

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JULY 15, 2019, AT 3:37 PM, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AND SUBDIVISION AUTHORITY MEETING AT 3:30 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering

Jack Brewin

Carly Firth

Joe Strojwas

Louie Tams

**Absent**

Mark Garner

**Chief Administrative Officer**

Cory Armfelt

**Staff**

Alaa Abdel Khaliq

Meghan Brennan

Erica Dam

Lisa DeBona

Emily Hembrough

Raeanne Keer

Phyllis Monks

Grace Noble

John Orwa

Kory Ostrup

Gary Scherer

Jeremy Sillito

Michael Stevens

**CALL TO ORDER**

Mayor Prokop called the meeting to Order at 3:37 PM.

162/2019

Meeting Date  
15/07/2019

## **ADOPTION OF THE AGENDA**

RES. 336/2019      MOVED by Councillor Firth that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

## **ADOPTION OF THE MINUTES**

### **1) Minutes of Regular Meeting of Council: June 24, 2019**

RES. 337/2019      MOVED by Councillor Brewin that Council adopts the minutes of the Regular Meeting of Council held on June 24, 2019, as presented.

CARRIED UNANIMOUSLY

### **2) Minutes of Special Meeting of Council: July 3, 2019**

RES. 338/2019      MOVED by Councillor Bekkering that Council adopts the minutes of the Special Meeting of Council held on July 3, 2019, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **BYLAWS**

### **1) Land Use Bylaw Textual Amendment Bylaw 12-2019 - 2nd & 3rd Reading**

P. Monks, Director of Planning and Economic Development, stated that Council gave First Reading to Bylaw 12-2019 at the Regular Meeting of Council held on June 24, 2019, and held a Public Hearing regarding the Bylaw prior to this Regular Meeting of Council. P. Monks stated that Administration is requesting that Council gives Second and Third Reading to Bylaw 12-2019, to include cannabis production in the Light Industrial District (M-1) and would allow the development permit application to be processed by the Municipal Planning Commission as the authority for discretionary permits.

RES. 339/2019      MOVED by Councillor Tams that Council gives Second Reading to Bylaw 12-2019, as presented.

CARRIED UNANIMOUSLY

RES. 340/2019      MOVED by Councillor Firth that Council gives Third Reading to Bylaw 12-2019, as presented.

CARRIED UNANIMOUSLY

## **ACTION ITEMS**

### **1) Water Treatment Plant Generator & ATS Replacement Tender Award**

G. Scherer, Director of Engineering and Public Works, presented the Water Treatment Plant Generator and Automatic Transfer Switch Replacement tender to Council, and recommended that the tender be awarded to Tarpon Energy Services Ltd.

RES. 341/2019      MOVED by Councillor Brewin that Council awards the Water Treatment Plant Generator and Automatic Transfer Switch Replacement Tender to Tarpon Energy Services Ltd, for the amount of \$257,317.20 inclusive of GST.

CARRIED UNANIMOUSLY

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## **ACTION ITEMS – CONT'D**

### **2) Primary Clarifier Capital Purchase**

G. Scherer stated that replacement of the Primary Clarifier Chain and Cross Collector were included in the 2019 Capital Budget, and Administration is requesting to sole-source this equipment through Novatech Equipment Sales Inc.

Council discussed the sole-source purchase of replacement parts from Novatech Equipment Sales Inc.

RES. 342/2019      MOVED by Councillor Tams that Council directs Administration to purchase the Primary Clarifier Equipment from Novatech Equipment Sales Inc. for the amount of \$212,615.00 excluding GST.

CARRIED UNANIMOUSLY

### **3) Southside Pathway Concern**

C. Armfelt stated that Administration has received concerns from residents requesting repairs to a pathway between 38 Avenue and 39 Avenue. C. Armfelt stated that Administration is requesting direction from Council on how to move forward with the concern.

Council discussed the requirements to fix the pathway, and the costs associated with the repairs.

Council further discussed the repairs and the potential of selling the property to a neighboring resident.

RES. 343/2019      MOVED by Councillor Bekkering that Council directs Administration to include the possible pathway repair in the 2020 Capital budget for review and report.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **4) Traffic Bylaw Section 15.09 Amendment regarding Horse Traffic within Town Limits**

G. Scherer, and E. Dam, Municipal Intern, stated that at the Regular Meeting of Council held on June 24, 2019, Council directed Administration to investigate other municipalities' bylaws and provincial legislation regarding riding horses within Town limits. They presented their findings to Council, and requested further direction from Council regarding riding horses within Town limits.

Council discussed proposed limitations, jurisdictions, and receiving input from the Chief of Police and the Community Standards Officer on riding horses within Town limits.

RES. 344/2019      MOVED by Councillor Strojwas that Council tables the Traffic Bylaw Section 15.09 Amendment regarding Horse Traffic within Town Limits until further information has been received from the Chief of Police and the Community Standards Officer.

CARRIED UNANIMOUSLY

### **5) Special Meeting of Council - Funding Request(s) for CRO's**

J. Orwa, Director of Finance, requested for Council to hold a Special Meeting to accommodate the Community Related Organizations to present their request for funding for the 2020-2022 Operating Budget.

Council discussed proposed dates for the Special Meeting of Council.

RES. 345/2019      MOVED by Councillor Tams that Council approves a Special Meeting of Council to be held on September 3, 2019 at 5:00 PM to discuss the funding requests (Delegations) for Community Related Organizations.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **6) PowerUp! Taber**

P. Monks stated that in March 2019, Business Link invited Administration to host a PowerUp! Conference, and that the Joint Economic Development Committee passed a resolution to support hosting and organizing the Conference in the Fall of 2019. P. Monks stated that Administration is requesting a letter of support for the Joint Economic Development Committee's initiative to host the PowerUp! Conference.

RES. 346/2019      MOVED by Councillor Firth that Council authorizes Administration to provide a letter of support for the Joint Economic Development Committees initiative to host a PowerUp! Conference.

CARRIED UNANIMOUSLY

### **7) Encroachment Agreement - 5215 51 Street**

P. Monks, and G. Noble, Development Officer, stated that it was brought to Administration's attention that an existing concrete driveway and step from a residential property encroaches into a Town walkway, Administration is requesting an Encroachment Agreement to bring the residential property into compliance with the Town's regulations.

Council discussed the walkway and the encroaching driveway and step from the residential property.

RES. 347/2019      MOVED by Councillor Bekkering that Council authorizes the Mayor and CAO to endorse the Encroachment Agreement for Lee & Carla Clarkson, regarding 5215 51<sup>st</sup> St., Lot 37, Block 44, Plan 266JK.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **8) Dignitary Flag Flying : Higashiomi Delegation**

C. Armfelt stated that a delegation from the City of Higashiomi will be visiting the Town of Taber from September 21, 2019 to September 27, 2019. Administration is requesting Council's consideration to fly the Japanese flag at the Administration Building during their visit.

RES. 348/2019      MOVED by Councillor Tams that Council authorizes the Japanese Flag to be flown at the Town of Taber Administration Building for the week of September 21<sup>st</sup> to 27<sup>th</sup>, 2019.

CARRIED UNANIMOUSLY

### **9) Strategic Plan 1 Year Report**

C. Armfelt presented the Strategic Plan 1 Year Progress Report to Council.

RES. 349/2019      MOVED by Councillor Firth that Council accepts the Strategic Plan 1-year progress report for information.

CARRIED UNANIMOUSLY

### **10) Arts and Heritage Committee**

E. Hembrough, Arts, Culture and Events Coordinator, stated that the Town's Strategic Plan includes the creation of an Arts and Heritage Committee that will be made up of members of Council, Administration, and the public. She stated that Administration has reviewed similar bylaws in other municipalities, and recommends following similar guidelines as the Town's current Recreation Board Bylaw.

Council discussed the proposed guidelines and the creation of an Arts and Heritage Committee.

## **ACTION ITEMS – CONT'D**

### **10) Arts and Heritage Committee – CONT'D**

- RES. 350/2019      MOVED by Councillor Tams that Council gives Administration direction to create an Arts and Heritage Committee with the following guidelines:
- 1) The Arts and Heritage Committee is a separate entity from the Recreation Board.
  - 2) The Committee mirrors the structure of the Recreation Board with seven voting members appointed by the Council of the Town of Taber:
    - a. Two Town of Taber Councillor's,
    - b. Four residents of the Town of Taber, or three residents from the Town of Taber and one resident of the MD of Taber from divisions 1-4 (South of the Oldman River),
    - c. One M.D. of Taber Councillor from divisions 1-4 (South of the Oldman River); and,
    - d. Members of the Committee shall have an interest in arts, culture and heritage.
  - 3) That the Committee meet quarterly.
  - 4) That the Arts, Culture and Events Coordinator attend all meetings of the Board in an advisory capacity. The secretary of the Committee shall be appointed by the CAO and will have no voting privileges.
  - 5) That the objectives of the Committee include the promotion of arts, culture and heritage projects, programs and events in the Town of Taber, and liaise with arts, culture and heritage groups in the community.

