municipal Police Commission accepts the Financial Information of December 31, 2020 – Final, January 31, 2021 – Interim, and February 28, 2021 – Interim for information purposes.

Background:

The report of the financial information for the period ending December 31, 2020 – Final, January 31, 2021 – Interim, and February 28, 2021 - Interim for review and discussion.

Legislation / Authority:

The Police Act, Section 31(1)

Strategic Plan Alignment:

Governance:

Strengthen our core infrastructure and services in a fiscally responsible manner

Financial Implication:

None

Service Level / Staff Resource Implication:

None

Justification:

In accordance with the Police Act, Section 31, where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall allocate the funds that are provided by the Council.



Alternative(s):

The Taber Municipal Police Commission could seek clarification on any item.

- Attachment(s):**
- Operating Variance - December 31, 2020 Final
 - Operating Variance - January 31, 2021 Interim
 - Operating Variance - February 28, 2021 Interim

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

TOWN OF TABER
Commission - Police
For the Twelve Months Ending Thursday, December 31, 2020

Account	Description	2020	2020	Variance	Used	2019	2020	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	171672.00	138027.25	(33,644.75)	80.40%	156,713.17	138,027.25	(18,685.92)
1-21-10-531-0010	Fines Police	496500.00	451679.81	(44,820.19)	90.97%	548,104.13	451,679.81	(96,424.32)
1-21-10-532-0010	Fines Animal Control Dogs	3000.00	730.00	(2,270.00)	24.33%	850.00	730.00	(120.00)
1-21-10-539-0000	Other Fines	3000.00	2175.00	(825.00)	72.50%	2,400.00	2,175.00	(225.00)
1-21-10-590-0000	Sundry Revenue	0.00	482.49	482.49	0.00%	3,889.88	482.49	(3,407.39)
1-21-10-830-0010	Transfers from Federal Gov Conditional	0.00	4200.00	4,200.00	0.00%	4,200.00	4,200.00	-
1-21-10-840-0010	Transfers from Provincial Gov Conditional	509832.00	614825.29	104,993.29	120.59%	508,478.01	614,825.29	106,347.28
1-21-10-850-0011	Transfers from Local Government - MD	53000.00	44987.40	(8,012.60)	84.88%	43,253.46	44,987.40	1,733.94
1-21-10-940-0000	Contributions from Capital Fund	0.00	14816.33	14,816.33	0.00%	4,370.00	14,816.33	10,446.33
		0.00	0.00	0.00		0.000	0.000	
	Total Revenues	1,237,004.00	1,271,923.57	34,919.57	102.82%	1,272,258.65	1,271,923.57	(335.08)
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	399,077.00	411,528.17	(12,451.17)	103.12%	252,676.13	411,528.17	158,852.04
2-21-10-111-0000	Police Assoc Wages - Full Time	1,528,406.00	1,551,400.13	(22,994.13)	101.50%	1,520,870.42	1,551,400.13	30,529.71
2-21-10-113-0000	CUPE Wages - Full Time Clerical	385,840.00	382,560.21	3,279.79	99.15%	345,885.99	382,560.21	36,674.22
2-21-10-117-0000	CUPE Wages - Casual	168,530.00	151,562.73	16,967.27	89.93%	192,914.92	151,562.73	(41,352.19)
2-21-10-118-0000	CUPE Wages - Casual Guards	75,610.00	63,206.62	12,403.38	83.60%	86,355.50	63,206.62	(23,148.88)
2-21-10-130-0000	Employer Statutory & Benefits Contributions	570,937.00	574,038.12	(3,101.12)	100.54%	530,425.23	574,038.12	43,612.89
2-21-10-210-0000	Commission Honorarium	5,000.00	2,800.00	2,200.00	56.00%	5,300.00	2,800.00	(2,500.00)
2-21-10-211-0000	Travel and Subsistence	30,150.00	6,075.78	24,074.22	20.15%	29,030.63	6,075.78	(22,954.85)
2-21-10-211-0001	Travel and Subsistence			0.00	0.00%	422.97		(422.97)
2-21-10-213-0000	Training - External	76,550.00	41,151.69	35,398.31	53.76%	39,988.92	41,151.69	1,162.77
2-21-10-214-0000	Memberships, Conferences, Registration Fees	11,100.00	4,448.68	6,651.32	40.08%	12,196.58	4,448.68	(7,747.90)
2-21-10-215-0000	Express, Cartage, Freight	2,850.00	3,109.58	(259.58)	109.11%	4,305.67	3,109.58	(1,196.09)
2-21-10-216-0000	Postage	1,300.00	894.33	405.67	68.79%	969.88	894.33	(75.55)
2-21-10-217-0001	Communications - Telephone Land Lines	14,190.00	13,664.28	525.72	96.30%	14,464.25	13,664.28	(799.97)
2-21-10-217-0002	Communications - Telephone Mobile	6,290.00	5,787.51	502.49	92.01%	5,371.44	5,787.51	416.07
2-21-10-217-0003	Communications - Data	4,000.00	3,142.41	857.59	78.56%	3,107.58	3,142.41	34.83
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,600.00	2,949.51	2,650.49	52.67%	2,618.16	2,949.51	331.35
2-21-10-223-0000	Subscriptions and Publications	500.00	701.00	(201.00)	140.20%	984.34	701.00	(283.34)
2-21-10-232-0000	Professional Services - Legal	5,000.00	350.89	4,649.11	7.02%	278.95	350.89	71.94
2-21-10-235-0000	Professional Services - Management	6,000.00		6,000.00	0.00%			0.00
2-21-10-238-0020	Professional Services - Veterinary Cat Control	17,500.00	446.70	17,053.30	2.55%	20,752.70	446.70	(20,306.00)
2-21-10-239-0000	Professional Services - Other	27,200.00	27,166.00	34.00	99.88%	27,707.93	27,166.00	(541.93)
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	7,750.00	7,084.75	665.25	91.42%	20,457.14	7,084.75	(13,372.39)
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	35,700.00	35,616.36	83.64	99.77%	35,261.40	35,616.36	354.96
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	5,483.54	4,016.46	57.72%	5,629.36	5,483.54	(145.82)
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00	13,873.97	6,126.03	69.37%	16,112.80	13,873.97	(2,238.83)
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00	802.40	197.60	80.24%	634.40	802.40	168.00
2-21-10-259-0010	Contracted Repairs, Maintenance - Other			0.00	0.00%	80.00		(80.00)
2-21-10-262-0000	Rental / Lease of Building		320.00	(320.00)	0.00%		320.00	320.00
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	10,893.60	(393.60)	103.75%	9,771.10	10,893.60	1,122.50
2-21-10-265-0000	Rental / Lease of Vehicle	1,500.00		1,500.00	0.00%			0.00
2-21-10-271-0000	Licenses, Permits and Software Support	46,400.00	34,076.14	12,323.86	73.44%	40,327.45	34,076.14	(6,251.31)
2-21-10-274-0000	Insurance Premiums	25,653.00	16,242.94	9,410.06	63.32%	15,562.46	16,242.94	680.48
2-21-10-290-0000	Towing	1,500.00		1,500.00	0.00%			0.00

Account	Description	2020	2020	Variance	Used	2019	2020	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-351-0000	Purchases from Local Government	76,000.00	86,163.00	(10,163.00)	113.37%	74,970.00	86,163.00	11,193.00
2-21-10-511-0000	Stationery, Office Supplies	13,800.00	10,260.77	3,539.23	74.35%	13,160.56	10,260.77	(2,899.79)
2-21-10-512-0000	Clothing & Boots	28,000.00	24,193.32	3,806.68	86.40%	19,965.58	24,193.32	4,227.74
2-21-10-513-0000	Janitorial Supplies	3,400.00	1,119.61	2,280.39	32.93%	1,533.72	1,119.61	(414.11)
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	1,279.27	1,220.73	51.17%	1,317.50	1,279.27	(38.23)
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00	1,512.04	(412.04)	137.46%	1,036.90	1,512.04	475.14
2-21-10-517-0000	Promotional Materials	1,000.00	1,183.23	(183.23)	118.32%	2,043.39	1,183.23	(860.16)
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	153.27	1,446.73	9.58%	304.05	153.27	(150.78)
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	30,916.31	5,083.69	85.88%	32,026.87	30,916.31	(1,110.56)
2-21-10-522-0000	Tires & Batteries	8,000.00	3,541.96	4,458.04	44.27%	3,524.36	3,541.96	17.60
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	1,112.06	387.94	74.14%	901.47	1,112.06	210.59
2-21-10-523-0010	Vehicle Parts		1,069.82	(1,069.82)	0.00%	418.77	1,069.82	651.05
2-21-10-523-0020	Building Furnishings & Supplies		2,556.87	(2,556.87)	0.00%	1,160.81	2,556.87	1,396.06
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00	12,309.94	(11,309.94)	1230.99%	712.87	12,309.94	11,597.07
2-21-10-524-0000	Small Equipment and Tools	31,350.00	43,720.54	(12,370.54)	139.46%	23,981.50	43,720.54	19,739.04
2-21-10-525-0000	Safety Equipment and Supplies		580.30	(580.30)	0.00%	38.77	580.30	541.53
2-21-10-532-0000	Ground Materials and Fertilizer		800.59	(800.59)	0.00%	252.17	800.59	548.42
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	797.24	1,702.76	31.89%	3,825.42	797.24	(3,028.18)
2-21-10-543-0000	Natural Gas	3,800.00	3,423.27	376.73	90.09%	3,626.70	3,423.27	(203.43)
2-21-10-544-0000	Electricity	21,000.00	20,960.92	39.08	99.81%	20,131.30	20,960.92	829.62
2-21-10-680-0000	Loss (Gain) on Disposal of Capital Assets		(4000.00)	4,000.00	0.00	(5000.00)	(4000.00)	1,000.00
2-21-10-690-0000	Amortization	194,968.00	209,666.00	(14,698.00)	107.54%	196,104.71	209,666.00	13,561.29
2-21-10-813-0000	Bank Charges	1,000.00	621.48	378.52	62.15%	1,143.89	621.48	(522.41)
2-21-10-817-0000	Cancellation of Uncollectable Accounts			0.00	0.00%	50.00		(50.00)
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	116,553.90	(953.90)	100.83%	115,600.00	116,553.90	953.90
	Total Expenditures	4,045,251.00	3,941,873.75	103,377.25	97.44%	3,753,295.61	3,941,873.75	188,578.14
	Net Operating	(2,808,247.00)	(2,669,950.18)	138,296.82	95.08%	(2,481,036.96)	(2,669,950.18)	(188,913.22)

TOWN OF TABER
Commission - Police
For the One Month Ending Sunday, January 31, 2021

Account	Description	2021		Variance	Used	2020		Variance
		Total Budget	2021 Actual			Actual YTD	Actual YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	147,215.00	38,384.17	(108,830.83)	26.07%	42,677.67	38,384.17	(4,293.50)
1-21-10-531-0010	Fines Police	479,775.00	47,514.00	(432,261.00)	9.90%	48,331.00	47,514.00	(817.00)
1-21-10-532-0010	Fines Animal Control Dogs	3,000.00	50.00	(2,950.00)	1.67%	25.00	50.00	25.00
1-21-10-539-0000	Other Fines	3,000.00	150.00	(2,850.00)	5.00%	225.00	150.00	(75.00)
1-21-10-590-0000	Sundry Revenue		116.00	116.00	0.00%		116.00	116.00
1-21-10-840-0010	Transfers from Provincial Gov Conditional	648,832.00		(648,832.00)	0.00%			0.00
1-21-10-850-0011	Transfers from Local Government - MD	54,219.00		(54,219.00)	0.00%			
	Total Revenues	1,336,041.00	86,214.17	(1,249,826.83)	6.45%	91,258.67	86,214.17	(5,044.50)
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	409,856.00	24,237.69	(434,093.69)	5.91%	20,176.97	24,237.69	4,060.72
2-21-10-111-0000	Police Assoc Wages - Full Time	1,709,403.00	93,554.50	(1,802,957.50)	5.47%	102,015.68	93,554.50	(8,461.18)
2-21-10-113-0000	CUPE Wages - Full Time Clerical	419,757.00	23,750.94	(443,507.94)	5.66%	22,839.41	23,750.94	911.53
2-21-10-117-0000	CUPE Wages - Casual	170,101.00	8,536.08	(178,637.08)	5.02%	9,564.37	8,536.08	(1,028.29)
2-21-10-118-0000	CUPE Wages - Casual Guards	75,986.00	2,780.93	(78,766.93)	3.66%	6,095.95	2,780.93	(3,315.02)
2-21-10-130-0000	Employer Statutory & Benefits Contributions	619,519.00	41,771.55	(661,290.55)	6.74%	38,184.90	41,771.55	3,586.65
2-21-10-210-0000	Commission Honorarium	5,000.00		(5,000.00)	0.00%			0.00
2-21-10-211-0000	Travel and Subsistence	20,800.00	45.10	(20,845.10)	0.22%	815.80	45.10	(770.70)
2-21-10-213-0000	Training - External	22,800.00	1,020.93	(23,820.93)	4.48%	13,436.86	1,020.93	(12,415.93)
2-21-10-214-0000	Memberships, Conferences, Registration Fees	13,900.00	850.00	(14,750.00)	6.12%	2,931.00	850.00	(2,081.00)
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	102.43	(3,002.43)	3.53%	321.25	102.43	(218.82)
2-21-10-216-0000	Postage	1,300.00	73.11	(1,373.11)	5.62%	48.88	73.11	24.23
2-21-10-217-0001	Communications - Telephone Land Lines	15,419.00	2,798.37	(18,217.37)	18.15%	1,072.00	2,798.37	1,726.37
2-21-10-217-0002	Communications - Telephone Mobile	8,388.00	587.33	(8,975.33)	7.00%	434.88	587.33	152.45
2-21-10-217-0003	Communications - Data	3,600.00	252.02	(3,852.02)	7.00%	246.15	252.02	5.87
2-21-10-221-0000	Advertising, Promotion, Public Relations	2,000.00	180.88	(2,180.88)	9.04%	218.95	180.88	(38.07)
2-21-10-223-0000	Subscriptions and Publications	500.00		(500.00)	0.00%	36.00		(36.00)
2-21-10-232-0000	Professional Services - Legal	5,000.00		(5,000.00)	0.00%	350.89		(350.89)
2-21-10-235-0000	Professional Services - Management	10,500.00	500.00	(11,000.00)	4.76%		500.00	500.00
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		(5,000.00)	0.00%	311.70		(311.70)
2-21-10-239-0000	Professional Services - Other	15,000.00	1,900.00	(16,900.00)	12.67%	1,975.00	1,900.00	(75.00)
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	7,750.00		(7,750.00)	0.00%			0.00
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,200.00	3,392.44	(40,592.44)	9.12%	3,261.96	3,392.44	130.48
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00		(9,500.00)	0.00%			0.00
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00		(20,000.00)	0.00%	1,542.44		(1,542.44)
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00		(1,000.00)	0.00%			0.00
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	936.94	(11,436.94)	8.92%	419.28	936.94	517.66
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00		(8,500.00)	0.00%			0.00
2-21-10-271-0000	Licenses, Permits and Software Support	40,800.00		(40,800.00)	0.00%	9,140.81		(9,140.81)
2-21-10-274-0000	Insurance Premiums	17,302.00	17,461.57	(34,763.57)	100.92%	15,998.52	17,461.57	1,463.05
2-21-10-290-0000	Towing	1,500.00	335.00	(1,835.00)	22.33%		335.00	335.00
2-21-10-351-0000	Purchases from Local Government	76,000.00		(76,000.00)	0.00%			0.00
2-21-10-511-0000	Stationery, Office Supplies	13,800.00	203.81	(14,003.81)	1.48%	1,001.19	203.81	(797.38)
2-21-10-512-0000	Clothing & Boots	25,000.00	139.95	(25,139.95)	0.56%	436.44	139.95	(296.49)

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-513-0000	Janitorial Supplies	3,400.00	260.71	(3,660.71)	7.67%		260.71	260.71
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	47.80	(2,547.80)	1.91%	142.16	47.80	(94.36)
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00		(1,100.00)	0.00%			0.00
2-21-10-517-0000	Promotional Materials	1,000.00	245.44	(1,245.44)	24.54%	38.95	245.44	206.49
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	9.01	(1,609.01)	0.56%		9.01	9.01
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	3,276.11	(39,276.11)	9.10%	2,995.56	3,276.11	280.55
2-21-10-522-0000	Tires & Batteries	8,000.00		(8,000.00)	0.00%			0.00
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	39.94	(1,539.94)	2.66%		39.94	39.94
2-21-10-523-0020	Building Furnishings & Supplies	1,800.00		(1,800.00)	0.00%			0.00
2-21-10-523-0030	Computer Equipment & Supplies	2,500.00	9.99	(2,509.99)	0.40%		9.99	9.99
2-21-10-524-0000	Small Equipment and Tools	33,600.00	52.99	(33,652.99)	0.16%	384.47	52.99	(331.48)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00		(2,500.00)	0.00%	19.44		(19.44)
2-21-10-543-0000	Natural Gas	3,200.00	478.93	(3,678.93)	14.97%	495.96	478.93	(17.03)
2-21-10-544-0000	Electricity	23,000.00	1,522.67	(24,522.67)	6.62%	1,623.54	1,522.67	(100.87)
2-21-10-590-0000	Sundry Expenses		116.00	(116.00)	0.00%		116.00	116.00
2-21-10-690-0000	Amortization	196,105.00		(196,105.00)	0.00%	16,247.00		(16,247.00)
2-21-10-813-0000	Bank Charges	1,000.00	39.66	(1,039.66)	3.97%	40.38	39.66	(0.72)
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	9,633.30	(125,233.30)	8.33%	9,633.30	9,633.30	0.00
	Total Expenditures	4,239,986.00	241,144.12	(4,481,130.12)	5.69%	284,498.04	241,144.12	(43,353.92)
	Net Operating	(2,903,945.00)	(154,929.95)	2,749,015.05	5.34%	(193,239.37)	(154,929.95)	38,309.42

TOWN OF TABER
Commission - Police
For the Two Months Ending Sunday, February 28, 2021

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total Budget	Actual Annual			Actual YTD	Actual YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	147,215.00	43,605.05	(103,609.95)	29.62%	51,120.78	43,605.05	(7,515.73)
1-21-10-531-0010	Fines Police	479,775.00	81,717.12	(398,057.88)	17.03%	82,314.43	81,717.12	(597.31)
1-21-10-532-0010	Fines Animal Control Dogs	3,000.00	300.00	(2,700.00)	10.00%	75.00	300.00	225.00
1-21-10-539-0000	Other Fines	3,000.00	450.00	(2,550.00)	15.00%	450.00	450.00	0.00
1-21-10-590-0000	Sundry Revenue	0.00	116.00	116.00	0.00%	0.00	116.00	116.00
1-21-10-840-0010	Transfers from Provincial Gov Conditional	648,832.00	0.00	(648,832.00)	0.00%	35,392.66	0.00	(35,392.66)
1-21-10-850-0011	Transfers from Local Government - MD	54,219.00	0.00	(54,219.00)	0.00%	0.00	0.00	0.00
	Total Revenues	1,336,041.00	126,188.17	(1,209,852.83)	9.44%	169,352.87	126,188.17	(43,164.70)
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	409,856.00	57,943.35	351,912.65	14.14%	53,007.55	57,943.35	4,935.80
2-21-10-111-0000	Police Assoc Wages - Full Time	1,709,403.00	222,079.33	1,487,323.67	12.99%	219,960.59	222,079.33	2,118.74
2-21-10-113-0000	CUPE Wages - Full Time Clerical	419,757.00	58,964.87	360,792.13	14.05%	52,585.92	58,964.87	6,378.95
2-21-10-117-0000	CUPE Wages - Casual	170,101.00	19,168.85	150,932.15	11.27%	21,600.64	19,168.85	(2,431.79)
2-21-10-118-0000	CUPE Wages - Casual Guards	75,986.00	7,413.13	68,572.87	9.76%	11,407.73	7,413.13	(3,994.60)
2-21-10-130-0000	Employer Statutory & Benefits Contributions	619,519.00	99,358.33	520,160.67	16.04%	86,015.08	99,358.33	13,343.25
2-21-10-210-0000	Commission Honorarium	5,000.00		5,000.00	0.00%			0.00
2-21-10-211-0000	Travel and Subsistence	20,800.00	993.34	19,806.66	4.78%	2,401.07	993.34	(1,407.73)
2-21-10-213-0000	Training - External	22,800.00	2,651.21	20,148.79	11.63%	15,451.86	2,651.21	(12,800.65)
2-21-10-214-0000	Memberships, Conferences, Registration Fees	13,900.00	3,550.00	10,350.00	25.54%	2,998.68	3,550.00	551.32
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	253.28	2,646.72	8.73%	569.54	253.28	(316.26)
2-21-10-216-0000	Postage	1,300.00	73.11	1,226.89	5.62%	110.36	73.11	(37.25)
2-21-10-217-0001	Communications - Telephone Land Lines	15,419.00	3,942.45	11,476.55	25.57%	2,140.49	3,942.45	1,801.96
2-21-10-217-0002	Communications - Telephone Mobile	8,388.00	1,177.31	7,210.69	14.04%	869.86	1,177.31	307.45
2-21-10-217-0003	Communications - Data	3,600.00	517.83	3,082.17	14.38%	494.98	517.83	22.85
2-21-10-221-0000	Advertising, Promotion, Public Relations	2,000.00	361.76	1,638.24	18.09%	399.83	361.76	(38.07)
2-21-10-223-0000	Subscriptions and Publications	500.00		500.00	0.00%	36.00		(36.00)
2-21-10-232-0000	Professional Services - Legal	5,000.00		5,000.00	0.00%	350.89		(350.89)
2-21-10-235-0000	Professional Services - Management	10,500.00	1,000.00	9,500.00	9.52%		1,000.00	1,000.00
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		5,000.00	0.00%	311.70		(311.70)
2-21-10-239-0000	Professional Services - Other	15,000.00	2,025.00	12,975.00	13.50%	2,050.00	2,025.00	(25.00)
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	7,750.00		7,750.00	0.00%			0.00
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,200.00	6,784.88	30,415.12	18.24%	6,523.92	6,784.88	260.96
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	283.33	9,216.67	2.98%		283.33	283.33
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00		20,000.00	0.00%	2,043.43		(2,043.43)
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00		1,000.00	0.00%			0.00
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	1,854.98	8,645.02	17.67%	826.01	1,854.98	1,028.97
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00		8,500.00	0.00%			0.00
2-21-10-271-0000	Licenses, Permits and Software Support	40,800.00	15,592.87	25,207.13	38.22%	17,491.89	15,592.87	(1,899.02)

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-274-0000	Insurance Premiums	17,302.00	17,461.57	(159.57)	100.92%	15,998.52	17,461.57	1,463.05
2-21-10-290-0000	Towing	1,500.00	335.00	1,165.00	22.33%		335.00	335.00
2-21-10-351-0000	Purchases from Local Government	76,000.00		76,000.00	0.00%			0.00
2-21-10-511-0000	Stationery, Office Supplies	13,800.00	405.05	13,394.95	2.94%	1,613.45	405.05	(1,208.40)
2-21-10-512-0000	Clothing & Boots	25,000.00	139.95	24,860.05	0.56%	1,655.26	139.95	(1,515.31)
2-21-10-513-0000	Janitorial Supplies	3,400.00	260.71	3,139.29	7.67%	6.74	260.71	253.97
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	95.95	2,404.05	3.84%	171.94	95.95	(75.99)
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00		1,100.00	0.00%	76.66		(76.66)
2-21-10-517-0000	Promotional Materials	1,000.00	245.44	754.56	24.54%	38.95	245.44	206.49
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	9.01	1,590.99	0.56%		9.01	9.01
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	3,276.11	32,723.89	9.10%	5,578.32	3,276.11	(2,302.21)
2-21-10-522-0000	Tires & Batteries	8,000.00		8,000.00	0.00%	945.24		(945.24)
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	39.94	1,460.06	2.66%	195.12	39.94	(155.18)
2-21-10-523-0020	Building Furnishings & Supplies	1,800.00		1,800.00	0.00%			0.00
2-21-10-523-0030	Computer Equipment & Supplies	2,500.00	9.99	2,490.01	0.40%		9.99	9.99
2-21-10-524-0000	Small Equipment and Tools	33,600.00	52.99	33,547.01	0.16%	3,192.61	52.99	(3,139.62)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	20.69	2,479.31	0.83%	90.27	20.69	(69.58)
2-21-10-543-0000	Natural Gas	3,200.00	478.93	2,721.07	14.97%	965.47	478.93	(486.54)
2-21-10-544-0000	Electricity	23,000.00	1,522.67	21,477.33	6.62%	2,987.29	1,522.67	(1,464.62)
2-21-10-590-0000	Sundry Expenses		116.00	(116.00)	0.00%		116.00	116.00
2-21-10-690-0000	Amortization	196,105.00		196,105.00	0.00%	32,495.00		(32,495.00)
2-21-10-813-0000	Bank Charges	1,000.00	69.61	930.39	6.96%	71.39	69.61	(1.78)
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	9,633.30	105,966.70	8.33%	19,266.60	9,633.30	(9,633.30)
	Total Expenditures	4,239,986.00	540,162.12	3,699,823.88	12.74%	584,996.85	540,162.12	(44,834.73)
	Net Operating	(2,903,945.00)	(413,973.95)	2,489,971.05	14.26%	(415,643.98)	(413,973.95)	1,670.03



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/17/2021

Subject:
Public Complaints Director Report

Recommendation:

The Taber Municipal Police Commission accepts the Public Complaints Director (PCD) report for information purposes.

Background:

The Public Complaints Director Report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 28.1(3)(g)

Taber Municipal Police Commission Policy Manual Section 2.9,(5)

Strategic Plan Alignment:

Define & Practice Good Governance

Financial Implication:

None

Service Level / Staff Resource Implication:

N/A



Justification:

N/A

Alternative(s):

The Commission could seek clarification on any of the matters from the PCD

Attachment(s): None

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/17/2021

Subject:
Commission Member Reports (Verbal)

Recommendation:
The Taber Municipal Police Commission accepts the Commission Member Reports for information.

Background:
Updates are provided verbally to inform the Commission of individual Commission-related activity. This could come in the form of meeting attendance and activity intended to strengthen the Commission's reputation and visibility.

Legislation / Authority:
MGA, Section 207(c)

Strategic Plan Alignment:
No Strong Alignment.

Financial Implication:
N/A

Service Level / Staff Resource Implication:
The service level will remain status quo.

Justification:
To keep all of the Commission informed of activity.

Alternative(s):
The Commission could seek clarification on any of the matters.

Attachment(s): None



APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____