



AGENDA

REGULAR MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MARCH 31 2016 AT 1:00 PM.

		<u>MOTION</u>
ITEM No. 1.	CALL TO ORDER	
ITEM No. 2.	ADOPTION OF THE AGENDA	X
ITEM No. 3.	DELEGATIONS	
ITEM No. 4.	ADOPTION OF THE MINUTES	X
ITEM No. A.	MINUTES - AUDIT COMMITTEE MEETING OF NOVEMBER 3, 2015	
ITEM No. 5.	BUSINESS ARISING FROM THE MINUTES	
ITEM No. 6.	ACTION ITEMS	
ITEM No. 7.	MEDIA INQUIRIES	
ITEM No. 8.	CLOSED SESSION	X
ITEM No. A.	FOIP S. 24 – ADVICE FROM OFFICIALS	X
ITEM No. B.	FOIP S. 24 – ADVICE FROM OFFICIALS	X
ITEM No. 9.	OPEN SESSION	X
ITEM No. 10.	CLOSE OF MEETING	X



Audit Committee Request for Decision	
Meeting Date: March 31, 2016	
Subject: Minutes - Audit Committee Meeting of November 3, 2015	
Recommendation:	That the Audit Committee adopts the minutes of the Audit Committee Meeting held on November 3, 2015 as presented.
Background:	N/A
Legislation / Authority:	MGA, Section 208(1)(a)(c)
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
Alternative(s):	That the Audit Committee adopts the minutes of the Audit Committee Meeting held on November 3, 2015 as amended.



Attachment(s):	Minutes of November 3, 2015
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APPROVALS:	
Originated By:	Devon Wannop
Chief Administrative Officer (CAO) or Designate:	

MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON NOVEMBER 3, 2015, AT 1:00 PM.

PRESENT: Birch, Greg
De Vlieger, Henk
Prokop, Andrew
Strojwas, Joe
Wannop, Devon
Weiss, Donna

CALL TO ORDER

Mayor Henk De Vlieger called the Audit Committee Meeting to order at 1:07 PM.

ADOPTION OF THE AGENDA

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda and advised the addition of a closed session item 8.D) FOIPP Act S. 24 - Advice from Officials.

Res. 25/2015 Moved by Councillor Strojwas that the Audit Committee adopt the agenda as amended.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

Res. 26/2015 Moved by Councillor Prokop that the minutes of August 11, 2015, Audit Committee Meeting be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES - NONE

8/2015

Meeting Date
11/03/15

ACTION ITEMS - NONE

MEDIA INQUIRIES - NONE

CLOSED SESSION

Res. 27/2015 Moved by Councillor Strojwas that the Audit Committee move to Closed Session to discuss Advice from Officials. (FOIPP Section 24).

CARRIED UNANIMOUSLY AT 1:09 PM

OPEN SESSION

Res. 28/2015 Moved by Councillor Prokop that the Audit Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 3:47 PM

Res. 29/2015 Moved by Councillor Prokop that the Audit Committee accepts the Audit Planning Report for the year ending December 31, 2015.

CARRIED UNANIMOUSLY

Res. 30/2015 Moved by Councillor Strojwas that the Audit Committee accepts the Procurement and Purchasing Policy and draft procedures manual as well as the MPE Contract for information purposes.

CARRIED UNANIMOUSLY

Res. 31/2015 Moved by Councillor Strojwas that the Audit Committee recommends to Council that it accepts the unaudited draft financial statements for the nine months ending September 30, 2015 for information purposes.

CARRIED UNANIMOUSLY

9/2015

Meeting Date
11/03/15

CLOSE OF MEETING

Res. 32/2015 Moved by Councillor Prokop that this Audit Committee Meeting is hereby closed.

CARRIED UNANIMOUSLY AT 3:49 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

10/2015

Meeting Date
11/03/15