CARRIED UNANIMOUSLY

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15/07/2019



## **ACTION ITEMS – CONT'D**

### **11) Policy Proposed for Repeal**

C. Armfelt stated that Administration has continued to review the Town's policies, and that Administration recommends the repeal of the Surface Lease Oil Companies – Oil Well Drilling on Town Lands Policy M89-10/13/90 as the Town no longer utilizes this policy, and it is encompassed in other legislation.

RES. 351/2019      MOVED by Councillor Firth that Council repeals Surface Lease Oil Companies – Oil Well Drilling on Town Lands Policy M89 - 10/13/90.

CARRIED UNANIMOUSLY

### **12) Information for Council**

C. Armfelt presented information to Council on the project to install streetlights in the alley of the 5300 block of 48<sup>th</sup> Avenue previously quoted from Fortis Alberta for a cost of \$8,703.82, which will be at zero cost to the Town.

RES. 352/2019      MOVED by Councillor Strojwas that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

### **13) Department Reports**

C. Armfelt presented the Department Reports to Council.

RES. 353/2019      MOVED by Councillor Firth that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **14) Mayor and Councillor Reports (Verbal)**

Mayor and Council provided their verbal reports.

RES. 354/2019      MOVED by Councillor Firth that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

### **15) Standing Item - Council Requests**

Council discussed RES. 311/2018, and discussed providing a letter to the Alberta/Japan Twinning Municipalities Association requesting to host the Conference and the Annual General Meeting in 2021.

Council discussed concerns brought forward at Coffee with Council regarding allowing recreational vehicles and trailers to be plugged into a primary residence for a period time, and allowing electrical cords to run from the recreational unit to the residence.

MOVED by Councillor Brewin that Council directs Administration to investigate safe and proper ways to leave vehicles in front of driveways, and proper ways of allowing power to be connected.

Councillor Strojwas requested a friendly amendment to change vehicles to recreational vehicles.

Councillor Brewin accepted the friendly amendment.

Mayor Prokop requested a friendly amendment to also include trailers in the resolution.

Councillor Brewin accepted the friendly amendment.

**ACTION ITEMS – CONT'D**

**15) Standing Item - Council Requests – CONT'D**

RES. 355/2019      MOVED by Councillor Brewin that Council directs Administration to investigate a proper and safe way to allow recreational vehicles and trailers in front of driveways, and proper ways of allowing power to be connected.

**CARRIED UNANIMOUSLY**

Council discussed a potential trip hazard on the walking trail near the Taber Golf Club maintenance building due to roots in the area.

Council discussed promoting and allowing electric vehicles, such as electric golf carts, with proper traffic safety requirements, on the roadways within the Town limits.

MOVED by Councillor Strojwas that Council directs Administration to investigate allowing environmentally friendly electric golf carts on Town of Taber roadways.

Councillor Bekkering requested a friendly amendment to include all golf carts.

Councillor Strojwas accepted the friendly amendment.

RES. 356/2019      MOVED by Councillor Strojwas that Council directs Administration to investigate allowing golf carts on Town of Taber roadways.

**CARRIED UNANIMOUSLY**

Council discussed the tilting and leaning of headstones in Taber Memorial Gardens, and discussed the timing of the sprinklers within Confederation Park.

## **ACTION ITEMS – CONT'D**

### **15) Standing Item - Council Requests – CONT'D**

RES. 357/2019      MOVED by Councillor Tams that Council directs Administration to draft a report to Council on the alignment and repairs of monuments within Taber Memorial Gardens.

CARRIED UNANIMOUSLY

RES. 358/2019      MOVED by Councillor Tams that Council takes a 30 minute break for dinner.

CARRIED UNANIMOUSLY AT 4:49 PM

RES. 359/2019      MOVED by Councillor Bekkering that Council reconvenes the Regular Meeting of Council.

CARRIED UNANIMOUSLY AT 5:19 PM

## **DELEGATIONS**

### **1) Delegation: South Central Alberta Rural Crime Watch Association**

K. O'Grady, M. Plumtree, and M. Ross, representatives of the South Central Alberta Rural Crime Watch Association (SCARCWA) presented information on the recent development of the new community-led program, and the anticipated programs with the new Association.

Council discussed the South Central Alberta Rural Crime Watch Association.

RES. 360/2019      MOVED by Councillor Bekkering that Council accepts the presentation from the South Central Alberta Rural Crime Watch Association for information purposes.

CARRIED UNANIMOUSLY

## DELEGATIONS – CONT'D

### 2) Delegation: Taber Off-Leash Dog Park

D. Ulrick, fundraiser for the Taber Off-Leash Dog Park, presented her request to Council to upgrade the fence at the Taber Dog Park and install approximately 600 feet of chain-link fence with the funds from her fundraising efforts and events.

Council discussed the proposed request, and the original requests listed in the letter received by Council and Administration.

Council discussed the Public Work's staff availability to assist with the installation of a temporary fence at the Taber Off-Leash Dog Park.

RES. 361/2019      MOVED by Councillor Tams that Council tables the Delegation: Taber Off-Leash Dog Park Agenda Item until the Regular Meeting of Council to be held on August 19, 2019.

CARRIED

### MEDIA INQUIRIES

None.

## **MEDIA INQUIRIES – CONT'D**

- RES. 361/2019      MOVED by Councillor Brewin that Council moves into Closed Session to prevent disclosure:
- Of third party business information, in accordance with Section 16(1),
  - Of Confidential Evaluations, for the purpose of determining the suitability, eligibility or qualifications for employment, in accordance with Section 19(1),
  - That could reasonably be expected to harm relations between the municipality and another government or one of its agencies in accordance with Section 21; and,
  - Advice from officials, that could reasonably be expected to reveal advice, or analyses developed by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:48 PM

## **CLOSED SESSION**

- 1) **Southern Regional Stormwater Management Plan Closed Session to prevent disclosure that could reasonably be expected to harm relations between the municipality and another government or one of its agencies in accordance with Section 21 of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.1) Southern Regional Stormwater Management Plan: C. Armfelt, Chief Administrative Officer, G. Scherer, Director of Engineering and Public Works, E. Dam, Municipal Intern, and R. Hust, representative of MPE Engineering Ltd.

## **CLOSED SESSION – CONT'D**

### **2) Expropriation Resolution**

**Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.2) Expropriation Resolution: C. Armfelt, Chief Administrative Officer, G. Scherer, Director of Engineering and Public Works, P. Monks, Director of Planning and Economic Development.

### **3) Bill 7 Implications**

**Closed Session to prevent disclosure of advice from officials, that could reasonably be expected to reveal advice, or analyses developed by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.3) Bill 7 Implications: C. Armfelt, Chief Administrative Officer, P. Monks, Director of Planning and Economic Development, and J. Orwa, Director of Finance.

### **4) AUMA Convention & Tradeshow**

**Closed Session to prevent disclosure of plans relating to the management of personnel or the administration of a public body that have not yet been implemented, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.4) AUMA Convention & Tradeshow: C. Armfelt, Chief Administrative Officer.

**CLOSED SESSION – CONT'D**

- 5) Quarterly Meeting with MD of Taber Council That Council takes the meeting into Closed Session to discuss the contents of agendas of the governing body, in accordance with Section 24: Advice from Officials, of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.5) Quarterly Meeting with MD of Taber Council: C. Armfelt, Chief Administrative Officer.

- 6) CAO Performance Evaluation Closed Session to prevent the disclosure of Confidential Evaluations, for the purpose of determining the suitability, eligibility or qualifications for employment, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.6) CAO Performance Evaluation: C. Armfelt, Chief Administrative Officer.

**OPEN SESSION**

RES. 463/2019      MOVED by Councillor Bekkering that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:20 PM

RES. 464/2019      MOVED by Councillor Tams that Council accepts the Southern Regional Stormwater Management Plan Report for information purposes.

CARRIED UNANIMOUSLY



**OPEN SESSION – CONT'D**

RES. 465/2019      MOVED by Councillor Brewin that Council passes the Resolution Regarding Expropriation for the Purpose of Acquiring a Fee Simple Estate and Easement Over Certain Lands Located Within the Town of Taber; and,

Council directs Administration to proceed with execution of the Notice of Intention to Expropriate the subject lands.

CARRIED UNANIMOUSLY

RES. 466/2019      MOVED by Councillor Firth that Council directs Administration to arrange a meeting between the Town of Taber Council and the Municipal District of Taber Council on September 11, 2019 at Luigi's to be held at 6:00 PM.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES. 467/2019      MOVED by Councillor Firth that the Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 7:25 PM

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER