

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, APRIL 23, 2018, AT 3:30 PM.

Deputy Mayor

Brewin, Jack

Councillors

Bekkering, Garth

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

Absent

Prokop, Andrew

Chief Administrative Officer

Armfelt, Cory

Staff

Brennan, Meghan

Duske, Dave

Holmen, Aline

Keer, Raeanne

Malcolm, Andrew

Munshaw, Steve

Orwa, John

CALL TO ORDER

Deputy Mayor Brewin called the meeting to Order at 3:30 PM.

ADOPTION OF THE AGENDA

Deputy Mayor Brewin inquired if there were any additions or deletions to the Agenda, and advised there were none.

RES. 200/2018 MOVED by Councillor Firth that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Minutes of the Subdivision Authority: April 9, 2018

RES. 201/2018 MOVED by Councillor Strojwas that Council adopts the minutes of the Subdivision Authority Meeting held on April 9, 2018, as presented.

CARRIED UNANIMOUSLY

B) Minutes of Regular Meeting of Council: April 9, 2018

RES. 202/2018 MOVED by Councillor Tams that Council adopts the minutes of the Regular Meeting of Council held on April 9, 2018, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) West Trail Extension Project Request

A. Holmen, Director of Recreation, and A. Malcolm, Director of Planning and Economic Development, presented the minutes of the West Trail Extension Project Committee, held on April 10, 2018, and stated that the Committee identified two main priorities for 2018. The priorities included the installation of the pipeline to connect the Trout Pond to Taber Irrigation District by May 30th, 2018, and the addition of a paved pathway from the Trout Pond that connects with the Town.

BUSINESS ARISING FROM THE MINUTES – CONT'D

A) West Trail Extension Project Request – CONT'D

A. Holmen stated Administration is requesting to proceed with the development of a paved pathway, and identified the steps that are required to be completed prior to the start of construction.

Council discussed the timeline of the projects, the cost of the paved pathway, and the estimated completion time.

RES. 203/2018 MOVED by Councillor Strojwas that Council approves the request from the West Trail Extension Project Committee to proceed with the development of the paved pathway from the Trout Pond area to Town utilizing funds in the 2018 Capital Budget.

CARRIED UNANIMOUSLY

B) Charitable Donation Receipts

J. Orwa, Director of Finance, stated that at the March 26, 2018 Regular Meeting, Council requested Administration to investigate the Town's ability to give tax receipts on behalf of an organization that is not registered as a society. J. Orwa presented the Canada Revenue Agency Gifts of Services Policy CPC-017 to Council.

Council discussed alternative methods to assist the Baseball-Softball Enhancement Committee with their aspirations of a fourth baseball diamond at Ken MacDonald Memorial Sports Complex.

RES. 204/2018 MOVED by Councillor Tams that Council accepts the CRA Policy on official donation receipts for information.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES – CONT'D

C) Decision on Delegation: St. Patrick's School Modernization Project Request

C. Armfelt stated that this item is being brought back to Council in follow up from Council's April 9, 2018 Regular Meeting, regarding Council's participation in the request received from St. Patrick's School in relation to their modernization project.

Council discussed the modernization project and joint user agreements with the school divisions regarding playgrounds.

RES. 205/2018 MOVED by Councillor Tams that Council tables the decision on the participation in the St. Patrick's School Modernization Project to a further meeting until the Town has held a meeting with the Municipal District of Taber.

CARRIED UNANIMOUSLY

BYLAWS

A) Proposed Property Tax Bylaw 9-2018

J. Orwa presented the proposed Property Tax Bylaw 9-2018 to Council, and reviewed the proposed 2018 property tax rates.

Council discussed the proposed 2018 property tax rates.

RES. 206/2018 MOVED by Councillor Strojwas that Council gives First Reading to Bylaw 9-2018, being the Property Tax Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D

A) Proposed Property Tax Bylaw 9-2018 – CONT'D

RES. 207/2018 MOVED by Councillor Tams that Council gives Second Reading to Bylaw 9-2018, being the Property Tax Bylaw of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES. 208/2018 MOVED by Councillor Garner that Council unanimously agrees to proceed with Third and Final Reading to Bylaw 9-2018, being the Property Tax Bylaw of the Town of Taber, at this meeting.

CARRIED

C. Armfelt noted that as unanimous consent was not obtained, consideration of Third Reading will have to be brought forward to a future meeting.

B) Proposed 2018 Supplementary Assessment Bylaw 11-2018

J. Orwa presented the proposed 2018 Supplementary Assessment Bylaw 11-2018 to Council.

RES. 209/2018 MOVED by Councillor Garner that Council gives First Reading to Bylaw 11-2018, being the 2018 Supplementary Assessment Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES. 210/2018 MOVED by Councillor Strojwas that Council gives Second Reading to Bylaw 11-2018, being the 2018 Supplementary Assessment Bylaw, at this meeting.

CARRIED UNANIMOUSLY

J. Orwa noted that as Council did not provide Third Reading to the proposed Property Tax Bylaw 9-2018, consideration of Third Reading of the proposed 2018 Supplementary Assessment Bylaw 11-2018 will have to be brought to a future meeting.

111/2018

Meeting Date
23/04/2018

BYLAWS – CONT'D

C) Proposed Bylaw 12-2018 Supplementary Property Tax Bylaw

J. Orwa presented the proposed Supplementary Property Tax Rate Bylaw 12-2018 to Council.

RES. 211/2018 MOVED by Councillor Garner that Council gives First Reading to Bylaw 12-2018, being the Supplementary Property Tax Rate Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES. 212/2018 MOVED by Councillor Garner that Council gives Second Reading to Bylaw 12-2018, being the Supplementary Property Tax Rate Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

J. Orwa noted that as Council did not provide Third Reading to the proposed Property Tax Bylaw 9-2018, consideration of Third Reading of the proposed Supplementary Property Tax Bylaw 12-2018 will have to be brought to a future meeting.

ACTION ITEMS

A) Purchase of Electronic Tablets for the Recreation Board

A. Holmen stated that a motion has come forward from the Recreation Board requesting electronic tablets be purchased for the volunteers on the Recreation Board, for no more than \$2,600.00 from the Council Discretionary Fund.

Council discussed the requested funds, inquired about remaining Town boards, and inquired how much was left in the Council Discretionary Fund.

112/2018

Meeting Date
23/04/2018

ACTION ITEMS – CONT'D

A) Purchase of Electronic Tablets for the Recreation Board – CONT'D

RES. 213/2018 MOVED by Councillor Tams that Council approves the request from the Recreation Board, to purchase electronic tablets for the Board members at large for a maximum amount of \$2,600.00 from the Council Discretionary Fund.

CARRIED UNANIMOUSLY

B) Town of Taber Spring Flood 2018 - Disaster Recovery

C. Armfelt stated that the 2018 Spring Flood in the Town of Taber was located south of Town in close proximity to the Water Treatment Plant, Walmart/commercial area, and south side residences. He stated that the Town took preventative measures and mitigated any major impacts to the Town from overland flooding. C. Armfelt also stated that significant time and resources were allocated towards these preventative measures and there was damage to land and property as a result.

Council discussed the Disaster Recovery Application for the 2018 Spring Flood Incident.

RES. 214/2018 MOVED by Councillor Garner that Council directs Administration to complete the Disaster Recovery Application for the 2018 Flood Incident.

CARRIED UNANIMOUSLY

C) Next Steps in Development of Recently Purchased Land at 7000 50 Street

A. Malcolm presented how the recently purchased land at 7000 50 Street coincided with the North West Area Structure Plan and the next steps to develop the area.

Council discussed the opportunities provided by A. Malcolm.

ACTION ITEMS – CONT'D

**C) Next Steps in Development of Recently Purchased Land at
7000 50 Street – CONT'D**

RES. 215/2018 MOVED by Councillor Bekkering that Council authorizes Administration to utilize the land purchase and development debenture funds to engage through a Request for Proposal process, a planning/engineering consultant to complete a concept plan for the recently acquired lands within SE 7-10-16-W4 in accordance with the North West Area Structure Plan.

CARRIED UNANIMOUSLY

D) 2017 Audited Financial Statements

J. Orwa presented the 2017 Audited Financial Statements to Council.

Mr. Orwa stated that the Audit Committee reviewed the statements with the auditors prior to them coming to Council.

Council discussed the 2017 Audited Financial Statements and the members of the Audit Committee.

RES. 2016/2018 MOVED by Councillor Tams that Council approves the Consolidated Financial Statements and the Financial Information Return for the year ended December 31, 2017; and,

Makes available the approved Consolidated Financial Statements for the year ended December 31, 2017 in booklet format to any ratepayer free of charge.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

E) Strategic Plan

C. Armfelt presented the 2018 Town of Taber Strategic Plan to Council, and requested to receive feedback from Administration, and from the public prior to Council adopting the Strategic Plan.

Council discussed different ways to receive feedback from the citizen of the Town.

RES. 217/2018 MOVED by Councillor Firth that Council requests the Chief Administrative Officer to engage Administration on the contents to garner support and feedback to the plan's contents, and to engage external stakeholders through the Cornhusk Chronicles and electronic formats, such as social media, to determine their participation in furthering the strategic planning process.

CARRIED UNANIMOUSLY

F) Department Reports

Council reviewed the Department Reports.

RES. 218/2018 MOVED by Councillor Bekkering that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

G) Mayor and Councillor Reports (Verbal)

The Deputy Mayor and Councillors provided their verbal reports.

RES. 219/2018 MOVED by Councillor Tams that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

H) Standing Item - Council Requests

Council discussed the street sweeping that has begun within the Town.

Council made no motion at this time.

RES. 220/2018 MOVED by Councillor Bekkering that Council takes a 5 minute break and reconvenes at 5:02 PM.

CARRIED UNANIMOUSLY AT 4:57 PM

RES. 221/2018 MOVED by Councillor Garner that Council reconvenes the Regular Meeting of Council.

CARRIED UNANIMOUSLY AT 5:02 PM

DELEGATIONS

A) Delegation: Chinook Arch Regional Library Systems

R. Hepher, CEO of the Chinook Arch Regional Library System, and H. Martin-Detka, Library Manager of the Taber Public Library presented to Council regarding the Town's membership in the Chinook Arch Regional Library System, the role of the System, and its connection to the Taber Public Library.

RES. 222/2018 MOVED by Councillor Firth that Council accepts the Chinook Arch Regional Library System Delegation presentation for information purposes.

CARRIED UNANIMOUSLY

B) Delegation: Friends of Taber Central School Community Association

C. Brown, representative of the Friends of Taber Central School Community Association, presented the Association's updated financial information, from a number of fundraising events held since the Association's previous attendance at the November 27, 2017 Regular Meeting of Council.

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23/04/2018

DELEGATIONS – CONT'D

B) Delegation: Friends of Taber Central School Community Association – CONT'D

RES. 223/2018 MOVED by Councillor Tams that Council accepts the presentation regarding the Friends of Taber Central School Community Association Playground Enhancement Project, for information purposes; and,

Council tables a decision on the extent to which they are willing to support this project until the determination of a final figure is supplied by the Friends of Taber Central School Community Association, and after the Town meets with the Municipal District of Taber.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES. 224/2018 MOVED by Councillor Bekkering that Council moves into Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1), and to prevent disclosure of advice from officials, in accordance with Section 24(1), of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY AT 5:25 PM

CLOSED SESSION – CONT'D

A) Proposed Lease Agreement Renewal

Closed Session to prevent disclosure of criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations, in accordance with Section 24(1) of the *Freedom of Information and Protection and Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.A) Proposed Lease Agreement Renewal: C. Armfelt, Chief Administrative Officer.

B) Safety Codes Services Proposed Contract and Fee

Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.B) Safety Codes Services Proposed Contract and Fee: C. Armfelt, Chief Administrative Officer, and A. Malcolm, Director of Planning and Economic Development.

C) Lagoons Irrigated Lands Proposal

Closed Session to prevent disclosure of Advice from Officials, in accordance with Section 24(1) of the *Freedom of Information and Protection and Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.C) Lagoons Irrigated Lands Proposal: C. Armfelt, Chief Administrative Officer.

OPEN SESSION

RES. 225/2018 MOVED by Councillor Garner that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:05 PM

RES. 226/2018 MOVED by Councillor Tams that Council authorizes the lease renewal of the property located in the main lobby of the Large Ice Arena located within the Community Centre, 4720 50 Street to Rick Zalesak and Ben Finlayson, for a 5 year term to expire Mar 31, 2023; and,

Directs the Mayor and Chief Administrative Officer to sign the lease renewal documents.

CARRIED UNANIMOUSLY

RES. 227/2018 MOVED by Councillor Bekkering that Council authorizes the Mayor and Chief Administrative Officer to sign the contract dated May 1, 2018 between the Town of Taber and Superior Safety Codes Inc. for the provision of safety codes services in the Town of Taber as presented.

CARRIED UNANIMOUSLY

RES. 228/2018 MOVED by Councillor Strojwas that Council directs Administration to enter into an addendum agreement with 570254 Alberta Ltd. O/A T.F.S. Expanse on the Crop Production and Harvesting Licence agreement to allow T.F.S Expanse to purchase for installation Clemons Pressure Filters and Field Net for monitoring and control of the pivots via iPhone;

And, further to address in the addendum that no additional maintenance hours will be extended on the pivots than what is currently occurring within compensation to the Town by T.F.S. Expanse.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 229/2018 MOVED by Councillor Firth that this Regular Meeting of Council is here by Closed.

CARRIED UNANIMOUSLY AT 6:10 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER

