



## AGENDA

REGULAR MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON NOVEMBER 15, 2016 AT 1:00 PM.

|              |   | <u>MOTION</u> |
|--------------|---|---------------|
| ITEM No. 1.  | CALL TO ORDER                                       |               |
| ITEM No. 2.  | ADOPTION OF THE AGENDA                              | X             |
| ITEM No. 3.  | DELEGATIONS   |               |
| ITEM No. 4.  | ADOPTION OF THE MINUTES                             | X             |
| ITEM No. A.  | MINUTES - AUDIT COMMITTEE MEETING OF AUGUST 9, 2016 |               |
| ITEM No. 5.  | BUSINESS ARISING FROM THE MINUTES                   |               |
| ITEM No. 6.  | ACTION ITEMS  |               |
| ITEM No. 7.  | MEDIA INQUIRIES                                     |               |
| ITEM No. 8.  | CLOSED SESSION                                      | X             |
| ITEM No. A.  | FOIPP ACT S. 24 - ADVICE FROM OFFICIALS             |               |
| ITEM No. 9.  | OPEN SESSION  | X             |
| ITEM No. 10. | CLOSE OF MEETING                                    | X             |



| <b>Audit Committee Request for Decision</b>                         |   |
|---|---|
| <b>Meeting Date:</b> November 15, 2016                              |   |
| <b>Subject:</b> Minutes - Audit Committee Meeting of August 9, 2016 |   |
| <b>Recommendation:</b>  | That the Audit Committee adopts the minutes of the Audit Committee Meeting held on August 9, 2016 as presented. |
| <b>Background:</b>  | N/A   |
| <b>Legislation / Authority:</b>                                     | MGA, Section 208(1)(a)(c)   |
| <b>Strategic Plan Alignment:</b>                                    | N/A   |
| <b>Financial Implication:</b>                                       | N/A   |
| <b>Service Level / Staff Resource Implication:</b>                  | N/A   |
| <b>Justification:</b>   | Approval of minutes is in accordance with the Municipal Government Act, Section 208.                            |
| <b>Alternative(s):</b>  | That the Audit Committee adopts the minutes of the Audit Committee Meeting held on August 9, 2016 as amended.   |



|                       |   |
|-----------------------|---|
| <b>Attachment(s):</b> | Minutes of the August 9, 2016 Audit Committee Meeting |
|-----------------------|---|

| <b>APPROVALS:</b>                                       |              |
|---|--------------|
| <b>Originated By:</b>                                   | Devon Wannop |
| <b>Chief Administrative Officer (CAO) or Designate:</b> |              |

MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON AUGUST 9, 2016 AT 1:00 PM.

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**Mayor**

De Vlieger, Henk

**Councillors**

Prokop, Andrew

Strojwas, Joe

**Chief Administrative Officer**

Birch, Greg

**Staff**

Wannop, Devon

Weiss, Donna

**CALL TO ORDER**

Mayor DeVlieger called the meeting to order at 1:06 PM.

**ADOPTION OF THE AGENDA**

Mayor DeVlieger inquired if there were any Additions or Deletions to the Agenda and advised that there were none.

Res.14/2016    MOVED by Councillor Prokop that the agenda be Adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS**

None

7/2016

Meeting Date  
8/09/16

**ADOPTION OF THE MINUTES**

**A) Minutes - Audit Committee Meeting of May 2, 2016**

RES.15/2016 MOVED by Councillor Strojwas that the Audit Committee adopts the minutes of the Audit Committee Meeting held May 2, 2106.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

None

**ACTION ITEMS**

None

**MEDIA INQUIRIES**

None

**CLOSED SESSION**

RES. 16/2016 MOVED by Councillor Prokop that the Audit Committee moves to Closed Session to discuss matters related to FOIP Section 24, Advice from Officials.

CARRIED UNANIMOUSLY at 1:07 PM

**OPEN SESSION**

RES. 17/2016 MOVED by Councillor Prokop that the Audit Committee reconvenes into Open Session.

8/2016

Meeting Date  
8/09/16

RES.18/2016 MOVED by Councillor Strojwas that the Audit Committee recommends to Council that it accepts the unaudited draft financial statements for the six months ending June 30, 2016 for information purposes.

CARRIED UNANIMOUSLY at 2:42 PM

**CLOSE OF MEETING**

RES.19/2016 MOVED by Councillor Prokop that this meeting of the Town of Taber Audit Committee is hereby closed.

CARRIED UNANIMOUSLY at 2:43 PM

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

9/2016

Meeting Date  
8/09/16