

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JULY 16, 2018, AT 3:33 PM, IMMEDIATELY FOLLOWING THE SUBDIVISION AUTHORITY MEETING.

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**Mayor**

Prokop, Andrew

**Councillors**

Brewin, Jack

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

**Absent**

Bekkering, Garth

**Chief Administrative Officer**

Armfelt, Cory

**Staff**

Abdel Khaliq, Alaa

Abela, Graham

Brennan, Meghan

Duske, Dave

Monks, Phyllis

Munshaw, Steve

Orwa, John

Scherer, Gary

Smith, Trent

Van Ham, Kerry

**CALL TO ORDER**

Mayor Prokop called the meeting to Order at 3:33 PM.

**ADOPTION OF THE AGENDA**

RES. 327/2018      MOVED by Councillor Firth that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES**

**A) Minutes of the Public Hearing Meeting of Council: June 25, 2018**

RES. 328/2018      MOVED by Councillor Strojwas that Council adopts the minutes of the Public Hearing Meeting of Council held on June 25, 2018, as presented.

CARRIED UNANIMOUSLY

**B) Minutes of the Subdivision Authority: June 25, 2018**

RES. 329/2018      MOVED by Councillor Firth that Council adopts the minutes of the Subdivision Authority Meeting held on June 25, 2018, as presented.

CARRIED UNANIMOUSLY

**C) Minutes of Regular Meeting of Council: June 25, 2018**

RES. 330/2018      MOVED by Councillor Tams that Council adopts the minutes of the Regular Meeting of Council held on June 25, 2018, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

### **A) Westview Estates Information Update**

P. Monks, Director of Planning and Economic Development, presented the deficiencies of the current and previous phases of Westview Estates. P. Monks also addressed and reviewed the specific questions requested by the residents of Westview Estates, including future landscaping, the installation of an aeration system, the installation of a children's play area, the current landscaping, and the timeframe for the outlined deficiencies that are outstanding.

Council discussed the deficiencies in the subdivision and the undeveloped phases.

RES. 331/2018      MOVED by Councillor Strojwas that Council accepts the information update from Administration.

CARRIED UNANIMOUSLY

## **BYLAWS**

### **A) First Reading of Bylaw 16-2018 Land Use UR-M2**

C. Armfelt stated that Bylaw 16-2018 addresses the subdivision application reviewed at the Subdivision Authority Meeting held earlier, and stated that Bylaw 16-2018 is the next step to make the property available for development.

MOVED by Councillor Brewin that Council signs First Reading for Bylaw 16-2018 for the purpose of amending the Land Use Bylaw 14-2016, and sets August 20, 2018 for the Public Hearing.

Councillor Tams suggested a friendly amendment that the motion should state that Council gives First Reading to Bylaw 16-2018.

Councillor Brewin accepted the friendly amendment.

## **BYLAWS – CONT'D**

### **A) First Reading of Bylaw 16-2018 Land Use UR-M2 – CONT'D**

RES. 332/2018      MOVED by Councillor Brewin that Council gives First Reading for Bylaw 16-2018 for the purpose of amending the Land Use Bylaw 14-2016, and sets August 20, 2018 for the Public Hearing.

CARRIED UNANIMOUSLY

### **B) Bylaw 13-2018 Cannabis Land Use Bylaw Amendment 2nd and 3rd Reading**

P. Monks stated that Council previously gave Bylaw 13-2018 First Reading at the Regular Meeting of Council on May 14, 2018, and additionally reviewed Bylaw 13-2018 at the June 25, 2018 Public Hearing and Regular Meeting of Council. P. Monks stated that Bylaw 13-2018 reflects the Alberta Gaming and Liquor Commission (AGLC) licencing requirements.

Council discussed the inclusion of cannabis lounges as a definition, increasing the buffer zones between cannabis retail stores, and correspondence received from Alberta Health Services at the Public Hearing Meeting of Council on June 25, 2018.

RES. 333/2018      MOVED by Councillor Tams that Council gives Second Reading for Bylaw 13-2018 for the purposes of amending Land Use Bylaw 14-2016 to regulate cannabis related uses.

DEFEATED

C. Armfelt noted that with Bylaw 13-2018 defeated, Administration will bring back a new Bylaw for consideration, and schedule a Public Hearing prior to receiving Second and Third reading.

**BYLAWS – CONT'D**

**C) Bylaw 14-2018 Business License Bylaw 2nd and 3rd Reading**

P. Monks stated that Council had previously reviewed Bylaw 14-2018, being the Business License Bylaw, at the June 25, 2018 Regular Meeting of Council, and stated that Council requested that it be brought back for further consideration.

RES. 334/2018      MOVED by Councillor Brewin that Council gives Second Reading for Bylaw 14-2018, being the Business License Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES. 335/2018      MOVED by Councillor Firth that Council gives Third and Final Reading to Bylaw 14-2018, being the Business License Bylaw, at this meeting.

CARRIED UNANIMOUSLY

**D) Community Standards Bylaw 15-2018 2nd and 3rd Reading**

G. Abela, Chief of Police of the Taber Police Service, presented Bylaw 15-2018 to Council, and stated that Council had previously reviewed the Bylaw, and gave First Reading on June 25, 2018.

Council discussed the inclusion of shisha in Bylaw 15-2018.

RES. 336/2018      MOVED by Councillor Strojwas that Council refers Bylaw 15-2018, being the Community Standards Bylaw Amendment Bylaw, to Administration to include a shisha definition and use in the Bylaw.

CARRIED



## **ACTION ITEMS**

### **A) Draft Town of Taber Communications Plan**

M. Brennan, Communications and Projects Coordinator presented the draft Communications Plan.

Council discussed the objectives in the Communications Plan, and its alignment with the 2018 Strategic Plan.

RES. 337/2018      MOVED by Councillor Brewin that Council approves the Town of Taber Communications Plan as presented.

CARRIED UNANIMOUSLY

### **B) Special Meeting of Council Request**

C. Armfelt stated that Administration is requesting a Special Meeting of Council for two tender awards that closed July 10, 2018 and July 12, 2018.

RES. 338/2018      MOVED by Councillor Tams that Council approves having a Special Meeting of Council on July 18, 2018 at 5:00 PM, with the location to be determined.

CARRIED UNANIMOUSLY

### **C) Amended 2018 AUMA Resolution**

C. Armfelt stated that at the May 28<sup>th</sup>, 2018 meeting Council passed a resolution for the Alberta Urban Municipalities Association (AUMA) titled "Termination of Regulated Minimum Electrical Costs", and after some discussions, the staff at AUMA recommended some changes to the motion and the background.

**ACTION ITEMS – CONT'D**

**C) Amended 2018 AUMA Resolution – CONT'D**

RES. 339/2018      MOVED by Councillor Firth that Council authorizes the resolution titled “New Regulated Rate Schedule for Low Wattage Devices” which states:

**WHEREAS** Many municipalities are seeking options to provide access to Wi-Fi in public places;

**WHEREAS** Streetlights are one of the best options for affixing Wi-Fi access points, as they are ideally located for the provision of Wi-Fi in public places and for maintenance of devices;

**WHEREAS** In Alberta the Alberta Utilities Commission is responsible for approving rate schedules that include a minimum charge to cover the costs of transmission and distribution;

**WHEREAS** Currently the default approach for wires service providers is to apply a “small general service rate” to any device attached to streetlights that usually includes a rate minimum for demand that far exceeds the demand of the device;

**WHEREAS** Wifi access points only use approximately 2 to 20 watts, whereas rate minimums range from approximately 3kW to 5kW;

**NOW THEREFORE BE IT RESOLVED THAT** The Alberta Urban Municipalities Association request that the Alberta Utilities Commission work proactively with wire service providers to develop a new regulated rate schedule for low wattage devices on streetlights.

And,

Directs Administration to forward the resolution to the Alberta Urban Municipalities Association (AUMA) Chief Executive Officer of the AUMA Board for consideration by the Municipal Governance Committee for furthering to the annual convention.

CARRIED UNANIMOUSLY

192/2018

Meeting Date  
16/07/2018

## **ACTION ITEMS – CONT'D**

### **D) Alberta Police Working Group AUMA Appointment**

C. Armfelt presented correspondence from Alberta Urban Municipalities Association (AUMA) requesting a representative from the Town of Taber to participate in their Alberta Policing Working Group in order to conduct a comprehensive review of the Alberta Police Act, develop recommendations for amendments to improve policing services and community safety, and develop recommendations for a new funding model to the AUMA Board.

Council discussed the Terms of Reference for the Working Group, and the appropriate members to appoint.

MOVED by Councillor Garner that Council appoints Councillor Jack Brewin and Councillor Joe Strojwas to represent the Town of Taber on the Alberta Urban Municipalities Association Alberta Police Act Working Group.

Councillor Garner amended his motion to only appoint Councillor Jack Brewin to the AUMA Alberta Police Act Working Group.

RES. 340/2018      MOVED by Councillor Garner that Council appoints Councillor Jack Brewin to represent the Town of Taber on the Alberta Urban Municipalities Association Alberta Police Act Working Group.

CARRIED UNANIMOUSLY



## **ACTION ITEMS – CONT'D**

### **E) Whistleblower Hotline - Ethics Alert**

C. Armfelt presented the statistical report from MNP LLP regarding the Whistleblower Hotline – Ethics Alert for the period of April 1, 2018 – June 30, 2018.

RES. 341/2018      MOVED by Councillor Tams that Council accepts the statistical report from MNP LLP regarding the Whistleblower Hotline – Ethics Alert for the period of April 1, 2018 – June 30, 2018, for information purposes.

CARRIED UNANIMOUSLY

### **F) Information for Council**

C. Armfelt presented the Traffic Committee Minutes from June 19, 2018 to Council.

RES. 342/2018      MOVED by Councillor Firth that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

### **G) Taber Municipal Police Commission Report to Council**

RES. 343/2018      MOVED by Councillor Strojwas that Council accepts the Taber Municipal Police Commission Report for information.

CARRIED UNANIMOUSLY

### **H) Department Reports**

RES. 344/2018      MOVED by Councillor Garner that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **I) Mayor and Councillor Reports (Verbal)**

Councillor Strojwas presented a gift from the Mayor of Higashiomi, Japan to Mayor and Council.

Mayor and Council presented their verbal reports.

RES. 345/2018      MOVED by Councillor Firth that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

### **J) Standing Item - Council Requests**

Council discussed handicapped accessibility to the dock at the Trout Pond.

Council made no motion at this time.

## **DELEGATIONS**

### **A) Taber Shooting Foundation Request for Waste Bins and Removal/Disposal Service**

C. Armfelt introduced A. Herbst, representative from the Taber Shooting Foundation. Mr. Herbst presented the Organization's request for the Town of Taber to supply large garbage bins, and garbage pick-up when required, to the Taber Shooting Foundation, located within the Municipal District of Taber.

Council discussed the different type of bins, the time and costs associated with the request, and the potential of working with the Municipal District of Taber to meet the Organization's request.

RES. 346/2018      MOVED by Councillor Tams that Council accepts the request from the Taber Shooting Foundation for information.

CARRIED UNANIMOUSLY

## **MEDIA INQUIRIES**

T. Busch, of the Taber Times, inquired if he can be notified of the location for the Special Meeting of Council on Wednesday, July 18, 2018.

Mayor Prokop confirmed that Administration will notify him of the meeting location.

RES. 347/2018      MOVED by Councillor Tams that Council takes a 30 minute break for dinner, and reconvenes at 5:45PM.

CARRIED UNANIMOUSLY AT 5:14 PM

RES. 348/2018      MOVED by Councillor Strojwas that Council reconvenes the Regular Meeting of Council.

CARRIED UNANIMOUSLY AT 5:51 PM

## **CLOSED SESSION**

RES. 349/2018      MOVED by Councillor Brewin that Council moves into Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1), to prevent disclosure of the substance of deliberations of a meeting of its elected officials in accordance with Section 23(1)(b), and to prevent disclosure of advice from officials, that could reasonably be expected to reveal advice or analyses developed by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:51 PM

## **CLOSED SESSION – CONT'D**

### **A) Bylaws**

**Council takes the meeting into Closed Session to prevent disclosure of the substance of deliberations of a meeting of its elected officials in accordance with Section 23(1)(b) of the *Freedom of Information and Protection of Privacy Act***

Pursuant to Section 197(6) of the *Municipal Government Act*, the following member of Administration was in attendance in Closed Session for Agenda Item 9.A) Bylaws: C. Armfelt, Chief Administrative Officer.

### **B) Land Sale**

**Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act***

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.B) Land Sale: C. Armfelt, Chief Administrative Officer, and P. Monks, Director of Planning and Economic Development.

### **C) Legal Updated**

**Closed Session to prevent disclosure of advice from officials, that could reasonably be expected to reveal advice, or analyses developed by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act***

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.C) Legal Updated: C. Armfelt, Chief Administrative Officer, P. Monks, Director of Planning and Economic Development, and G. Scherer, Director of Engineering and Public Works.



## **CLOSED SESSION – CONT'D**

### **D) Emergency Service Building Location**

**Closed Session to prevent disclosure of advice from officials, that could reasonably be expected to reveal advice, or analyses developed by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act***

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.D) Emergency Services Building Location: C. Armfelt, Chief Administrative Officer, S. Munshaw, Fire Chief of the Taber Fire Department, G. Scherer, Director of Engineering and Public Works, and J. Orwa, Director of Finance.

## **OPEN SESSION**

RES. 350/2018      MOVED by Councillor Firth that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:27 PM

RES. 351/2018      MOVED by Councillor Tams that Council extends the meeting to 8:30 PM.

CARRIED UNANIMOUSLY

## **CLOSED SESSION**

RES. 352/2018      MOVED by Councillor Garner that Council reconvenes into Closed Session.

CARRIED UNANIMOUSLY AT 7:28 PM

**OPEN SESSION**

RES. 353/2018      MOVED by Councillor Tams that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 8:25 PM

RES. 354/2018      MOVED by Councillor Strojwas that Council accepts the offer of \$500,000.00 for the 5 acre parcel Lot 8, Block 13 in the Eureka Industrial Park, and directs Administration to proceed with subdivision of the parcel and preparation of sales documentation.

CARRIED UNANIMOUSLY

MOVED by Councillor Garner that Council directs Administration to spend up to \$25,000.00, plus GST for drainage improvements to the Westview property owners affected by poor drainage with a common French drain, draining into the Westview pond.

Councillor Strojwas suggested a friendly amendment to have the motion state that Council directs Administration to spend up to \$25,000.00, plus GST to the Westview Park for the construction of a French drain into the Westview Pond.

Councillor Garner accepted the friendly amendment.

RES. 355/2018      MOVED by Councillor Garner that Council directs Administration to spend up to \$25,000.00, plus GST to the Westview Park for the construction of a French drain into the Westview Pond.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES. 356/2018      MOVED by Councillor Firth that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 8:27 PM

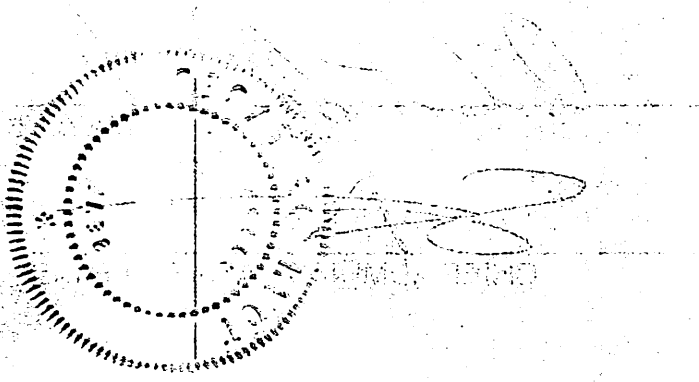


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