



## AGENDA

REGULAR MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON APRIL 15, 2015 AT 1:00 PM.

### MOTION

ITEM No. 1.	CALL TO ORDER	
ITEM No. 2.	ADOPTION OF THE AGENDA	
ITEM No. 3.	DELEGATIONS	
ITEM No. 4.	ADOPTION OF THE MINUTES	
ITEM No. 4.A.	MINUTES - AUDIT COMMITTEE MEETING OF MARCH 11, 2015	X
ITEM No. 5.	BUSINESS ARISING FROM THE MINUTES	
ITEM No. 6.	ACTION ITEMS	
ITEM No. 7.	MEDIA INQUIRIES	
ITEM No. 8.	CLOSED SESSION	X
ITEM No. 8.A.	FOIPP ACT S. 24 - ADVICE FROM OFFICIALS	
ITEM No. 8.B.	FOIPP ACT S. 24 - ADVICE FROM OFFICIALS	
ITEM No. 8.C.	FOIPP ACT S. 24 - ADVICE FROM OFFICIALS	
ITEM No. 8.D.	FOIPP ACT S. 24 - ADVICE FROM OFFICIALS	
ITEM No. 9.	OPEN SESSION	X
ITEM No. 10.	CLOSE OF MEETING	X



## Audit Committee Request for Decision

<b>Meeting Date:</b>	
<b>Subject:</b> Minutes - Audit Committee Meeting of March 11, 2015	
<b>Recommendation:</b>	That the Audit Committee adopts the minutes of the Audit Committee Meeting held on March 11, 2015 as presented.
<b>Background:</b>	N/A
<b>Legislation / Authority:</b>	MGA, Section 208(1)(a)(c)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
<b>Alternative(s):</b>	That the Audit Committee adopts the minutes of the Audit Committee Meeting held on March 11, 2015 as amended.

<b>Attachment(s):</b>	Minutes of the Audit Committee Meeting of March 11, 2015
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Dale Culler
<b>Chief Administrative Officer (CAO) or Designate:</b>	

MINUTES OF THE AUDIT COMMITTEE OF THE TOWN OF TABER,  
IN THE PROVINCE OF ALBERTA, HELD IN THE GREEN ROOM,  
TABER COMMUNITY CENTRE, ON WEDNESDAY, MARCH 11, 2015,  
AT 1:00 PM.

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PRESENT: Mayor Henk De Vlieger  
Councillor Andrew Prokop  
Councillor Joe Strojwas

ALSO PRESENT:  
Dale Culler, CA, Director of Corporate Services  
Donna Weiss, Administrative Assistant

**ORDER**

Mayor De Vlieger called the Audit Committee Meeting to Order at 1:12 PM.

**ADOPTION OF THE AGENDA**

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda, and advised there was none.

RES. 1/15 MOVED by Councillor Prokop that the Audit Committee adopt the agenda as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES**

RES. 2/15 MOVED by Councillor Strojwas that the Minutes of November 13, 2014, Audit Committee Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**ACTION ITEMS - NONE**

**MEDIA INQUIRIES - NONE**

**CLOSED SESSION**

RES. 3/15 MOVED by Councillor Prokop that the Audit Committee move to Closed Session to discuss Advice from Officials (FOIP Sections 23, 24 and 26).

CARRIED UNANIMOUSLY AT 1:13 PM

**OPEN SESSION**

RES. 4/15 MOVED by Councillor Prokop that the Audit Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 3:02 PM

RES. 5/15 MOVED by Councillor Prokop that the Audit Committee approves the recommendation to Council to fund the AVLS Computer Replacement project in the amount of \$36,379.50 from capital reserves. These are unspent dollars that were budgeted for two capital projects (Radio repeater replacement in the amount of \$25,000 and Patrol car camera sets in the amount of \$30,500).

CARRIED UNANIMOUSLY

RES. 6/15 MOVED by Councillor Prokop that the Audit Committee approves the recommendation to Council to fund the Police car insurance replacement project in the amount of \$32,886.77 from capital reserves, based on the understanding that the Town has received insurance proceeds that have been transferred to the vehicle reserve fund to cover the cost of the replacement vehicle.

CARRIED UNANIMOUSLY

RES. 7/15 MOVED by Councillor Prokop that the Audit Committee approves the recommendation to Council to fund the overages for the Police Truck project in the amount of \$5,637.44 and the By-Law truck project in the amount of \$6,133.52 from capital reserves. \$10,000 will come from the proceeds of the Durango trade-in and the difference of \$1,770.96 will be additional reserve dollars.

CARRIED UNANIMOUSLY

RES. 8/15 MOVED by Councillor Prokop that the Audit Committee approves the recommendation to Council to fund the overages for the Waste

recycling containers project in the amount of \$225.00 and The Zero turn mower project in the amount of \$126.06 for a total of \$351.06 from capital reserves.

CARRIED UNANIMOUSLY

RES. 9/15 MOVED by Councillor Prokop that the Audit Committee accepts the draft Financial Statements for the year ended December 31, 2014 for information purposes.

CARRIED UNANIMOUSLY

RES.10/15 MOVED by Councillor Prokop that the Audit Committee approves the recommendation to Council that it approves the transfer of amounts available from unrestricted net assets of \$806,784.74 to General Capital Reserves.

CARRIED UNANIMOUSLY

The next Audit Committee Meeting will be held on Wednesday, April 15, 2015 at 1:00 PM.

**CLOSE OF MEETING**

RES. 11/15 MOVED by Councillor Prokop that this Audit Committee Meeting is hereby closed.

CARRIED UNANIMOUSLY AT 3:09 PM

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER