



**RAY BRYANT  
MAYOR  
FORWARDED: MAY 3, 2013**

**AGENDA**

MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON TUESDAY MAY 10, 2013 AT 2:00 P.M.

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	<b><u>MOTION</u></b>
<b><u>ITEM NO. 1. CALL TO ORDER</u></b>	
<b><u>ITEM NO. 2. ADOPTION OF THE AGENDA</u></b>	<b>X</b>
<b><u>ITEM NO. 3. ADOPTION OF THE MINUTES</u></b>	
A) RFD Audit Committee Meeting April 9, 2013	<b>X</b>
<b><u>ITEM NO. 4. ACTION ITEMS - NONE</u></b>	
<b><u>ITEM NO. 5. MEDIA INQUIRIES</u></b>	
<b><u>ITEM NO. 6. CLOSED SESSION</u></b>	<b>X</b>
A) Advice from Officials (FOIP Sections 23, 24 and 26)	
<b><u>ITEM NO. 7. OPEN SESSION</u></b>	<b>X</b>
<b><u>ITEM NO. 8. CLOSE OF MEETING</u></b>	<b>X</b>



### TOWN OF TABER AUDIT COMMITTEE REQUEST FOR DECISION

<b>Subject:</b> Regular Minutes of the Audit Committee	<b>Date of</b> May 10, 2013 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Minutes	
<b>Topic:</b> Minutes of the Audit Committee Meeting, April 9, 2013	
<b>Background:</b>	
<b>Options:</b>	1. That the Audit Committee adopts the minutes of the Audit Committee Meeting held on April 9, 2013, as presented.
	2. That the Audit Committee adopts the minutes of the Audit Committee Meeting held on April 9, 2013, as amended
<b>Recommendation:</b> Option #1 - That the Audit Committee adopts the minutes of the Audit Committee Meeting held on April 9, 2013, as presented.	
<b>Approval Date:</b> May 6, 2013	<b>CAO:</b> TCO

MINUTES OF THE AUDIT COMMITTEE OF THE TOWN OF TABER,  
IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL  
CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, APRIL 9,  
2013, AT 2:00 PM.

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PRESENT: Mayor Ray Bryant  
Councillor Louie Tams  
Councillor Garth Bekkering

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)  
Dale Culler, CA, Director of Corporate Services  
Donna Weiss, Corporate Services Administrative  
Assistant  
Derek Taylor, KPMG

**ORDER**

Mayor Bryant called the Audit Committee Meeting to Order at 2:04 PM.

**ADOPTION OF THE AGENDA**

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised there was none.

RES. 10/13 MOVED by Councillor Bekkering that the Audit Committee adopt the agenda as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES**

The Committee members questioned the description in the minutes regarding selection of the Chair. Mr. Birch agreed that a mistake had been made and administration had recognized it, but too late to correct the error before the agenda package had to be distributed. The Committee discussed how best to correct the errors.

**ADOPTION OF THE MINUTES – CONT'D**

- RES. 11/13 MOVED by Councillor Tams that the Minutes of the March 18, 2013 Audit Committee Meeting be adopted with the following amendments:
- a) Replace "Councillor Bekkering nominated Councillor Tams for the position of Chair..." with "Councillor Tams nominated Mayor Bryant for the position of Chair...";
  - b) Replace "Being as there were no further nominations, Councillor Tams was declared elected Chair of the Audit Committee, by acclamation" with "Being as there were no further nominations, Mayor Bryant was declared Chair of the Audit Committee, by acclamation";
  - c) Replace "Councillor Tams assumed the Chair..." with "Mayor Bryant assumed the Chair..."; and
  - d) Replace "Councillor Tams inquired if there were any additions...." With "Mayor Bryant inquired if there were any additions...".

CARRIED UNANIMOUSLY

**ACTION ITEMS - NONE****MEDIA INQUIRIES – NONE****CLOSED SESSION**

- RES. 12/13 MOVED by Councillor Tams that the Audit Committee move to Closed Session to discuss Advice from Officials (FOIP Sections 23, 24 and 26).

CARRIED UNANIMOUSLY AT 2:07 PM

**OPEN SESSION**

- RES. 13/13 MOVED by Councillor Tams that the Audit Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 4:07 PM

- RES. 14/13 MOVED by Councillor Bekkering that the Audit Committee recommend to Council the approval of the audited "Town of Taber Consolidated Financial Statements for the year ended December 31, 2012".

CARRIED UNANIMOUSLY

**OPEN SESSION – CONT'D**

RES. 15/13 MOVED by Councillor Bekkering that the next meeting of the Town of Taber Audit Committee be held in the Council Chambers at 2:00 PM on Monday, May 6, 2013.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES. 16/13 MOVED by Councillor Tams that this Audit Committee Meeting is hereby closed.

CARRIED UNANIMOUSLY AT 4:09 PM

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER