



AGENDA

REGULAR MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, OCTOBER 4, 2018 AT 5:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. APPROVAL OF THE AGENDA	X
3. ADOPTION OF THE MINUTES	
ITEM No. 3.1. Recreation Board Minutes	X
4. BUSINESS ARISING FROM THE MINUTES	
5. ACTION ITEMS	
ITEM No. 5.1. Small Ice Arena	X
ITEM No. 5.2. Recreation Fee Review	X
ITEM No. 5.3. Recreation Report	X
ITEM No. 5.4. Information for the Recreation Board	X
ITEM No. 5.5. West Trail Extension Upgrade Project	X
6. DELEGATIONS - NONE	
7. MEDIA INQUIRIES	
8. CLOSED SESSION	
9. OPEN SESSION	
10. CLOSE OF MEETING	X



Recreation Board Request for Decision	
Meeting Date: 04/10/2018	
Subject: Recreation Board Minutes	
Recommendation:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on September 6, 2018, as presented
Background:	Minutes of the Regular Meeting of the Recreation Board held on September 6, 2018
Legislation / Authority:	MGA, Section 208(1)(a)(c)
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the Municipal Government Act Section 208
Alternative:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on September 6, 2018 as amended



Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Aline Holmen, Director of Recreation
Chief Administrative Officer (CAO) or Designate:	

5/2018

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE
TABER GYMNASTICS CLUB ON September 6, 2018 AT 5:30 PM.

PRESENT: Danielle Hansen, Chairperson
Darcy Firth, Vice Chairperson
Councillor John Turcato
Councillor Garth Bekkering
Councillor Louis Tams
Joel Mills

ABSENT: Rene Angermeier - Excused

ALSO PRESENT:

Aline Holmen, Director of Recreation
Marty Planger, Recording Secretary
Taber Times

CALL TO ORDER

D. Hansen called the Regular Meeting of the Taber Recreation Board to order at 5:30 PM.

ADOPTION OF THE AGENDA

RES. 35/2018 MOVED by Councillor L. Tams to adopt the agenda as presented

CARRIED UNANIMOUSLY

DELEGATIONS

A) James Ebrey

James Ebrey was at the meeting to explain the Parkrun Program and answer any questions the board had. The 5KM run program is worldwide, with 16 locations across Canada. This program is a weekly event and would be held on Saturdays at 9am. He is hoping to host this program at the Taber Trout Pond. The facility would not have to be closed to the public. This program relies on volunteers only. The runs are free to participants and is a \$5000.00 startup cost for the organizers, which goes toward the cost of equipment. Races would start as soon as the equipment was purchased. He reported he was not asking for funds at this time, just support for his using the trail system around the Trout pond.

Some members on the board liked the idea of "free fitness" and the value of health and wellness. They also liked that this program would encourage the use of this newly renovated facility. The board recognized that this

program will not be able to apply for the Community Grant for 2018, and offered Mr. Ebrey some other suggestions for possible financial support.

RES. 36/2018 MOVED by Councillor G. Bekkering that the Recreation Board accepts the presentation from James Ebrey regarding the Parkrun Program and is in support of him utilizing the trail system around the Trout Pond for the program and encourages him to approach the Council of the Town of Taber and the Council of the MD of Taber for some financial assistance.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Regular meeting – June 7, 2018

RES. 37/2018 MOVED by Councillor L. Tams that the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on June 7, 2018, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Regional Recreation Master Plan Update

A. Holmen reported that both she and Chairperson, D. Hansen have been to the Town of Taber and the MD of Taber Council meetings to present the idea of Regional Recreation Master Plan. Both Councils were very open to the idea and directed them to connect with the Village of Barnwell and the Town of Vauxhall. Meetings have been scheduled with both to discuss the proposal.

This project cannot go to tender until the partners/scope are known. There is a 2019 grant which is possible, however partnership would need to be organized by November.

RES. 38/2018 MOVED by J. Mills that the Recreation Board accepts the information regarding the Regional Recreation Master Plan as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Community Grant Program – Wellness Walk Request

The Recreation Board reviewed the Taber Community Against Drugs' request of an additional waiver of \$92.25 for the addition of 3 meeting rooms to their October 11, 2018 rental which allows them to change the format of the 2018 Wellness Walk. Recently some Community Grant Funds have been turned back, therefore freeing up possible funds available to be reallocated. The Recreation Board recognized that the event has many partners from the town and is a very worthy event.

RES. 39/2018 MOVED by D. Firth that the Recreation Board approves the addition of \$92.25 to the previous Community Grant Program application approval for Taber Community Against Drugs.

CARRIED UNANIMOUSLY

B) Information for the Recreation Board

A. Holmen reviewed the many events which happened throughout the summer. The board was pleased to hear of all the successes within the Recreation department and thanked her for the great report.

RES. 40/2018 MOVED by Councillor G. Bekkering that the Recreation Board accepts the material received in this Agenda Item, as information.

CARRIED UNANIMOUSLY

C) Recreation Report

The board reviewed the Recreation Activity Report. The report format has been changed to better reflect the town's new strategic plan.

RES. 41/2018 MOVED by D. Firth that the Recreation Board accepts the Recreation Report for information as presented.

CARRIED UNANIMOUSLY

D) Recognition Awards – None

MEDIA INQUIRIES - None

CLOSED SESSION - None

CLOSE OF MEETING

RES. 42/2018 MOVED by J. Mills that this Regular Meeting of the Taber Recreation Board is hereby closed.

CARRIED UNANIMOUSLY AT 6:12 PM

CHAIRMAN

DRAFT



Recreation Board Request for Decision	
Meeting Date: October 4, 2018	
Subject: Small Ice Arena	
Recommendation:	Discussion from the Recreation Board is required.
Background:	<p>At the February 1, 2018 Recreation Board meeting the members discussed possible renovations to the small ice arena based on proposals from MPE Engineering and the following motion was passed:</p> <p><i>Res. 03/2018 Moved by Councillor L. Tams that the Recreation Board direct the Chairperson and Vice Chairperson to attend a Council meeting on behalf of the Recreation Board, to request consideration for renovation of the small ice arena facility as per Option #1 in the MPE Investigative Report.</i></p> <p style="text-align: right;"><i>Carried Unanimously</i></p> <p>This action was held off with the intent to propose the item to Council in the fall closer to budget deliberations. That time has arrived and the Chairperson has requested that this item come back to the Recreation Board for discussion to ensure the direction remains the same.</p>
Legislation / Authority:	Recreation Board Bylaw 2009
Strategic Plan Alignment:	N/A
Financial Implication:	None at this time.
Service Level / Staff Resource Implication:	None at this time.
Justification:	The investigation of this facility was initiated by the Recreation Board, looking ahead to the future based on the current state of the existing small ice facility.



Alternative(s):	The Recreation Board may leave the motion as is. Should the Recreation Board wish to change direction they may rescind the motion and propose a new motion.
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Attachment(s):	MPE Engineering Investigative Report
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APPROVALS:	
Originated By:	Aline Holmen, Director of Recreation
Chief Administrative Officer (CAO) or Designate:	



Engineering Ltd.

Report for:

TOWN OF TABER

TABER ICE ARENA

SMALL ICE CONSULTANT INVESTIGATION

Date: August 31, 2017

Project #: 1415-030-00

Proud of Our Past... Building the Future

www.mpe.ca

Suite 300, 714 - 5 Avenue South
Lethbridge, AB T1J 0V1
Phone: 403-329-3442
1-866-329-3442
Fax: 403-329-9354



Town of Taber
A 4900 50 Street
Taber, AB
T1G 1T1

August 31, 2017
File: N:\1415\030-00\R01a

Attention: Aline Holmen
Director of Recreation

Dear Aline:

Re: Taber Ice Arena – Small Ice Consultant Investigation

MPE Engineering Ltd. would like to thank the Town of Taber for the opportunity to provide Engineering services and we look forward to working with you to successfully complete this project. If you have any questions, comments or concerns please contact the undersigned at (403) 317-3655.

Yours truly,

MPE ENGINEERING LTD.

A handwritten signature in black ink, appearing to read "Alan Hornberger", is written over a light blue horizontal line.

Alan Hornberger, P.Eng.
Project Engineer

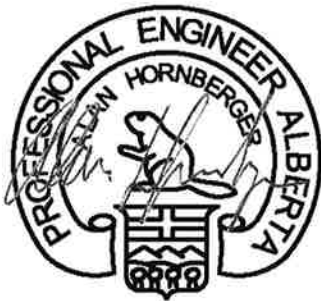
AH/mw
Enclosure

CORPORATE AUTHORIZATION

This report has been prepared by MPE Engineering Ltd. under authorization of the Town of Taber. The material in this report represents the best judgment of MPE Engineering Ltd. given the available information. Any use that a third party makes of this report, or reliance on or decisions made based upon it is the responsibility of the third party. MPE Engineering Ltd. accepts no responsibility for damages, if any, suffered by a third party as a result of decisions made or actions taken based upon this report.

Should any questions arise regarding content of this report, please contact the undersigned.

MPE ENGINEERING LTD.



Alan Hornberger, P.Eng.

PERMIT TO PRACTICE MPE ENGINEERING LTD. PERMIT NUMBER: P 3680 The Association of Professional Engineers and Geoscientists of Alberta
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1.0 INTRODUCTION

1.1 Overview

The Town of Taber has engaged MPE Engineering Ltd. to perform a consultant investigation of several aspects of the existing Small Ice Arena of the Taber Ice Arena building, and to explore options for bringing the Small Ice Arena up to current codes and regulations.

The Small Ice Arena (referred to as “Auxiliary Arena” in the original floor plans) operates from October to the end of March. The rink is approximately 40 years old. The space was originally used as a curling arena as part of the adjacent existing curling arena. The Small Ice Arena was created by the construction of a wall dividing the original curling arena (see Photo 1). Various aspects of the rink are in visibly poor condition, as well as present multiple operational and safety issues. Specific significant issues are listed below.



Photo 1: Showing location of curling hacks in slab from when space was used as a curling arena.

2.0 ISSUES WITH SMALL ICE ARENA

2.1 Building Code and Safety Issues

- a. The access ramp on the east end from the dressing rooms to the ice surface also serves as a fire egress for the spectators. This ramp is too steep to serve as a fire egress according to current building codes (ABC 2014, Section 3.4.6.7) (see Photo 2).
- b. When open, the gate at the east end of the ice blocks access to the fire exit from the spectator stands. Because of the door location, there is also a hazard for



Photo 2: Access Ramp at east end of rink.

stray pucks entering the spectator area during warmups when open.

- c. The existing fire alarm system is not sufficient for this space, as there are not manual pull stations at every exit (ABC 2014, section 3.2.4.17). Installation of additional devices is required to meet current building codes.
- d. Current dasher boards are not constructed to current guidelines for full-contact hockey (see 2.a. below).

2.2 Program Space Issues

- a. The original intent of the rink was to provide an additional ice surface for hockey practices, non-regulation hockey and recreational skating. However, the usage of this rink has extended to full-contact adult recreational hockey games. The height of the boards is approximately 1.45 m (57 in.) (see Photo 3), which is higher than the regulation height of 1.22 m (48 in.), making it dangerous for usage for full-contact adult games, as well as making the players benches only accessible through the gates.
- b. The area of the rink is not regulation size, and therefore not usable for official tournaments or games.

2.3 Equipment Condition and Operational Issues

- a. The corners of the boards have too small of a radius for the Zamboni Machine to flood all along the boards, resulting in patches in the corner that must be "flooded" by hand (see Photo 4). This results in uneven and rough ice surfaces



Photo 3: Showing relative board height with person standing as reference.



Photo 4: Current process of "flooding" the corners of the ice where the Zamboni cannot reach.

in the corners, making it very unsafe for all skaters, casual or otherwise.

- b. The physical condition of the existing dasher boards is poor. There is cracking visible in the boards throughout, and gaps in the boards near the corners and gates, creating further safety hazards for hockey usage. There is also structural damage at the supports in the corners where the Zamboni pushes against the boards where it attempts to get as close to the corners as possible (see Photo 5).



Photo 5: Damaged structural supports for the dasher boards.

- c. The concrete slab for the ice surface is cracked in several places and is not level (see Photo 6), requiring the difference to be made up with thicker ice; this reduces the efficiency of the ice slab cooling. There are also many locations where the surface of the slab has been worn down and the rebar and slab cooling piping are exposed (see Photo 7). It should be noted that the rate of deterioration has not been documented over the years, therefore the conditions observed may have occurred recently, or over the course of many years. The slab is approximately 40 years old and is

near its expected end-of-life cycle for replacement.



Photo 6: Slab crack near northwest corner.



Photo 7: Exposed rebar in slab.

3.0 OPTIONS FOR SMALL ICE ARENA

The following three options address the above concerns, providing costs for each option, as well as providing design challenges specific to each option, and pros and cons with regards to programming and operations. A fourth option was initially considered, which involved expanding into the existing curling arena, however this option was abandoned due to the cost of displacing the curling arena.

3.1 Option #1: Direct Replacement

This option consists of replacing the existing components of the Small Ice Arena within the existing building envelope (see Figure 1). This option will primarily address the Safety and Building Code shortcomings, as well as improving some operational issues and replacing damaged equipment, but will not allow for any programming improvements, as the arena will remain non-regulation size. Because the rink size will remain smaller, current programming can be maintained to support non-regulation hockey games. The building envelope and roof structure will remain unchanged in this option, which accounts for the significant cost difference from the other options. Major work items consist of the following:

- Replacement of concrete slab for ice surface
- Replacement of the existing dasher boards to adjust to board height for adults, and to adjust the curve of the corners to allow the Zamboni machine to access the entire ice surface
- Replacement of spectator stands
- Addition of another fire egress to meet current building codes
- Adjustment of the access to the existing change room so the grade of the ramp to the main arena building can meet building code
- Upgrades to Fire Alarm System
- Installation of low-E ceiling to improve building envelope
- Replacement of Scoreboard and Sound System
- Upgrade of existing Heating and Ventilation System

Estimated Cost of Option #1: \$1,510,000

Cost Estimate Breakdown:

Option 1: Direct Replacement	Demolition of existing boards and slab	\$ 140,000	
	Replacement of Dasher boards, customized for smaller ice surface	\$ 160,000	
	Replacement of concrete slab for ice surface	\$ 300,000	
	New Spectator Stands	\$ 90,000	
	New Fire egress	\$ 40,000	
	Access ramp adjustment	\$ 80,000	
	Fire Alarm upgrades	\$ 20,000	
	Low-E ceiling	\$ 70,000	
	Scoreboard and Sound System	\$ 50,000	
	Heating and Ventilation Upgrades	\$ 150,000	
	Electrical Upgrades	\$ 100,000	
	Engineering (11%)	\$ 130,000	
	Contingency (15%)	\$ 180,000	\$ 1,510,000

- Pros:**
- Simplest solution, will require the least amount of construction time; it can likely be completed over a summer period.
 - Maintains existing envelope and building structure.
 - Lowest capital cost of all options.
- Cons:**
- Current rink will remain non-regulation size.
 - Current programming could be maintained, but would still not allow for full-sized regulation games, resulting in less revenue.
 - Rink ends will result in near half circles, due to the available existing dimensions and the need for larger radius for Zamboni machine.
 - Loss of off-season usage of space during construction for summer.
 - Allows for least amount of space for spectators and least favorable viewing angles.

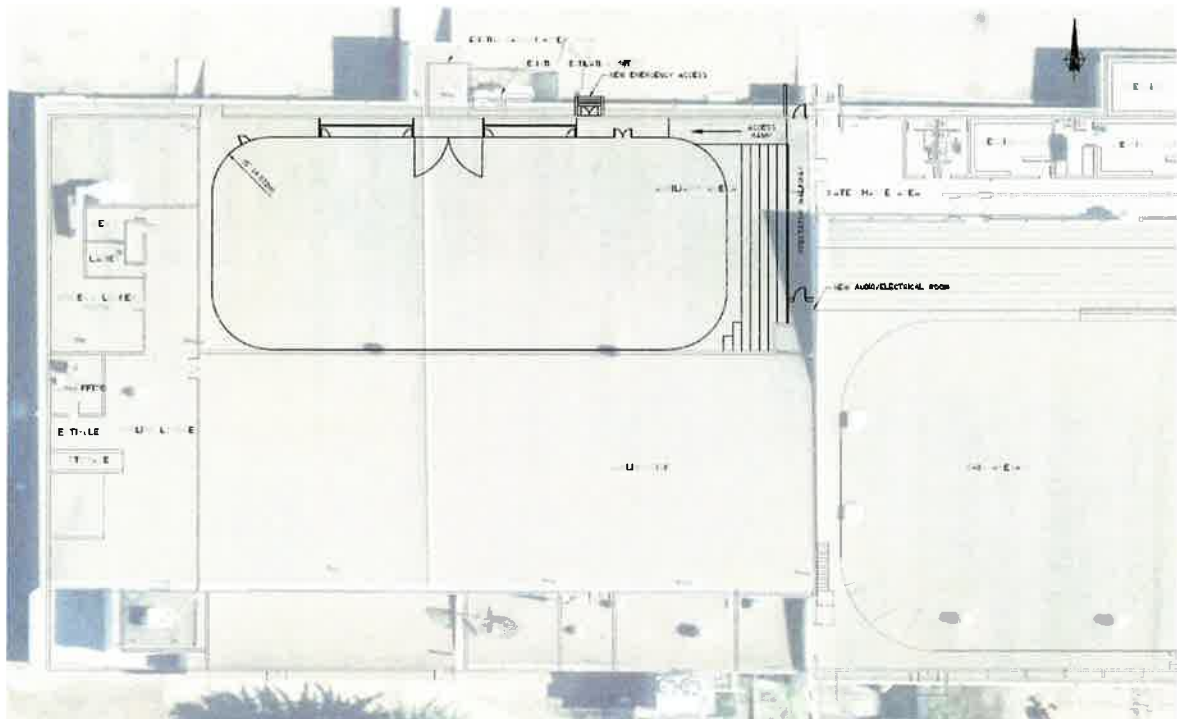


Figure 1 – Option #1 Layout: Direct Replacement of Small Arena within existing building envelope

3.2 Option #2: Expand Current Building North to Allow for Regulation Size

This option extends the envelope of the Small Ice rink north into the existing parking area. This allows for the ability to increase the size of the rink to NHL regulation size (see Figure 2). The roof structure will need to be redesigned for the entire space, as the existing roof structure is currently supported from the north wall, which would need to be removed for expansion. The existing ice plant will be able to maintain a rink of this size; however, it will not have the capacity to start up both this new rink and the main arena rink simultaneously. Major work items consist of the following:

- Redesign and construction of new roof structure to be supported from east and west walls, including providing additional structural support for new roof design.
- Re-grading of the current site to allow for expansion into the parking lot, as elevation of the parking lot is higher than the elevation of the current small ice surface.
- Construction of new building into parking lot area.
- Replacement of concrete slab for ice surface
- Installation of new spectator stands.
- Extension of brine headers for slab cooling and installation of larger brine pump for cooling system.
- Installation of new dasher boards, including spectator protective netting
- Installation of low-E ceiling for improved building envelope
- New Scoreboard and Sound System
- Upgrade existing heating and ventilation systems
- Upgrade existing lighting and electrical systems

Estimated Cost of Option #2: \$5,040,000

Cost Estimate Breakdown:

Option 2: Expand Current Building	Demolition of existing building section	\$ 190,000	Total: \$ 5,040,000
	New building construction	\$ 2,270,000	
	Ice Rink Construction	\$ 1,090,000	
	Heating and Ventilation Upgrades	\$ 250,000	
	Electrical and Lighting Upgrades	\$ 200,000	
	Engineering (11%)	\$ 440,000	
	Contingency (15%)	\$ 600,000	

- Pros:**
- Current programming can be extended to include another full-sized arena.
 - Lower cost than constructing new building for full-sized arena (Option #3).
- Cons:**
- Existing roof structure will need to be redesigned and rebuilt for extended space.
 - Loss of a large portion of the parking area north of existing Small Ice Arena.
 - Loss of usage of small ice during construction for likely one full hockey season.
 - Higher estimated capital cost when compared to Option #1

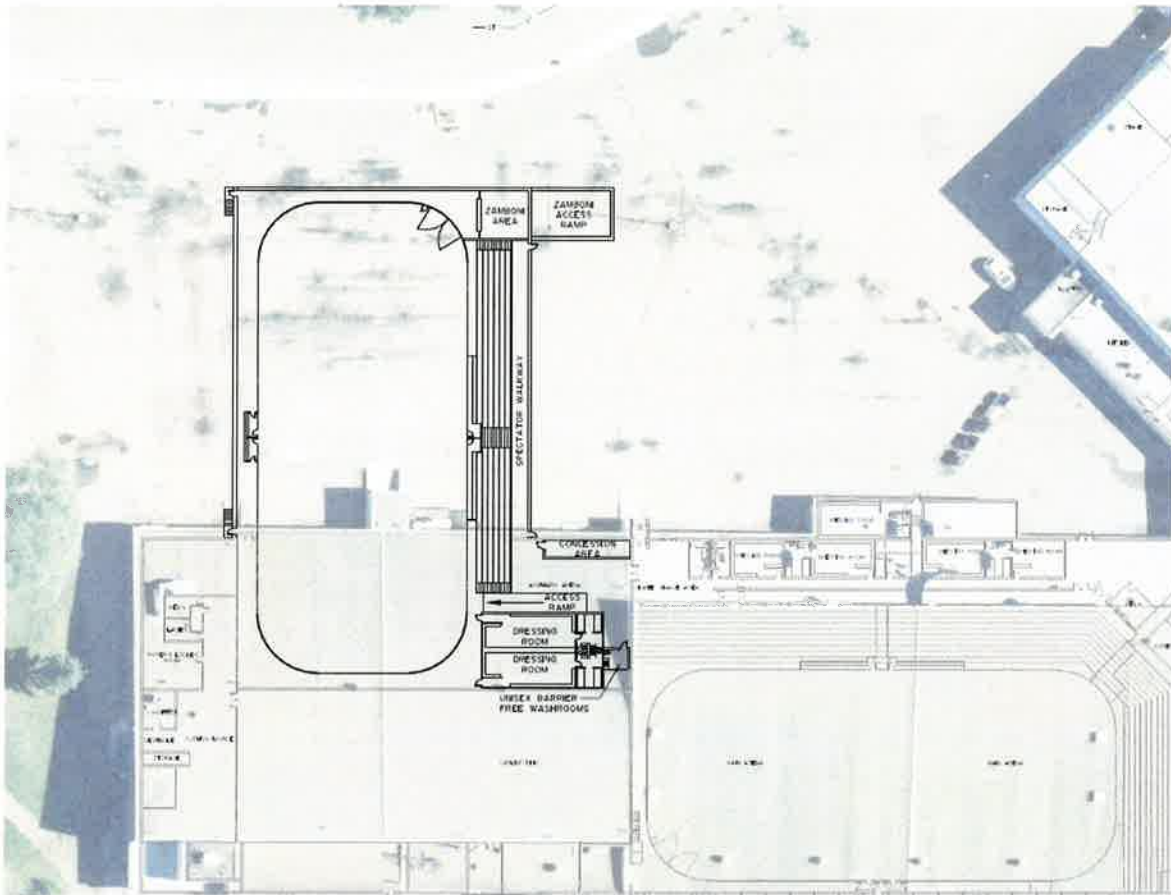


Figure 2 – Option #2 Layout: Extend Small Ice Arena north into parking area.

3.3 Option #3: New Separate Building for Regulation Size Rink

This option is for the installation of a regulation ice sheet in a new structure north of the existing Small Ice Arena. The building will be connected to the existing building to allow for re-use of the existing dressing rooms and washrooms facilities with-in the existing complex. The layout of the proposed new separate building shown in Figure 3 was selected due to its most efficient use of the space north of the existing building. The existing ice plant will be able to maintain another full-size rink, however, it will not have the capacity to start up both rinks simultaneously. This option will require modification to the Ice Plant to include a larger brine cooling pump for the larger ice surface. The Ice Plant will also need to be modified further if the existing Small Ice Arena is also to be maintained as an ice arena (these costs are not included below). The estimated cost below does not include any upgrading of the existing space as per Option #1. Major work items consist of the following:

- Construction of new building for a regulation-sized arena (including all heating, ventilation and electrical)
- Construction of fire separation between new and existing building (for facility to remain non-sprinklered)
- Modifications of existing building to allow connection
- Construction of concrete slab for ice surface
- Installation of new spectator stands
- Extension of brine distribution piping and new brine headers for slab cooling and installation of larger brine pump for cooling system.
- Installation of new dasher boards, including spectator protective netting
- Inclusion of low-E ceiling in building construction

Estimated Cost of Option #3: \$6,960,000

Cost Estimate Breakdown:

Option 3: New Separate Rink	New Building Construction	\$ 3,830,000	Total: \$ 6,960,000
	Ice Rink Construction	\$ 1,240,000	
	Heating and Ventilation Upgrades	\$ 250,000	
	Electrical and Lighting Upgrades	\$ 200,000	
	Engineering (11%)	\$ 610,000	
	Contingency (15%)	\$ 830,000	

- Pros:**
- Current programming can be extended to include another full-sized arena.
 - New building can be designed for seating and operation as seen fit by Town.
 - Allows for usage of existing Small Ice Arena space as seen fit by Town.
 - No downtime for current Small Ice Arena during construction of new arena.
- Cons:**
- Loss of most of the parking area north of the existing building.
 - Highest estimated capital cost compared to other options.

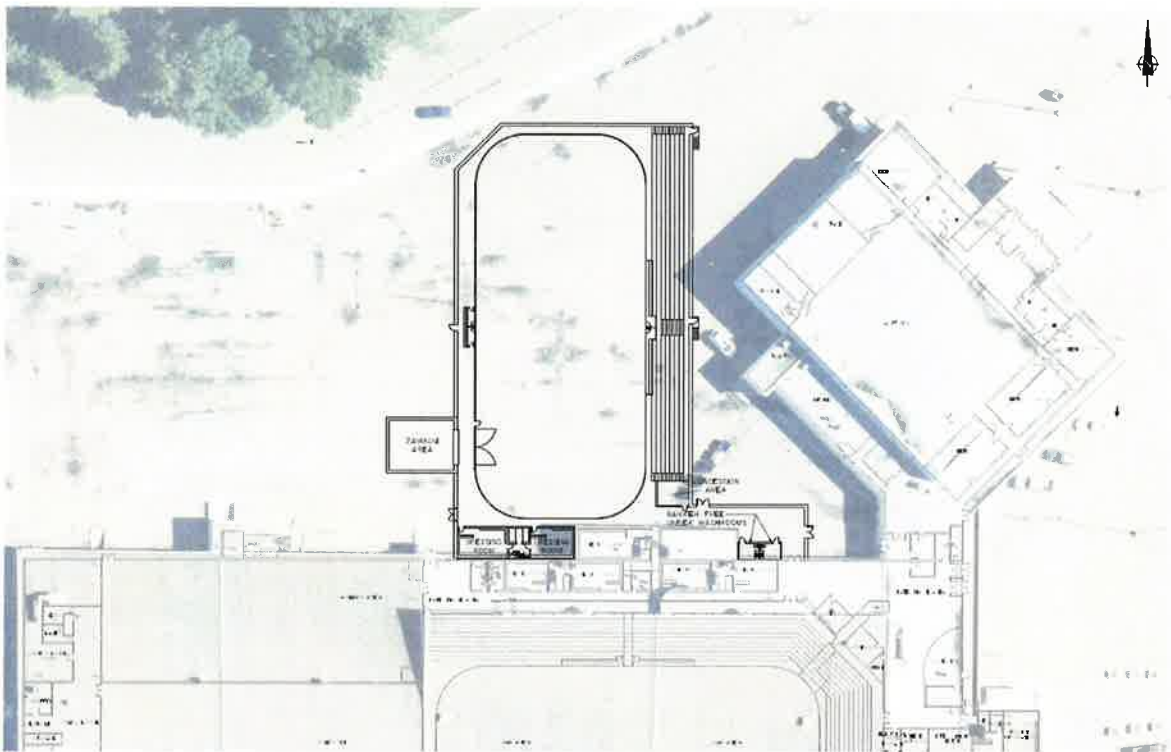


Figure 3 – Option #3 Layout: New Building for Full Ice Arena

4.0 SUMMARY AND DISCUSSION

The following summarizes the overall costs of the options:

Option 1:	\$1,510,000
Option 2:	\$5,040,000
Option 3:	\$6,960,000

Other than Option 1, all options are in the same cost range. The primary negative aspects that go along with the cost savings in Option 1 are:

- No improvement to programming (still have one full-size rink in facility with limited spectator seating)
- No improvement to operations time with respect to Zamboni Operation (will take the Zamboni the same amount of time to flood small ice as full-sized ice, due to size of Zamboni and its turning radius)

Option 2 and Option 3 will allow for design flexibility, as these options will be extending the current building envelope. More input from the Town of Taber could be made during design with respect to programming, operation and maintenance.

Option 3 is the only option that will not interrupt the operation of the existing small ice during construction. Any brine cooling piping modifications can be made in the off-season, while all other construction can occur while the curling and small ice rinks can continue to operate.

All of the options presented are each a 40 year investment into the facility. The population of Taber and surrounding communities is approximately 9,500, and has increased 4% in the last 5 years. At this population growth rate in 40 years Taber will have an estimated population of 13,000. This population number can be compared to that of the City of Brooks, which has 2 full-sized arenas and a population of 14,500; therefore, Taber will merit the need for a second full-sized rink before the end of the 40 year investment. If the arena is maintained as a smaller ice arena, the population of Taber will likely be above 12,000 before a similar study to this will be commissioned and the need for a second full-sized arena will be greater.

It is important to note that the demographics of the town may change over the next 10 years which will result in a change in demand and requirements for public facility usage.

The table below summarizes the considerations discussed.

	Estimated Cost	Full-sized rink?	Maintain Small Ice Operation?	Design Flexibility?
Option 1	\$1,510,000	No	No	No
Option 2	\$5,040,000	Yes	No	Yes
Option 3	\$6,960,000	Yes	Yes	Yes

5.0 RECOMMENDATIONS

Due to its age and condition, the slab and its components of the Small Ice Arena are expected to fail completely sometime within the next 10 years. This will result in increasing maintenance costs as more significant components of the slab and Small Arena continue to fail over the coming years. Failure of the slab itself and the slab cooling piping will result in significant maintenance and repair costs, as well as significant revenue loss due to downtime of the Small Ice Arena if failure occurs during the operating season.

With the above considered, it is not recommended to proceed until the demand and requirements of a 40 year investment can be confirmed; specifically, whether a second full-sized arena would be merited in the Town of Taber. This decision should be made in no later than 2 years to allow for a full design to be completed so a new facility can be operational in 5 years. It is not recommended to continue to maintain the current Small Ice Arena in its current condition for more than 5 more years.

Based on the considerations of the three options studied in this report, it is recommended that the Town of Taber pursue a detailed design for Option 3: construction of a new building for a full-sized ice arena, connected to the existing facility.

Compared to all other options, the main advantage of Option 3 is that it gives the greatest ability to control the design of the new arena space to match the desired ice surface and required amenities. During the design phase of this option, the Town of Taber will have the ability to adjust the area to fit

the needs of programming and operation. With other options, design is limited to the existing building envelope and footprint, which would limit spectator seating areas, ceiling heights, and arena size in some cases.

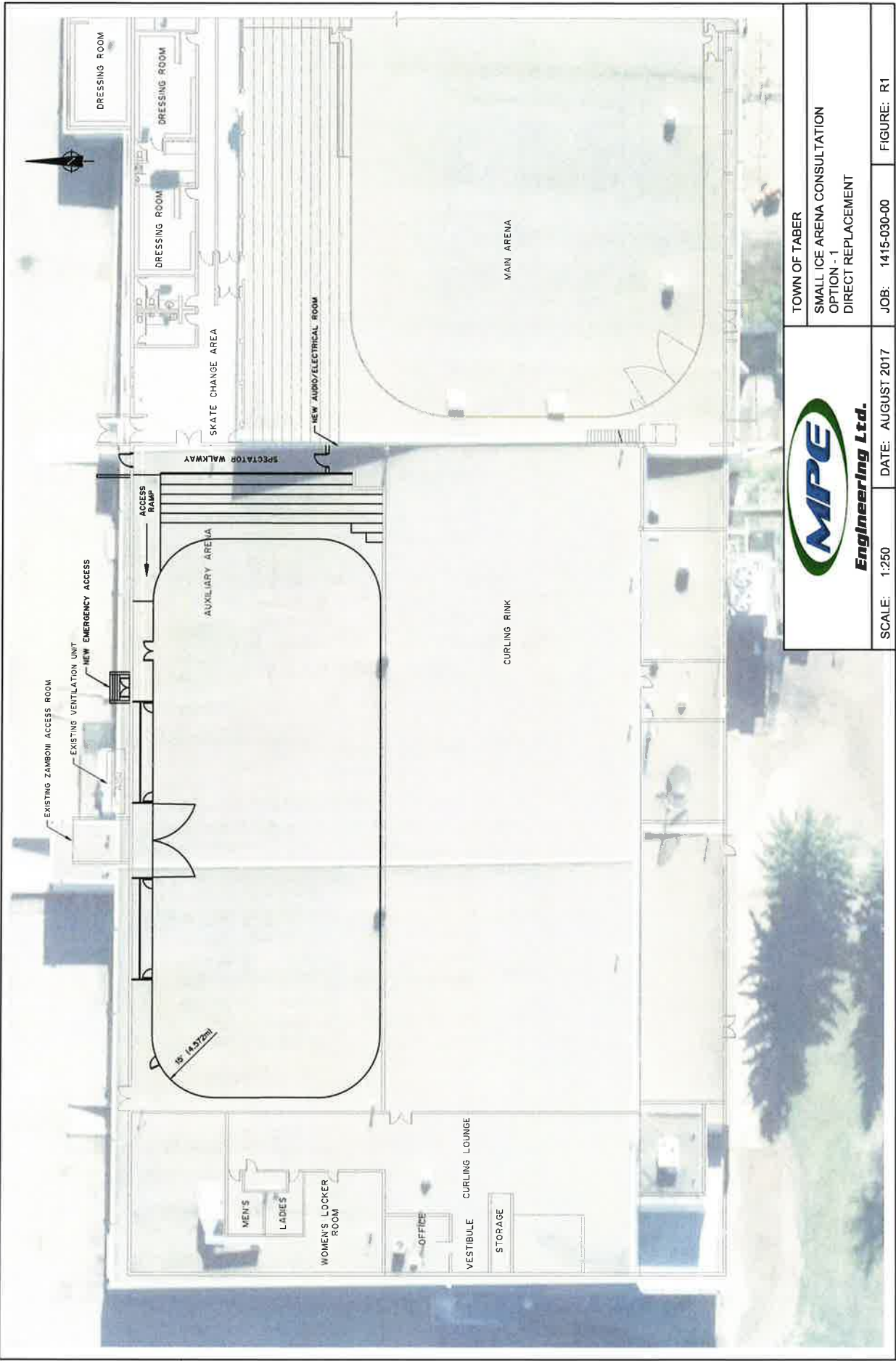
Option 3 also has the advantage of maintaining the existing Small Ice Arena as operable during almost all of construction (with the exception to the required ice plant modifications, which can be performed during the off-season). This will allow the construction to take place over more than one off-season if necessary and still have the ability to schedule the small arena for usage.

The demand and for a second full-sized arena in the Town of Taber and surrounding area should be assessed with the growing population and changing demographics of the area to determine if proceeding with construction of Option #3 is feasible. It should be noted that if population and demographic assessments deem that a second full-sized arena would be largely underutilized, a secondary recommendation would be to proceed with Option #1, to renovate the existing small ice surface. This will give the town an additional 10-20 years to evaluate and decide on building another full-sized arena.

All other work planned to occur in the future at or near this site within the next 5-10 years should be considered with this report as it becomes relevant.

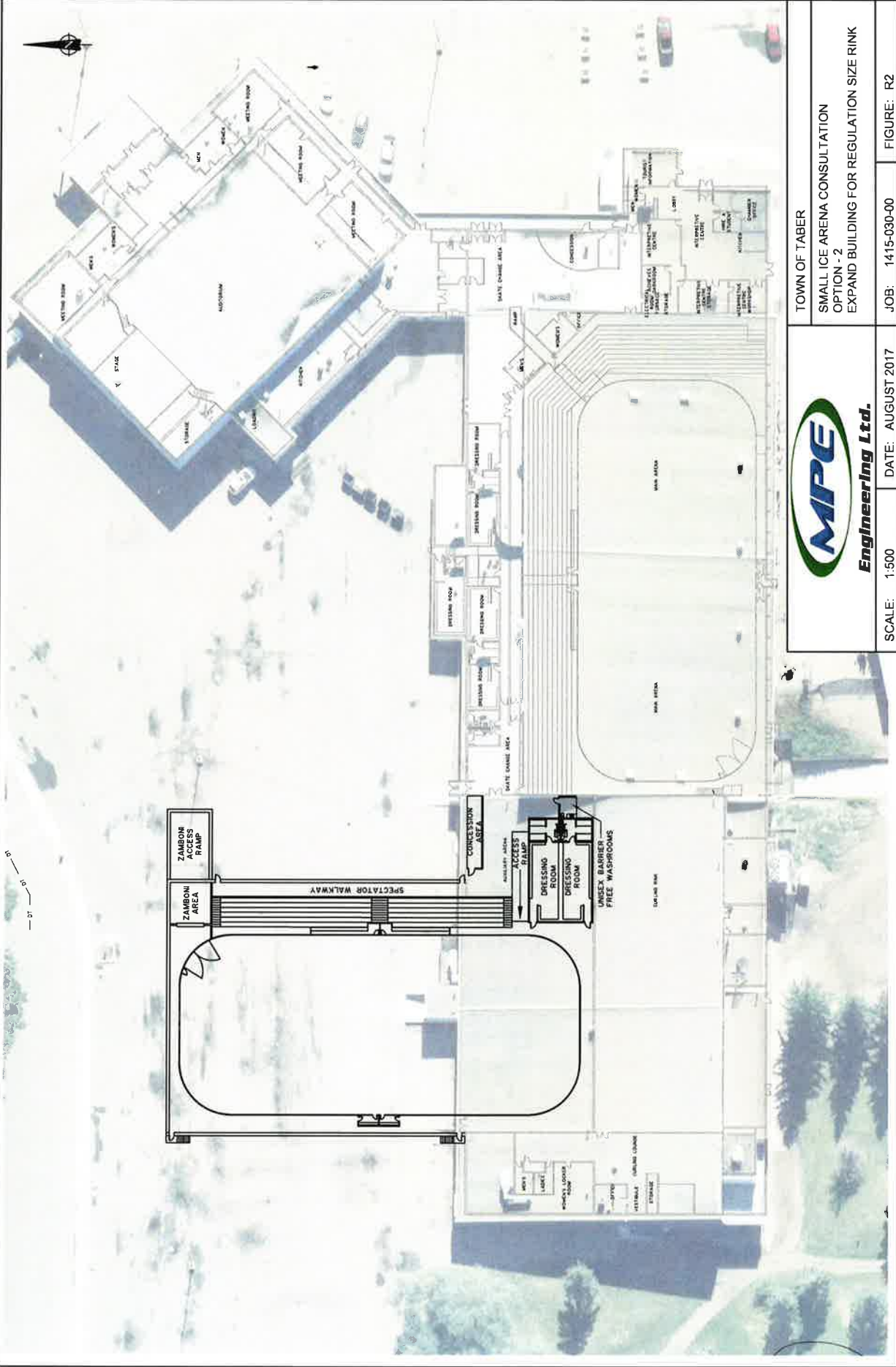
APPENDIX A

LAYOUT DRAWINGS OF OPTIONS



TOWN OF TABER
 SMALL ICE ARENA CONSULTATION
 OPTION - 1
 DIRECT REPLACEMENT

SCALE: 1:250 DATE: AUGUST 2017 JOB: 1415-030-00 FIGURE: R1



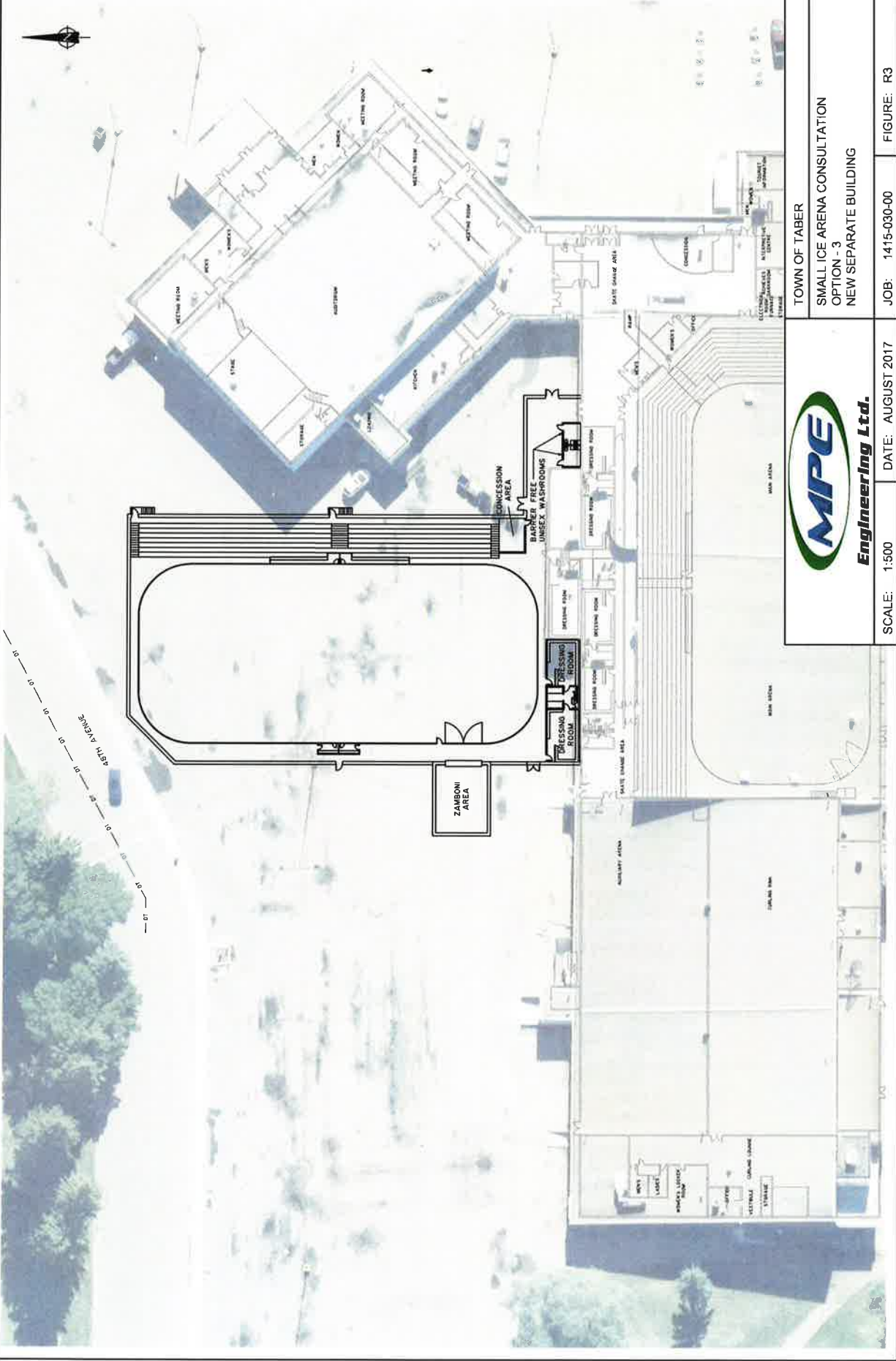
SCALE: 1:500

DATE: AUGUST 2017

JOB: 1415-030-00

FIGURE: R2

TOWN OF TABER
SMALL ICE ARENA CONSULTATION
OPTION - 2
EXPAND BUILDING FOR REGULATION SIZE RINK



SCALE: 1:500 DATE: AUGUST 2017

TOWN OF TABER
 SMALL ICE ARENA CONSULTATION
 OPTION - 3
 NEW SEPARATE BUILDING

JOB: 1415-030-00 FIGURE: R3



Request for Decision	
Meeting Date: October 4, 2018	
Subject: Recreation Fee Review – Tennis	
Recommendation:	That the Recreation Board accept this item for information.
Background:	<p>In November, Administration will be bringing the Recreation Fee Schedule to the Recreation Board for the annual review. In advance of that review, we would ask for discussion regarding fees for use of the Tennis Courts.</p> <p>Currently, the fees for usage of this area are based on the purchase of an annual admission which is managed through key sales. There have been requests recently regarding a change to this process to allow for an hourly rate or free access. The most recent request was with regards to utilizing the tennis courts for a quick game of Pickleball.</p> <p>Administration has conducted a survey of other municipalities to determine their rates (see attached). Overall, it appears that many municipalities offer their facility at no charge.</p> <p>We ask that the Recreation Board consider the fees for use of the tennis courts. Should the decision be to change the rate, then the Recreation Board can recommend the change with the proposed fee review in November.</p>
Legislation / Authority:	Recreation Board Bylaw 2009
Strategic Plan Alignment:	Enhance sense of Community.
Financial Implication:	This would be dependent on the outcome of the discussion in relation to the Fee Schedule.
Service Level / Staff Resource Implication:	Not applicable at this time.



Justification:	The public has enquired about the option of an hourly rate or not charge.
Alternative(s):	The Recreation Board may choose to request additional information.

Attachment(s):	Tennis Court Fee Comparisons
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APPROVALS:	
Originated By:	Aline Holmen, Director of Recreation
Chief Administrative Officer (CAO) or Designate:	

Tennis Court Usage		
City/Town	Fee/Membership	Regulation Process
Nanton	Free - no locks	N/A
Okotoks	Membership fee/drop in rate	Code system - drop in's are given a code that expires at 11:59 pm. Season memberships have a key fob
Brooks	Free - no locks	N/A
Medicine Hat	Free/Permit	Individuals can use court for free (there is no lock), or go to the recreation centre and purchase a permit for \$17.50/hr. If someone comes with a permit, the people playing for free must leave.
Fort Macleod	Free - no locks	N/A
Crowsnest Pass	Free - no locks	N/A
Claresholm	Free - no locks	N/A
Sylvan Lake	Free - no locks	N/A
Airdrie	Free - no locks	N/A
Red Deer	Membership fee/drop in rate	The courts are monitored by staff who unlock the gates in the morning. They use their booking software to book the courts so they can monitor who should be on the court at a certain time. They offer membership rates they pay at the start of the season, or a drop in rate (\$12/day) and they book at the recreation facility.



Request for Decision	
Meeting Date: October 4, 2018	
Subject: Recreation Report	
Recommendation:	The Recreation Board accepts the Recreation Report for information as presented.
Background:	The report is supplied for Recreation Board information. In most cases, this communication is provided simply as information and no comment is needed. In some cases, the Recreation Board may wish to seek clarification on a matter through discussion. Placing the communication on the agenda allows for these opportunities.
Legislation / Authority:	MGA, Section 207 (c)
Strategic Plan Alignment:	No direct alignment.
Financial Implication:	No financial implications.
Service Level / Staff Resource Implication:	Not applicable for the purposes of this report.
Justification:	To keep the Recreation Board informed of happenings within the Recreation Department.
Alternative(s):	The Recreation Board could seek clarification on any of the matters in the report.






Attachment(s):	Recreation Report
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APPROVALS:	
Originated By:	Aline Holmen, Director of Recreation
Chief Administrative Officer (CAO) or Designate:	

ACTIVITY REPORT

DEPARTMENT: **Recreation**

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Investigating and applying for grant funding for energy efficient Initiatives in all recreation areas.
 <p>Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • Adapting communications processes with Recreation staff • Working with user groups and continue training on LED Signage messaging • Held Ice User Group Meeting on Sept. 18, 2018 • Held Combative Sports Commission Meeting on Sept. 25, 2018 • Working with stakeholders regarding arena bookings for the season
 <p>Define & Practice Good Governance</p>	<ul style="list-style-type: none"> • Strategic Planning session coordinated for recreation staff for November • Working on Urban Tree Plan for Parks • Working on staff evaluations • Staff are currently enrolled in numerous professional development courses and training courses • Continue to work with and update eCompliance Health and Safety software • Working with the Recreation Board with regards to development of a Regional Recreational Master Plan in partnership with neighboring municipalities. Further work to be done with this in Sept. • Hosted an AARFP (Alberta Association of Recreation Facility Personnel) Pool Operator 1 course in September.



Enhance
Sense
of
Community

- SASG wrap-up ongoing – finalizing reports and financials
- Seasonal staff now finished employment with exception of one who continues to work outdoors for fall clean up
- Staff continue to work on sportsfields for football season
- Spraypark closure occurred Sept. 16th
- Continue to hold monthly safety meetings with staff
- Continue to work on the West Trail Extension Project
- Completed formal inspections as required
- Work continues regarding painting of Community Centre
- Large Ice was installed the week of July 20, small ice will open in October with the prep occurring currently. A few issues had with brine leaks that delayed the process.
- Arranged for fall storage of pots and cleanup of pots for Communities in Bloom
- Completed work orders for One Horse Town event and attended EOC planning meetings
- As Board Chair, working with Southern Alberta Recreation Association towards future development of board members and strategic planning.
- Swim Lessons registration occurred Sept. 22 with fall lessons set to begin in October
- Pool Shutdown occurred Sept. 4 – 16th. For cost savings the lap pool was not drained this year.
- Working on development of a playground expansion for Confederation Park. Several partners have committed to the project and application for grant funding is underway.
- Promoting the revised Community Grant Program process and follow up occurring on previous grants awarded regarding evaluations.
- Continue to work with communications on promotion of various events/programming offered by our department
- Coordinating repairs to the Skateboard Park facility
- Working with Building Maintenance on Arena Upgrade Project currently underway.
- Westview Drainage project completed with exception of pavement repair which is due to occur at end of month

Recreation Board Request for Decision

Meeting Date: October 4, 2018

Subject: Information for the Recreation Board

Recommendation:

That the Recreation Board accepts the material received in this Agenda Item, as information.

Background:

This communication is provided simply as information for the Recreation Board and no comment is needed. In some cases, though, the Recreation Board may wish to seek clarification on the matter from Administration, or even challenge the matter through discussion. Placing the information on the Recreation Boards agenda allows these opportunities.

1. Public Skating – the Taber Kinsmen has once again partnered with us to sponsor public skating on Friday nights from 7:00 – 8:00pm.
2. Recreation Department Strategic Planning Session – this planning session will occur in early November and is being conducted by RC Strategies.
3. Aquafun Shutdown – went very well. No major issues noted.
4. Arena Upgrade – the upgrade is currently occurring at the arena. There is a major electrical upgrade occurring as part of the project which has had impact on operations. We are managing that impact to keep it as minimal as possible.
5. Community Centre Paint Project – continues with the expectation to be completed this fall.
6. Auditorium Upgrade – we are preparing for the tender of the Auditorium Lobby upgrade which is set to occur beginning in early January, 2019.
7. Community Halloween Party - Aquafun Staff are currently working hard on planning for the event. We are always looking for volunteers if anyone is interested.

Legislation / Authority:

N/A



Strategic Plan Alignment:	General Information therefore does not specifically apply
Financial Implication:	Costs will be associated with various items listed above as per the 2018 Operating budget.
Service Level / Staff Resource Implication:	Staff resources to be utilized for all items listed above.
Justification:	To keep the Recreation Board informed of current municipal information and correspondences.
Alternative(s):	<ol style="list-style-type: none"> 1. The Recreation Board could seek clarification on any matters from Administration. 2. The Recreation Board could discuss, in depth, any of the matters raised by this communication and take action through a resolution.



Attachment(s):	
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APPROVALS:	
Originated By:	Aline Holmen, Director of Recreation
Chief Administrative Officer (CAO) or Designate:	



Request for Decision	
Meeting Date: October 4, 2018	
Subject: West Trail Extension Project Update	
Recommendation:	The Recreation Board accepts the West Trail Extension Project update for information as presented.
Background:	<p>There has been much development of the Trout Pond and the West Trail throughout 2018.</p> <p>The following tasks have been completed:</p> <ul style="list-style-type: none"> ✓ Fill the pond ✓ Filter screen replaced ✓ Gravel Parking Lot ✓ Paved walkways/trail ✓ Removal of garbage ✓ Fencing installed along exterior perimeter ✓ Swing gates installed on sections of pathway ✓ Parking lot posts/chain installed ✓ Turf grass spraying ✓ Launch Area development ✓ Installation of Pipeline to link with TID ✓ Pond stocked 3x with Rainbow Trout (approx. 4700) ✓ Park signage (pets/snakes/litter/caution/no swimming and temp main sign) ✓ Installation of dock ✓ Addition of portable washrooms for the summer <p>There is only one task that was scheduled for 2018 that is currently still being undertaken. That is the installation of four benches and four haul all garbage/recycling receptacles. This is being done in conjunction with a few parents and youth as a Scout project with the donation of concrete from</p>



	<p>Riverbend Rock Products.</p> <p>The facility has been well utilized over the summer since the facility opened. Staff attends to garbage daily as well as grooming the sand on a regular basis.</p> <p>We have developed an excellent relationship with the MD of Taber Peace Officers that have been not only patrolling the area but have been promoting the facility and attending the special events.</p> <p>The next step in the project was determined to be the addition of a paved pathway from the facility to Hwy 864. This project is under consideration along with the development of the 56th Ave development.</p>
Legislation / Authority:	Not directly applicable.
Strategic Plan Alignment:	Enhance sense of community.
Financial Implication:	Not applicable for the purposes of this update.
Service Level / Staff Resource Implication:	Not applicable for the purposes of this update.
Justification:	To keep the Recreation Board apprised of the activity at the facility.
Alternative(s):	The Recreation Board could ask for additional information.

Attachment(s):	
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APPROVALS:



Originated By:	Aline Holmen, Director of Recreation
Chief Administrative Officer (CAO) or Designate:	