



HENK DEVLIEGER
MAYOR
FORWARDED: November 7, 2013

AGENDA

MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON NOVEMBER 18, 2013 AT 2:00 P.M.

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. ADOPTION OF THE MINUTES

A) RFD Audit Committee Meeting May 10 and July 22, 2013

X

ITEM NO. 4. ACTION ITEMS - NONE

ITEM NO. 5. MEDIA INQUIRIES

ITEM NO. 6. CLOSED SESSION

X

A) Advice from Officials (FOIP Sections 23, 24 and 26)

ITEM NO. 7. OPEN SESSION

X

ITEM NO. 8. CLOSE OF MEETING

X



TOWN OF TABER

AUDIT COMMITTEE REQUEST FOR DECISION

Subject: Regular Minutes of the Audit Committee		Date of November 18, 2013
		Agenda:
Prepared By: Dale Culler, CA Director of Corporate Services		
Attachments: Minutes		
Topic: Minutes of the Audit Committee Meeting May 10, 2013 & July 22, 2013		
Background:	At the July 22, 2013 audit committee meeting, the committee made a motion (Resolution 23/13) to defer acceptance of the May 10, 2013 minutes until they could be brought forward for approval. They were not available due to staff vacation. Therefore the minutes for both the May 10, 2013 and July 22, 2013 audit committee require approval at this meeting.	
Options:	1. That the minutes of the May 10, 2013 Audit Committee Meeting be adopted as presented.	
	2. That the minutes of the July 22, 2013 Audit Committee Meeting be adopted as presented.	
	3. That the minutes of the May 10, 2013 Audit Committee Meeting be adopted as amended.	
	4. That the minutes of the July 22, 2013 Audit Committee Meeting be adopted as amended.	
Recommendation: 1 – That the minutes of the May 10, 2013 Audit Committee Meeting be adopted as presented.		
AND;		
2 – That the minutes of the July 22, 2013 Audit Committee Meeting be adopted as presented.		
Approval Date:	November 7, 2013	CAO:

MINUTES OF THE AUDIT COMMITTEE OF THE TOWN OF TABER,
IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL
CHAMBERS, ADMINISTRATION BUILDING, ON FRIDAY, MAY 10,
2013, AT 2:00 PM.

PRESENT: Mayor Ray Bryant
Councillor Louie Tams
Councillor Garth Bekkering

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)
Dale Culler, CA, Director of Corporate Services
Donna Weiss, Corporate Services Administrative
Assistant

ORDER

Mayor Bryant called the Audit Committee Meeting to Order at 2:11 PM.

ADOPTION OF THE AGENDA

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised there was none.

RES. 17/13 MOVED by Councillor Tams that the Audit Committee adopt the agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

RES. 18/13 MOVED by Councillor Bekkering that the Minutes of the April 9, 2013 Audit Committee Meeting be adopted as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS - NONE

MEDIA INQUIRIES - NONE

CLOSED SESSION

RES. 19/13 MOVED by Councillor Tams that the Audit Committee move to Closed Session to discuss the First Quarter Financials, Investments and the Investment Policy.

CARRIED UNANIMOUSLY AT 2:17 PM

OPEN SESSION

RES. 20/13 MOVED by Councillor Bekkering that the Audit Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 3:30 PM

RES. 21/13 MOVED by Councillor Bekkering that the Audit Committee recommend to Council the approval of the unaudited operating financial statements for the three months ending March 31, 2013 for information purposes.

CARRIED UNANIMOUSLY

RES. 22/13 MOVED by Councillor Bekkering that the Audit Committee accepts the January to March 2013 Quarterly Valuation and Performance Measurement Report regarding The Town of Taber investments for information purposes.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 23/13 MOVED by Councillor Bekkering that this Audit Committee Meeting is hereby closed.

CARRIED UNANIMOUSLY AT 3:32 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER

MINUTES OF THE AUDIT COMMITTEE OF THE TOWN OF TABER,
IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL
CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JULY 22,
2013, AT 2:00 PM.

PRESENT: Mayor Ray Bryant
Councillor Louie Tams
Councillor Garth Bekkering

ALSO PRESENT:
Greg Birch, Chief Administrative Officer (CAO)
Dale Culler, CA, Director of Corporate Services

ORDER

Mayor Bryant called the Audit Committee Meeting to Order at 2:00 PM.

ADOPTION OF THE AGENDA

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised there was none.

RES. 24/13 MOVED by Councillor Tams that the Audit Committee adopt the agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

RES. 25/13 MOVED by Councillor Bekkering that the Audit Committee defer acceptance of the May 10, 2013 meeting minutes until they can be provided at the next regularly scheduled meeting in October 2013.

CARRIED UNANIMOUSLY

ACTION ITEMS - NONE

MEDIA INQUIRIES - NONE

CLOSED SESSION

RES. 26/13 MOVED by Councillor Tams that the Audit Committee move to Closed Session to discuss Advice from Officials (FOIP Sections 23, 24 and 26).

CARRIED UNANIMOUSLY AT 2:02 PM

OPEN SESSION

RES. 27/13 MOVED by Councillor Bekkering that the Audit Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 3:40 PM

RES. 28/13 MOVED by Councillor Tams that the Audit Committee approves the recommendation to Council that it accepts the unaudited operating financial statements for the six months ending June 30, 2013 for information purposes.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 29/13 MOVED by Councillor Tams that this Audit Committee Meeting is hereby closed.

CARRIED UNANIMOUSLY AT 3:42 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER