

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, SEPTEMBER 24, 2018 IMMEDIATELY FOLLOWING THE PUBLIC HEARINGS AND SUBDIVISION AUTHORITY MEETING AT 3:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. ADOPTION OF THE AGENDA	X
3. ADOPTION OF THE MINUTES	
ITEM No. 3.1. Minutes of the Public Hearing Meeting of Council: September 10, 2018	X
ITEM No. 3.2. Minutes of Regular Meeting of Council: September 10, 2018	X
4. BUSINESS ARISING FROM THE MINUTES	
ITEM No. 4.1. Community Centre LED Signage Award Revision	X
ITEM No. 4.2. Amend Public Hearing Bylaw 21-2018 Land Use Bylaw Direct Control-04	X
5. BYLAWS	
ITEM No. 5.1. 3rd Reading of Bylaw 16-2018 Land Use UR-M2	X
ITEM No. 5.2. 2nd & 3rd Reading Bylaw 17-2018 Land Use Bylaw Cannabis Uses	X

6. ACTION ITEMS

ITEM No. 6.1.	Date Selection for Communications Training	X
ITEM No. 6.2.	Tender Decision - North Pump Station Upgrades Phase 2	X
ITEM No. 6.3.	Information for Council	X
ITEM No. 6.4.	Taber Municipal Police Commission Report to Council	X
ITEM No. 6.5.	Department Reports	X
ITEM No. 6.6.	Standing Item - Council Requests	X
ITEM No. 6.7.	Mayor and Councillor Reports (Verbal)	X

7. DELEGATIONS

ITEM No. 7.1.	Delegation: Siaya County, Kenya Collaboration Visit	X
ITEM No. 7.2.	Delegation: Emergency Services Building Location	X

8. MEDIA INQUIRIES

9. CLOSED SESSION **X**

ITEM No. 9.1.	Proposed Service Agreement That Council takes the meeting into Closed Session to prevent disclosure of confidential evaluations, in accordance with Section 19(1) of the Freedom of Information and Protection of Privacy Act
ITEM No. 9.2.	Contractual Negotiations Closed Session to prevent disclosure of advice from officials that could reasonably be expected to reveal advice, proposals, recommendations, analysis or policy options developed by a public body, in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.



TOWN OF
TABER

- ITEM No. 9.3. Board Resignation
That Council takes the meeting in Closed Session to prevent disclosure of information that is evaluative or opinion material compiled for the purpose of determining the applicant's eligibility in accordance with Section 19(1) of the Freedom of Information and Protection of Privacy Act.

- 10. OPEN SESSION** **X**
- 11. CLOSE OF MEETING** **X**



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Minutes of the Public Hearing Meeting of Council: September 10, 2018	
Recommendation:	Council adopts the minutes of the Public Hearing Meeting of Council held on September 10, 2018, as presented.
Background:	N/A
Legislation / Authority:	MGA, Section 208(1)(a)(c).
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the <i>Municipal Government Act</i> , Section 208.
Alternative(s):	Council adopts the minutes of the Public Hearing Meeting of Council held on September 10, 2018, as amended.



Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

MINUTES OF THE PUBLIC HEARING MEETING OF THE COUNCIL
OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD
IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON
MONDAY, SEPTEMBER 10, 2018, AT 3:30 PM.

Mayor

Prokop, Andrew

Councillors

Bekkering, Garth

Brewin, Jack

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

Chief Administrative Officer

Armfelt, Cory

Staff

Abdel Khaliq, Alaa

Abela, Graham

DeBona, Lisa

Duske, Dave

Gyepesi, Dave

Holmen, Aline

Monks, Phyllis

Munshaw, Steve

Parsons, Louise

Van Ham, Kerry

Weiss, Donna

Young, Ben

CALL TO ORDER

Mayor Prokop called the Public Hearing to Order at 3:30 PM.

Mayor Prokop stated that members of the public will be given a ten minute time limit for speaking, and that speakers must state their name for the records.

LAND USE AMENDMENT BYLAW 17-2018

i) Explanation of Purpose of Proposed Bylaw No. 17-2018

C. Armfelt stated that Council is holding a public hearing prior to giving First Reading to proposed Bylaw 17-2018, in order to begin the process, and allow Council to contemplate proposed Bylaw 17-2018.

P. Monks, Director of Planning & Economic Development, stated that in preparation of the legalization of cannabis in October, Administration is recommending amending Land Use Bylaw 14-2016, and is proposing that cannabis retail sales as a discretionary use in the Downtown Commercial (DT) District, and the Comprehensive Commercial (CC) District, but not within 100m from any school or hospital. She stated that these applications will require approval by the Municipal Planning Commission (MPC), and that there will be no discretion for MPC to grant variances to established separation in distances.

P. Monks stated that cannabis production and distribution is proposed as a permitted use in the Medium Industrial (M-2) District.

ii) Presentation of Written or Oral Briefs Against the Proposed Bylaw 17-2018

Mayor Prokop inquired if there were any written briefs received Against Bylaw 17-2018.

P. Monks stated that there were none.

Mayor Prokop inquired if there was anyone present who wished to present an oral brief Against Bylaw 17-2018, a second, and a third time, and there were none.

LAND USE AMENDMENT BYLAW 17-2018 – CONT'D

iii) Presentation of Written or Oral Briefs For the Proposed Bylaw No. 17-2018

Mayor Prokop inquired if there were any written briefs received For Bylaw 17-2018.

P. Monks stated there were none.

Mayor Prokop inquired if there was any one present who wished to present an oral brief For Bylaw 17-2018.

B. DeCoste, local resident, stated that if the Town of Taber does not allow a legal dispensary in Town for residents, that they will travel to Lethbridge to purchase. He stated that if people are traveling outside the community to purchase recreational cannabis, there is a higher chance that they will do their other shopping outside the community and in return will hurt sales to local businesses.

B. DeCoste stated that cannabis retail stores in Taber will encourage others from the outlying areas to travel into Town for their purchase, and as a result will do their other shopping while in town, and will benefit the local economy.

B. DeCoste stated that without a cannabis retail option in Town, there is a possibility that people, youth included, will purchase through the black market. He noted that black market cannabis is very unsafe due to the rise in the fentanyl crisis today. He also stated that if people are traveling to Lethbridge to access cannabis retail store, that there may be a higher risk of people driving back to Taber impaired.

Mayor Prokop inquired if there was anyone else present who wished to present an oral brief For Bylaw 17-2018 at this time, and there were none.

RES. 412/2018 MOVED by Councillor Tams that Council accepts the information presented at the Public Hearing for Bylaw 17-2018.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

Mayor Prokop declared that the Public Hearing is hereby Closed at 3:37 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

234/2018

Meeting Date
10/09/2018



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Minutes of Regular Meeting of Council: September 10, 2018	
Recommendation:	Council adopts the minutes of the Regular Meeting of Council held on September 10, 2018, as presented.
Background:	N/A
Legislation / Authority:	<< Describe the applicable legislation, bylaw, policy or authority source that allows Council to make the decision >>
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the <i>Municipal Government Act</i> , Section 208.
Alternative(s):	Council adopts the minutes of the Regular Meeting of Council held on August 20, 2018, as amended.



Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, SEPTEMBER 10, 2018, AT 3:37 PM, IMMEDIATELY FOLLOWING THE PUBLIC HEARING MEETING AT 3:30 PM.

Mayor

Prokop, Andrew

Councillors

Bekkering, Garth

Brewin, Jack

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

Chief Administrative Officer

Armfelt, Cory

Staff

Khaliq, Alaa Abdel

Abela, Graham

DeBona, Lisa

Duske, Dave

Gyepesi, Dave

Holmen, Aline

Monks, Phyllis

Munshaw, Steve

Parsons, Louise

Van Ham, Kerry

Weiss, Donna

Young, Ben

CALL TO ORDER

Mayor Prokop called the meeting to Order at 3:37 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and advised there were none.

RES. 413/2018 MOVED by Councillor Brewin that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

1) Minutes of the Public Hearing Meeting of Council: August 20, 2018

RES. 414/2018 MOVED by Councillor Tams that Council adopts the minutes of the Public Hearing Meeting of Council held on August 20, 2018, as presented.

CARRIED UNANIMOUSLY

2) Minutes of Regular Meeting of Council: August 20, 2018

RES. 415/2018 MOVED by Councillor Firth that Council adopts the minutes of the Regular Meeting of Council held on August 20, 2018, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

1) Audit Committee Policy

C. Armfelt stated that at the Regular Meeting of Council held on August 20th, 2018 Council directed Administration to amend the Audit Committee Policy C-5 to include an alternate member to aid in the Committee being able to meet quorum.

BUSINESS ARISING FROM THE MINUTES – CONT'D

1) Audit Committee Policy – CONT'D

RES. 416/2018 MOVED by Councillor Tams that Council approves the revised Audit Committee Policy C-5 as presented, and appoints Councillor Bekkering as an alternate on the Audit Committee.

CARRIED UNANIMOUSLY

BYLAWS

1) Bylaw 17-2018 Land Use Bylaw Cannabis Uses

C. Armfelt stated that prior to the Regular Meeting of Council this evening, Council held a Public Hearing in regards to proposed Land Use Amendment Bylaw 17-2018 regarding cannabis retail, production, and distributions within the Town.

MOVED by Councillor Bekkering that Council gives First Reading to Bylaw 17-2018 for the purpose of amending Land Use Bylaw 14-2016 to allow Cannabis Retail Sales as a discretionary use in the Downtown Commercial (DT) District, and the Comprehensive Commercial (CC) District, but not within 100m from any school and hospital use, and Cannabis Production and Distribution as a permitted use in the Medium Industrial (M-2) District.

Councillor Strojwas requested a friendly amendment to change the distance from 100m to 150m from any school and hospital use.

Councillor Bekkering declined the friendly amendment.

BYLAWS – CONT'D

1) Bylaw 17-2018 Land Use Bylaw Cannabis Uses – CONT'D

RES. 417/2018 MOVED by Councillor Bekkering that Council gives First Reading for Bylaw 17-2018 for the purposes of amending Land Use Bylaw 14-2016 to allow Cannabis Retail Sales as a discretionary use in the Downtown Commercial (DT) District and the Comprehensive Commercial District (CC) but not within 100m from any school and hospital use and Cannabis Production and Distribution as a permitted use in the Medium Industrial district (M-2).

CARRIED

2) Bylaw 21-2018 Direct Control District First Reading

P. Monks, Director of Economic Development and Planning, stated that proposed Bylaw 21-2018 is for the proposed amendments to the Land Use Bylaw 14-2016 to add a direct control district, and amend the maps, specifically for the Emergency Services Building. She stated that the Subdivision documents are currently being distributed to adjacent properties, and that Administration is requesting that Council gives proposed Bylaw 21-2018 First Reading, and schedules a Public Hearing for September 24, 2018.

RES. 418/2018 MOVED by Councillor Brewin that Council gives First Reading to Bylaw 21-2018 for the purpose of amending Land Use Bylaw 14-2016, and sets September 24, 2018 as the Public Hearing date.

CARRIED UNANIMOUSLY

ACTION ITEMS

1) Two Way Radio(s) System Procurement

Fire Chief S. Munshaw, of the Taber Fire Department, and L. Parsons, Procurement Manager, presented the Two Way Radio(s) System Procurement, and recommended awarding the procurement to Turriss Communications for the purchase of all portable radios for the Taber Fire Department and Taber Police Service.

L. Parsons noted that by connecting with other municipalities, and partnering with the Municipal District of Willow Creek and the County of Smoky Lake, the Town is able to achieve and receive a volume discount from Motorola for the purchase of the new two way radio(s).

RES. 419/2018 MOVED by Councillor Strojwas that the Town of Taber partner with the County of Smoky Lake and the Municipal District of Willowcreek for the sole purpose to negotiate a bulk purchasing price for Motorola AFRRCS equipment from Turriss Communications and procure the required Motorola products within approved Fire Department and Taber Police Services budgets.

CARRIED UNANIMOUSLY

2) Municipal Revenue Sharing Report

C. Armfelt stated that at the December 18, 2017 Regular Meeting of Council, Council directed Administration to compare recreation supports between urban municipalities and rural municipalities in western Canada.

Council discussed the report, the range of support between other urban and rural municipalities, and Intermunicipal Collaborative Framework, as outlined in the Municipal Government Act.

RES. 420/2018 MOVED by Councillor Bekkering that Council accepts the Municipal Revenue Sharing Report as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

3) Community Centre LED Signage RFP Award

A. Holmen, Director of Recreation, stated that previously at the Regular Meeting of Council on May 28, 2018 Council awarded the L.E.D. sign contract, and at that time an additional engineering assessment was required to ensure a sign could be placed on the existing structure. She stated that an additional \$9,500.00 was required to make the structure structurally sound for the sign and weight. This cost was in addition to the original tender award, creating a total of \$75,982.00 excluding GST.

Council discussed the additional funds, and if the engineering assessment results were included in the other tenders.

MOVED by Councillor Garner that Council modifies the award from the Community Centre L.E.D. Signage to Libertelevision West Inc. from \$66,482.00 to \$75,982.00 excluding GST.

L. Parsons stated that the original tender was awarded to National Sign Link, not Libertelevision West Inc.

Councillor Garner withdrew his previous motion.

RES. 421/2018 MOVED by Councillor Garner that Council modifies the award from the Community Centre L.E.D. Signage to National Sign Link from \$66,482.00 to \$75,982.00 excluding GST.

CARRIED UNANIMOUSLY

4) Electronic Sign

A. Holmen stated that a policy and procedure have been drafted regarding the new electronic L.E.D. Community Centre sign, and it outlines the best practice for things such as the type of advertising, fees, and potential length of the advertising.

Council discussed advertising for non-profit organizations, community events, meetings, and community messages.

ACTION ITEMS – CONT'D

4) Electronic Sign – CONT'D

RES. 422/2018 MOVED by Councillor Strojwas that Council adopts the Electronic Signage Policy and Procedure as presented.

CARRIED UNANIMOUSLY

5) Regional Economic Development Strategy Update

P. Monks presented an update on the Regional Economic Development Strategy Project the Town has undertaken with the Municipal District of Taber, and the Town of Vauxhall with MDB Insights. P. Monks stated that in addition to community and stakeholder engagement MDB Insights will create a Business Satisfaction Survey of Town businesses to participate in a brief phone survey designed to identify business opportunities and challenges to assist with business retention and expansion efforts within the Town.

RES. 423/2018 MOVED by Councillor Garner that Council accepts the information as presented.

CARRIED UNANIMOUSLY

6) Northwest Residential Visioning Project

P. Monks presented an update on the Northwest Residential Visioning Project, and the Project plan with B&A Planning Group and 1st Principles Planning.

Council discussed past B&A Planning projects, and the Town's experience with 1st Principles Planning.

RES. 424/2018 MOVED by Councillor Brewin that Council accepts the update regarding the Northwest Residential Visioning Project as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

7) Dignitary Flag Flying : Siaya County, Kenya Delegation

C. Armfelt stated that Administration is requesting to fly the Kenyan Flag outside of the Town of Taber Administration Building during the visit of the delegation from Siaya County, Kenya, from September 21, 2018 to September 29, 2018.

MOVED by Councillor Tams that Council authorizes the Kenyan Flag to be flown at the Town of Taber Administration Building from dawn on Friday, September 21, 2018, until dusk on Saturday, September 29, 2018.

Council discussed the Flag Protocol Policy & Procedure C-5, and what flag pole the Kenyan Flag should fly on.

Councillor Strojwas requested a friendly amendment to have the motion state that the Town of Taber Flag will fly under the Provincial Flag.

Councillor Tams accepted the friendly amendment.

RES. 425/ 2018 MOVED by Councillor Tams that Council authorizes the Kenyan Flag to be flown at the Town of Taber Administration Building from dawn on Friday, September 21, 2018, until dusk on Saturday, September 29, 2018, and the Town of Taber Flag will fly under the Provincial Flag.

CARRIED UNANIMOUSLY

8) Dignitary Flag Flying : Consul General of Japan Visit

C. Armfelt stated that Administration is requesting that the Japanese Flag be flown on Tuesday, September 11, 2018 outside the Administration Building during the visit of the Consul General and the Deputy Consul General of Japan.

ACTION ITEMS – CONT'D

8) Dignitary Flag Flying : Consul General of Japan Visit – CONT'D

RES. 426/2018 MOVED by Councillor Strojwas that Council authorizes the Japanese Flag to be flown at the Town of Taber Administration Building from dawn to dusk on Tuesday, September 11, 2018, and the Town of Taber Flag will fly under the Provincial Flag.

CARRIED UNANIMOUSLY

9) School Requests

C. Armfelt stated that Council and the Municipal District of Taber discussed the requests from St. Patrick's School and the Friends of Taber Central School Community Association at the Intermunicipal meeting on June 21, 2018, but no resolution was provided at this time. He stated that the requests have been brought back to Council for further discussion.

Council discussed the requests made by St. Patrick's School Modernization Project and the Friends of Taber Central School Community Association Playground Enhancement Project.

RES. 427/2018 MOVED by Councillor Tams that Council denies request RES.205/2018 to St. Patrick's School Modernization Project, and also denies request RES.223/2018 to Friends of Taber Central School Community Association Playground Enhancement Project.

CARRIED UNANIMOUSLY

10) Communities in Bloom - 3 Bin System

C. Armfelt presented correspondence from Communities in Bloom received on August 16, 2018, requesting the Town of Taber to expand the 3 Bin System into public buildings, commercial properties, retail businesses, churches and schools.

243/2018

Meeting Date
10/09/2018

ACTION ITEMS – CONT'D

10) Communities in Bloom - 3 Bin System – CONT'D

Council discussed implementing the 3 Bin System into the industrial and commercial sectors, the cost to businesses and taxpayer to expand the system, and Communities in Blooms concerns regarding community events and schools.

RES. 428/2018 MOVED by Councillor Garner that Council accepts the correspondence received from Communities in Bloom for information purposes.

CARRIED UNANIMOUSLY

C. Armfelt suggested that Council provide a second motion to provide direction to Administration with responding to Communities in Bloom, and specifications to provide to the school districts.

MOVED by Councillor Strojwas that Council directs Administration to draft a letter back to Taber Communities in Bloom advising them a letter has been sent out to Horizon School Board – including a copy of the letter – indicating to them that the three bin system be in place.

Councillor Tams requested a friendly amendment that the letter invites all schools to participate, and not just specifically Horizon School Division.

Councillor Strojwas accepted the friendly amendment.

Councillor Strojwas amended his motion to remove a copy of the letter to the school divisions to Communities in Bloom, and instead state that letters have been sent to both school divisions.

RES. 429/2018 MOVED by Councillor Strojwas that Council directs Administration to draft a letter back to Taber Communities in Bloom advising them a letter has been sent out to the two school divisions in Town indicating to them that the three bin system be in place.

CARRIED UNANIMOUSLY

244/2018

Meeting Date
10/09/2018

ACTION ITEMS – CONT'D

11) Chinook Arch Library Board Fees and Budget

RES. 430/2018 MOVED by Councillor Brewin that Council approves the Chinook Arch Library Board 2019-2022 Municipal Levy Schedule.

CARRIED UNANIMOUSLY

12) Standing Item - Council Requests

Council inquired and discussed about receiving reports from Request Tracker from the Town of Taber website.

RES. 431/2018 MOVED by Councillor Strojwas that Council requests Administration to send Council a copy of the ongoing Request Tracker information to Council on a monthly basis.

CARRIED

Council also discussed the Police Act Review meeting in Edmonton, the Highway 3 Committee, and the Communities in Bloom's request for the Town to consider providing a power supply in Confederation Park for the Christmas lights.

DELEGATIONS

None.

MEDIA INQUIRIES

T. Busch, of the Taber Times, inquired if there will be a change for protocol for the public to access Council Chambers.

C. Armfelt stated that the Administration Building has a sign-in and sign-out sheet for during business hours, and that during Council meetings the space is accessible for the public to come and go as they are required.

245/2018

Meeting Date
10/09/2018

MEDIA INQUIRIES – CONT'D

RES. 432/2018 MOVED by Councillor Tams that Council takes a 10 minute recess, and reconvene the meeting at 5:17 PM.

CARRIED UNANIMOUSLY AT 5:07 PM

CLOSED SESSION

RES. 433/2018 MOVED by Councillor Strojwas that Council reconvenes, and moves into Closed Session to prevent disclosure of information relating to the management of personnel or administration of a public body that have not yet been implemented in accordance with Section 24(d) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:20 PM

1) Standing Item - Proposed Plans

Closed Session to prevent disclosure of plans relating to the management of personnel or the administration of a public body that have not yet been implemented in accordance with Section 24(d) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.1) Standing Item – Proposed Plans: C. Armfelt, Chief Administrative Officer, and K. Van Ham, Administrative Services Manager.

CLOSED SESSION – CONT'D

2) Organization Development

The Council takes the meeting in Closed Session to prevent the disclosure of information relating to the management of personnel, in accordance with Section 24 (1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.2) Organization Development: C. Armfelt, Chief Administrative Officer.

OPEN SESSION

RES. 434/2018 MOVED by Councillor Firth that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:02 PM

RES. 435/2018 MOVED by Councillor Tams that without change to the operational budget, Council approves the change of the Health & Safety Coordinator position to 100%.

CARRIED

CLOSE OF MEETING

RES. 436/2018 MOVED by Councillor Strojwas that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 6:03 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Community Centre LED Signage Award Revision	
Recommendation:	<ol style="list-style-type: none"> 1. That Council rescind Res. 421/2018 which states Moved by Councillor Garner that Council modifies the award from the Community Centre L.E.D. Signage to National Sign Link from \$66,482.00 to \$75,982.00 excluding GST. 2. That Council modifies the award for the Community Centre L.E.D. Signage to National Sign Link from \$80,500.00 to \$90,000.00 excluding GST.
Background:	<p>There was an error in the information provided to Council at the Sept. 10th meeting and as such this is being brought back for Council consideration.</p> <p>To ensure clarity, Council made the following motion in May:</p> <p>RES. 273/2018 MOVED by Councillor Strojwas that Council awards the Request for Purchase (RFP) for L.E.D. Signage to National Sign Link for Option 1 for total project cost of \$80,500.00, and allows Administration to utilize a portion of the remaining funds for a structural assessment of the final construction to meet building code requirements.</p> <p style="text-align: right;">CARRIED</p> <p>Based on the engineering assessment the modifications to the sign are valued at an additional \$9,500.00. The overall financial implication would now be \$90,000.00 which still falls within the \$120,000.00 approved in the Capital Budget.</p>
Legislation / Authority:	MGA Section 3, 2018 Capital Budget
Strategic Plan Alignment:	Create and promote all-season recreational opportunities and facilities that regionally recognized.

Financial Implication:	<p>The L.E.D signage was budgeted in the 2018 Capital Budget for \$120,000.00. This addition to the project falls well within the original budget framework.</p> <p>The original awarded amount was \$80,500.00 and the additional work required by the contractor is \$9,500.00. The overall total would now be \$90,000.00 excl. GST.</p>
Service Level / Staff Resource Implication:	Service level involvement required for assistance with communications and Building Code requirements as well as overseeing the project.
Justification:	The additional cost is to meet the requirements for the sign structure as per MPE Engineering assessment.
Alternative(s):	Council could request additional information from Administration.

Attachment(s):	None.
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Amend Public Hearing Bylaw 21-2018 Land Use Bylaw Direct Control-04	
Recommendation:	That Council amends resolution 418/2018 and directs administration to hold the public hearing for Bylaw 21-2018 on October 9, 2018.
Background:	<p>At the August 20, 2018, regular Council Meeting, Administration was directed by resolution 410/2018 to “begin the process of subdivision of the church lands and consolidation of all three purchased parcels, as well as the creation of a Direct Control Land Use District to provide for an Emergency Services Building to be developed on the lands;”</p> <p>At the September 10, 2018 regular Council Meeting, “RES. 418/2018 MOVED by Councillor Brewin that Council gives First Reading to Bylaw 21-2018 for the purpose of amending the Land Use Bylaw B 14-2016, and sets September 24th, 2018 as the Public Hearing date” was passed.</p> <p>The Municipal Government Act, Section 606(2) identifies the requirement to publish the notice for 2 consecutive weeks prior to holding a public meeting. Due to an error, this requirement could not be met. Administration requests that Council amend the motion to move the public hearing date to the October 9, 2018 meeting date.</p>
Legislation / Authority:	Section 692 of the MGA allows for amendments to the Land Use Bylaw.
Strategic Plan Alignment:	<p>Develop Community and Promote Growth – Policy 2 Review Town policies and regulations that pertain to development.</p> <p>Enhance Sense of Community – Policy 4 Continue the growth of Taber as a healthy and safe community.</p>
Financial Implication:	No financial implications at this time.
Service Level / Staff Resource Implication:	Staff time required to bring to Council.



Justification:	By amending the resolution and changing the date of the Public hearing to October 9 2018 it will allow administration to meet the requirements of advertising under the MGA.
Alternative(s):	Council could decide to amend the Public Hearing date to a date other than October 9, 2018.

Attachment(s):	Bylaw 21-2018 DC-4 Ad
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APPROVALS:	
Originated By:	Phyllis Monks
Chief Administrative Officer (CAO) or Designate:	

**TOWN OF TABER
BYLAW NO. 21-2018**

A BYLAW FOR THE PURPOSE OF AMENDING THE TOWN OF TABER LAND USE BYLAW NO. 14-2016 IN ACCORDANCE WITH THE MUNICIPAL GOVERNMENT ACT, R.S.A 2000 CHAPTER M-26, AS AMENDED, TO PROVIDE FOR A NEW DIRECT CONTROL DISTRICT-4 AND TO REDISTRIBUTE CERTAIN LANDS FROM RESIDENTIAL SINGLE AND TWO DWELLING DISTRICT (R-2) TO DIRECT CONTROL DISTRICT 4 (DC-4)

WHEREAS the Town of Taber adopted Land Use Bylaw No. 14-2016;

AND WHEREAS Council wishes to amend Land Use Bylaw No. 14-2016 to add Direct Control District-4 (DC-4);

AND WHEREAS Council wishes to re-designate a portion of LOT 46, BLOCK 44, PLAN 8811336 and LOT 23-25, BLOCK 44, PLAN 266JK containing 0.367 hectares (0.91 acres) more or less, from Residential Single and Two Dwelling District (R-2) to Direct Control (DC-4) in order to facilitate the development of an Emergency Services Building and related uses.

NOW THEREFORE, the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby amends Town of Taber Land Use Bylaw No. 14-2016 as follows:

1. Add the attached "Schedule A" to Part 4.0 in accordance with the alphabetical order of the section to provide for Direct Control (DC-4) designation.
2. The Land Use Map contained in Land Use Bylaw No. 14-2016 is amended by the re-districting of:

PROPOSED LOT 51, BLOCK 44, PLAN 18_____

CONTAINING 0.367 HA (0.91 AC) MORE OR LESS

as identified in the attached figure shown as "Schedule B", from Residential Single and Two Dwelling District (R-2) to Direct Control (DC-4).

3. The remainder of Bylaw 14-2016 is not amended by this Bylaw 21-2018 and remains in full force and effect.

4. It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

- RES. **READ** a first time this XXth day of XXXXXX, 2018.
RES. **READ** a second time this XXth day of XXXXXXXX, 2018.
RES. **READ** a third time this XXth day of XXXXXX, 2018.

Mayor

Chief Administrative Officer

Schedule "A"

4.19 DIRECT CONTROL (DC) DISTRICT 4 (DC-4)

4.19.1 Purpose

The purpose of this District is to provide for the development of an Emergency Services Building (ESB) for municipal use.

4.19.2 Definition

For the purpose of this Direct Control District Emergency Services Building means:

an institutional building for the purpose of any or all of the following uses: fire station/hall, ambulance service, emergency responder training facility and any similar or related use.

All other definitions of the Land Use Bylaw No. 14-2016 apply to this DC-4 District.

4.19.3 Uses

No person shall use any lot or erect, alter or use any building or structure for any purpose except one or more of the following uses:

(1) Permitted Use

- (a) Emergency Services Building
- (b) Accessory Buildings, Structure or Use
- (c) Sign

(2) Discretionary Use

- (a) Storage, Outdoor

4.19.4 Development Permit Applications

- (1) Permitted Uses listed in Section 4.19.3(1) that comply with all Development requirements set out below in this District (Sections 4.19.5-4.19.9) are exempt from requiring a Development Permit.
- (2) Any Permitted Uses listed in Section 4.19.3(1) which do not comply with all District Requirements set out below in this District (Sections 4.19.5-4.19.9) require a Development Permit. Council is the decision maker for the purpose of a Development Permit application for a Permitted Use in accordance with this Section 4.19.4(2).
- (3) The Municipal Planning Commission is the Development Authority for the purpose of Discretionary Use Development Permit applications in this District.

4.19.5 General Development Requirements

- (1) Unless specifically exempted or modified within this District, Parts 1, 2 and 3 of the Land Use Bylaw apply to all Development within this District including but not limited to the following:
 - (a) Parking for the Development shall meet the requirements as set out in Section 2.4 of the Land Use Bylaw,
 - (b) Landscaping of the site shall meet the requirements as set out in Section 2.5 of the Land Use Bylaw, and
 - (c) Signs on this site shall meet the requirements as set out in Section 2.6 of the Land Use Bylaw.

4.19.6 Special District Requirements

In addition to the General Land Use Provisions contained in Part 2 and Part 3 of the Land Use Bylaw, the following Development Regulations shall apply to every Development in this District:

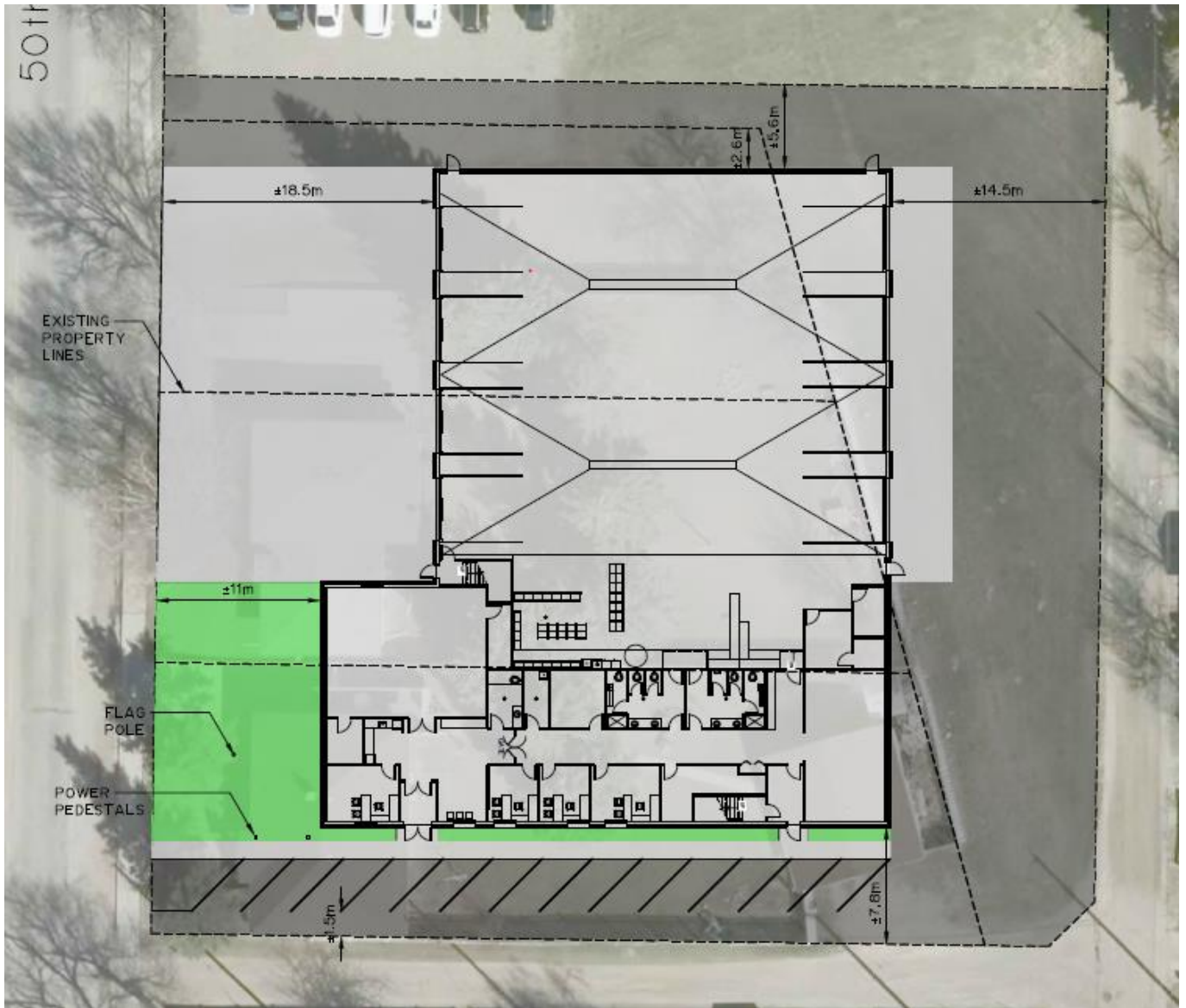
Minimum Lot Area:	0.3 ha (0.74 ac)
Maximum Building Coverage:	As Council deems necessary
Minimum Front Yard Set Back:	7.0 m
Minimum Rear Yard Set Back:	7.0 m
Minimum Interior Side Yard Set Back:	3.0 m
Minimum Exterior Side Yard Set Back:	3.0 m
Maximum Height:	12.0 m
Minimum Landscaped Area:	10%

4.19.7 Special Requirement: Storage Areas

- (1) All storage areas shall be appropriately fenced or screened to the satisfaction of the Development Officer.
- (2) All storage on the site shall be accessory and a subordinate use to the Emergency Services Building and shall comply with the yard and setback requirements of Section 4.19.6 above.
- (3) "Outdoor storage" may be allowed only as a Discretionary Use which is a subordinate use to the Emergency Services Building. Exclusive or primary use of the site for "outdoor storage" is not permitted in this District.

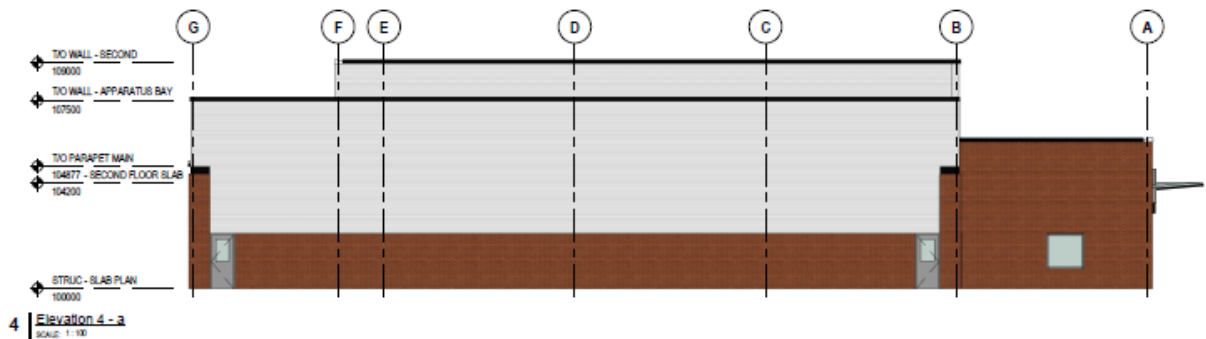
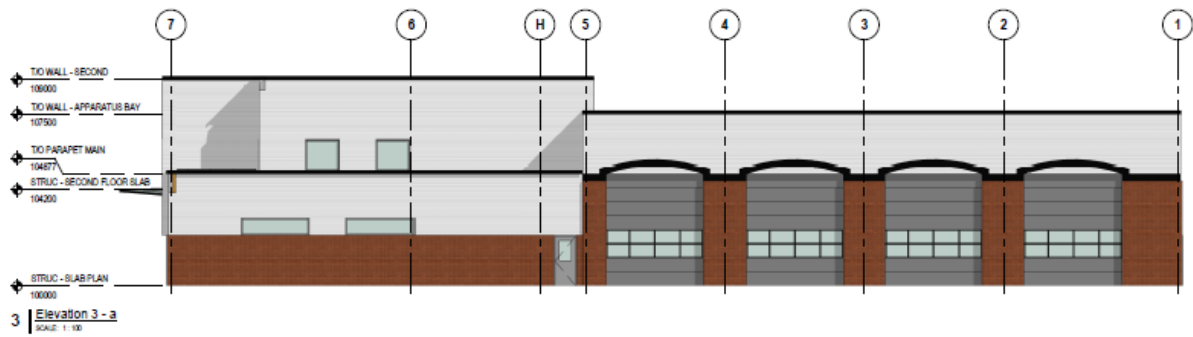
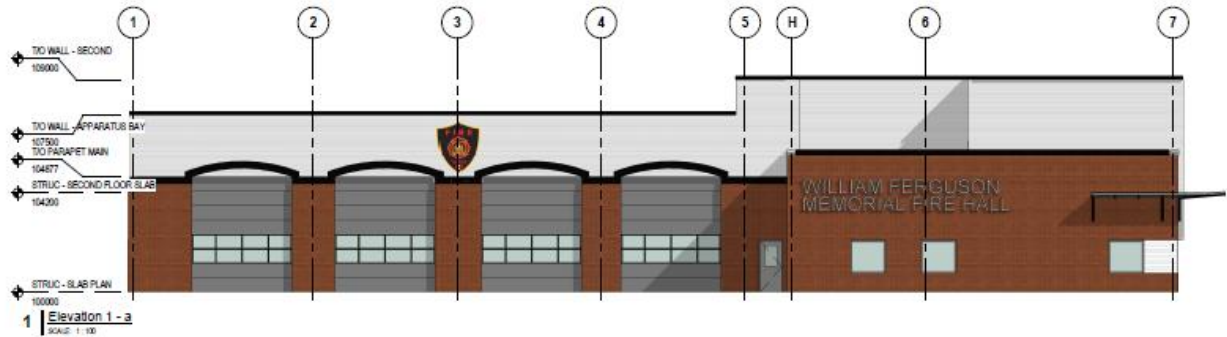
4.19.8 Site Plan

The site shall be developed in general accordance with the following Site Plan:

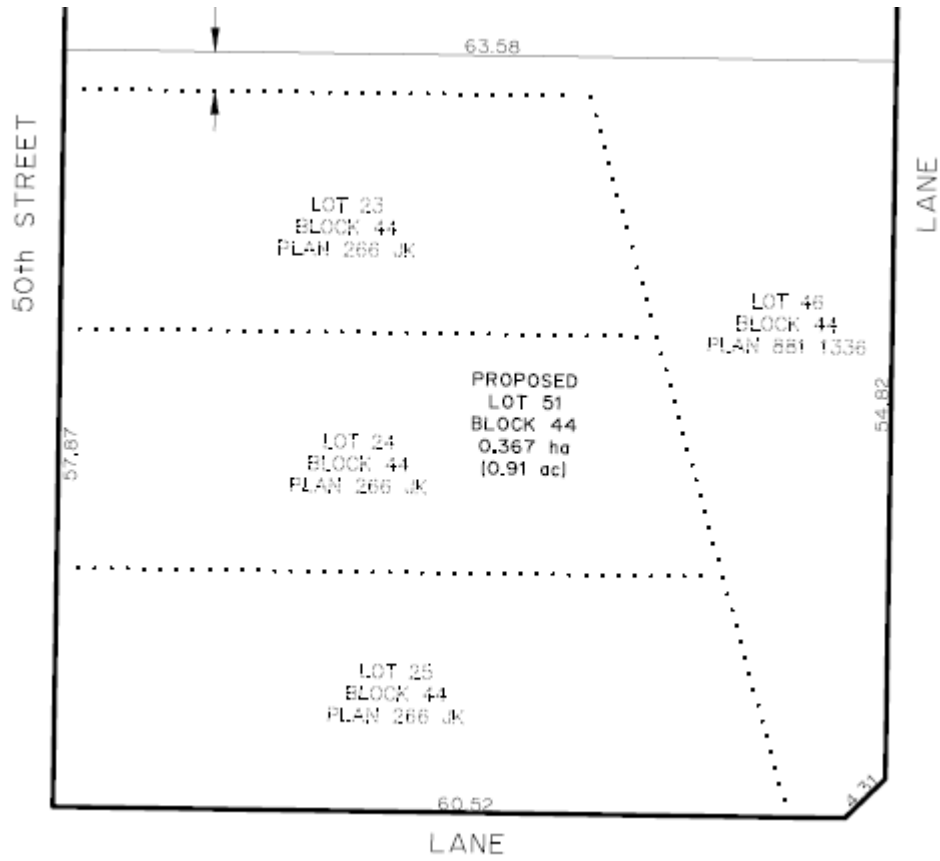


4.19.9 Design Requirements

The Emergency Services Building shall be developed in accordance with the following Design Requirements:



Schedule "B"



A portion of LOT 46, BLOCK 44, PLAN 8811336 and LOT 23-25, BLOCK 44, PLAN 266JK containing 0.367 hectares (0.91 acres), proposed Lot 51, Block 44, Plan 18_____

**Public Notice
Town of Taber
Proposed Bylaw 21-2018**

The Town of Taber is proposing amend the Land Use Bylaw 14-2016 to add a Direct Control (DC-4) use. If proposed Bylaw 21-2018 is passed, the Land Use Bylaw will create a Direct Control (DC-4) district for an Emergency Services Building.

If you are for or opposed to this amendment or would like to express a concern about it, Council would like to hear from you. On Tuesday, **October 9th, 2018 at 3:30 pm**, Council will hold a PUBLIC HEARING in the Town of Taber Council Chambers to consider the proposed Land Use Bylaw Amendment. Copies of the amending Bylaw 21-2018 may be obtained at the Town of Taber Administration building. If you are unable to attend the public hearing but would like to submit your comments/concerns in writing, please submit them to the Town Office no later than noon on October 2nd, 2018.

Emily Hembrough
Planning & Economic Development Clerk
Phone: (403)-223-5500 ext. 6009
Email: emily.hembrough@taber.ca



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: 3rd Reading of Bylaw 16-2018 Land Use UR-M2	
Recommendation:	That Council gives Third Reading to Bylaw 16-2018 at this meeting.
Background:	<p>At the July 16, 2018 meeting of Council, an application for a land use bylaw amendment to the maps, Bylaw 16-2018 received first reading and a Public Hearing date was set for August 20, 2018. The Public Hearing was held with no identified concerns or impacts. Second reading was given at that meeting.</p> <p>The associated subdivision has been approved and the endorsement package has been submitted to Land Titles for registration of the plan and transfer of title to the purchasing party.</p> <p>A servicing agreement is being finalized for the associated water/storm servicing and construction of the roadway. At this time, if Council wishes, the land use amendment can proceed to allow for future Medium Industrial District (M-2) designation of the lands.</p>
Legislation / Authority:	Section 692 of the MGA allows for amendments to the Land Use Bylaw.
Strategic Plan Alignment:	Develop Community & Promote Growth through the provision of Industrial lots to encourage development and provide options for industry growth.
Financial Implication:	No financial implications at this time.
Service Level / Staff Resource Implication:	Staff time is required to bring to Council.
Justification:	Staff time is required to bring to Council.
Alternative(s):	That Council does not pass 3 rd reading of Bylaw 16-2018 with reasons.



Attachment(s):	Bylaw 16-2018 Public Notice
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APPROVALS:	
Originated By:	Phyllis Monks
Chief Administrative Officer (CAO) or Designate:	

**TOWN OF TABER
BYLAW NO. 16-2018**

A BYLAW FOR THE PURPOSE OF AMENDING THE TOWN OF TABER LAND USE BYLAW IN ACCORDANCE WITH THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED

WHEREAS the Town of Taber adopted Land Use Bylaw No. 14-2016;

AND WHEREAS Council has received an application from the landowner to amend Land Use Bylaw No. 14-2016 to re-designate NW ¼ 8-10-16 W4M; containing 64.25 acres more or less, from Urban Reserve (UR) to Medium Industrial District (M-2) in order to better achieve the development objectives of the landowners in accordance with the Town of Taber Land Use Bylaw 14-2016;

AND WHEREAS Council, having considered at a public hearing the concerns of persons claiming to be affected by this bylaw amendment application, believes that the amendment of the Land Use Bylaw should be allowed in order to achieve the orderly, economical and beneficial use of land in the Town of Taber;

NOW THEREFORE, the Municipal Council of the Town of Taber in the Province of Alberta, duly assembled in Council enacts as follows:

1. The Land Use Map contained in Land Use Bylaw No. 14-2016 is amended by the re-districting of:

Part of

BLOCKS A1, C1, Y

PLAN 7819AQ

EXCEPTING THEREOUT ALL MINES AND MINERALS

as identified in the attached figure, "Schedule A", from Urban Reserve District (UR) to Medium Industrial District (M-2).

RES. ___ **READ** a first time this 16 day of June, 2018.

RES. ___ **READ** a second time this ___ day of _____, 2018.

RES. ___ **READ** a third time this ___ day of _____, 2018.

Mayor

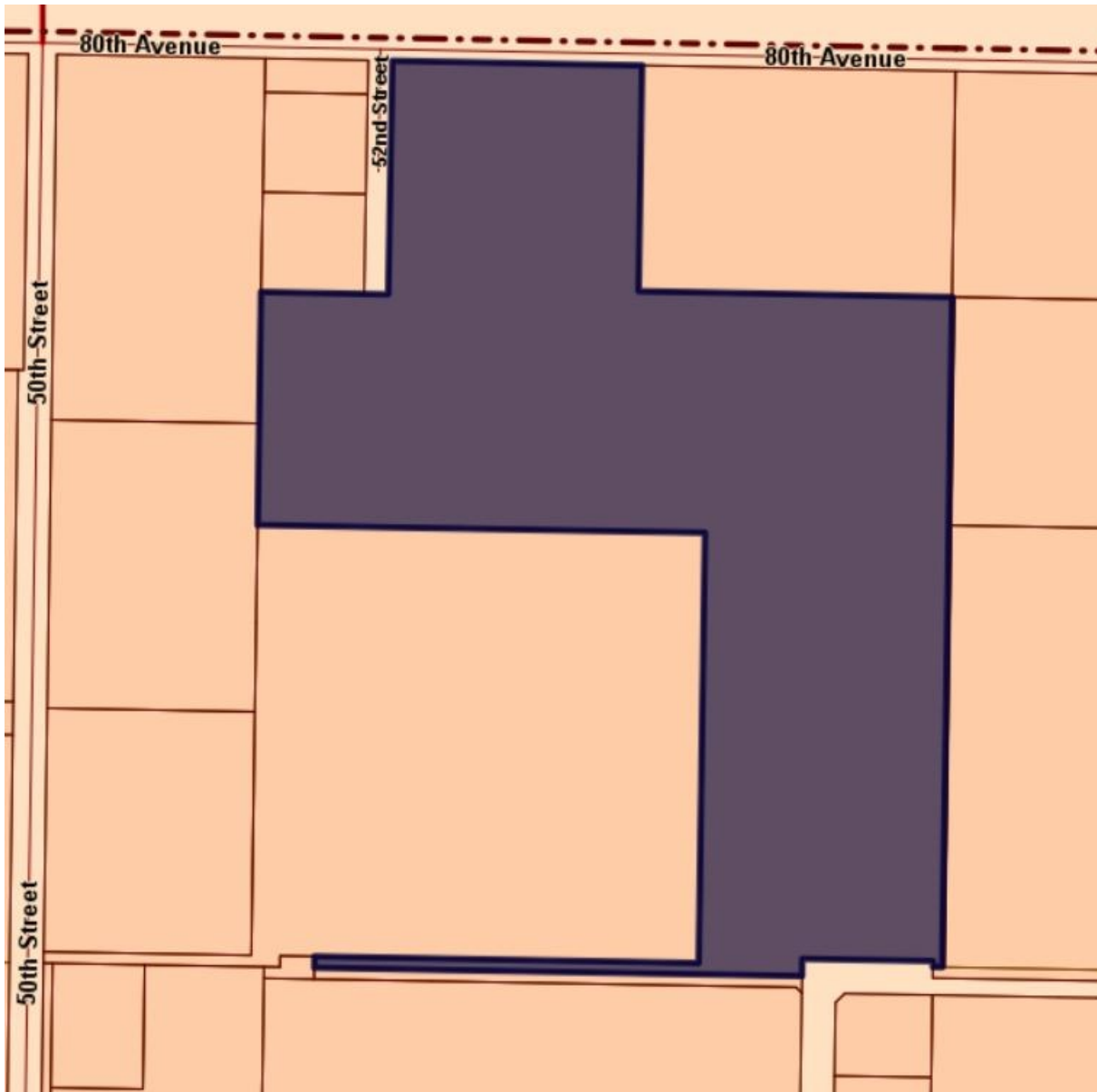
Chief Administrative Officer

“SCHEDULE A”

Subject portion of Block A1, C1, Y, Plan 7819AQ

From: Urban Reserve District (UR)

To: Light Industrial District (M-1)



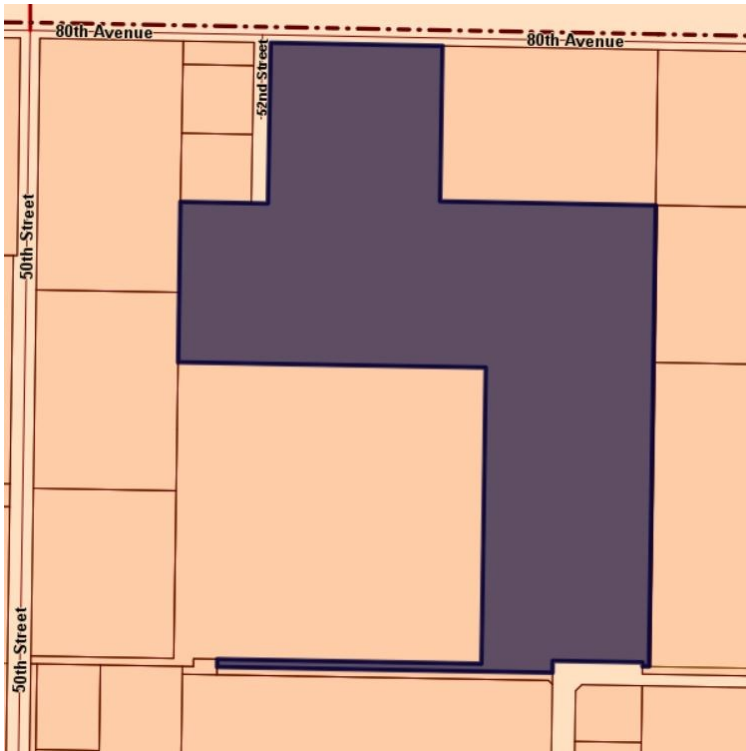
**Public Notice
Amendment to Land Use Bylaw 14-2016
Proposed Bylaw 16-2018**

Take notice that the Town of Taber is intending to amend Land Use Bylaw 14-2016 by introducing proposed Bylaw 16-2018.

A public hearing and discussion of the proposed amendment will be held on Monday, August 20th, 2018 at 3:30PM in the Town Council Chambers, Administration Building, A4900 – 50th Street, Taber, Alberta.

The bylaw proposes that a portion of LOT 1 BLOCK 100 PLAN 1012068 be rezoned from Urban Reserve District (UR) to Medium Industrial District (M-2).

Portion of BLOCK A1, C1, Y, PLAN 7819AQ indicated in the sketch below:



Copies of the proposed amendment to Bylaw 14-2016 will be available at the Town Office, A4900 – 50 Street, Taber, Alberta.

All those who are interested or who may be affected, are invited to attend the Public Hearing. Oral briefs may be put forward at the Public Hearing and those persons attending may ask questions about the proposed amendment to Land Use Bylaw 14-2016 or any other related matters. Written briefs may be submitted to the Planning and Economic Development Office. Such briefs should reach the Town Office no later than noon, Monday August 13th, 2018. Please contact Planning and Economic Development with any questions or concerns.

Grace Noble - Development Officer
Phone: (403)-223-5500 ext. 6003 Email: grace.noble@taber.ca



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: 2nd & 3rd Reading Bylaw 17-2018 Land Use Bylaw Cannabis Uses	
Recommendation:	<p>That Council gives Second Reading for Bylaw 17-2018, as presented.</p> <p>That Council gives Third Reading for Bylaw 17-2018, as presented.</p>
Background:	<p>At the August 20, 2018 Council meeting RES 377/2018 was brought forward “MOVED by Councillor Brewin that Council Authorizes the Notice of Motion to: Consider the Cannabis Land Use Bylaw Amendments Bylaw 17-2018 for a Public Hearing and First Reading, to take place at the September 10, 2018 Regular Council Meeting.”</p> <p>At the September 10, 2018 Regular Council Meeting first reading was passed and the Public Hearing was held.</p> <p>In relation to the Land Use Bylaw Administration recommends the following:</p> <ol style="list-style-type: none"> 1. Cannabis Retail Sales is proposed as a discretionary use in the Downtown Commercial (DT) District and the Comprehensive Commercial (CC) but not within 100m from any school and hospital use. These applications will require approval by the Municipal Planning Commission (MPC). There will be no discretion for MPC to grant variances to established separation distances. 2. Cannabis Production and Distribution is proposed as a permitted use in the Medium Industrial district (M-2).
Legislation / Authority:	Section 692 of the MGA allows for amendments to the Land-Use Bylaw.
Strategic Plan Alignment:	Review Town policies and regulations that pertain to development.
Financial Implication:	No financial implications at this time.
Service Level / Staff Resource Implication:	Staff time is required to review and process the proposed Bylaw.



Justification:	The legalization of cannabis will take place on October 17, 2018. Ensuring that there is a process in place will allow Administration to be prepared to process applications and create an environment in Town which provides legal businesses to open in town and provide increased taxes and jobs for residents.
Alternative(s):	<p>Give 2nd Reading of Bylaw 17-2018 as amended.</p> <p>Give 3rd Reading of Bylaw 17-2018 as amended.</p> <p>Not give 2nd Reading of Bylaw 17-2018 with reasons.</p> <p>Not give 3rd Reading of Bylaw 17-2018 with reasons.</p>

Attachment(s):	<p>100 M Buffer from Schools and Hospitals</p> <p>Buffer with Land Use</p> <p>Bylaw 17-2018</p>
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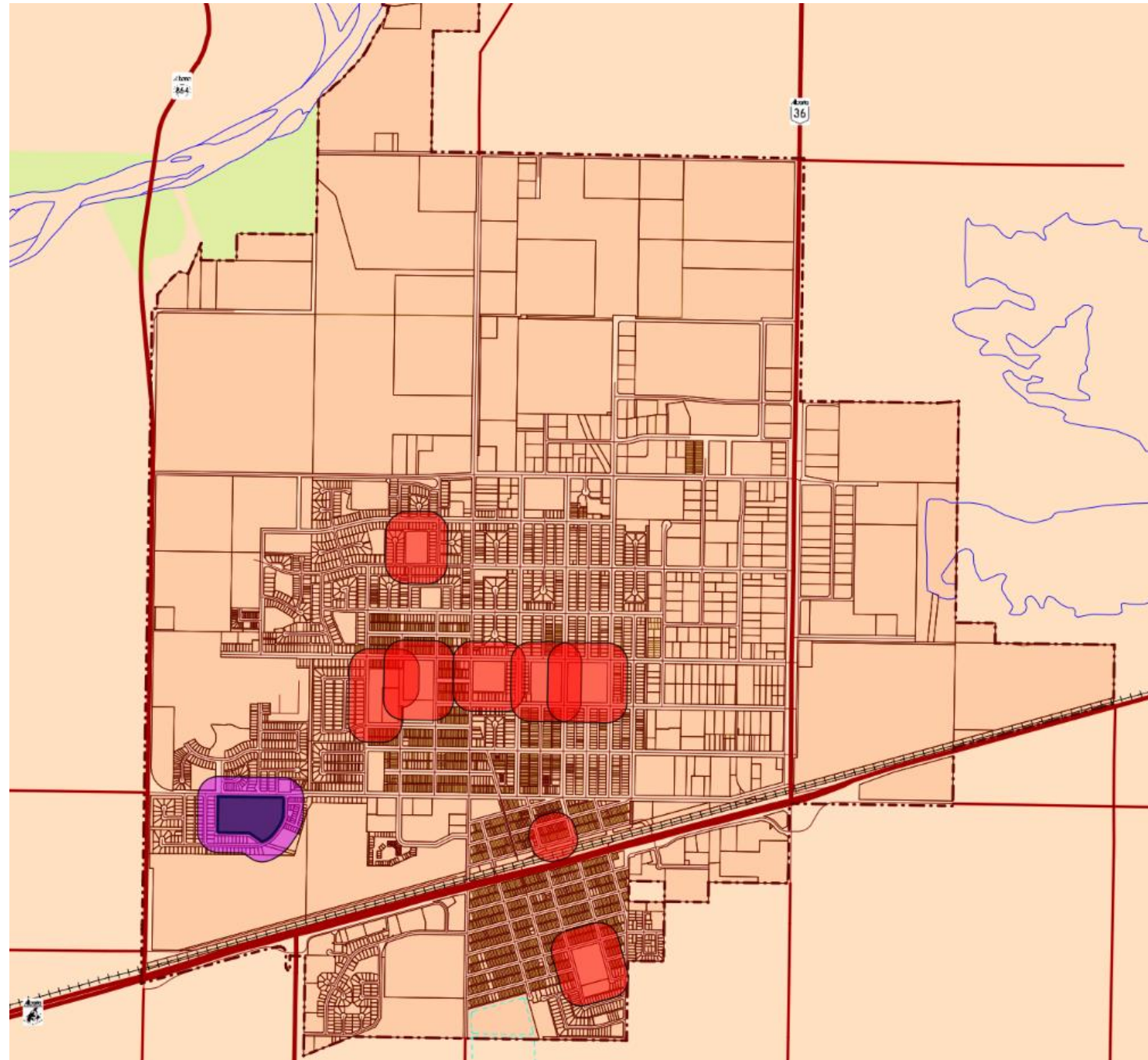
APPROVALS:	
Originated By:	Phyllis Monks
Chief Administrative Officer (CAO) or Designate:	

Cannabis Retail Sales Proximity Buffer Map

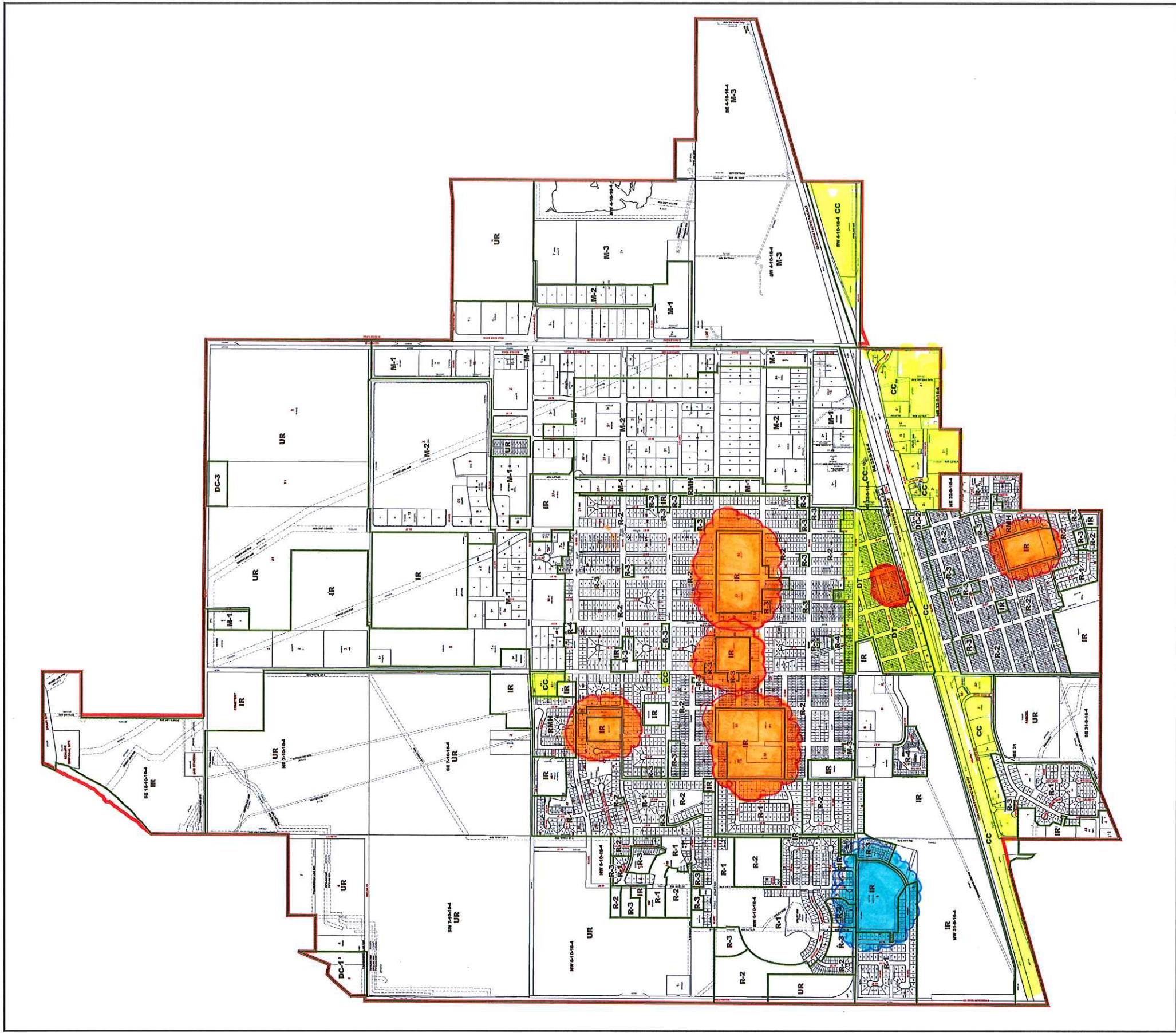
Based off of Alberta Legislation restricting any Cannabis Retail Sales within **100m** of a school or hospital.

Anything covered by a buffer polygon would not be considered to permit a Cannabis Retail Sales use in a Comprehensive Commercial or Downtown Commercial District. No relaxation of the 100m setback can be given by the Development Authority.

-  Schools
-  Hospital



*Mapping is based off of existing uses in the Town of Taber.



01	02	03	04
05	06	07	08
09			

Legend

- Taber Town Limits
- Land Use Lines
- R-1** Land Use District
- Easements

Key Map
NTS

Land Use Districts

- CC - Comprehensive Commercial District
- DC - Direct Control District
- DT - Downtown District
- IR - Institutional and Recreation District
- M-1 - Light Industrial District
- M-2 - Medium Industrial District
- M-3 - Heavy Industrial District

- R-1 - Residential Single Dwelling District
- R-2 - Residential Single and Two Dwelling District
- R-3 - Residential Street-Oriented Multiple Dwelling District
- R-4 - Residential Medium Density District
- RMH - Residential Manufactured Home District
- UR - Urban Reserve District



This map forms part of the Town of Taber Land Use Bylaw. The Land Use Districts are subject to amendment by by-law of Taber Council and the maps are updated as soon as possible following Council's decision.

OFFICE CONSOLIDATION: LAND USE DISTRICT MAP

**TOWN OF TABER
BYLAW NO. 17-2018**

A BYLAW FOR THE PURPOSE OF AMENDING THE TOWN OF TABER LAND USE BYLAW IN ACCORDANCE WITH THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED

WHEREAS the Town of Taber adopted Land Use Bylaw No. 14-2016;

AND WHEREAS Council wishes to amend Land Use Bylaw No. 14-2016 to make amendments to address upcoming changes to cannabis legislation.

NOW THEREFORE, the Council of the Town of Taber in the Province of Alberta, duly assembled in Council, hereby amends No. Bylaw 14-2016 as follows:

1. Within Part 5.0 replace the use definition for Cannabis Lounge and Cannabis Retail Sales with the following:

Cannabis Lounge: means development where the primary purpose of the facility is the sale of cannabis to the public, for the consumption within the premises that is authorized by the federal and provincial legislation.

Cannabis Retail Sales: means development used for the retail of cannabis that is authorized by provincial or federal legislation. Retail Sales also includes a development where cannabis is: promoted, advocated, and/or where paraphernalia used in the consumption of cannabis is sold or provided. This use does not include cannabis production and distribution.

2. Add the following to Part 3.0 in accordance with the alphabetical order of the section:

3.2 Cannabis Uses

1. For the purposes of this section, 'Cannabis Uses' shall include Cannabis Lounges, Cannabis Retail Sales and Cannabis Production and Distribution Facility.
2. The Development Authority for all discretionary Cannabis Uses shall be the Municipal Planning Commission.
3. Cannabis Uses shall be stand-alone uses and cannot be combined with another use. However, a Cannabis Retail Sales can occur in a multi-tenant building or as part of a mixed-use development assuming there is no common entry or way of passing from one unit to another.

4. Cannabis Uses shall be separated by 100m from the following uses: Hospital, Post-Secondary School, Private School, Elementary School, and Secondary School. For the purposes of this subsection:
 - a. Separation distance shall be measured from the closest point of the subject site boundary to the closest point of another site boundary, and shall not be measured from edge of structures.
 - b. The Development Authority shall not grant variances to the established separation distances.

5. In all instances where a Cannabis Use is a discretionary use, the Development Authority may, at its discretion, require any additional specific design requirements or measures that ensure that development provides a safe environment that is compatible with adjacent or nearby uses, including but not limited to façade design, lighting, signage, screening measures, building orientation and access, and measures to prevent nuisances such as odor.

6. Unless specifically addressed in this bylaw, Cannabis Related Uses shall comply with all Federal and Provincial Legislation and Alberta Gaming and Liquor (AGLC) regulations.

7. Amend the land use districts within Part 4.0 as outlined in the table below:

Land Use District	Discretionary Uses
Downtown Commercial District (DT)	ADD <ul style="list-style-type: none"> • Cannabis Lounge • Cannabis Retail Sales
Comprehensive Commercial District (CC)	ADD <ul style="list-style-type: none"> • Cannabis Lounge • Cannabis Retail Sales
Land Use District	Permitted Uses
Medium Industrial District (M2)	ADD <ul style="list-style-type: none"> • Cannabis Production and Distribution

8. The remainder of Bylaw 14-2016 is not amended by this Bylaw 17-2018 and remains in full force and effect.

9. It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

RES. 417/2018 **READ** a first time this 10th day of September, 2018.
RES. **READ** a second time this XXth day of XXXXXXX, 2018.
RES. **READ** a third time this XXth day of XXXXX, 2018.

Mayor

Chief Administrative Officer



Council Request for Decision

Meeting Date: September 24, 2018	
Subject: Date Selection for Communications Training	
Recommendation:	That Council approves November 14, 15, 22, 28, and 29 as dates for the Communications Training from Lethbridge College with training to take place at 1:30 PM on each day.
Background:	<p>At their May 28, 2018 Council meeting, Council passed the following resolution:</p> <p>RES. 269/2018 MOVED by Councillor Firth that Council approves the communications training proposal from Lethbridge College, with funds to be taken from the Council training budgetary line, and that Administration bring back dates and times to the first meeting in September for further discussion on the timing of the training.</p> <p style="text-align: right;">CARRIED</p> <p>Administration has looked at potential meeting dates and times, and our above recommendation takes into account Council's previously scheduled regular meetings for all boards, commissions, and committees. The afternoon timing chosen also reflects Council's desire for Administrative Staff to attend the training. The proposal from Lethbridge College states that the training will take 5 sessions at 3 hours each.</p> <p>The proposal also states that the instructors may need to incorporate an additional 3-5 hours of training that is not included in the quote (depending on how individuals respond to the training). This portion has not been approved by Council, and would come forth for Council's consideration and/or approval should the need be raised.</p>
Legislation / Authority:	<p>MGA Section 3</p> <p>Council Code of Conduct Bylaw 1-2018; Section 18</p>
Strategic Plan Alignment:	Improve internal and external communications
Financial Implication:	Council previously approved the funds to be taken from Council's training budgetary line at their May 28, 2018 meeting



Service Level / Staff Resource Implication:	Council has indicated a desire for senior Administrative staff members and potential front-line staff members to attend the training.
Justification:	Council has indicated communications is a focus for their new Strategic Plan. This training will allow Council to become comfortable in many facets of communicating. Better communications will increase the public's trust and confidence in their government, and lead to increased knowledge of public relations for Council.
Alternative(s):	Council may amend the proposed dates and times. Council may request further information. Council may rescind their previous motion and decline the training.

Attachment(s):	Communications Training Proposal from Lethbridge College
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APPROVALS:	
Originated By:	Meghan Brennan
Chief Administrative Officer (CAO) or Designate:	

Training Delivery Proposal for



Submitted to:

Meghan Brennan

Communications and Projects Coordinator

Town of Taber

403-223-5500 x 5508

Prepared by:

Lana Barlow

Business Development Coordinator

Corporate and Continuing Education

Direct line: 403.320.3202 Extension 5766

ana.barlow@lethbridgecollege.ca

any**SOLUTION**
any**TIME**
any**WHERE**

trainingresults.ca



Introduction

Corporate and Continuing Education was approached by The Town of Taber to develop and provide communications and public relations training for Council members. The following proposal represents a summary of training that could be provided by qualified instructors who have over two decades of media and communications expertise.

Program and Learning Objectives

Key Learning Outcomes:

- What is your communication style? Identify common communication problems and how your communication style impacts those around you and the community
- Develop skills to ask questions and communicate accordingly to all stakeholders
- Learn what your non-verbal messages are telling others
- Develop skills in listening actively and empathetically when working with internal and external stakeholders
- Establish the means for business continuity in your community and with your team
- Determine how to manage incidents and crisis situations
- Learn how to help teams recover from a crisis
- Enhance your ability and skills to handle difficult situations in times of crisis
- Learn how to deal with situations assertively but with tact
- Learn how to think critically and effectively communicate a message and deliver a specific message in all forms of communication
- Learn how to present ideas to a group or use social media to share a message to your community and stakeholders
- Learn how to become a better spokesperson and foster relationships with internal and external stakeholders such as the media

Specific Expectations that should result from this training:

1. Council understands the necessary role communications have in the government-public relations landscape and that community engagement is tied directly to their verbal and non-verbal actions.
2. Council realizes that their decisions have long-term communication implications and the importance of communicating with diplomacy and empathy.
3. Councillors are able to speak to a broad variety of media personnel (whether they are “combative” or not) and utilize the skills learned to deliver and hone a message that aligns with The Town of Taber strategic vision and goals.
4. At the end of this training Council should understand what constitutes a communications crisis.
5. Council must use the skills and training learned to participate in mock scenarios/media scrums the last evening of training.

Program Considerations

- **Training location:** Town of Taber office
- **Session dates:** End of May, Early June(Exact dates to be determined)
- **Program length/instructional hours:** 15 hours
- **Capacity:** Maximum 20 per cohort
- **Instructors note:** Instructors have indicated until they begin the training and get a sense for how the individuals are responding to the training and their level of knowledge; they may need to incorporate and additional 3-5 hours of training. This is NOT included in the quote below as it will be addressed during the training and communicated accordingly to The Town of Taber as to what steps they would like to proceed with.

Pricing

Training Fee = \$5485.00 + GST (per group of 20 participants)

Includes:

- Total of 15 hours of training – 5 x 3 HR training sessions
- Communications Training 6 hrs.
- Crisis Management 3 hrs.
- Crafting and Delivering your Public Service message 3 hrs.
- Role playing and mock media scrum training 3 hrs.

Next Steps

- Corporate and Continuing Education encourages The Town of Taber to contact our office with feedback regarding this proposal as well as to begin the process of securing preferable dates.
- Upon approval to move forward with training, a training services agreement (two copies) will be developed by Lethbridge College Corporate Services, requiring execution on behalf of both parties.
- Agreement must be returned to Corporate and Continuing Education at least two weeks in advance of the scheduled start date.

To further discuss the details of this proposal, please contact:

Lana Barlow, Business Development Coordinator
Business Training & Development, Lethbridge College
Telephone: 403.320.3202 Extension 5766
Email: lana.barlow@lethbridgecollege.ca

Thank you for this opportunity to offer customized, innovative and practical training to your organization.
This quote expires 30 days from date listed on the cover.

Council Request for Decision					
Meeting Date: September 24, 2018					
Subject: Tender Decision - North Pump Station Upgrades Phase 2					
Recommendation:	<ol style="list-style-type: none"> Due to only one bid being submitted; and with the project being over budget; Council directs administration to reject all bids, cancel, and re-tender the project in 2019. Council directs administration to carry forward all remaining budget funds for this project from 2018 to 2019 Capital. 				
Background:	<p>MPE completed the North Pump Station Upgrade – Conceptual Design Study in July of 2015. Phase 1 of the Upgrade was completed in 2015.</p> <p>Through the 2018 Capital Budget process Council approved the North Pump Station Upgrade – Phase 2 project.</p> <p>The North Pump System – Phase 2 Upgrade major work items are:</p> <ol style="list-style-type: none"> Exterior Waterproofing Addition Reservoir Piping Modifications Reservoir Interior Wall Modifications Addition of Sodium Hypochlorite Feed System <p>The Town of Taber solicited an Invitation to Tender in collaboration with MPE Engineering to solicit qualified and experienced firm(s) to complete the upgrades. The Tender was posted on August 22nd and a pre-bid site meeting was held on August 28th.</p> <p>The tender closed 2:00 p.m. Tuesday, September 11th, 2018.</p> <p>The tender submission and results are as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Tender</u></th> <th style="text-align: right;"><u>Tender Amount</u></th> </tr> </thead> <tbody> <tr> <td>1. DMT Mechanical (Lethbridge)</td> <td style="text-align: right;">\$524,610.00</td> </tr> </tbody> </table> <p>Pricing does not include G.S.T.</p>	<u>Tender</u>	<u>Tender Amount</u>	1. DMT Mechanical (Lethbridge)	\$524,610.00
<u>Tender</u>	<u>Tender Amount</u>				
1. DMT Mechanical (Lethbridge)	\$524,610.00				
Legislation / Authority:	<p>Environmental Protection and Enhancement Act Approval (EPEA) Alberta ESRD - Standards and Guidelines for Municipal Waterworks,</p>				



	Wastewater and Storm Drainage Systems (March 2013) Guidelines for Municipal Wastewater Irrigation (April 2000)
Strategic Plan Alignment:	No strong alignment.
Financial Implication:	Total approved capital budget in 2018 for this project was \$350,000.00. \$52,000.00 is committed to MPE Engineering leaving a remaining budget of \$298,000.00. Awarding this tender would put the project over budget by \$226,610.00.
Service Level / Staff Resource Implication:	Project management of the upgrades.
Justification:	Replacement of infrastructure past its life cycle.
Alternative(s):	Council accepts the lone bid; awarding the North Pump Station Upgrades, Phase 2 to DMT Mechanical; in the amount of \$524,610.00 plus applicable G.S.T.. Council directs administration to take a different course of action.

Attachment(s):	Tender Bid Opening Document
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APPROVALS:	
Originated By:	Gary Scherer
Chief Administrative Officer (CAO) or Designate:	



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Information for Council	
Recommendation:	That Council accepts the material received in this Agenda Item as information.
Background:	<p>The Town receives communication on an on-going basis that is likely of interest to Council. In most cases, this communication is provided simply as information to Council and no comment is needed. In some cases, though, Council may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Council discussion. Placing the communication on Council's agenda allows these opportunities.</p> <p>The relevant communication for this Council agenda is:</p> <ol style="list-style-type: none"> 1. WTEP Committee Minutes – September 4, 2018
Legislation / Authority:	MGA, Section 3 (Municipal Purposes) and Section 5 (Powers, Duties and Functions)
Strategic Plan Alignment:	<p>Governance:</p> <p>Build partnerships with other governments and organizations where synergies may exist.</p>
Financial Implication:	These will vary with information items.
Service Level / Staff Resource Implication:	These will vary with information items.
Justification:	To keep Council informed of current municipal information and correspondence.
Alternative(s):	<ol style="list-style-type: none"> 1. Council could seek clarification on any of the matters from administration. 2. Council could discuss, in depth, any of the matters raised by communication and take action through either resolution of bylaw.



Attachment(s):	West Trail Committee Minutes September 4, 2018
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

**Town of Taber West Trail Extension Project Committee Meeting
Committee Room
September 4, 2018 9:00 AM**

MINUTES OF THE MEETING OF THE TOWN OF TABER WEST TRAIL EXTENSION PROJECT COMMITTEE MEETING OF THE TOWN OF TABER, ALBERTA, HELD IN THE COMMITTEE ROOM OF THE TABER ADMINISTRATION OFFICE September 4, 2018 @ 9:00 O'CLOCK A.M.

IN ATTENDANCE: Aline Holmen, Ramin Lahiji, Mayor Andrew Prokop, Councillor Joe Strojwas, Councillor Mark Garner, Marty Planger – Recording Secretary

ABSENT: Gary Scherer

ITEM NO.1. CALL TO ORDER

Meeting called to order at 9:00 AM

ITEM NO.2. ADOPTION OF THE AGENDA

There were no additions to the agenda

ITEM NO.3. DELEGATIONS

There were no delegations

ITEM NO.4. ADOPTION OF THE MINUTES

A) June 5, 2018 – Minutes were reviewed with no suggested changes

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES

A) Standing Items:

1. Walking Trail and Trout Pond Tender -Tender was completed in July
2. Stocking – AB Conservation has stocked 3600 fish to date, another 1000 fish coming on Thursday. Aline agreed to look into the length of contract with AB Conservation and report back at the next meeting
3. Paved Walking Trail – Administration continues to work with MPE on the 56 Ave development project in an effort to keep things moving
4. Buried Pipeline – Completed in June. Pond will need to be filled prior to winter due to seepage which was expected for the first few years.
5. Fresh Water – nothing to report until 56 Ave makes headway
6. Trees – have been applying for grants. Does there need to be Historical Resource Approval? Aline will look into.
7. Irrigation – have been applying for grants.
8. Site Security
 - swing gates have been moved closer together, 3 cement blocks (east of the parking lot) have been installed but discussed putting in another gate in that area as it would look cleaner. If budget allows, everyone agreed this was a good idea as it is the future entrance to campground area and it would look nice. Councillors all agreed that this would not need to go back to council for approval as it's a small project and no tender is required. Also discussed putting a large boulder or two to the left of the main gate so ATV's could not drive through the ditch and onto the

path. This would be affordable and a natural way to keep vehicle entering when the gates are locked. Ramin agreed to do this when large boulders are accessible and time allows.

Cameras were discussed. Cameras need power source and there is not enough infrastructure currently in the park to support cameras at this time. Aline agreed to look into how AB Conservation is powering their cameras and what some possible costs of cameras may be.

Aline will meet with the MD of Taber Bylaw officer and discuss enforcement of the park rules/trespassing etc. Councillors agreed that the more police presence on the premises the better.

9. Signage – The existing signage was meant to be temporary. There is still the name of the park to be considered and any rules changes that may arise. Discussion as to whether this committee wishes to change the sign from coreplast to metal, which will cost around \$1000 with the two maps added.

The committee also discussed:

- Trolling motors were discussed and the committee agreed to not allow motors because there is not a sufficient launch area for boats.
- Councillors agreed to take the naming issue to the next council meeting as a standing item.
- Discussed finalizing the rules as soon as possible
- Existing sign framework was discussed and Marty was asked to bring back some examples of other signage framework at the next meeting
- Rattlesnake signs going up this week
- Off leash dog issue and people are not picking up after the dogs is a concern Aline agreed to discuss with the MD of Taber Bylaw Officer to see if there is anything to be done. May want to add some fun/humorous signage to help educate the users
- Suggested that the permanent sign include “This is an outdoor Recreation Facility, use at your own risk”
- Agreed to hold off on the metal sign until they have the name and rule wording for the next meeting

10. Benches/waste receptacles – Noted that the receptacles will be here any day. It was reported that Dr. Torrie’s group still wants to donate/lay the cement pads. If he is unable to do so by October 1st, the committee asked for the town to install. It was decided by the committee to not purchase anymore garbage receptacles, dog receptacles, picnic tables, or benches this year unless donations/grants are awarded.

11. Kids Can Catch (July 21, 11am-2pm)

- Event went really well, with many compliments from those involved
- No fish were caught, which was not unexpected with all the food available
- The gentlemen from Alberta Conservation, Ken Kranrod, who started

the event years ago said the event was very well organized and the only suggestion would be to start investing in “Kids Can Catch” signage to be used every year

- Note: the “Kids Can Catch” organizers will not be on hand for future events as they were only involved this year to help the town with this first event.
- All sponsors were very happy with the event and have expressed interest to be involved again next year
- Budget – went to paying for bait, tents, portion of the food, staffing, signage and kids bug nets
- 85 youth & 195 people total in attendance
- The Summer Programs staff will be planning the event in June going forward
- It was suggested that the town could borrow more sturdy tents instead of buying them
- It was also noted that the Cornfest fishing event, which was held at the Trout Pond on the Thursday, was a good event as well even though no fish were caught.

12. Grant Applications – Solar lighting grants are being looked into and the town is working with Bright Solutions, to get a lighting plan at no cost. This plan is required for grant applications. Trees, irrigation, playground equipment, camp kitchen, are a few things that have or being applied for this year.

B) Budget:

- The committee reviewed the budget to date
- The pipeline is the only outstanding expense and will come in lower than originally budgeted. Some pipe has been returned so waiting for a updated invoice
- The committee restressed that purchase requests only need to go back to council for approval if the purchase needs to go for tender
- Discussed the value of the donation of the dock by River Runner Recreation at \$15,000

C) Sunflowers/Mowing

- It was agreed that the sunflower growth is beautiful however it needs to be mowed down to 3m on either side of the trail to help snake awareness on the path and to protect the asphalt
- Recommended that the path be closed during the winter as the paths would be difficult to maintain. The committee agreed.

D) Camp Kitchen Grant

- Town has applied for a grant and if the committee wants to proceed camp kitchen costs/plans will need to be submitted by Oct 15th. The committee discussed what they would like to see for a camp kitchen and has asked Ramin to bring forward some examples/costs of prebuilt to the next meeting.

E) Patron Concern

- The committee discussed a concern which had been emailed to the town regarding people fishing along the launch and leaving fish hooks in the sand (which is being cleaned up by

staff daily) and makes launching kayaks/canoes dangerous. People fishing are casting overhead of those trying to launch. Consideration of a second launch (with not as fine of sand and a smaller dock) strictly for kayaks and canoes may be an answer. Aline was directed to reply to the individual and thank them for their feedback and inform him that they are investigating options.

F) Equipment

- The town does not own any equipment light enough to rake the sand, which is being done weekly. The only thing that has worked to date is Trent's quad, which is not ideal. The committee was made aware that this will need to be addressed as an add on to next year's budget
- The town has borrowed a piece of mowing equipment from Horizon Implements because of the more rugged growth being cut. Mowing is occurring monthly. Trent is investigating options for future.

ITEM NO. 6. NEW BUSINESS

A) Other

- Discussion occurred as to how the committee could recognize an individual for all the time/money spent on this project. Councillor Garner agreed to look into the "Spirit of Taber" award and bring it back to the next meeting. This individual will be recognized on the signs at the park
- Wheelchair Accessibility to the beach/dock – Ramin/Aline will look into the options for a plan to address wheelchair accessibility and bring back to the next meetings. The committee asked if Erica could research grants for accessibility. The plan would be needed for grant applications
- Recreation staff are continuing to check the park every morning
- Ramin requested the committee to think about future infrastructure (engineering requirements) to be worked on this winter when he has more time. (I.e. Pathway (56 Ave), trees/irrigation, cutting in camp sites, campground road, etc.), Please bring back ideas to the next meeting
- Request to revisit the priorities and phase timelines at the next meeting

ITEM NO. 7. CLOSE OF MEETING

- Next meeting September 24, 2018 at 9:00am
- Closed at 10:31 am

Chairperson Signature: _____ Date: _____



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Taber Municipal Police Commission Report to Council	
Recommendation:	That Council accepts the Taber Municipal Police Commission Report for information.
Background:	The most recent Taber Municipal Police Commission Report is supplied for Council information. In most cases, this communication is provided simply as information to Council and no comment is needed. In some cases, though, Council may wish to seek clarification on the matter from its fellow Council members that are acting members on the Taber Municipal Police Commission. Placing the communication on Council's agenda allows these opportunities.
Legislation / Authority:	MGA, Section 207(c), Taber Municipal Police Commission Policy Manual.
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	Council has requested to be kept informed of Taber Municipal Police Commission happenings.
Alternative(s):	Council could seek clarification on any of the matters from Administration or fellow Committee Members.



Attachment(s):	Report
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

Taber Municipal Police Commission Report

July - August 2018

The report is broken into our three functions of police, dispatch and the Community Standards Unit, followed by a section on budget, police complaints, crime analyses, etc., strategic planning, and other. In each of these functions there is information for you. Some of the slots may be empty, but next month perhaps not.

Police

Community Involvement:

- Taber Police were involved in coaching summer games soccer and participated in sporting events during the Games held in Taber in early July.
- Taber Police Officers participated in serving the seniors at Clearview Lodge on June 6. We do this yearly and it is a very rewarding experience. About 12 staff participated. Also during seniors week we participated against the seniors at the Library in a puzzle making competition.
- June 8, 2018, Sr. Cst. Champagne, Sgt. Kehler and Cst. Nedokus participated in the Law enforcement Torch Run for Special Olympics bike ride to Edmonton.
- Chief Abela participated in the Lethbridge Police Service golf tournament.
- Cst, Nguyen did a presentation at the Taber Child Care center on July 19.
- July 20 and 21 Taber Police attended the Blood Reserve on an officer exchange program.
- Chief Abela participated in the dunk tank at Cornfest for charity.
- Sgt. Kehler assisted with the Fun Run at Cornfest

Training:

- Taber Police were re-certified in ground fighting techniques in June.
- Cst Nedokus attended noxious weed identification training in the MD of Newell in June.
- The auxiliary police were re-certified in ground fighting in June.

Equipment:

- Our Master Electrician has advised us that the fire detection system in our building may need an update. The current system has fire detectors throughout the building and they occasionally fail. When they do, the system automatically enters an alarm mode. The replacement detectors, we are advised, are obsolete. The alarm panel will need to be reprogrammed and new detectors purchased if this is the case. The initial quote is around \$10,000 if the detectors just need replaced, and around \$20,000 if the replacement and panel reprogramming is

required. We are required by code to have a functional system. This is an early information item to let you know this is most likely coming as a budget request in 2019.

- Phone system: IT decided that we should be on our own system so as to not have interruptions from the Town's system in the event of power failure. This did cause some more time to design but as I write this the phone system is being installed. A new Eventide Recorder license was required for the new phones. All include in the RFP for the phones.
- We received approval from the Council to make a capital purchase/upgrade to our CCTV camera system. The system is being installed as I write this report and we would like to thank Council for their consideration of this request.
- We purchased a ballistic shield. This shield is used for high risk events where firearms may be present. It offers responding officers some protection against higher calibre firearms.
- Procurement is underway for the AFFRCS radios for police use, in conjunction with the Fire Department and two other municipalities. Economies of scale were advantaged through a multi-agency purchase. Sgt. Kehler has done a great job making sure we have what we need and are on budget. We are following purchasing policy of the Town and hope to have the radios this fall.
- The in car camera install is complete. A few programming fixes and then we are operational.

Personnel:

- Our two summer staff will be finishing with us at the end of August. Best of luck to Tiana and Henry who served well with our bylaw duties within the Community Standards Unit this past summer.
- We have commenced a competition to replace an expected vacancy as Sr. Cst. Kutanzi is retiring in August of 2019.

Operational:

- We continue to work with Prosecution Services with an e-file process for disclosing police files for court purposes. This transition that was imposed on us by the Prosecutor Service has not been easy. The system is "glitchy" and slow to upload, especially with any type of media file. We have increased bandwidth and done what we can to speed this up, however, Sergeant Meggison has been tasked with this project and spends hours making sure our files upload properly.

I am concerned that the costs to administer the disclosure of information to Crown is increasing and we are using police resources to complete this required action instead of administrative positions. Police sergeants need to be focusing time on investigation, supervision of officers, dealing with concerns from the public etc., using these highly trained positions on admin duties is not the best use of money. This is another example where the costs associated with technology, increase demands on police. This is an imposed requirement by the Prosecution Service and not by the police or the courts. Unfortunately, our admin positions are at capacity and this change will require additional admin monies if the process remains the same.

- Cst. Schneider attended the funerals of Constables Robb Costello and Sara Burns in Fredericton in August after they were killed by a gunman on duty. Cst. Burns was a troop mate of Cst. Schneider at the Atlantic Police Academy. Thanks to Cst. Schneider for representing the Taber Police in dress uniform at the funeral.

Policy:

- Sr. Cst. Gyepesi as the executive officer is working through multiple policy updates. The most significant change we are introducing is the public administration of Naloxone by police. In the past, the Taber Fire Department, AHS and EMS have been the agencies that have been tasked with Naloxone administration in our community for overdoses involving opiates. We are encountering more and more opiates in our community and there is a concern that as police if we carry Naloxone for our own use that we are duty bound to administer the Naloxone to the public if needed. As a result, we have chosen to permit, according to policy, police to deploy nasal Naloxone instead of face the risk if we do not. As police, our first goal is the perseverance of life and this program permits us to expediently admin an antidote where and when required.

Communications/911

Equipment:

- Phone system upgrades underway.
- PSMC Bell and Lindsey O'Grady are using the new software for Aqua quality control.

Personnel:

- Audrina Steciw has accepted the full-time Communications Operator position at the TPS.
- Dustin Burns has accepted a short term position that became open due to an extended leave.

Training:

- Very little training undertaken in the summer months due to shift coverage.
- Our dispatchers are continuing their education through the College of Emergency Dispatch. This is ongoing modular based training.
- We are examine Blue Card Command system training for Dispatch at the request of the Taber Fire Department. This is a Command system and record keeping process for major incidents involving dispatch and fire response. More to come.

Operational:

Strategic Plan

Updates to business plan provided at this meeting. See attached PDF in Separate RFD.

Community Standards Unit

Please see attached reports;

Crime Trend Analysis/Chairs Report/Benchmarking

CHAIR'S REPORT				
AUGUST	TOTAL 2018 YTD	Comparison 2017 YTD	% Difference	Comparison 2017 Dec 31
TRAFFIC				
- Impaired Operation/Related Offences	34	33	3%	47
- Dangerous Operation of Motor Vehicle	2	2	0%	6
- Traffic collisions	109	86	27%	137
- Other criminal code	1	3	-67%	5
- Provincial Traffic Offences	1267	1465	-14%	2134
LIQUOR ACT				
	97	94	3%	121
OTHER CRIMINAL CODE				
- Other criminal code	179	129	39%	209
- Offensive weapons	9	10	-10%	13
- Corruption (Public Mischief)	7	5	40%	6
DRUG ENFORCEMENT				
- Trafficking	6	2	200%	6
- Possession	38	9	322%	17
- Other	12	7	71%	10
CRIMES AGAINST A PERSON				
- Sexual offences	8	8	0%	12
- Robbery/Extortion/Harassment/Threats	86	58	48%	92
- Offences - Death Related or Endangering Life	0	0	0%	0
- Kidnapping/Hostage/Abduction	1	3	-67%	3
- Assaults	70	66	6%	93
CRIMES AGAINST PROPERTY				
- Theft under \$5000	107	117	-9%	214
- Theft over \$5000	17	16	6%	30
- Possession of Stolen Goods	12	16	-25%	32
- Fraud	27	32	-16%	48
- Break and Enter	15	39	-62%	47
- Arson	1	0	100%	2
- Mischief	95	81	17%	122
BYLAW				
- Traffic	30	25	20%	39
- Other (non-traffic calls)	368	385	-4%	530

Analyses: The crime trends are in keeping with normal trends. Drug enforcement is up. These stats reflect the charging of several people in our community, as well as transients, with cocaine possession and possession of methamphetamine. As a result of increases meth use in our community, I would expect to see minor thefts increase in correlation to the drug use.

911 Report

911 Communications: (August 2018) Line 1 now includes line 2.

NFPA Standards require that ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.

Aug-18	Total Call Answered	Answered within 15 sec		Answered Within 40 Sec		Answered After 40 Sec		Total Abandoned Calls
		Calls	%	Calls	%	Calls	%	
Taber Police Service	344	338	98.3	340	98.8	4	1.2	44
*average answer time is 5.2 seconds								
Type of calls	% of calls							
Residential (landline)	9.9%							
Business (landline)	9.0%							
Wireless	77.0%							
Non 9-1-1 (transfers)	3.2%							
Payphone	0.3%							

Police Complaints

Monthly Allegations By Allegation -- August 2018

Allegation	Month	YTD 2018	YTD 2017	% change
Breach: a(i) Divulge Confidential Information	0	1	0	100%
Corrupt Practice: c(iii) Engage in Inappropriate Contract	0	0	1	-100%
Deceit: d(i) Utter/Sign False Statement (Willful or Negligent) in an Official Document/Record	0	2	0	200%
Deceit: d(ii) Willful or Negligent False Statement Re: Official Duties	0	2	0	200%
Deceit: d(iii) (A) Destroy/Conceal Records w. no lawful excuse	0	1	0	100%
Deceit: d(iii) (B) Alter or Erase Records w. no lawful excuse	0	1	0	100%
Discreditable: e(i) (A) Contravene Act Parliament	1	1	0	100%
Discreditable: e(i) (B) Contravene A	0	0	0	0%

ct Legislature AB

Discreditable: e(vii) Differentially Apply Law	0	1	0	100%
Discreditable: e(viii) Discredit the Reputation of the Service	0	0	1	-100%
Insubordination: g(ii) Breach Policy/Order/Directive	0	1	1	0%
Neglect Duty: h(i) Fail to Promptly/Diligently Perform Duty	0	5	2	150%
UUEA: i(i) Unlawful/Unnecessary Exercise of Authority	0	2	0	200%

Report date range criteria: Incidents received between 2018/08/01 and 2018/08/31

Report count criteria: By allegations linked to incidents.

Report name: Monthly allegation tally

Report run on: Aug 31, 2018 at 10:29 by Chief Graham Abela



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Department Reports	
Recommendation:	That Council accepts the Department Reports for information.
Background:	The Department Reports are supplied for Council information. In most cases, this communication is provided simply as information to Council and no comment is needed. In some cases, though, Council may wish to seek clarification on the matter from its administration, fellow Committee Members or from the originator of the communication, or even to challenge the matter through Council discussion. Placing the communication on Council's agenda allows these opportunities.
Legislation / Authority:	MGA, Section 207(c)
Strategic Plan Alignment:	Improve Internal & External Communications Establish appropriate communication protocols between Council and Administration.
Financial Implication:	N/A
Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	To keep Council informed of departmental happenings.
Alternative(s):	Council could seek clarification on any of the matters from Administration or fellow Committee Members.






Attachment(s):	<p>Recreation Activity Report</p> <p>Fire Department Report</p> <p>Planning & Economic Development Report</p> <p>Finance Activity Report</p> <p>Water & Wastewater Treatment Department Report</p> <p>Engineering & Public Works Department Report</p> <p>HR Activity Report</p> <p>CAO Activity Report</p> <p>Administrative Services Activity Report</p>
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

ACTIVITY REPORT

DEPARTMENT: Recreation

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Investigating and applying for grant funding for energy efficient Initiatives in all recreation areas.
 <p>Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • Adapting communications processes with Recreation staff • Developed Policy and Procedure for LED Signage. • Working with staff regarding promotion and process of adverts on the new LED signage.
 <p>Define & Practice Good Governance</p>	<ul style="list-style-type: none"> • Coordinating final steps of strategic planning opportunity with staff • Completed evaluations on seasonal parks and programs staff and now working on fulltime staff • Staff are currently enrolled in numerous professional development courses and training courses • Continue to work with and update eCompliance Health and Safety software • Working with the Recreation Board with regards to development of a Regional Recreational Master Plan in partnership with neighboring municipalities. Further work to be done with this in Sept. • Hosted an AARFP (Alberta Association of Recreation Facility Personnel) Pool Operator 1 course in September.






Enhance Sense of Community

- SASG wrap-up ongoing – finalizing reports and financials
- Seasonal staff now finished employment with exception of one who continues to work outdoors for fall clean up
- Cemetery staff spent summer maintaining this area including laying sod, completing repairs, tree maintenance, and regular sod/weed maintenance.
- Cornfest Fun Run completed and went well.
- Staff prepared for Cornfest event and completed required work orders for Confederation, Fun Run and Angels in the Outfield Ball Tournament
- Staff continue to work on sportsfields for football season
- Spraypark closure occurred Sept. 16th
- Continue to hold monthly safety meetings with staff
- Continue to work on the West Trail Extension Project
- Completed formal inspections as required
- Work continues regarding painting of Community Centre
- Large Ice was installed the week of July 20, small ice will open in October with the prep starting mid Sept.
- Arranging for fall storage of pots and cleanup of pots for Communities in Bloom
- Completed work orders for One Horse Town event and attended EOC planning meetings
- As Board Chair, working with Southern Alberta Recreation Association towards future development of board members and strategic planning.
- Water Safety Instructor Course completed in August. Such courses promote sustainability and generate future staff that are qualified to teach the programming offered.
- Swim Lessons occurred all summer and came to a close August 23 with the facility offering a total of 55 classes during this time period. This is on par with annual programming. Fall registration occurring on Sept. 22nd.
- Pool Shutdown occurred Sept. 4 – 16th. For cost savings the lap pool was not drained this year.
- Working on development of a playground expansion for Confederation Park. Several partners have committed to the project and application for grant funding is underway.
- Promoting the revised Community Grant Program process and follow up occurring on previous grants awarded regarding evaluations.
- Continue to work with communications on promotion of various events/programming offered by our department
- Coordinating repairs to the Skateboard Park facility – to occur mid Sept.
- Working with Building Maintenance on Arena Upgrade Project currently underway.
- Westview Drainage project completed with exception of pavement repair which is due to occur at end of month

ACTIVITY REPORT

DEPARTMENT: FIRE DEPARTMENT

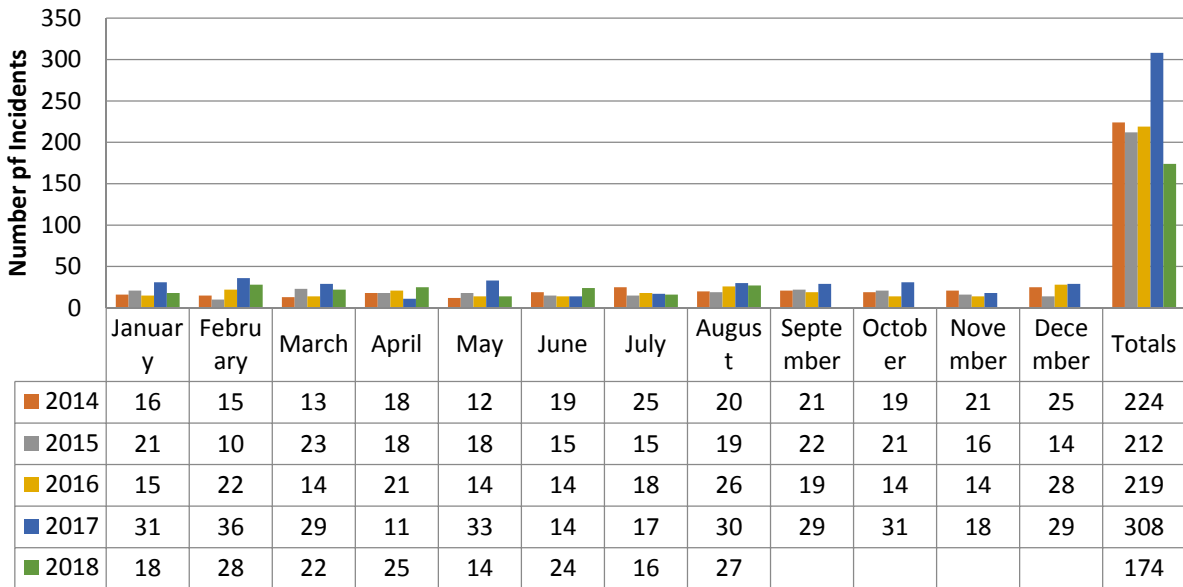
Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Fire Chief Working with the Alberta fire chiefs Association to build a common training program within the province started in 2016-2019. • 6 members completed NFPA 1002 Aerial Training • Cornfest preparation and First Aid booth interaction with 1000's of resident and visitors including truck tours and education.
 <p>Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • 192 hrs 1001 Level 2 for 16 members from Taber, Bow Island, Etzikom, Crowsnest Pass, Stirling, Coaldale and Foremost.
 <p>Define & Practice Good Governance</p>	<ul style="list-style-type: none"> • 146 hours of firefighter training • 122 hours volunteer service



Enhance
Sense
of
Community

- 20 students toured fire station through Safe Haven Summer Program
- 3 members visited park for Kid Zone Summer Water Party
- 6 members attended UN Peacekeeper Memorial Service
- Managed the First Aid Tent for Corn fest
- Supported the EOC during Cornfest
- Received a \$15,000 chq from the Star Charity Auction

Comparison by Year by Month with Totals 2013 - 2018



Year to date last year **201** calls

Year to date this year **174** calls

Total Calls for **August: 27**

Structure Fire – **1**

Public Assist – **4**



MVC – **3**

Rubbish/Grass Fire – 5	Hazmat – 0	Alarm Call – 3
MFR – 10	Mutual Aid – 0	Vehicle Fire – 1



ACTIVITY REPORT

Planning & Economic Development Department

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p data-bbox="300 766 516 919">Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Prairie Lakes Phase 4 development agreement • Revised Subdivision on 40th Avenue for creation of 5 new lots rather than 5 • Completed 80th Avenue subdivision and created servicing agreement for construction of road and servicing. Final reading of Land Use amendment to October Council • Continued work on regional Economic Development Strategy project in partnership with MD of Taber and Town of Vauxhall • Continued work on Eureka Area Structure Plan • Started visioning project with B&A Associates for 60 acres Town residential land • Attended meeting with Protein Industries Canada Board members in Lethbridge to discuss regional opportunities • Delivered 4 New Business Welcome Packages with Mayor • Presented to Vauxhall Council regarding regional economic development strategy project and concurrent initiatives • Met with Lethbridge Community College to discuss setting up Community Advisory Council.
 <p data-bbox="251 1323 565 1476">Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • Revisions to Planning and Economic Development portions for the website • Met with LindenView with Public Works to discuss project occurring without notification to the Town – resolved.



**Define &
Practice
Good
Governance**

- Working on revisions to Land Use Bylaw to reflect amendments to MGA and general required updates.
- Assisting with Subdivision and Development Authority hearing on appealed Development permit.
- Sent out Enforcement letters to deal with some ongoing complaint issues.
- Annexation process started, met with affected landowners, working with consultant to schedule public hearings.






**Enhance
Sense
of
Community**

- Continue Working with Taber and District Housing, the Municipal District of Taber, and Alberta Rural Development Network on Housing Needs Assessment.
- Worked with Coors Banquet to get the concert to Taber smoothly
- Marketing and promotional activities for Cornfest
- Continued work with regional partners to organize 2018 Pheasant Festival activities
- Participated in CornFest Parade with SouthGrow Regional Initiative

ACTIVITY REPORT


DEPARTMENT: **Finance**

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Setup MageNet Wi-Fi in the Confederation Park.
 <p>Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • Setup audio/video system in the Council Chambers. • Start the CCTV upgrade for TPS. • Start in Car Camera upgrade for TPS. • Add Taber Police domain to TPS email.
 <p>Define & Practice Good Governance</p>	<ul style="list-style-type: none"> • Develop KPI for the IT department. • RFP for North Pump Station Upgrades – Phase 2 • Procurement of Radio Equipment for Fire Department & Taber Police Service • Daily Financial Activities • RFP for Cemetery Records Management System • Attended CAGFOA Conference in Winnipeg • Prepared financial impacts for and attended CUPE Negotiations • Conducted interviews for the Utility position • Secured the \$2,000,000 debenture from ACFA

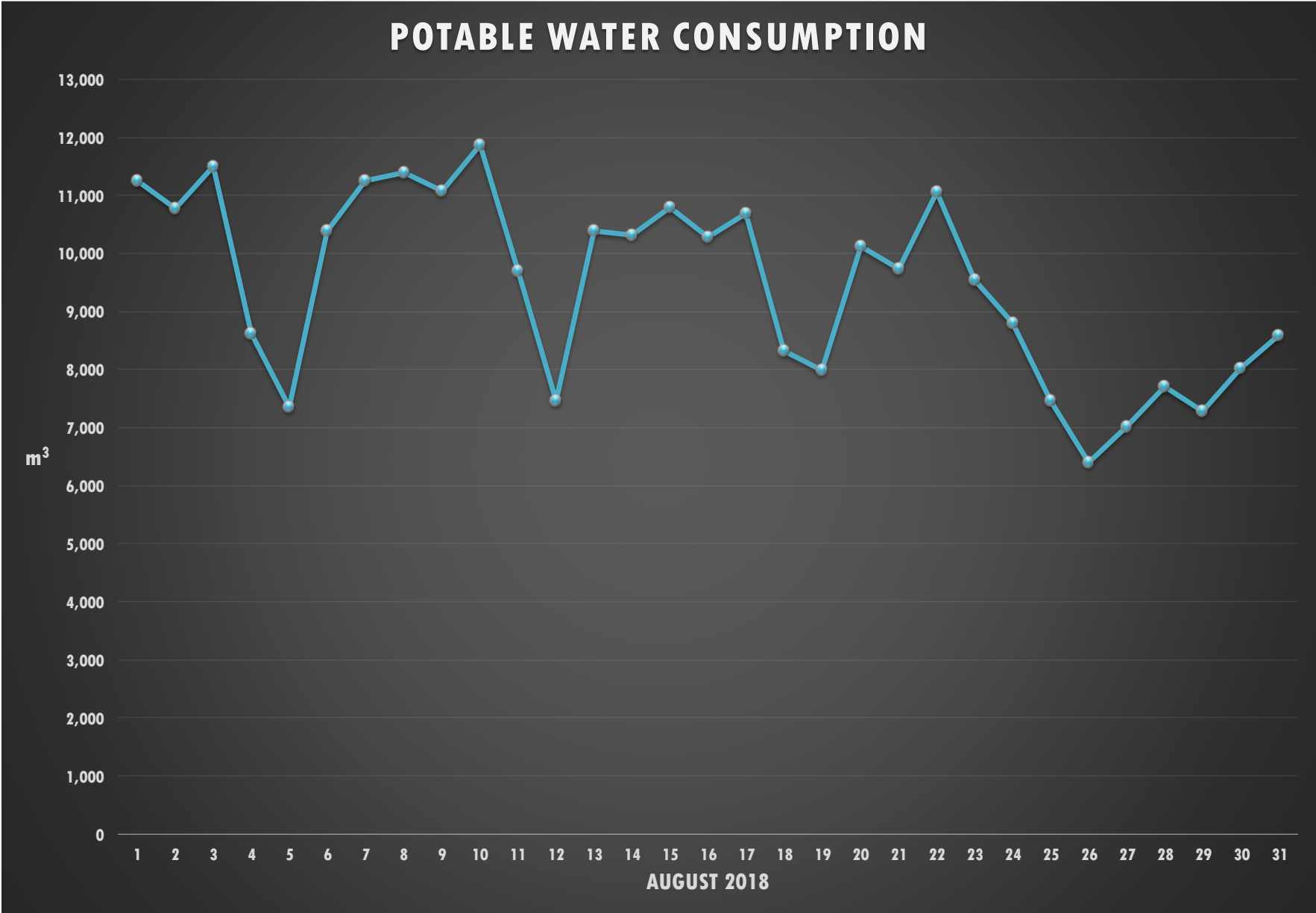


ACTIVITY REPORT

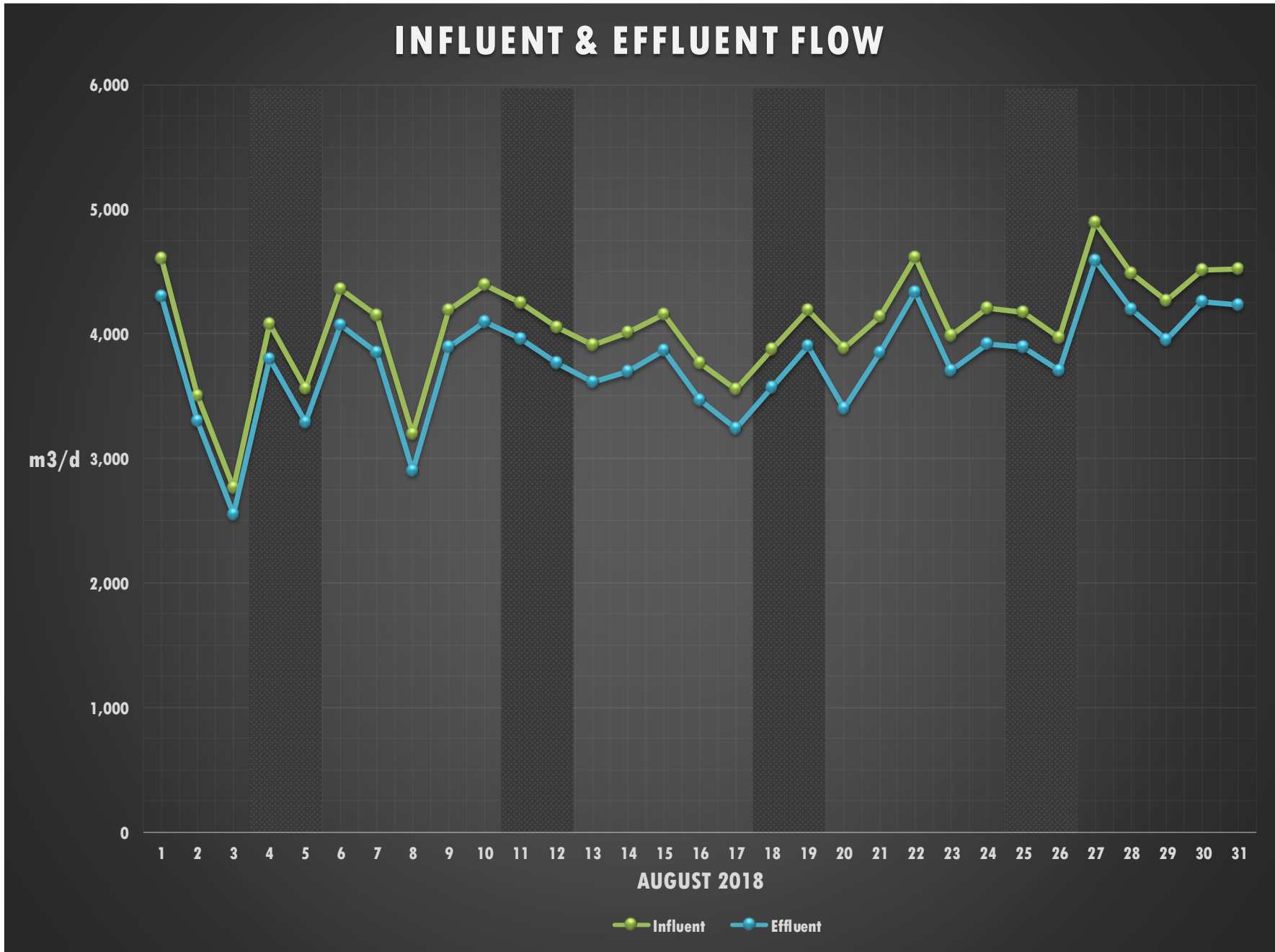
DEPARTMENT: Water & Wastewater Services

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p data-bbox="191 737 407 898">Enhance Sense of Community</p>	<ul data-bbox="548 472 1203 646" style="list-style-type: none">• Contractors here to start solids handling upgrade• Integrity Pump worked on mixer• Upgrading SCADA at Water and Wastewater Plants• Cl₂ leak on P5502 off-gassing line• Hach Sales & Service in for yearly inspections

August 2018 | Potable Water Consumption





August 2018 | WWTP Influent & Effluent Flow



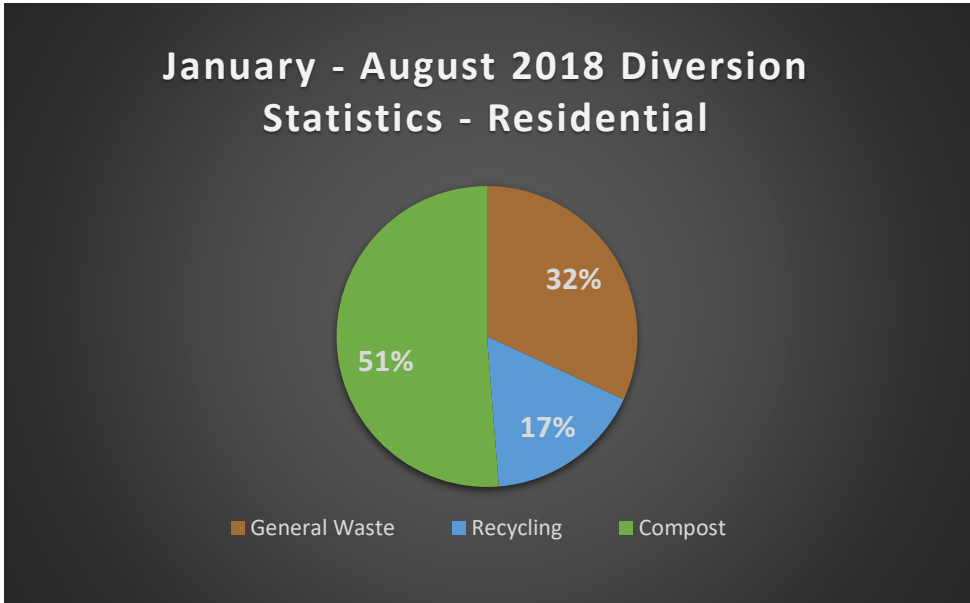
ACTIVITY REPORT

DEPARTMENT: Engineering & Public Works

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Define & Practice Good Governance</p>	<ul style="list-style-type: none"> • Developing an infrastructure assessment map (roads and sidewalks)
 <p>Enhance Sense of Community</p>	<ul style="list-style-type: none"> • Industrial Lagoon Upgrade – Project is complete. • 2018 street improvements has started – Project is 45% complete. • Dug graves and filled graves • Completed inspections for Planning • Performed video inspection for proper flow • Cleaned and mowed ditches to prevent flooding. • Graded industrial roads • Westview pond drainage project is completed • Helped with One Horse Town • Worked and built a road for new sewer dump station • Cut the grass on ditches around the town • Flushed sewer pipelines to keep debris and lard from building up in the pipelines. • Checked Sanitary sewer manholes to prevent backups • Daily visits to 5 lift stations around Town • Held a monthly safety meeting on September 14 2018. • Completed Formal Inspections of Buildings & Yard. • Street sweeping has started. • Placed, replaced and fixed signs. • Locates for Alberta First Call to Locate Water and Sewer lines • Hydrant Flushing • Completed set-up and tear down for Corn fest. • Civic center & Aquafun exterior painting ongoing. • Council chamber renovation is completed. • Phase 2 of Arena expansion is ongoing. • Painting of archery is almost complete. • New tiles and countertops of curling club is complete. • Started excavation for new back-up generator pad for the administration building. • Exterior doors completed at the Aeration building. • Winterized spray park and closed for the season. • Regular ongoing maintenance of Town buildings and facilities. • Collection of all residential automated cart waste.



	<ul style="list-style-type: none">• Collection of all commercial/industrial/multi-family waste.• Coordinated collection of compost and recycling residential and commercial.• Painting out old commercial waste bins for new decals to be switched out with old downtown bins, and disposing of deteriorated bins.• Metal pile at Transfer Station is being recycled and hauled out.• Working on getting quotes for asphalt & concrete recycling to be completed for Town road repair use.
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***Total tonnes for residential garbage, recycling and organics is attached for Council's review.**



ACTIVITY REPORT – August 2018

DEPARTMENT: **Human Resource**

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Interviewing candidates for the Utility Clerk (Hired) & Reception • Created FT position in Health & Safety • Hired 2 Lifeguards II, Rec Operator I, Arena/Parks Seasonal • Hired Recreation Operator I • Hired Arena/Parks Seasonal x2 • Currently advertising for PW Field Coordinator and Lifeguard I
 <p>Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • CUPE membership voted to ratify a tentative agreement reached with ToT, awaiting Council approval. • Overseeing implementation of new e-Compliance health and safety software; entering Hazard Assessments for PW & Utilities department and reviewing with each employee. • Health & Safety Coordinator has been invited by AMHSA to present at the Southern Alberta Safety Council Meeting on September 27, 2018. • Received additional funding from Green Jobs grant initiative for Fall/Winter session (New), ToT will be receiving funding for 1 position.



**Define &
Practice
Good
Governance**

- Creating new Anti-Workplace Violence Policy to make ToT compliant with OHS June 1, 2018 changes. Set to be reviewed by Harassment Committee.
- Attended WCB Seminar on Bill 30 changes.
- Attending Return to Work Seminar presented by WCB on September 19, 2018.





**Enhance
Sense
of
Community**

-

Sept 2018 ACTIVITY REPORT

DEPARTMENT: CAO

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Attended the Southern Alberta Resource Sharing Agreement human resource Emergency Management two day training Course. • Working on the development, project and financial planning aspects of the Emergency Services Building. • Finalizing the endorsement of contract documents related to the land trade the municipality has been engaged in adjacent to 50th Street and south of 80th Ave. • Met with Lethbridge College representatives regarding opening a satellite campus and engaged the JEDC to support a LC regional support committee. • Worked with federal and provincial grant representatives to receive \$2.5 million dollars in grant funding from the years 2015, 2016, and 2017 previous Administrative staff failed to duly acquire for capital projects. • Speaking with ESRI Canada agents and complementary consultants about bringing the town's GIS program in-house and how we would facilitate that transition.
 <p>Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • Undertaking staff performance reviews. • Worked with the HR Manager regarding preparing a new performance review template for managers. • Attended and participate in numerous Cornfest and One Horse Town related EOC meetings. • Worked with the Administrative Services Department details related to the Kenyan Delegation's visit and participating in hosting. • Met with the Consul General and Deputy Consul General of Japan. • Coordinating with TID on the filling of Chin Reservoir to ensure hydraulic connection to water in Chin Reservoir. • Met with the HR Manager to review the Management Contract with the intention to make strategic changes to make the lieu time article more equitable and a reflection of reality. • Met with the Assistant Deputy Minister of Economic Development with the Mayor and other administrative staff on regional growth matters.



**Define &
Practice
Good
Governance**

- Performed negotiations with CUPE regarding a 3 year labour contract.
- Undertook matters related to the preparation of the 2020 operating budget and approach to minor amendments to the 2019 operating budget.
- Responded to queries from the public regarding Councils possible approach to another draft Cannabis Bylaw.
- Undertook work related efforts regarding an appeal of a development permit issued by the Municipal Planning Commission in my capacity as Subdivision and Development Appeal Board Secretary.
- Working with the HR Manager to determine and define the town's operational changes due to amendments to the Occupational Health and Safety legislation.
- Consistently engaging with AUMA on a variety of Town initiatives related to Police Act review, cost of recreational cannabis legalization preparation, conference attendance.
- Working with the Purchasing Coordinator and Fire Chief regarding an innovative intermunicipal group purchase approach to save money related to the necessary upgrading of the emergency services radios to an AFRRCS based system.
- Undertaking HR matters to promote an inclusive and healthy corporate culture internally to the town.
- Researched a considerable amount regarding the Fire Underwriters Society (FUS) rating for the town and the impact of the current review.
- Promoting an internal initiative on a town wide dress code.
- Met with the TPS Chief and Police Commission Chair to review the letter provided to the CAO Office regarding the TPS Association's intent to commence bargaining and undertook actions related to preparing for bargaining.
- Began fall semester course work contributing to a CLGM designation.







**Enhance
Sense
of
Community**

- Continuing to be informed and support Economic Development of the Alberta Protein Innovation Alliance growth in the Taber Region.
- Directed management and operations staff to work as one with the One Horse Town event preparation staff.
- Working with the Deputy Fire Chief and Grants Coordinator on an application for a regional (intermunicipal) EOC table top exercise.
- Reviewing the procedures and practice related to the towns engagement with large local events with intents to enhance the level of service this position provides.
- Finalized the license agreement for the Heritage Inn LED sign in the town right of way.
- Participated in a judge at the Cornfest Chilli Cook-off.

	<ul style="list-style-type: none">• Tasked the Director of Recreation to begin grant funding investigation, stakeholder engagement and design consultant engagement on an update and enhancement to the Cenotaph Park.• Worked with external stakeholders and community wide events.• Reviewing the proposed Hwy 3 Twinning Development Association's draft strategic plan and working with that association to support their goals.• Working with the Director of Public Works on the design vision for the Storm Water Treatment Pond north of Lantic Sugar.• Continually keeping abreast of the numerous projects underway in town in terms of ensuring a quality product and the timeliest finish possible given constraints.
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ACTIVITY REPORT

DEPARTMENT: Administrative Services



Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p>Develop Community & Promote Growth</p>	<ul style="list-style-type: none"> • Attended to the management of the Arena Concession lease. • Attended site and vendor meetings for the Council Chambers renovation project • Determined cemetery inquiries.
 <p>Improve Internal & External Communications</p>	<ul style="list-style-type: none"> • Held weekly meetings with Administrative Services staff to receive updates, assign tasks, and check in. • Liaised with the facility maintenance team to discuss lessee opportunities and updates • Reviewed various contracts/agreements with other departments • Attended the monthly Administration Building Health and Safety meeting • Attended the Director's meeting
 <p>Define & Practice Good Governance</p>	<ul style="list-style-type: none"> • Preparations for Council meetings, Management meetings • Discussions regarding various lessees and licensees, crossing agreements • Discussions with the Office of Information and Privacy Commissioner regarding an ongoing FOIP request • Completed a FOIPP appeal application • Agenda system upgrade • Kept updated on eCompliance program for Health and Safety • Participated in CUPE Negotiations • Completed Commissioner for Oaths duties
 <p>Enhance Sense of Community</p>	<ul style="list-style-type: none"> • Made arrangements for the visit of the Consul General and Deputy Consul General of Japan in Calgary. • Continued to liaise with the government of Siaya County, Kenya in preparation of the delegation's visit to Southern Alberta; completing many preparations for their proposed itinerary, travel plans, budget, meetings, bookings, municipal/provincial contacts, other arrangements, etc. • Attended multiple Emergency Operations Centre (EOC) meetings regarding One Horse Town



ACTIVITY REPORT

DEPARTMENT: Administrative Services

(Communications and Projects Coordinator)

Strategic Plan Alignment (Goals)	Associated Projects & Tasks
 <p data-bbox="302 726 513 877">Develop Community & Promote Growth</p>	<ul data-bbox="643 464 1442 562" style="list-style-type: none"> • Assisting Administrative Services Manager and Director of Finance on preparations for Siaya County Delegation •
 <p data-bbox="253 1230 561 1381">Improve Internal & External Communications</p>	<ul data-bbox="643 926 1479 1482" style="list-style-type: none"> • Submitted a number of Taber Times ads • Released September Corn Husk Chronicles • Continuing upkeep with new website • Editing new website for Search Engine Optimization and content review • Actively increased engagement on our social media platforms by posting current events, upcoming programming, new projects, etc. • Responded to public's questions and concerns on social media • Trained backup staff member on social media • Assisted media and news outlets by fielding questions and scheduling interviews • Published media releases where necessary • Assisted departments with messaging for large projects (road construction, Trout Pond, etc)



**Define &
Practice
Good
Governance**

- Continued upkeep with our Employee Recognition Program



**Enhance
Sense
of
Community**

- As per CAO request, taking lead on One Horse Town event coordination and coordinating with backup project manager



ACTIVITY REPORT
Taber Memorial Gardens

Statistics Provided from July 14th to September 18th	
SERVICE PROVIDED	STATISTICS
Burials	14
Pre-Planning Purchases	5
Columbarium Transactions	4
Monument Permits	12
Disinter/Reinter	1
Transfer of Burial Rights	0
Public Concerns	2
Graves Searches from the Public	4
Graves Searches from Monument Companies	11
Inquiries from other Municipalities	1



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Standing Item - Council Requests	
Recommendation:	That Council uses this standing agenda item opportunity to address administration about their concerns, ask questions and direct municipal resources.
Background:	<p>The Municipal Government Act only allows Mayor and Council to act by resolution or bylaw, not separately through individual direction to administration. If one member wishes to see action on a certain item that requires the deployment or diversion of municipal resources, that does not mean all or even a majority of the other six members want Town resources used in that manner. Also, it is likely that all of Council and the public want to know about issues of concern and interest in Taber, so this conversation should be shared for better governance.</p> <p>To assist in this information sharing and ensure agreement on the relative importance of activities, and to facilitate a common understanding, Council established a standing item on Council agendas that would allow the Mayor and Councillors to raise issues of individual concern. This allows discussion amongst Council and with administration on how best to deal with these concerns. It is an opportunity for Council to provide suggestions or direction to administration as to how best to proceed.</p> <p>The intention of this RFD is for items to be brought forward from the floor at the meeting.</p>
Legislation / Authority:	MGA Section 153 (General Duties of Councillors), Section 154 (General Duties of Chief Elected Official, Section 180 (Methods in Which Council May Act); Section 249 (Civil Liability of Councillors)
Strategic Plan Alignment:	<p>Improve Internal & External Communications</p> <p>Establish appropriate communication protocols between Council and Administration</p>
Financial Implication:	The financial implication will vary depending on the discussion outcomes but should consider the alignment of Town facility and service provision with the approved budget.



Service Level / Staff Resource Implication:	Having a regular Council discussion about service levels will improve the ability of administration to meet the expectations of Council rather than dealing with the requests of individuals on an ad hoc basis
Justification:	This will bring administration efficiencies and the better alignment of services and expenditures with the budget. It will also help improve communication protocols and adherence to the Municipal Government Act.
Alternative(s):	Alternatives will vary based on the discussion.

Attachment(s):	Action Item Listing
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

Council Date	Resolution #	Resolution	Assigned To	Completed?	Request Return To Council? By?
May 14/2018	252/2018	MOVED by Councillor Brewin that Council directs Administration to ensure a ten minute response time for all fire and ambulance first responders to residential locations within the Town of Taber by relocating the Emergency management Centre Building to an appropriate location.	Planning/ Fire	<i>In Progress</i>	Not Stated
June 11/18	292/2018	MOVED by Councillor Strojwas that Council directs Administration to start the budgetary process, and investigate a celebration for the 40 th anniversary of the twinning relationship between the Town of Taber and Higashiomi for 2021.	Admin Services	<i>In Progress</i>	Not Stated
June 25/18	311/2018	MOVED by Councillor Strojwas that Council directs Administration to commit up to \$5,000.00 in sponsorship for the Alberta/Japan Twinning Municipalities Association (A/JTMA) Conference and Annual General Meeting in 2021 in conjunction with the Notogawa Friendship Society from the Council Discretionary Fund.	Admin Services	<i>In Progress</i>	Not Stated
Sept 10/18	431/2018	MOVED by Councillor Strojwas that Council requests Administration to send Council a copy of the ongoing Request Tracker information to Council on a monthly basis.	Admin Services/ CAO	<i>In Progress</i>	Provide Monthly

** Once items have been designated completed, they will be removed from this listed at the next Council meeting*



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Mayor and Councillor Reports (Verbal)	
Recommendation:	That Council accepts the Mayor and Councillor Reports for information.
Background:	Updates are provided verbally to inform Council of individual elected official activity. This could come in the form of meeting attendance to Council's Boards, Commissions, Committees, ad hoc organizations or meetings intended to strengthen municipal reputation and visibility.
Legislation / Authority:	MGA, Section 207(c)
Strategic Plan Alignment:	Governance: Build partnerships with other governments and organizations where synergies may exist.
Financial Implication:	N/A
Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	To keep all of Council informed of elected official activity.
Alternative:	Council could seek clarification on any of the matters.



Attachment(s):	None.
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Delegation: Siaya County, Kenya Collaboration Visit	
Recommendation:	Council accepts the collaboration details and vision regarding Siaya County, Kenya and the Town of Taber, for information purposes.
Background:	<p>Council had extended an invitation to the County Government of Siaya to visit Taber due to correspondence received from the County indicating that they were keen on collaborating with the Town of Taber Administration in order to benefit from the good practices developed within the Town and to foster long term relations between the two administrations, including financial and technical assistance in agreed areas of operations.</p> <p>In this regard, Siaya has identified two projects where the Canadian authorities can extend assistance, which includes the development of water and wastewater systems.</p> <p>The Delegation has now arrived in Canada and will be presenting information to Council regarding their vision of collaboration.</p>
Legislation / Authority:	Intermunicipal Collaboration
Strategic Plan Alignment:	Evaluate, foster, and develop established relationships with regional governments through in-person growth and development meetings.
Financial Implication:	At this point, no cost other than Council and staff time.
Service Level / Staff Resource Implication:	N/A
Justification:	Building partnerships with other governments.
Alternative(s):	1. That Council requests additional information.



Attachment(s):	Collaboration Proposal
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF SIAYA

OFFICE OF THE COUNTY SECRETARY AND HEAD OF PUBLIC SERVICE

All Correspondence should be addressed to:
The County Secretary
Email: cs@siaya.go.ke
In reply please quote:

Executive Department
P.O. Box 803 - 40600
SIAYA

REF: CGS/OCS/INVEST/49/VOL. II(75)

20th March, 2018

Mr. Cory Armfelt, RRP, MCIP,
Chief Administrative Officer,
Town of Taber,
A-4900 50 Street
Taber, AB TIG 1T1

Dear

Cory Armfelt

PROPOSAL ON COLLABORATION BETWEEN SIAYA COUNTY IN KENYA AND THE TOWN OF TABER IN CANADA WITH REGARD TO EFFECTIVE WATER AND WASTE WATER

We wish to take this early opportunity to thank you and your administration for the initial positive response we have received regarding our request for collaboration with the town of Taber Administration in areas of economic development.

Siaya County is one of the 47 counties in Kenya with a population of about 1 million people. It is divided into six administrative sub-counties namely, Gem, Ugunja, Alego-Usonga, Bondo and Rarieda. Lake Victoria, the third largest fresh water lake is found in this county.

The county is however having many development challenges especially poor infrastructure, erratic power supply, high unemployment, inadequate water supply, and waste water management which have impacted negatively on development. Consequently, 40 percent of the population are living below the poverty line. Some of these challenges can be traced to inadequate capacity in the county.

Siaya county is therefore keen on collaborating with the town of Taber administration in order to benefit from good practices developed over long period of time and to foster long term relations between the two administrations. We therefore envisage a situation where the town administration of Taber will help to build the capacities of the county in-terms of various activities including but not limited to workshops, training sessions, expert missions, study visits, internships and to provide financial and technical assistance. In this regard, Siaya County has identified effective water and waste water management as areas where your administration can assist. Effective management of Water waste will result in clean and greener environment and hence reduction in Malaria, Acute Respiratory Infections, and Diarrhoea among children and other related diseases. Currently, these are the major causes of death of children in the county.

Attached herewith please find the concept note which provides further details on the subject for your perusal and consideration.

Yours

Sincerely

[Signature]

Dave Anyona Kanundu
COUNTY SECRETARY

COUNTY GOVERNMENT OF SIAYA
COUNTY SECRETARY
P. O. BOX 803 - 40600, SIAYA.

cc: Mr. Andrew Procop,
The Mayor
Town of Taber

H.E. the Governor
Siaya County

PROPOSAL ON COLLABORATION BETWEEN SIAYA COUNTY IN KENYA AND THE TOWN OF TABER IN CANADA WITH REGARD TO EFFECTIVE WATER AND WASTE WATER

Preamble

- 1.0 The county Government of Siaya is keen on collaborating with the Town of Taber Administration in order to benefit from the good practices developed within the Canadian town and to foster long term relations between the two administrations, including financial and technical assistance in agreed areas of operations.
- 2.0 Siaya County therefore envisages a situation where the Town of Taber administration will help build the capacities of the county in terms of various activities including but not limited to workshops, training sessions, expert missions, study visits, internships and provide financial and technical assistance for jointly agreed projects/programmers.
- 3.0 In this regard, Siaya has identified two projects where the Canadian authorities can extend assistance. These are in Effective Solid Waste Management and development of distribution network of Sewerage Systems
- 4.0 The County Government of Siaya is confronted with huge challenges in these two areas and this has seen the county experience high levels of diseases which are closely associated with the two areas indicated above.

Introduction

- 5.0 Siaya County is one of the 47 counties in Kenya. It has a land surface area of approximately 2,530 Km² and water surface area of approximately 1,005Km². The water surface area forms a part of Lake Victoria, the third largest fresh water lake in the world.
- 6.0 The county is divided into six administrative sub-counties, namely Gem, Ugunja, Ugenya, Alego-Usonga, Bondo and Rarieda. The sub-counties are further divided into wards, with the county having a total of 30 wards.
- 7.0 Settlement patterns in the county follow agro-ecological zones and fish landing bays with the high potential areas having the highest population density. There are large nucleus settlements along major fishing beaches. The majority of the residents are engaged in agricultural activities.

8.0 The total County population according to the population census carried out in 2009 was 842,304 persons. With an annual population growth rate of 1.7 percent, the population is projected to increase to 998,431 in 2019.

Statement of the Problem

9.0 Sanitation underpins a range of human Rights and freedom, economic and cultural rights to clean and healthy environment. The right to the highest attainable standards of health, clean and safe water of adequate quality, privacy and human dignity. Conversely, inadequate or poor sanitation impacts social, economic and cultural development with grave consequences to individual households and the nation as a whole.

10.0 Indeed, Kenya's development blue print, Vision 2030 recognizes the need for efficient and sustainable waste systems to be established as the country develops. According to the Kenya Waste Management regulations 2006, the main guiding principle on National Waste Management strategy is ZERO WASTE PRINCIPAL whereby waste is a resource that can be harnessed to create wealth, employment and reduce pollution of the environment.

11.0 Proper disposal of solid and liquid waste has been a big challenge to the county government despite a spirited effort by H.E. the Governor of Siaya to address it. Solid Waste piles amounting to hundreds of tones dot all major towns and villages of Siaya, and to date no proper and efficient waste management strategy has been put in place to resolve the problem. On the other hand, disposal of liquid waste through acceptable levels of hygiene is largely lacking

12.0 Routine data collected at health facilities in the county indicate that major causes of morbidity in the county are Malaria with a prevalent rate of 54 percent, respiratory tract infection at 15 percent and diarrhea especially among children at 14 percent. These are three preventable diseases which are closely associated with poor sanitation and solid waste management.

Geographical Target Area

13.0 Both inefficient solid waste management and inadequate sewerage coverage affect the whole of Siaya, with the major towns being affected most due to the high population densities in those areas. The optimal solution for the solid waste management would be to cover the whole of Siaya County in order to gain from economies of scale.

14.0 With regard to sewerage system, it is proposed that Bondo, one of the six administrative sub-counties be covered. The African Development Bank in collaboration with the Government of Kenya has initiated a sewerage system in Bondo, however the project only constructed trunk main which has left many critical areas within Bondo unserved. There is need for sewer laterals and sub-laterals to connect many households to the sewer.

Goals of the projects

15.0 Efficient Solid waste Management Project is expected to ensure that Siaya County maintains clean and environmentally friendly markets, health facilities, towns and beaches.

16.0 The development of sewer laterals and sub-laterals will ensure that many households are connected to the sewer and hence increase access of the population to sewerage services.

Outcome of the Projects

17.0 The Solid Waste Management Project will result in clean and greener environmentally friendly markets, towns, hospitals and dispensaries, and hence reduction in prevalence of Malaria, Acute Respiratory Infections, Diarrhea among children and other related diseases

18.0 The Development of sewer laterals and sub-laterals will result in many households accessing sewer facilities and hence reduction in most of the common infections such as diarrhea.

Overall Approach to solve the problem

19.0 There are many strategies that can be used to manage solid waste. One such strategy is through installation of skip loaders and skips in strategic locations (households, health facilities, beaches, markets and so on) and transport to identified landfills using appropriate garbage trucks. The refuse is then offloaded and destroyed using incinerators and burning chambers.

20.0 It involves but not limited to carrying out the following activities;

- a) Developing waste management yard for storing of equipment/tools for waste management crew

- b) Development of 20 incinerators at Siaya county high volume facilities and 127 Burning Chambers in peripheral facilities
- c) Development of 6 standard landfills(one per sub-county)
- d) Carrying out an operation research on waste management led by an expert
- e) Training of staff and casuals on waste management, through Reuse, Reduce and Recycling of waste
- f) Mobilization and sensitization of communities on waste management
- g) Mount 7 bill boards for county and sub counties
- h) Put up stores for damp sites for waste segregation
- i) Introduce waste receptacles at household and business community level
- j) Provide assorted waste management tools
- k) Provide 12 transfer stations across the county
- l) Strengthen supervision at all levels, county, sub-county and ward levels
- m) Organize quarterly review and stakeholders meetings
- n) Have exchange visits to learn from other stakeholders both locally and externally

21.0 In more developed economies, the refuse in the landfills can be converted into green energy feeds into the national grid to produce power. The remaining compost is then used as fertilizer. The advantage of using this option is twofold. The county government will raise revenue from the power generated and fed to the national grid, as it also sells the compost. Such kind of a venture would be the most appropriate as it would also generate revenue for the county. The county however lacks finances to adopt such kind of a technology.

22.0 In Siaya County however, the first option (para 19) is currently being used, but there are many challenges with respect to transportation of the refuse/garbage, organizational problems and payment of casuals who collect the refuse/garbage. The county government is in the process rectifying weaknesses in the current system, however there is need for both technical and financial assistance to make it work efficiently. As we do the first option, the second option should be explored with assistance from our development partner.

23.0 With regard to sewerage project, the county government intends to rehabilitate an old treatment plant (not working currently) at the Yala River as the first step to ensure that the waste water is maintained, however the funds are currently not available. Secondly, development of sewer laterals and sub-laterals would allow many people to access offsite sanitation services, and hence maintain an effective sewer system.

24.0 The development of sewerage/waste water project therefore involves but not limited to carrying out the following activities;

- a) Rehabilitation of an old treatment plant in Yala River
- b) Surveying and designing of sewer lines master plan
- c) Expansion of existing sewer line to cover the whole of Bondo sub-county with roads feeding Bondo
- d) Establishment of ablution units in public places across the county
- e) Establish sewer systems within all institutions within the county
- f) Acquisition of 3 exhauster machines/lorries
- g) Acquisition of rodding equipment

How results will be measured

25.0 The key indicators that will be used to measure the management of solid waste are:-number of dump sites identified, landfills identified, number of appropriate trucks collecting refuse, percentage of households using designated dumping sites, number of meetings held by the county integrated solid waste management committee, creation of Integrated Solid Waste Management Fund, number of people recruited to collect refuse, number of sensitization meetings held

26.0 With regard to the sewer system, the key indicator that will be used is the percentage of households with access to the sewer and number of public institutions using the sewer facility.

27.0 The impact indicator will measure the percentage reduction in the prevalence rates of Malaria, Respiratory Tract Infection and Diarrhea.

Financial Sustainability of the Project

28.0 On completion of the project, the county government will continue to allocate funds for the running of the solid waste management. The County Integrated Solid Waste Management Committee has already been formed to oversee the smooth operations of the project. In the long run however, the county will explore ways of raising revenue through the conversion of refuse into green energy and payment of refuse collection charges from households. This will ensure sustainability of the project.

29.0 With regard to sewer system, the households connected will pay a fee for the usage of the sewer line which should ensure sustainability of the project.



Council Request for Decision	
Meeting Date: September 24, 2018	
Subject: Delegation: Emergency Services Building Location	
Recommendation:	That Council accepts the information provided by the Emergency Services Building Location Delegation, for information purposes contributing to the deliberations associated with Direct Control Land Use Bylaw Amendment Bylaw 21-2018.
Background:	Mr. Dave Witwer, neighboring resident to the proposed emergency services building location and potentially other adjacent home owners, will be in attendance to present their concerns with the proposed fire hall location. Mr. Witwer and his neighbor's letters are attached for Council's consideration.
Legislation / Authority:	Municipal Government Act, Section 3
Strategic Plan Alignment:	No Strong Alignment
Financial Implication:	None.
Service Level / Staff Resource Implication:	None.
Justification:	The adjacent homeowners have requested to have Council hear their concerns regarding the potential location of the Emergency Services Building.
Alternative(s):	Council could request the Delegation or Administration to provide additional information at a future meeting.



Attachment(s):	Delegation Request Letter Letters from Adjacent Homeowners
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

To Town of Taber Mayor & councillors
From Dave Witwer

Sep 17, 2018



██

Ph ██

Am requesting to attend as a delegation the town council meeting on Sep 24, 2018.

RE : Subdivision application TT-18-0-006 Proposed location of a new fire hall on the lots that are immediately north of my house

There has been a substantial amount of opposition to the towns proposal of a new emergency services building & also a lot of opposition to the locations suggested for it.

The way this matter has been handled is very concerning to me. The town has secretly made arrangements to purchase the 2 lots required. Then the adjacent land owners were mailed a subdivision notice from the Town of Taber that had incorrect dates & information, with no mention that the intended use is for a fire hall & a very short time to respond.

Next, myself & a number of other Taber residents that I have talked to are of the opinion that a new fire hall is a waste of taxpayer dollars, especially when 2 houses have to be purchased & then demolished. I suggest that the present location, possibly with a few renovations is suitable & has worked just fine for a long time.

To locate a large 11 meter tall emergency services building, within a few blocks of 5 schools, in the middle of a residential area is totally beyond my understanding. Obviously no consideration whatsoever for the mostly long term residents of this area.

Along with the proposed new fire hall & the preceding construction of it, will come a huge increase in; traffic, noise, lites, sirens, etc. all of which are extremely annoying especially in a residential area & will seriously reduce the quality of life for all the residents of the adjacent lots.

The removal of the mature trees from the required land & constructing a very high building will totally destroy the views from the adjoining residential lots.

Also in my opinion if this project goes ahead properties in this area will lose value.

Council's duty is to represent the people who elected them.

Hoping you will reconsider ;

Dave Witwer

To Town of Taber
Department of Planning & Economic Development
Re: Subdivision application TT-18-0-006

From Dave & Donna Witwer
[REDACTED]
[REDACTED]

We are absolutely opposed to the above mentioned subdivision application.

Firstly as a general comment , nowhere in the application does it mention that the intended use is for a fire hall & emergency services. Also on such short notification anybody on a holiday would not likely receive notification in time to comment before the MPC meeting.

Next , our opinion is that a new fire hall is a total waste of taxpayer dollars , the present location possibly with a few renovations is suitable & has worked just fine.

If a new fire hall has to be built , this suggested location is ridiculous. Right in the middle of a residential area on a busy street!!! How this idea came about is totally beyond my understanding , obviously no consideration whatsoever for the mostly , long term residents of this area.

On a personal basis , we have lived in this house for 40 years & construction of a (suggested 11 meter) tall building is going to totally destroy our back yard view. What is presently houses & trees will turn into a prison like wall.

Along with the proposed new fire hall & the preceding construction of it , will come a huge increase in ; traffic , noise , lites, sirens , etc. all of which will seriously reduce our quality of life at this location.

Also in my opinion if this project goes ahead our property & any other properties in this area will lose value.

Hoping you will reconsider ;


Dave Witwer


Donna Witwer

To: Town of Taber
Department of Planning & Economic Development
Re: Subdivision application TT-18-0-006

From: Harold & Susan Charlton
Home Owners of



It has been brought to our attention that the subdivision of the land near our property is for the development of the new Fire & Emergency services building.

We are absolutely opposed to the above mentioned application.

First of all the application dose not mention the intended use of the land. This land is mainly residential property, to have a Fire & Emergency services building here will have a negative impact on the residents in this area.

The obstruction of the rear accesse to the adjoining properties, noise pollution, lights ,increase of traffic, and overall eyesore of a suggested 11meter tall building . This will not be accepted by the property owners of this area

The land taxes will increase and the value of the land and buildings will seriously drop.

And we feel that the existing building that has
severed as the fire hall has been thus adaquit so far
and feel that the tax money can be spent elsewhere
at a far greater value.

Hope this matter is reconsider
Thanks

Harold Charlton

Susan Charlton

Handwritten signature of Harold Charlton in cursive script.Handwritten signature of Susan Charlton in cursive script.

To Town of Taber
Department of Planning & Economic Development
Re: Subdivision application TT-18-0-006

From Dale Collett

[REDACTED]

Taber, [REDACTED]

I am totally opposed to the new fire hall

Firstly, I think it is a waste of tax payers money as there is already a perfectly good fire hall. Furthermore, the spot that has been chosen for the fire hall is ridiculous; it is on a very busy street right among many schools. It is a residential area for god sake.

Secondly, I do not want to hear sirens, see lights, or have extra vehicles coming and going into what is right now a fairly quiet neighbourhood. There is absolutely no good reason not to leave the already good fire hall in the industrial area where it belongs.

Moreover, the building is supposed to be eleven meters tall. I am going to look out my front window and see nothing but a huge building where I can now see trees and houses. It will feel like I am looking at a prison.

I strongly believe that for all the reasons mentioned above that this will bring the value of my property down considerably, and for these reasons I am completely against the decision to build the new fire hall in this neighbourhood. Find a better spot!

Dale Collett



To Town of Taber
Department of planning & Economic Development
Re: Subdivision application TT-18-0-006

From Corny and Tina Fehr


We are absolutely opposed to the above mentioned application

Firstly as a general comment, nowhere in the application does it mention that the intended use is for a fire hall & emergency services. Also on such short notification anybody on a holiday would not likely receive notification in time to comment before the MPC meeting.

Next, our opinion is that a new fire hall is a total waste of taxpayer dollars; the present location possibly with a few renovations is suitable & has worked just fine.

If a new fire hall has to be built, this suggested location is ridiculous. Right in the middle of a residential area on a busy street!! How this idea came about is totally beyond our understanding, obviously no consideration whatsoever for the mostly, long term residents of this area.

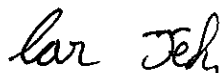
Along with the proposed new fire hall & the preceding construction of it, will come a huge increase in; traffic, noise, lights, etc. all of which will seriously reduce the quality of life at this location.

On a personal basis, we rent this house to people that wouldn't want to see a 11 meter tall building go up and totally destroy the backyard view. What are presently houses and trees will turn into a prison like wall. The rent will reduce drastically if you go ahead with this. We just can't see people stay in long-term or even rent this property. If it was me I sure wouldn't want to.

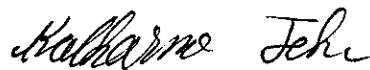
Also in my opinion if this project goes ahead our property & any other properties in this area will lose value.

Hoping you will reconsider;

Corny Fehr



Tina Fehr



To: Town of Taber

Department of planning & Economic Development

Re: Subdivision application TT-18-0-006

From: Brad & Amy Gray

[REDACTED]

[REDACTED]

We are absolutely opposed to the above mentioned subdivision application.

It has been brought to our attention that there are plans for an emergency service station right across the street from our property. We have been at the above residence for the past 8 years trying to fix up this old house to have something to be proud of. We feel that this building will devalue our beautiful property and will look out of place in the residential area.

The traffic is already bad enough as it is. One of the reasons for traffic volume being so high, there are multiple schools in this area. With there being many schools in the area, it brings a large amount of pedestrians. We just don't see this being a very safe place to be the future home of the Fire hall.

The extra noise during construction and after the project is complete will effect surrounding residents in the area.

We feel there has to be another location to consider building the fire hall where residential houses and beautiful mature trees will not have to be destroyed.

In conclusion we are hoping that the location of this project will be reconsidered.

Sincerely,

Brad Gray & Amy Gray

Brad Gray Amy Gray

██████████
Taber, Alberta

Town of Taber
Planning and Economic Development
A-4900 – 50 Street
Taber, Alberta

September 11, 2018

To Whom It May Concern:

I am writing on behalf of my mother, Evelyn Hacking, and family, to oppose **Subdivision Application TT-18-0-006**. The proposed emergency management centre would be developed directly behind our home at ██████████. We are located in the middle of a totally residential area, and the proposed subdivision will have a very serious negative impact on the quality of life in our neighborhood.

We received a letter from Planning and Economic Development, dated August 30th, concerning the said subdivision application. Up to that point, we have had no direct communication from the planning commission regarding their interest in this location on 50th street. Looking online immediately after reading the letter, we found that discussions regarding the emergency services centre have been ongoing for some time, and that the discussions were largely held **in camera**. We did find an article from the Taber Times online, dated September 5, 2018, indicating that there had been an open house in February, but we were not aware of it. After further searching we discovered two online documents from the Town. One indicated that our specific area on 50th street was 7th in line out of a dozen sites. At some point our area vaulted over the others to become number 1. There did not seem to be any adequate explanation for the outright rejection of the original top two choices.

It would appear that the decision regarding the proposed centre's location was been basically finalized as of August 20, without any direct communication to the area residents who would most adversely impacted. Our home is located **DIRECTLY BEHIND THE PROPOSED EMERGENCY CENTRE** and we had no idea the area was to be developed.

The development of the emergency services building in this proposed location will be problematic in various ways:

- a) **Increased traffic and noise** will become very noticeable with the movement of ambulances/fire equipment entering/exiting the site. We currently enjoy a very quiet back yard and notice very little activity as traffic in the alleyway is negligible. It is used occasionally by local neighbors or the odd Town vehicle, and other than that, there is minimal traffic or noise. The alley way behind our house will become a **major traffic access point** for ambulances/fire equipment moving in and out of the centre. Our quiet street will be impacted by not only the disruption from the ambulances/fire equipment (some using sirens), but also by associated staff/volunteers attending the station for work/calls/training/meetings, and the general business of operating a firehall. The increased traffic and noise will negatively impact the neighborhood on a **24 hour basis**.
- b) Increased need for **parking** will be necessary at the site, resulting in a little to no buffer zone, between the emergency centre and our homes. Parking requirements for persons working at

the station on a daily basis, as well as for the volunteers at the station for training/meetings/calls, and the general public, will be substantial.

- c) **Light intrusion at night** will be a problem, both from the building itself and from the lights on vehicles coming and going during the evening/night, and certainly from the emergency vehicles as they leave the station. The area currently has no issues with light pollution.
- d) The centre is located in an area where there are large numbers of **children walking to and from various local schools**.
- e) The location will have **no room for expansion as it is totally surrounded by residential homes** on every side. I do not understand why the town, which owns various parcels of land, is trying to re-develop a very small footprint in the middle of a residential area, when it has so many other options which would be much less intrusive.
- f) The height and large presence of the building will be substantially different than the local residences to accommodate today's larger equipment, and will totally change the feeling of a residential area. It will appear that we have been relocated to the **industrial area** of town. The imposition of this size building, in a residential site, with all the negative factors cited above, cannot but contribute to the **reduction of property values** in the area.

More work needs to be done in determining an optimum location which has wide spread public support. Developing a new centre appears to be an accommodation for developers/builders who are reluctant to pay charges which arise from their building residences outside the "10 minute response zone". As Taber is such a small community, it seems likely that all areas of the town can be reached in a timely manner already. Even with the donation from the William Ferguson estate, you will be shifting the substantial and continuing financial burden of a new, very expensive centre to Taber taxpayers.

The Town has not been forthcoming with information, nor transparent in its discussions regarding the prioritization of its location options. Considering the substantial negative reaction to this project in the area, we are hoping that you will reconsider your decision to locate the centre at this location.

Yours truly



Lois Hacking for Evelyn Hacking and Family

Janet Hill

September 8, 2018

Department of Planning and Economic Dev.
Town of Taber
4900A- 50 St.
Taber TIG 111

Dear Sirs.

I have just been informed that the Town of Taber plans to build a new Firehall building on 50th Street just across the street from me. This proposal makes me very upset because I just bought my house one year ago and I never would have if I had known this was going to happen. I do not want this Firehall across the street from me. My property value will go way down and there is no way in hell anybody would buy my house if and when I have to sale. The noise of the fire trucks, ambulances, firemen's trucks etc. would be too loud. I can honestly say that I know it is a stupid idea to build a new Firehall on the busiest and noisiest street now since we already have a perfectly fine firehall. I oppose this proposal and am willing to fight for it to be dropped on the property at:

SW 1/4 sec 8 Twp 10 Rng 16 W4M
Subdivision Application 11-18-0-006
Plan 266 JK Block 44 Lot 23-25 inclusive
Plan 281 1336, Block 44, Lot 46

Janet Hill

Forrest and Lise Lester

██████████
Taber Alberta

September 11, 2018

Town of Taber
A-4900 50th Street
Taber AB T1G 1T1

Attention: Department of Economic and Planning Development

Re: Opposition to the Proposed Firehall Location
Your file: TT18-0-006

In response to your letter dated August 30, 2018 regarding subdivision application TT18-0-006, as owners of a property located behind the proposed location of the new Firehall and as Town of Taber tax payers, it is our duty to bring to your attention the negative affects this project will not only have on ourselves but also on all the citizens of the Town of Taber.

Firstly, a Firehall located in your backyard will only decrease property values. Taber's housing economy is already on a downward trend and this will only have a negative impact on an already depressed market.

Secondly, on a personal level, the house we own located behind the proposed Firehall location is a rental property. We depend on the renters and the income generated from this rental property. Having a Firehall located in your backyard will discourage most renters from pursuing the rental property. From the initial construction to the completion of the Firehall, there will be an increase of construction traffic and noise. Once the project is completed, you will then have sirens going off at all hours of the night, therefore, leading to numerous complications for a rental property.

Overall, it is our opinion that this proposed project will lead to decreased home values which will directly affect the citizens of Taber. I encourage you to consider all the points stated above and reject the application that was submitted to subdivide the proposed land.

Regards,

Forrest and Lise Lester

To Town Of Taber
Department Of Planning & Economic Development
Re: Subdivision Application TT-18-0-006

From Kim Mackay
[REDACTED]
[REDACTED]
[REDACTED]

Dear Town of Taber,

I am writing this to express our position on the impending development that could potentially be taking place in the lots directly behind our property. I would like to start this off by stating that I am **opposed** to the proposed development.

Firstly I would like to discuss the hazards of having a fire hall on one of Tabers busiest streets. 50th street used by many children to go to school, being a residential street, not industrial and by having a fire hall on such, there will be a higher chance of accidents involving children.

I, and many others, bought a home in this area (specifically this cul de sac) as it is a safe place to raise children and is near schools. I would like to see the children in this area remain safe from accidents that would inevitably happen with a fire hall being so close and the constant pulling out of the station. Being a parent and grandparent, seeing children play safely in this area is non-negotiable. I fear that with this development people will see this area as a hazard for their children and purchase houses elsewhere, where they believe to be more safe leading to the decrease property value in the surrounding area.

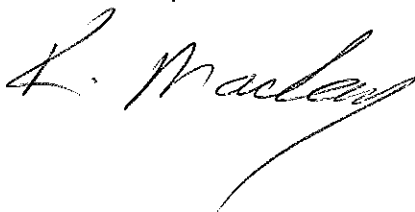
Another reason why the fire hall would be a disruption of the quality of life for many families would be the noise inevitably caused by such a building as the noise of the hall would also be deafening for the surrounding area, night and day. The views that would be taken away by the building is also of great concern as a longtime homeowner who chose this lot with that in mind.

A better place for this to be would be by the police station, on the corner of 57th street, and 47th ave as it would be quicker to get to the highway. If you are concerned about this position, I ask 'why is the police station there is not optimally placed?'

Again, we are **very strongly opposed** to this addition as long-time residents (sixteen years) of this area and will most definitely be following this up

With the consideration of families in this area;

Kim Mackay



To Town of Taber
Department of Planning & Economic Development
Re: Subdivision application TT-18-0-006

From Jason Munn
[REDACTED]
[REDACTED]

I am absolutely opposed to the above mentioned application

I am totally blown away at the moment and can't figure out how people think now a days. I always thought kids said the darnest things but may have to reconsider that.

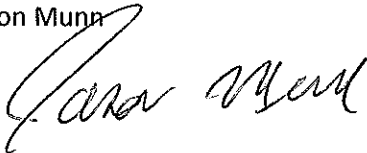
I have been a homeowner for 7 years and live with my common-law partner and have 4 beautiful children. We live in a quiet cul-de-sac that's very safe, family orientated, close to town and schools. We love living here and couldn't ask for a better place. Or better yet wouldn't change it for the world.

My mind is still boggled. Who in their right mind would even consider building a new fire hall in this location. Do people now a days even think before they speak. First of all it's in a residential area, full of families and along a busy street. It's an idea that wasn't thought out and considered by others.

Put the shoe on the other foot and tell me if this is a good idea. Are your kids going to be happy with waking up to loud noises and sirens through out the night? Is your property going to decrease in value? Are your views going to be blocked by a large wall? Or can you even answer these questions because your not going to be impacted by these changes. As long as you don't have to worry about it let someone else...right?

I don't have to be a brain surgeon, captain of the debate team or even a genius to know this is not a good idea. So once again I strongly oppose to this application and hope you will reconsider.

Jason Munn



To: Town of Taber
Department of Planning and Economic Development
Re: Subdivision application TT-18-0-006

From: Joshua & Kimberley Pepneck

[REDACTED]
[REDACTED]

As adjacent land owners We are completely opposed to the above-mentioned subdivision application.

Firstly, the current location of the fire hall is ideal in our opinion and we don't understand the reasoning of wanting to move it into the middle of a residential area. From the current location the longest response time within Taber should be 6 minutes of driving. While moving this does cut it down to 5 minutes, this 1-minute saving in response time is not worth the inconvenience to numerous home owners. We believe if response times need to be lowered the most efficient way to bring this about would be through slight upgrades to the current fire hall. This would incur a much lower cost financially for taxpayers and would eliminate the negative impact that moving the firehall would have on the community. Looking at the statistics from the city of Lethbridge's fire protection report from 2017 we see that currently there is only a fire hall within every 31 square kilometers. The town of Taber is only 15 square kilometers in total; therefore, again we see that a completely centralized location is unnecessary. Additionally, the busy railway running through the middle of Taber is a primary factor contributing to maximum response times- a factor that cannot be eliminated by moving the fire hall. Since moving the fire hall does not substantially decrease response times, the decision to put a firehall on a major road where traffic is prevalent seems like an unnecessary danger to drivers and pedestrians. Due to this documented evidence we feel the need to move the fire hall is completely unnecessary where upgrades seem like the more straightforward solution.

On a personal note we are also opposed to this development. We only purchased our home a year ago and are saving towards attending medical school. To have the town come in and build something that all evidence says will instantly decrease our land value seems unfair especially if part of the motivation for the town wanting to use this location is that it is the most financially beneficial to them. On top of the financial burden this will place on us as home owners who are saving towards a goal, we also feel the noise of the construction and sirens will negatively affect our quality of life.

Lastly, we feel the subdivision application is poorly written and difficult to interpret. Nowhere on the application is the intended purpose of this subdivision mentioned. This can easily result in people not realizing how their life will be affected by this development until it is too late.

Hoping you will reconsider,

Joshua & Kimberley Pepneck

Town of Taber

Department of of Planning &

Economic Development

Subdivision application TT-18-0-006

Don & Kim Span


Taber AB

We are adamantly opposed to the above mentioned application.

We would like to address our concerns about the proposed building of a new fire hall on 50th Street. Our first concern being residents of Taber, is that there was no town hall meeting for all of the residents to express our opinions and concerns. We have owned this home for 20 years (which backs on to the proposed property of the new fire hall) and we believe that you have given no considerations to what this means for us. With a fire hall being in the centre of town in a residential area, there are many disturbances to be considered. We will now have a large brick building in our line of sight, sirens around the clock and many fire fighters coming and going, not to mention all of the construction that will impede traffic during the building of this fire hall.

We understand that your main concern about moving the fire hall to the middle of town is so that your response time maybe cut down. But what we also know is that residents of Taber have taken drives to test just how long it takes to reach the west side of town from the current fire hall. The residents did 20km per hr. (which is much slower than the trucks actually go) and they made it under 8 minutes. You need to take into consideration that this fire hall is going to be near playgrounds areas and houses with children. Do you not find this to be a danger when fire trucks are rushing to get to a fire ? As fire responders your responsibility to the town of Taber is to insure the safety of its residents. We know that there are many places in town where properties are up for sale and or vacant lots that would be more suitable for a new fire hall that are not in residential areas or playground zones. We would appreciate your feedback as to why you feel we need a new fire hall. Would it not be more financially responsible to do upgrades to the current one and use the extra money elsewhere ? Example: street lights that actually illuminate our incredibly dark streets in the residential areas ? Just a thought. Another concern is that by building this fire hall, you will be reducing our property value greatly when it comes to resale. No one wants to live in a home that constantly hears sirens.

We are confident that you can seek out another property that will suit your needs and keep the residents here content. It would be a shame to see quite a few tax paying, law abiding residents relocate to another town because of your inconsiderations. Taber already has many vacant homes and I'm sure you would rather see a boom in population than a decline because this affects a large perimeter of the town.

Thank you for taking the time to read and consider our concerns.



Don Span



Kim Span