

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MAY 13, 2019, AT 3:32 PM, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 3:30 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering

Jack Brewin

Carly Firth

Mark Garner

Joe Strojwas

Louie Tams

**Chief Administrative Officer**

Cory Armfelt

**Staff**

Alaa Abdel Khaliq

Lisa DeBona

Dave Duske

Phyllis Monks

Steve Munshaw

John Orwa

Michael Stevens

Kerry Van Ham

**CALL TO ORDER**

Mayor Prokop called the meeting to order at 3:30 PM.

**ADOPTION OF THE AGENDA**

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

**ADOPTION OF THE AGENDA – CONT'D**

RES. 226/2019      MOVED by Councillor Garner that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES**

**1) Minutes of Regular Meeting of Council: April 23, 2019**

RES. 227/2019      MOVED by Councillor Brewin that Council adopts the minutes of the Regular Meeting of Council held on April 23, 2019, as presented.

CARRIED UNANIMOUSLY

**2) Minutes of Special Meeting of Council: April 29, 2019**

RES. 228/2019      MOVED by Councillor Firth that Council adopts the minutes of the Special Meeting of Council held on April 29, 2019, as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

None.

**BYLAWS**

**1) Proposed Supplementary Assessment Bylaw 10-2019**

J. Orwa, Director of Finance, presented the proposed 2019 Supplementary Assessment Bylaw 10-2019 to Council.

MOVED by Councillor Bekkering that Council gives First Reading to Bylaw 11-2019 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

Councillor Bekkering amended his motion to state Bylaw 10-2019.

**BYLAWS – CONT'D**

**1) Proposed Supplementary Assessment Bylaw 10-2019 –  
CONT'D**

RES. 229/2019      MOVED by Councillor Bekkering that Council gives First Reading to Bylaw 10-2019 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 230/2019      MOVED by Councillor Strojwas that Council gives Second Reading to Bylaw 10-2019 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 231/2019      MOVED by Councillor Brewin that Council unanimously agrees to proceed with Third and Final reading to Bylaw 10-2019 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 232/2019      MOVED by Councillor Tams that Council gives Third and Final reading to Bylaw 10-2019 being the Supplementary Assessment for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

**2) Proposed Supplementary Tax Rate Bylaw 11-2019**

J. Orwa presented the proposed Supplementary Property Tax Rate Bylaw 11-2019 to Council.

**BYLAWS – CONT'D**

**2) Proposed Supplementary Tax Rate Bylaw 11-2019 – CONT'D**

RES. 233/2019      MOVED by Councillor Strojwas that Council gives First Reading to Bylaw 11-2019 being the Supplementary Tax Rate Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 234/2019      MOVED by Councillor Brewin that Council gives Second Reading to Bylaw 11-2019 being the Supplementary Tax Rate Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 235/2019      MOVED by Councillor Garner that Council unanimously agrees to proceed with Third and Final reading to Bylaw 11-2019 being the Supplementary Tax Rate Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 236/2019      MOVED by Councillor Tams that Council gives Third and Final reading to Bylaw 11-2019 being the Supplementary Tax Rate Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

## **ACTION ITEMS**

### **1) Westview Playground Proposal**

D. Phillips, Director of Recreation, and B. Warkentin, resident of Taber, presented a potential development location for a playground in the greenspace south of the pond on Westview Boulevard.

Council discussed the proposed location, the potential impact on neighboring residents, other potential locations in Westview Estates, and the opportunity to work with the developer to locate the playground elsewhere in the area.

MOVED by Councillor Brewin that Council supports the Westview Estate Community Group's fundraising efforts for the installation of a playground in Westview Estates, and provide Administration, regarding this location, I feel that this site is the right site.

Councillor Tams suggested a friendly amendment to direct Administration to canvas residents in area for their opinions.

Councillor Brewin declined the friendly amendment.

Council discussed the implications and goals of Administration canvassing the neighbors of the potential playground location in Westview Estate.

Councillor Tams suggested a friendly amendment to canvas the neighborhood and report back to Council.

Councillor Brewin accepted the friendly amendment, and amended his motion.

## **ACTION ITEMS – CONT'D**

### **1) Westview Playground Proposal – CONT'D**

RES. 237/2019      MOVED by Councillor Brewin that Council supports the Westview Estates Community Group's fundraising efforts for the installation of a playground in Westview Estates and provides direction to Administration regarding the location, canvassing the neighborhood, and reporting back to Council for the meeting to be held on June 10, 2019.

CARRIED UNANIMOUSLY

### **2) AUMA: Request for Participation on the Alberta Law Enforcement Response Teams (ALERT) Civilian Advisory Committee**

C. Armfelt stated that Administration has received correspondence from Mayor Barry Morishita, President of AUMA, requesting Council's consideration to put an individual's name forward to potentially be appointed to participate on the Alberta Law Enforcement Response Teams (ALERT) Civilian Advisory Committee.

Council discussed their individual interests in being part of the Advisory Committee.

RES. 238/2019      MOVED by Councillor Tams that Council identifies Councillor Garth Bekkering to represent the Town of Taber, as an interested participant on the Alberta Law Enforcement Response Teams (ALERT) Civilian Advisory Committee.

CARRIED UNANIMOUSLY

### **3) Coffee with Council: Follow-up and Action Items**

C. Armfelt stated that various items have been brought forward by Council from the public since the Coffee with Council initiative, and Administration is requesting a discussion from Council as to how it would like to potentially move customer-service items forward for action.



## **ACTION ITEMS – CONT'D**

### **3) Coffee with Council: Follow-up and Action Items – CONT'D**

Council discussed potential options to track requests and inquiries received during Coffee with Council.

RES. 239/2019      MOVED by Councillor Firth that Council directs Administration to put together a binder that can be brought to Coffee with Council sessions in order to provide consistent feedback to residents about the concerns raised at those sessions.

CARRIED

### **4) Support for Bachelor of Engineering Program**

P. Monks presented a request received from the University of Lethbridge requesting a letter of support for their application to the Government of Alberta to develop a local Bachelor of Engineering Program at the University. She stated that if the University of Lethbridge is successful they will be the second university in Alberta to offer the program, the first being the University of Alberta in Edmonton.

RES. 240/2019      MOVED by Councillor Tams that Council directs Administration to provide a letter of support to the University of Lethbridge Bachelor of Engineering Program.

CARRIED UNANIMOUSLY

### **5) Radar Sign Policy PS-PW-3**

L. DeBona, Engineering and Public Works Administrative Supervisor, presented the Radar Sign Policy PS-PW-3 to Council.

RES. 241/2019      MOVED by Councillor Brewin that Council approves the Radar Speed Sign Policy No. PS-PW-3 as presented.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **6) Write-Down of Assets Policy CS-FIN-2**

J. Orwa presented the Write-Down of Assets Policy CS-FIN-2 to Council.

RES. 242/2019      MOVED by Councillor Tams that Council approves the Write-Down of Assets Policy CS-FIN-2 as presented.

CARRIED UNANIMOUSLY

### **7) Write-Off and Disposal of Assets Policy CS-FIN-3**

J. Orwa presented the Write-Off and Disposal of Assets Policy CS-FIN-3 to Council.

RES. 243/2019      MOVED by Councillor Firth that Council approves the Write-Off and Disposal of Assets Policy CS-FIN-3 as presented.

CARRIED UNANIMOUSLY

### **8) Policies Proposed for Repeal**

C. Armfelt stated that Administration has continued to review the Town's current Policies, and have found some that are recommended to be repealed as the Town no longer utilizes these policies, or they are encompassed in other legislation.

RES. 244/2019      MOVED by Councillor Tams that Council repeals C.P. Rail Invoicing Policy 50S-82611.

CARRIED UNANIMOUSLY

RES. 245/2019      MOVED by Councillor Firth that Council repeals Charge for Use of Fire Equipment on Primary Highways Policy 39S-619/81.

CARRIED UNANIMOUSLY



## **ACTION ITEMS – CONT'D**

### **8) Policies Proposed for Repeal – CONT'D**

RES. 246/2019      MOVED by Councillor Garner that Council repeals Fire Inspection Reports Policy 13C-81715.

CARRIED UNANIMOUSLY

RES. 247/2019      MOVED by Councillor Bekkering that Council repeals Expenditure Policy A) Emergency Situations B) Budget Over-expenditure 51C-23/01/95.

