

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MAY 28, 2018, AT 3:30 PM.

Mayor

Prokop, Andrew

Councillors

Bekkering, Garth

Brewin, Jack

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

Chief Administrative Officer

Armfelt, Cory

Staff

Brennan, Meghan

Hembrough, Emily

Holmen, Aline

Keer, Raeanne

Parsons, Louise

Scherer, Gary

CALL TO ORDER

Mayor Prokop called the meeting to Order at 3:30 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 264/2018 MOVED by Councillor Garner that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

139/2018

Meeting Date
28/05/2018

ADOPTION OF THE MINUTES

A) Minutes of Regular Meeting of Council: May 14, 2018

Councillor Brewin requested an amendment to Resolution 252/2018 and stated the Resolution should be corrected to read that Council directs Administration to ensure a ten minute response time for all fire and ambulance first responders to residential locations within the Town of Taber by relocating the Emergency Management Centre Building to an appropriate location.

RES. 265/2018 MOVED by Councillor Brewin that Council adopts the Minutes of the Regular Meeting of Council held on May 14, 2018, as amended, to include an amendment to Resolution 252/2018 to state that Council directs Administration to ensure a ten minute response time for all fire and ambulance first responders to residential locations within the Town of Taber by relocating the Emergency Management Centre Building to an appropriate location.

CARRIED

BUSINESS ARISING FROM THE MINUTES

A) Strategic Plan Feedback Review

C. Armfelt stated that at the Regular Meeting of Council held on April 23, 2018, Council directed Administration to seek public and staff input into the proposed Strategic Plan. He reviewed the feedback received in the 2018 Draft Strategic Plan Feedback Form Responses report, as well as the recommended changes from Administration.

BUSINESS ARISING FROM THE MINUTES – CONT'D

A) Strategic Plan Feedback Review – CONT'D

RES. 266/2018 MOVED by Councillor Brewin that Council accepts the Strategic Plan feedback for information; and,

That Council directs Administration to implement that the Strategic Plan refer to the Police as a service, not a force, to include the 60 acre development, to refer to locally-based emergency services within the Plan, and to change some images to high-resolution pictures the Town recently acquired.

CARRIED UNANIMOUSLY

**B) Bylaw 13-2018 Cannabis Land Use Bylaw Amendments
Public Hearing**

C. Armfelt stated that at the Regular Meeting of Council held on May 14, 2018, Council passed a resolution to give First Reading to Bylaw 13-2018, and to hold a Public Hearing on May 28, 2018. He stated that the Public Hearing was not advertised in accordance with Section 606 of the *Municipal Government Act*, and therefore Administration is requesting that Council amend Resolution 244/2018 to reflect that the Public Hearing for Bylaw 13-2018 be held on June 25, 2018 at 3:30 PM.

RES. 267/2018 MOVED by Councillor Bekkering that Council amends RES. 244/2018 to reflect that the Public Hearing for Bylaw 13-2018 be held on June 25, 2018 at 3:30 PM.

CARRIED UNANIMOUSLY

BYLAWS

A) Bylaw 14-2018 Business License Bylaw First Reading

C. Armfelt stated that at the Regular Meeting of Council held on Monday, May 14, 2018 Council requested Administration to remove all references to Cannabis Lounges from Bylaw 14-2018, and that Administration is requesting Council to give First Reading to Bylaw 14-2018 being the Business Licence Bylaw.

Council discussed the wording of Section 6.2(x), and the spelling mistakes in Schedule B and Schedule C of Bylaw 14-2018.

RES. 268/2018 MOVED by Councillor Tams that Council gives First Reading to Bylaw 14-2018, being the Business Licence Bylaw, at this meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Communications Training from Lethbridge College

C. Armfelt presented M. Brennan, Communications and Projects Coordinator, who stated that in the new Strategic Plan there is an increased focus on communications and therefore Administration has sought out a partnership with Lethbridge College to provide training in this initiative to Council, the Senior Administrative Team, and other key staff members within the Town.

Council discussed the training opportunity, the instructors, and an appropriate time to schedule the training.

ACTION ITEMS – CONT'D

**A) Communications Training from Lethbridge College –
CONT'D**

RES. 269/2018 MOVED by Councillor Firth that Council approves the communications training proposal from Lethbridge College, with funds to be taken from the Council training budgetary line, and that Administration bring back dates and times to the first meeting in September for further discussion on the timing of the training.

CARRIED

B) 2018 AUMA Resolution for Energy Rates

C. Armfelt presented the draft 2018 AUMA resolution for energy rates titled "Termination of Regulated Minimum Electrical Costs" to Council, in accordance with the resolution made at the Regular Meeting of Council held on May 14, 2018.

ACTION ITEMS – CONT'D

B) 2018 AUMA Resolution for Energy Rates – CONT'D

RES. 270/2018 MOVED by Councillor Bekkering that Council authorizes the resolution titled "Termination of Regulated Minimum Electrical Costs" which states:

WHEREAS municipalities have the opportunity to connect to electrical infrastructure to provide services to our communities; and

WHEREAS the lowest regulatory charge for municipalities in Alberta is Rate 41; and

WHEREAS Rate 41 regulatory changes constitute 3kW minimum monthly energy regardless of actual power consumed by the accessory or device; and

WHEREAS advancing technologies may not require 3kW of power to operate devices; and

WHEREAS municipalities must pay for minimum usage charges regardless of the actual usage of the accessory or device; and

WHEREAS these minimum costs are prohibitive to municipalities providing essential or innovative services that require power.

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association lobby the Province of Alberta and the Alberta Utilities Commission to remove the minimum monthly energy charge rates and establish a charge-for-usage fee structure that would allow municipalities to provide necessary services and innovation in their communities without the burden of mandatory minimum energy costs; and,

Directs Administration to forward the resolution to the Alberta Urban Municipalities Association (AUMA) Chief Executive Officer for the AUMA Board for consideration by the Municipal Governance Committee for furthering to the convention.

CARRIED UNANIMOUSLY

144/2018

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ACTION ITEMS – CONT'D

C) Community Grant Program Application: Taber Mennonite School Graduation Ceremony

C. Armfelt presented the Community Grant Application for the Taber Mennonite School Graduation Ceremony, requesting a waiver of the Community Centre Auditorium fee in the amount of \$515.25.

RES. 271/2018 MOVED by Councillor Brewin that Council approves the Community Grant Application for waiver of the Community Centre Auditorium fee in the amount of \$515.25 for the purpose of the Taber Mennonite School Graduation Ceremony.

CARRIED UNANIMOUSLY

D) Auditorium Facility Modernization and Mechanical System Upgrade

C. Armfelt presented A. Holmen, Director of Recreation, and stated that Administration is requesting permission from Council to re-allocate the Auditorium Facility Modernization and Mechanical System Upgrade project to the 2019 Capital Projects.

A. Holmen also stated that Administration is requesting the project to take place from January 7, 2019 to March 14, 2019, where it will have the least amount of impact on the public, and allows the required ten week window for the construction.

Council discussed the timeline of the project and the user groups that will be impacted by the project.

RES. 272/2018 MOVED by Councillor Tams that Council authorizes Administration to move the Auditorium Facility Modernization and Mechanical System Upgrade from the 2018 Capital Budget to the 2019 Capital Budget, and to use the time frame of January 7, 2019 to March 14, 2019 to complete the project.

CARRIED

ACTION ITEMS – CONT'D

E) Community Centre LED Signage RFP Award

A. Holmen and L. Parsons, Procurement Specialist, presented the Community Centre LED Signage Request for Purchase (RFP), and recommended that the tender be awarded to Libertelevision West Inc.

Council discussed the tenders received, the pixel specifications in the signs, and the quality of the signs presented in the proposals.

MOVED by Councillor Strojwas that Council awards the Request for Purchase (RFP) for L.E.D. Signage to National Sign Link for Option 2 for a total project cost of \$60,550.00, and allows Administration to utilize a portion of the remaining funds for a structural assessment of the final construction to meet building code requirements.

Councillor Tams suggested a friendly amendment of awarding the RFP to National Sign Link for Option 1 for a total project cost of \$80,500.00.

Councillor Strojwas accepted the friendly amendment.

RES. 273/2018 MOVED by Councillor Strojwas that Council awards the Request for Purchase (RFP) for L.E.D. Signage to National Sign Link for Option 1 for a total project cost of \$80,500.00, and allows Administration to utilize a portion of the remaining funds for a structural assessment of the final construction to meet building code requirements.

CARRIED

ACTION ITEMS – CONT'D

F) Taber Municipal Police Commission Report to Council

Council reviewed the Taber Municipal Police Commission Report.

RES. 274/2018 MOVED by Councillor Firth that Council accepts the Taber Municipal Police Commission Report for information.

CARRIED UNANIMOUSLY

G) Department Reports

Council reviewed the Department Reports.

RES. 275/2018 MOVED by Councillor Bekkering that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

H) Mayor and Councillor Reports (Verbal)

Council provided their verbal reports.

RES. 276/2018 MOVED by Councillor Tams that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

I) Standing Item - Council Requests

Council inquired who concerned citizens should speak to about the increases in their property taxes and discussed updating Council Chambers.

C. Armfelt stated that citizens should contact Benchmark Assessments Consultants Inc. if they have questions or concerns about their property taxes.

ACTION ITEMS – CONT'D

I) Standing Item - Council Requests – CONT'D

MOVED by Councillor Garner that Council directs Administration to investigate the cost to renovate the current Council Chambers with new carpeting, new paint on the existing walls, reconfiguring of the west wall, change of the seating arrangement, and to bring that information back to Council as soon as possible.

Council discussed the process and timeline of Administration obtaining the requested information to be presented to Council.

Council discussed amending Councillor Garner's motion to include for Administration to consider resurfacing the existing walls prior to painting, and extending the time frame to ensure Administration has an adequate opportunity to bring back all the requested information.

C. Armfelt stated that Administration would work to provide the costs to Council prior to the planning of the 2019 Capital Budget.

RES. 277/2018 MOVED by Councillor Garner that Council directs Administration to investigate the cost to renovate the current Council Chambers with new carpeting, updating the surface of the walls, reconfiguring the west wall, changing of the seating arrangement, and that the information is brought back prior to October and prior to the planning of the 2019 Capital Budget.

CARRIED UNANIMOUSLY

RES. 278/2018 MOVED by Councillor Tams that Council takes a 10 minute break and reconvenes the meeting at 5:00 PM.

CARRIED UNANIMOUSLY AT 4:50 PM

ACTION ITEMS – CONT'D

I) Standing Item - Council Requests – CONT'D

RES. 279/2018 MOVED by Councillor Tams that Council reconvenes the Regular Meeting of Council into Open Session.

CARRIED UNANIMOUSLY AT 5:03 PM

DELEGATIONS

A) Delegation: Taber Youth Employment Program

C. Armfelt introduced T. Erickson-Driscoll, Program Coordinator and Facilitator for the Taber Youth Employment Program, who presented the efforts and goals of the Youth Employment Program within the Town of Taber.

RES. 280/2018 MOVED by Councillor Garner that Council accepts the Taber Youth Employment Program Delegation presentation for information purposes.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES. 281/2018 MOVED by Councillor Tams that Council moves into Closed Session to prevent disclosure of advice from officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:13 PM

CLOSED SESSION – CONT'D

A) Service Agreement

Council takes this meeting into Closed Session to prevent disclosure of advice from officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.A) Service Agreement: C. Armfelt, Chief Administrative Officer.

OPEN SESSION

RES. 282/2018 MOVED by Councillor Strojwas that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:06 PM

RES. 283/2018 MOVED by Councillor Tams that Council directs Administration to write a letter signed by the Mayor directed to the Village of Barnwell Mayor and Council, and the Municipal District of Taber Reeve and Council, to request that regional servicing be discussed via a 3rd party Intermunicipal Collaborative Framework process, and that the letter be cc'd to the Municipal Government Board.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 284/2018 MOVED by Councillor Garner that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 6:09 PM



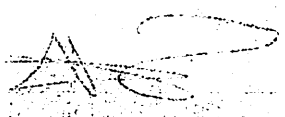
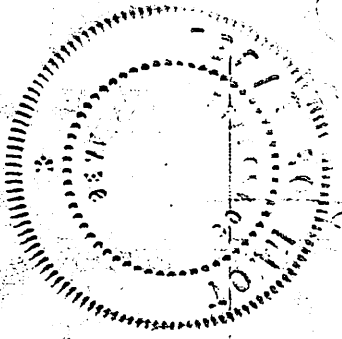
MAYOR



CHIEF ADMINISTRATIVE OFFICER

STANDARD UNIT

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