

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, NOVEMBER 23, 2020, AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering

Jack Brewin

Carly Firth

Mark Garner

Joe Strojwas (Via teleconference)

Absent

Louie Tams

Chief Administrative Officer

Cory Armfelt

Staff

Alaa Abdel Khaliq

Meghan Brennan

Raeanne Keer (Via teleconference)

Phyllis Monks

John Orwa

Dawn Phillips

Gary Scherer (Via teleconference)

Kerry Van Ham (Via teleconference)

CALL TO ORDER

Mayor Prokop called the meeting to Order at 3:30 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 396/2020 MOVED by Councillor Brewin that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

1) Minutes of Special Meeting of Council: November 2, 2020

C. Armfelt presented the Minutes of the Special Meeting of Council held on November 2, 2020 to Council.

Council discussed the specifics Section 194, Special Council Meetings in the *Municipal Government Act*, related to the ability to place additional items on the Special Council Meeting Agenda of the day.

It was noted that the minutes were a reflection of the accurate discussion and proceedings at the November 2, 2020 meeting.

RES. 397/2020 MOVED by Councillor Bekkering that Council defer the minutes of the Special Meeting of Council held on November 2, 2020 to the next Regular Meeting of Council.

CARRIED UNANIMOUSLY

2) Minutes of Regular Meeting of Council: November 9, 2020

RES. 398/2020 MOVED by Councillor Firth that Council adopts the minutes of the Regular Meeting of Council held on November 9, 2020, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

1) 3rd Reading Bylaw 13-2020 Land Use Bylaw

P. Monks, Director of Planning and Economic Development, presented proposed Land Use Bylaw 13-2020 to Council, as amended. The amendments were modifications to the M-1 (Light Industrial) District in order to address some concerns identified by affected landowners, and to Section 2.21.8 Window Signs to address concerns brought forward by Council at their Regular Meeting held on November 9, 2020.

RES. 399/2020 MOVED by Councillor Garner that Council gives 3rd Reading to Bylaw 13-2020, as amended.

CARRIED UNANIMOUSLY

ACTION ITEMS

1) 2021 Coffee with Council

M. Brennan, Communications and Projects Coordinator, stated Administration is requesting direction from Council on whether they wish to carry on with Coffee with Council, and to what level of frequency.

M. Brennan presented the proposed dates, frequency, and location options to Council for their consideration.

Council discussed Coffee with Council, and the impacts of the COVID-19 pandemic.

RES. 400/2020 MOVED by Councillor Bekkering that Council defer Coffee with Council to the first Regular Meeting of Council in February 2021 for further discussion.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

2) SouthGrow Regional Initiative Cost/Benefit Analysis

P. Monks presented the SouthGrow Regional Initiative Cost/Benefit Analysis to Council, in follow-up to their request at the Regular Meeting of Council held on October 26, 2020.

Council discussed the presented Analysis report.

RES. 401/2020 MOVED by Councillor Bekkering that Council retains its membership in SouthGrow Regional Initiative, pending a final analysis on costs.

CARRIED UNANIMOUSLY

3) Disc Golf Grant

D. Phillips, Director of Recreation, stated that in follow-up to the Disc Golf Delegation presentation on September 28, 2020, Administration applied for the Alberta Blue Cross COVID Funding Grant in anticipation of a potential future disc golf course. She stated that although Council did not move forward at the Regular Meeting to develop a disc golf course the grant was approved in the amount of \$5,000.00.

D. Phillips stated that the Grant is designated to cover the cost of nine disc golf targets and 60 discs to be lent out, free of charge, at the Aquafun Centre. She stated that the funds were presented to the Audit Committee at their Regular Meeting held on November 12, 2020, where they recommended to Council that the Disc Golf Project be brought back to Council for discussion.

Council discussed the proposed disc golf course location, and the potential to expand from a nine-hole course, to an 18-hole course.

MOVED by Councillor Firth that Council directs Administration to build a nine hole Disc Golf Course on the south side of the Trout Pond to be funded by the Alberta Blue Cross grant.

Councillor Brewin suggested a friendly amendment that the motion include for future growth to an 18-hole course.

ACTION ITEMS – CONT'D

3) Disc Golf Grant – CONT'D

Councillor Firth accepted the friendly amendment.

RES. 402/2020 MOVED by Councillor Firth that Council directs Administration to build a nine-hole Disc Golf Course on the south side of the Trout Pond to be funded by the Alberta Blue Cross Grant, and to allow for future growth to an 18-hole course.

CARRIED UNANIMOUSLY

4) Southern Alberta Trail Riders Association Request

D. Phillips stated that Administration has received a request from the Southern Alberta Trail Riders Association for permission to stage their equestrian activity in the Trout Pond parking lot, and is asking for a designated parking area.

D. Phillips stated that the request was taken to the Recreation Board who recommended to Council that Council directs Administration to engage with the Southern Alberta Trail Riders Association to discuss suitable options for staging in the Town of Taber for trail rides.

Council discussed the request received from the Association, and discussed potential staging areas.

RES. 403/2020 MOVED by Councillor Bekkering that Council directs Administration to engage with the Southern Alberta Trail Riders Association to discuss suitable options for staging in the Town of Taber for trail rides, to be brought back to Council for approval.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

5) IDP Public Hearing & Special Meeting Potential Dates

P. Monks stated that Administration for the Town and for the Municipal District of Taber have been working on a Intermunicipal Development Plan, under the guidance of the Intermunicipal Development Committee (IMDC). She stated that the public consultation requirements of the *Municipal Government Act* have been met, and the document is at a stage where the IMDC is in support of moving forward with the next steps, which will include scheduling a joint public hearing, and special meetings of each Council to immediately follow the public hearing in order to provide second and third Reading.

P. Monks stated that Administration is requesting Council's direction and input regarding availability and preferred dates for the public hearing and special meeting of Council.

RES. 404/2020 MOVED by Councillor Firth that Council directs Administration to coordinate with MD of Taber Administration to set the Public Hearing and Special Council Meeting for the Intermunicipal Development Plan for January 12, 2021 at 7 p.m., with January 13, 2021 at 7 pm as a potential back-up date.

CARRIED UNANIMOUSLY

6) 3rd Quarter Financial Statements

J. Orwa, Director of Finance, presented the 3rd Quarter Financial Statements and the Grant Summary to Council.

Council discussed the Grant Summary document.

RES. 405/2020 MOVED by Councillor Firth that Council accepts the Unaudited Financial Statements for the nine months ending September 30, 2020 for information purposes.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

6) 3rd Quarter Financial Statements – CONT'D

RES. 406/2020 MOVED by Councillor Brewin that Council accepts the Grant Summary for information purposes.

CARRIED UNANIMOUSLY

7) Disposal of Municipal Documents - Administrative Services

K. Van Ham, Administrative Services Manager, stated that in accordance with Retention of Municipal Documents Bylaw No. 10-99, Administration is recommending the disposal and destruction of the Regular Council Agendas, Special Council Agendas, Subdivision Authority Agendas, and Public Hearing Agendas from 2004-2014.

RES. 407/2020 MOVED by Councillor Garner that Council approves the destruction of the documents identified in the attached list per the retention period identified in Schedule A of the By-law No. 10-99 Retention of Municipal Documents.

CARRIED UNANIMOUSLY

8) Municipal District of Taber Council Appointments

K. Van Ham presented correspondence received from the Municipal District of Taber informing the Town of their appointments to numerous boards and committees that include members of the Municipal District of Taber Council's participation.

ACTION ITEMS – CONT'D

8) Municipal District of Taber Council Appointments – CONT'D

- RES. 408/2020 MOVED by Councillor Bekkering that Council:
1. Recognizes the Municipal District of Taber's appointments to the Joint Economic Development Committee, and the Intermunicipal Development Committee; and,
 2. On the basis of the recommendation of the Municipal District of Taber Council, appoints Municipal District representatives to Town boards as follows:
 - a. Town of Taber Recreation Board – Councillor John Turcato, and Councillor Brian Brewin as alternate;
 - b. Town of Taber Arts & Heritage Committee – Councillor Tamara Miyanaga; and,
 - c. Taber Municipal Library Board – Councillor Tamara Miyanaga, and Councillor Jennifer Crowson as alternate.

CARRIED UNANIMOUSLY

9) Department Reports

Council reviewed the Department Reports.

- RES. 409/2020 MOVED by Councillor Firth that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

10) Mayor and Councillor Reports (Verbal)

Mayor and Council provided their verbal reports.

- RES. 410/2020 MOVED by Councillor Firth that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

11) Standing Item - Council Requests

Council discussed receiving concerns from citizens, and their request for a mandatory mask bylaw to be implemented within the Town.

Council discussed the size of the brown garbage carts, and the ability for citizens to request additional carts.

Council discussed the GFL compost site, and correspondence from the Town indicating that fencing must be installed around the property to deter plastic and other waste from blowing into neighbouring properties. Council further discussed bringing this forward to a future Council meeting in closed session.

Council further discussed the implementation of the mandatory mask bylaw within the Town of Taber.

RES. 411/2020 MOVED by Councillor Firth that Council directs Administration to research the feasibility of a mask bylaw, and to bring it back to a future Council meeting.

CARRIED

DELEGATIONS

None.

MEDIA INQUIRIES

None.

MEDIA INQUIRIES

RES. 412/2020 MOVED by Councillor Bekkering that Council takes a 10-minute recess, and moves into Closed Session to prevent the disclosure of:

- Applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 4:48 PM

CLOSED SESSION

1) Resignation: Development Authority (Municipal Planning Commission)

Closed Session to prevent disclosure of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.1) Resignation: Development Authority (Municipal Planning Commission): C. Armfelt, Chief Administrative Officer.

2) Board Appointment: Municipal Library Board

Closed Session to prevent disclosure of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.2) Board Appointment: Municipal Library Board: C. Armfelt, Chief Administrative Officer.

OPEN SESSION

RES. 413/2020 MOVED by Councillor Bekkering that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 5:01 PM

RES. 414/2020 MOVED by Councillor Strojwas that Council accepts the resignation of Mr. Ron Levagood from the Development Authority (Municipal Planning Commission), with regret; and,

Council thanks Mr. Levagood for all the valuable contributions he brought to the Town throughout his tenure on the Development Authority (Municipal Planning Commission).

CARRIED UNANIMOUSLY

RES. 415/2020 MOVED by Councillor Firth that Council appoints Manpreet Kaur to the Taber Municipal Library Board for a term to expire December 31, 2023.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 416/2020 MOVED by Councillor Firth that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 5:02 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER

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