CARRIED UNANIMOUSLY

### **9) Information for Council**

C. Armfelt presented information to Council on the Radar Sign report from 64<sup>th</sup> Avenue and Heritage Drive, and presented the draft minutes from the Traffic Committee meeting held on April 17, 2019.

RES. 248/2019      MOVED by Councillor Firth that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

### **10) Standing Item - Council Requests**

C. Armfelt provided an update on RES. 38/2019 regarding the speed limit on 64<sup>th</sup> Avenue and stated that the Radar Sign will be placed there again to capture more information. Administration will have a traffic engineer review the report and provide recommendations.

Council made no motion at this time.

## **DELEGATIONS**

None.

## **MEDIA INQUIRIES**

T. Busch, of the Taber Times, inquired if RES. 223/2019 from the Special Meeting of Council held on May 9, 2019 had been approved by the Town's auditor.

Mayor Prokop stated that information cannot be provided at this time as it will be discussed in Closed Session by Council at this meeting.

T. Busch requested to be informed as early as possible of the outcome of the Closed Session discussions in regards to RES. 223/2019.

C. Armfelt stated that he will be in contact with T. Busch to provide an update.

T. Busch inquired if the Open Session of the Agenda, after Closed Session, is being livestreamed.

Mayor Prokop stated at this time the motions are made in Open Session, but that portion of the meeting is not currently being livestreamed.

C. Armfelt stated that the Taber Times can contact him directly to be updated on the any motions the morning after the meeting.

RES. 249/2019      MOVED by Councillor Bekkering that Council takes a 30 minute break for dinner.

CARRIED UNANIMOUSLY AT 4:43 PM

RES. 250/2019      MOVED by Councillor Strojwas that Council reconvenes the Regular Meeting of Council.

CARRIED UNANIMOUSLY AT 5:16 PM

## **MEDIA INQUIRIES – CONT'D**

RES. 251/2019      MOVED by Councillor Brewin that Council moves into Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1), to prevent disclosure of information that is harmful to personal privacy and reveals information about an identifiable individual including their name, address, telephone number, or other identifiable information, in accordance with Section 17, to prevent the disclosure of Confidential Evaluations, for the purpose of determining the suitability, eligibility or qualifications for employment, in accordance with Section 19(1), to prevent disclosure of policy options developed by a public body, in accordance with Section 24, and, to prevent disclosure that could reasonably be expected to harm the economic interest of the municipality in accordance with Section 25 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:16 PM

## **CLOSED SESSION**

- 1) **Fulcrum Energy Corporation**  
**Closed Session to prevent disclosure that could reasonably be expected to harm the economic interest of the municipality in accordance with Section 25 of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.1) Fulcrum Energy Corporation: C. Armfelt, Chief Administrative Officer, L. DeBona, Engineering and Public Works Administrative Supervisor, M. Gardner and B. Hansen, of Fulcrum Energy Corporation.

## **CLOSED SESSION – CONT'D**

### **2) Proposed Arena Concession Lease**

**Closed Session to prevent the disclosure of Advice from Officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act***

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.2) Proposed Arena Concession Lease: C. Armfelt, Chief Administrative Officer, and K. Van Ham, Administrative Services Manager.

Councillor Tams declared a pecuniary interest in Closed Session Agenda Item 9.3) Taber Exhibition Association Request for Funding, and left the meeting at 6:10 PM.

### **3) Taber Exhibition Association Request for Funding Closed Session to prevent disclosure of policy options developed by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act***

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.3) Taber Exhibition Association Request for Funding: C. Armfelt, Chief Administrative Officer, J. Orwa, Director of Finance, and K. Van Ham, Administrative Services Manager.

Councillor Tams returned to the meeting at 6:35 PM for Closed Session Agenda Item 9.4) Land Lease Request – Farming Smarter.

### **4) Land Lease Request - Farming Smarter**

**Closed Session to prevent disclosure of advice from officials in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.4) Land Lease Request – Farming Smarter: C. Armfelt, Chief Administrative Officer, P. Monks, Director of Planning and Economic Development, and K. Coles, General Manager of Farming Smarter.



## **CLOSED SESSION – CONT'D**

### **5) 56th Avenue - Westview Lands Discussion**

**Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.5) 56<sup>th</sup> Avenue – Westview Lands Discussion: C. Armfelt, Chief Administrative Officer, and P. Monks, Director of Planning and Economic Development.

### **6) IDP Discussions Information**

**Closed Session to prevent disclosure of advice from officials in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.6) IDP Discussions Information: C. Armfelt, Chief Administrative Officer, P. Monks, Director of Planning and Economic Development, and H. Harker, of 1<sup>st</sup> Principles Planning via teleconference.

### **7) ESB Questions**

**Closed Session to prevent disclosure of advice from officials in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.7) ESB Questions: C. Armfelt, Chief Administrative Officer, P. Monks, Director of Planning and Economic Development, and S. Munshaw, Chief of the Taber Fire Department.

## **OPEN SESSION**

RES. 252/2019      MOVED by Councillor Tams that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:29 PM

119/2016

Meeting Date  
13/05/2019



## OPEN SESSION – CONT'D

RES. 253/2019      MOVED by Councillor Brewin that Council extends the Regular Meeting of Council to 8:30 PM.

CARRIED UNANIMOUSLY

RES. 254/2019      MOVED by Councillor Tams that Council reconvenes into Closed Session.

CARRIED UNANIMOUSLY AT 7:30 PM

## CLOSED SESSION

### 8) Tax Recovery - Public Auction

**Closed Session to prevent disclosure of information that is harmful to personal privacy and reveals information about an identifiable individual including their name, address, telephone number, or other identifiable information in accordance with Section 17 of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.8) Tax Recovery – Public Auction: C. Armfelt, Chief Administrative Officer, and J. Orwa, Director of Finance.

### 9) Baseball and Softball Enhancement Society

**Closed Session to prevent disclosure of advice from officials in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.9) Baseball/Softball Enhancement Society: C. Armfelt, Chief Administrative Officer, J. Orwa, Director of Finance, and D. Phillips, Director of Recreation.

## CLOSED SESSION – CONT'D

### 10) Joint Meeting

**Closed Session to prevent disclosure of positions or instructions developed for the purpose of other negotiations by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.10) Joint Meeting: C. Armfelt, Chief Administrative Officer.

### 11) CAO Performance Evaluation

**Closed Session to prevent the disclosure of Confidential Evaluations, for the purpose of determining the suitability, eligibility or qualifications for employment, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.10) Joint Meeting: C. Armfelt, Chief Administrative Officer.

## OPEN SESSION

RES. 255/2019      MOVED by Councillor Firth that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 8:27 PM

RES. 256/2019      MOVED by Councillor Tams Council authorizes the Ice Arena Concession Operator lease for the property located at Community Centre, Block C, Plan 7282JK, 4712 50 Street to Maggie's Place, for a term to expire August 31, 2021; and,

Directs the Mayor and Chief Administrative Officer to sign the lease documents.

CARRIED UNANIMOUSLY

121/2016

Meeting Date  
13/05/2019

**OPEN SESSION – CONT'D**

Councillor Tams declared pecuniary interest in Closed Session Agenda Item 9.4) Taber Exhibition Association Request for Funding, and abstained from voting in RES. 257/2019.

RES. 257/2019      MOVED by Councillor Firth that Council recognizes the effort of the Taber Exhibition Association to raise funds for energy efficiency upgrades and improvements, but respectfully declines the Taber Exhibition Association's Request.

CARRIED UNANIMOUSLY

Rescinded ~~RES. 258/2019~~  
by RES. 267/2019  
On May 27, 2019

~~MOVED by Councillor Garner that Council approves a 10 year no fee lease for the 14.83 acre parcel located at 5100 8<sup>th</sup> Ave to Farming Smarter for the purpose of small plot and large scale research trials.~~

CARRIED UNANIMOUSLY

RES. 259/2019      MOVED by Councillor Brewin that Council directs Administration to make an offer at or below appraised value for the 1.88 acres needed for 56<sup>th</sup> Avenue construction, and if not successful to proceed with expropriation procedures.

CARRIED UNANIMOUSLY

RES. 260/2019      MOVED by Councillor Tams that Council rescinds RES. 223/2019 from the Special Meeting of Council held on May 9, 2019.

CARRIED UNANIMOUSLY

RES. 261/2019      MOVED by Councillor Firth that Council extends the Chief Administrative Officer's current contract for 3 years from the current end date.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES. 262/2019      MOVED by Councillor Bekkering that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 8:30 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER