



HENK DEVLIEGER
MAYOR
FORWARDED: February 20, 2014

AGENDA

MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON FEBRUARY 24, 2014 AT 2:00 P.M.

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. ADOPTION OF THE MINUTES

A) RFD Audit Committee Meeting December 3, 2013

X

ITEM NO. 4. ACTION ITEMS - NONE

ITEM NO. 5. MEDIA INQUIRIES

ITEM NO. 6. CLOSED SESSION

X

A) Advice from Officials (FOIP Sections 23, 24 and 26)

ITEM NO. 7. OPEN SESSION

X

ITEM NO. 8. CLOSE OF MEETING

X



Agenda Item No. 3. A)

TOWN OF TABER

AUDIT COMMITTEE REQUEST FOR DECISION

Subject: Regular Minutes of the Audit Committee	Date of February 24, 2014 Agenda:
Prepared By: Dale Culler, CA Director of Corporate Services	
Attachments: Minutes	
Topic: Minutes of the Audit Committee Meeting December 3, 2013	
Background:	
Options:	<ol style="list-style-type: none">1. That the minutes of the December 3, 2013 Audit Committee Meeting be adopted as presented.2. That the minutes of the December 3, 2013 Audit Committee Meeting be adopted as amended.
Recommendation:	<ol style="list-style-type: none">1. That the minutes of the December 3, 2013 Audit Committee Meeting be adopted as presented.
Approval Date:	CAO:

MINUTES OF THE AUDIT COMMITTEE OF THE TOWN OF TABER,
IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL
CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY,
DECEMBER 3, 2013, AT 3:30 PM.

PRESENT: Mayor Henk De Vlieger
Councillor Andrew Prokop
Councillor Joe Strojwas

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)
Dale Culler, CA, Director of Corporate Services
Donna Weiss, Administrative Assistant

ORDER

Mayor De Vlieger called the Audit Committee Meeting to Order at 3:34 PM.

ADOPTION OF THE AGENDA

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda, and advised that the meeting start time be changed from 2:00 PM to 3:30 PM.

RES. 37/13 MOVED by Councillor Prokop that the Audit Committee adopt the agenda as amended, with the start time being changed from 2:00 PM to 3:30 PM.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

RES. 38/13 MOVED by Councillor Strojwas that the Minutes of November 18, 2013 Audit Committee Meeting be adopted as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS - NONE

MEDIA INQUIRIES - NONE

CLOSED SESSION

RES. 39/13 MOVED by Councillor Prokop that the Audit Committee move to Closed Session to discuss Advice from Officials (FOIP Sections 23, 24 and 26).

CARRIED UNANIMOUSLY AT 3:36 PM

OPEN SESSION

RES. 40/13 MOVED by Councillor Prokop that the Audit Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 4:42 PM

RES. 41/13 MOVED by Councillor Strojwas that the Audit Committee approves the recommendation to Council that it accepts the 2013 Audit Planning Report for the year ending December 31, 2013, KPMG's Audit Committee Priorities for 2013 handout, and the New Audit Committee Member/Director Onboarding handout for information purposes.

CARRIED UNANIMOUSLY

RES. 42/13 MOVED by Councillor Strojwas that the Audit Committee approves the recommendation to Council to approve the transfer of additional capital reserves to fund the six (6) completed capital projects that have gone over budget, \$21,550.51 from the equipment reserve and \$1,097.48 from the vehicle reserve to be included in the fiscal year ending December 31, 2013.

CARRIED UNANIMOUSLY

The next Audit Committee Meeting will be held on Monday, February 24, 2014 at 2:00 PM.

CLOSE OF MEETING

RES. 43/13 MOVED by Councillor Prokop that this Audit Committee Meeting is hereby closed.

CARRIED UNANIMOUSLY AT 4:47 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER