

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MARCH 25, 2019, AT 3:30 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering

Jack Brewin

Carly Firth

Mark Garner

Joe Strojwas

Louie Tams (Arrived at 5:20 PM)

**Chief Administrative Officer**

Cory Armfelt

**Staff**

Alaa Abdel Khaliq

Meghan Brennan

Lisa DeBona

Dave Duske

Raeanne Keer

Phyllis Monks

Steve Munshaw

Louise Parsons

Dawn Phillips

Gary Scherer

Ben Young

**CALL TO ORDER**

Mayor Prokop called the meeting to Order at 3:30 PM.

## **ADOPTION OF THE AGENDA**

Mayor Prokop inquired if there were any additions or deletions to the Agenda.

C. Armfelt stated that Delegation Agenda Item 7.1) Ag for Life, Rural Safety Unit Donation Request would not be attendance this evening and that Administration would bring it forward at a future Council meeting.

RES. 128/2019      MOVED by Councillor Bekkering that Council adopts the Agenda, as amended, with the removal of Delegation Agenda Item 7.1) Ag for Life, Rural Safety Unit Donation Request from the Agenda.

CARRIED UNANIMOUSLY

## **ADOPTION OF THE MINUTES**

### **1) Minutes of Regular Meeting of Council: March 11, 2019**

RES. 129/2019      MOVED by Councillor Brewin that Council adopts the minutes of the Regular Meeting of Council held on March 11, 2019, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **BYLAWS**

None.

## **ACTION ITEMS**

### **1) Regional Economic Development Strategy - Endorsement**

P. Monks, Director of Planning and Economic Development and B. Young, Economic Development Officer, presented the Regional Economic Development Strategy to Council.

P. Monks stated that Administration is requesting endorsement from Council on the Strategy, which will allow Administration to move forward to develop work plans to implement the Economic Development Strategy.

RES. 13/2019      MOVED by Councillor Brewin that Council endorses the Regional Economic Development Strategy as presented.

CARRIED UNANIMOUSLY

### **2) Investing in Canada Infrastructure Program (ICIP) Funding Delay**

G. Scherer, Director of Engineering and Public Works, stated that the Town applied for Investing in Canada Infrastructure Program (ICIP) funding in May 2018 for the Wetlands Project, and stated the project is critical for the stormwater management system and safeguards the protection of property damage from flooding.

G. Scherer stated that Administration was initially informed that funding would be available in September 2018 with the eligibility for Phase 2 to begin in November 2018. He noted that since then, Administration has been informed that the funding received from the Investing in Canada Infrastructure Program would not be available until after the federal election in October 2019. G. Scherer stated that Administration is requesting Council to lobby MP Martin Shields for the funding to be available before the election, and presented the attached letter drafted by Administration.

Council discussed sending a letter to the Federal Minister who is responsible for the funding of the project, and sending a copy of the letter to MP Martin Shields.

**ACTION ITEMS – CONT'D**

**2) Investing in Canada Infrastructure Program (ICIP) Funding Delay – CONT'D**

RES. 131/2019      MOVED by Councillor Bekkering that Council directs Administration to send a letter to the Minister responsible for this particular Investing in Canada Infrastructure Program (ICIP), with a copy sent to MP Martin Shields.

CARRIED UNANIMOUSLY

**3) Use of Town Owned Vehicles Policy PS-PW-2**

L. DeBona, Engineering and Public Works Administrative Supervisor, presented the Use of Town Owned Vehicles Policy PS-PW-2 to Council.

RES. 132/2019      MOVED by Councillor Strojwas that Council accepts the amendments and renews the Use of Town Owned Vehicles Policy PS-PW-2.

CARRIED UNANIMOUSLY

**4) Policies Proposed for Repeal - Engineering & Public Works**

C. Armfelt stated that Administration has continued to review the Town's current policies and have found some that are recommended to be repealed as the Town no longer utilizes these policies, or they are encompassed in other legislation.

RES. 133/2019      MOVED by Councillor Garner that Council repeals Concrete Planters Policy 29C-350/82.

CARRIED UNANIMOUSLY

RES. 134/2019      MOVED by Councillor Firth that Council repeals Safety Vests Policy 85S-8/22/89.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **4) Policies Proposed for Repeal - Engineering & Public Works**

RES. 135/2019      MOVED by Councillor Bekkering that Council repeals Sewer Blockage Policy 11M-97104.

CARRIED UNANIMOUSLY

RES. 136/2019      MOVED by Councillor Firth that Council repeals Temporary Street Closure – Annual Events Policy 70C/10/23/00.

CARRIED UNANIMOUSLY

RES. 137/2019      MOVED by Councillor Strojwas that Council repeals Tow Truck Services Policy 52M-82826.

CARRIED UNANIMOUSLY

RES. 138/2019      MOVED by Councillor Garner that Council repeals Water Rationing Policy 71M-417/84.

CARRIED UNANIMOUSLY

RES. 139/2019      MOVED by Councillor Brewin that Council repeals Outside Town Limits – Utility Service Policy 64C04/26/99.

CARRIED UNANIMOUSLY

RES. 140/2019      MOVED by Councillor Bekkering that Council repeals Tree Cutting / Boulevards Policy 18M-8056.

CARRIED UNANIMOUSLY

**ACTION ITEMS – CONT'D**

**4) Policies Proposed for Repeal - Engineering & Public Works  
– CONT'D**

RES. 141/2019      MOVED by Councillor Garner that Council repeals  
Speed of Municipal Vehicles / Seat Belt Use Policy  
23s-80101

CARRIED UNANIMOUSLY

**5) Employee Computer Purchase Plan Policy & Procedure CS-  
IT-2**

D. Duske, Human Resources Manager, presented the Employee  
Computer Purchase Plan Policy CS-IT-2 for review and renewal to  
Council.

Council discussed the Employee Computer Purchase Plan Policy CS-  
IT-2.

RES. 142/2019      MOVED by Councillor Brewin that Council  
approves the revised Employee Computer  
Purchase Plan Policy & Procedure CS-IT-2, as  
presented.

CARRIED UNANIMOUSLY

**6) Policies Proposed for Repeal**

C. Armfelt stated that Administration has continued to review the Town's  
current policies and have found some that are recommended to be  
repealed as the Town no longer utilizes these policies, or they are  
encompassed in other legislation.

RES. 143/2019      MOVED by Councillor Brewin that Council repeals  
Coverage for Board/Commission Members Policy  
No. 32C-84529.

CARRIED UNANIMOUSLY

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**ACTION ITEMS – CONT'D**

**6) Policies Proposed for Repeal – CONT'D**

RES. 144/2019      MOVED by Councillor Bekkering that Council repeals Group Accident Insurance Plan – Elected Officials Policy No. 47C-8011.

CARRIED UNANIMOUSLY

RES. 145/2019      MOVED by Councillor Firth that Council repeals Retiree Insurance Policy – 63C-536/10/9/98.

CARRIED UNANIMOUSLY

**7) Nepotism Policy CS-HR-13**

D. Duske stated that Administration is recommending the repeal of the Employee/Staffing Policy No. 40S-81113 as many of the facets of the policy are covered within the Collective Bargaining Agreement with CUPE Local 2038, but Administration would like to keep the amendment within the Policy regarding the employment of relatives, and presented the Nepotism Policy CS-HR-13 to Council.

RES. 146/2019      MOVED by Councillor Firth that Council adopts the Nepotism Policy CS-HR-13, as presented.

CARRIED UNANIMOUSLY

RES. 147/2019      MOVED by Councillor Brewin that Council repeals the Employee/Staffing Policy No.40S-81113.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **8) Taber Municipal Police Commission Report to Council**

C. Armfelt presented the Taber Municipal Police Commission Report to Council.

RES. 148/2019      MOVED by Councillor Firth that Council accepts the Taber Municipal Police Commission Report for information.

CARRIED UNANIMOUSLY

### **9) Department Reports**

C. Armfelt presented the Department Reports to Council.

Council discussed the Fire Department Report and the Engineering & Public Works Department Report.

Council also discussed the availability of compost at the landfill for citizens.

RES. 149/2019      MOVED by Councillor Firth that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

### **10) Mayor and Councillor Reports (Verbal)**

Mayor and Council provided their verbal reports.

RES. 150/2019      MOVED by Councillor Strojwas that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY



## **ACTION ITEMS – CONT'D**

### **11) Standing Item - Council Requests**

Council discussed donating \$2,000.00 to Communities in Bloom to install LED lights in the trees in Confederation Park to use during special events in Town, and discussed amending the Aquafun Centre schedule to coincide with Professional Development (PD) Days with the community's schools to ensure Open Swim is available for students on those days.

D. Phillips, Director of Recreation indicated that the Open Swim availability on PD Days was currently being investigated by the Recreation Department.

RES. 151/2019      MOVED by Councillor Garner that Council donates \$2,000.00 to Communities in Bloom from the Council Discretionary Fund for LED lights for the trees in Confederation Park.

CARRIED UNANIMOUSLY

### **DELEGATIONS**

None.

### **MEDIA INQUIRIES**

T. Busch, of the Taber Times, inquired if there were any updates on the annexation process.

C. Armfelt stated that the Town has reached out to landowners and has received verbal agreements. He noted that the Town is waiting on their letters of endorsement, and then a package will be sent to the Municipal Board to move forward with the annexation.

RES. 152/2019      MOVED by Councillor Bekkering that Council breaks for dinner until 5:00 PM.

CARRIED UNANIMOUSLY AT 4:12 PM

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## MEDIA INQUIRIES – CONT'D

RES. 153/2019      MOVED by Councillor Bekkering that when Council reconvenes at 5:00 PM, that Council moves into Closed Session to prevent the disclosure of Confidential Evaluations, for the purpose of determining the suitability, eligibility or qualifications for employment, in accordance with Section 19(1), and to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY AT 4:13 PM

## CLOSED SESSION

### 1) Board Appointment

**Closed Session to prevent disclosure of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.1) Board Appointment: C. Armfelt, Chief Administrative Officer.

## CLOSED SESSION – CONT'D

- 2) Board, Committee, and Commission Resignation**  
That Council takes the meeting in Closed Session to prevent disclosure of information that is evaluative or opinion material compiled for the purpose of determining the applicant's eligibility in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.2) Board, Committee, and Commission Resignation: C. Armfelt, Chief Administrative Officer.

- 3) Parking Lot Appraisal**  
That Council takes the meeting into Closed Session to prevent disclosure of advice from officials in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.3) Parking Lot Appraisal: C. Armfelt, Chief Administrative Officer, S. Munshaw, Chief of the Taber Fire Department, and P. Monks, Director of Planning and Economic Development.

- 4) Preliminary Municipal Tax Rates**  
Closed Session to prevent disclosure of proposed plans, policies or projects of the public body which could reasonably be expected to result in disclosure of a pending policy or budgetary decision, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.4) Preliminary Municipal Tax Rates: C. Armfelt, Chief Administrative Officer, and J. Orwa, Director of Finance.

## CLOSED SESSION – CONT'D

### 5) Taber Animal Control Facility Discussion

**Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.5) Taber Animal Control Facility Discussion (Closed): C. Armfelt, Chief Administrative Officer, and G. Abela, Chief of the Taber Police Service.

Councillor Tams arrived at 5:20 PM during Closed Session Agenda Item 9.5) Taber Animal Control Facility Discussion, and was in attendance for the rest of the meeting.

### 6) CAO Performance Evaluation

**Closed Session to prevent the disclosure of Confidential Evaluations, for the purpose of determining the suitability, eligibility or qualifications for employment, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.6) CAO Performance Evaluation: C. Armfelt, Chief Administrative Officer.

**CLOSED SESSION – CONT'D**

**7) Strategic Plan - Retreat Session Follow-Up**

**Closed Session to prevent the disclosure of Confidential Evaluations, for the purpose of determining the suitability, eligibility or qualifications for employment, in accordance with Section 19(1) of the Freedom of Information and Protection of Privacy Act.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.7) Strategic Plan – Retreat Session Follow-Up: C. Armfelt, Chief Administrative Officer.

**OPEN SESSION**

RES. 154/2019      MOVED by Councillor Strojwas that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:33 PM

RES. 155/2019      MOVED by Councillor Tams that Council extends the Regular Meeting of Council to 8:00 PM.

CARRIED UNANIMOUSLY

Councillor Tams abstained from voting on motions regarding Closed Session Agenda Item 9.1, Closed Session Agenda Item 9.2, Closed Session Agenda Item 9.3, and Closed Session Agenda Item 9.4 as he was not in attendance for discussions.

Councillor Tams abstained from voting on RES. 156/2019.

RES. 156/2019      MOVED by Councillor Firth that Council appoints Jillian Angermeier to the Subdivision & Development Appeal Board for a two (2) year term to expire December 31, 2020.

CARRIED UNANIMOUSLY

**OPEN SESSION – CONT'D**

Councillor Tams abstained from voting on RES. 157/2019.

RES. 157/2019      MOVED by Councillor Brewin Council accepts the resignation of Mr. Gary Bradbury from the Taber Municipal Police Commission with regret; and,

Council thanks Mr. Bradbury for his contributions to the Taber Municipal Police Commission during his tenure on the Board.

CARRIED UNANIMOUSLY

Councillor Tams abstained from voting on RES. 158/2019.

RES. 158/2019      MOVED by Councillor Strojwas that Council directs Administration to purchase the Legion parking lot for under the appraised value.

CARRIED UNANIMOUSLY

RES. 159/2019      MOVED by Councillor Brewin that Council selects Lot 42, Block 8, Plan 0714240 as the location for the new animal control facility and directs Administration to take the steps necessary to secure this location for this development.

CARRIED

**CLOSE OF MEETING**

RES. 160/2019

MOVED by Councillor Garner that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 7:37 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER