

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE UPSTAIRS MEETING ROOM, FIRE HALL BUILDING, ON MONDAY, OCTOBER 20, 2014, AT 4:30 PM.

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**Mayor:**  
Henk De Vlieger

**Members:**  
Laura Ross-Giroux  
Randy Sparks

**Chief Administrative Officer:**  
Greg Birch

**Staff:**  
Steve Debiegne  
Steve Munshaw  
Kerry Van Ham

**CALL TO ORDER**

Chair Sparks called the Municipal Emergency Management Committee Meeting to Order at 4:33 PM.

**ADOPTION OF THE AGENDA**

Chair Sparks inquired if there were any additions or deletions to the Agenda and advised that there were none.

RES. 13/14 MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee adopts the Agenda as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS**

None.

10/2014

MEETING DATE 10/20/2014

TGB

## **ADOPTION OF THE MINUTES**

### **A) Municipal Emergency Management Meeting Minutes: September 11, 2014**

RES. 14/14 MOVED by Mayor De Vlieger that the Minutes of the September 11, 2014 Municipal Emergency Management Committee be adopted as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **ACTION ITEMS**

### **A) Introduction of Interim Deputy Fire Chief: Steven Debiegne**

Fire Chief Munshaw introduced Interim Deputy Fire Chief Steven Debiegne, who provided an overview of his background, education and experience.

RES. 15/14 MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee accepts the information provided and welcomes Interim Deputy Fire Chief Steven Debiegne to Taber.

CARRIED UNANIMOUSLY

11/2014

MEETING DATE 10/20/2014

**ACTION ITEMS – CONT'D**

**B) Emergency Management Exercise:  
Table Top Outline**

G. Birch, S. Munshaw and S. Debienne reviewed the proposed Table Top Exercise that is planned for November 6, 2014. Participation in the exercise will include the members of the Municipal Emergency Management Committee and key municipal personnel.

RES. 16/14 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee approves the information provided for the direction of the Table Top Exercise.

CARRIED UNANIMOUSLY

**MEDIA INQUIRIES**

None.

**CLOSED SESSION**

RES. 17/14 MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee moves to Closed Session to discuss matters subject to "*Advice from officials (FOIPP Act, Section 24)*".

CARRIED UNANIMOUSLY AT 5:17 PM

**OPEN SESSION**

RES. 18/14 MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 5:58 PM

12/2014

MEETING DATE 10/20/2014

TGS

**OPEN SESSION – CONT'D**

RES. 19/14 MOVED by Mayor De Vlieger that:

- 1) The Mandate of the Municipal Emergency Management Committee be expanded to include the oversight of Taber Emergency Services;
- 2) Membership on the Municipal Emergency Management Committee be expanded to four members; and,
- 3) Administration be directed to amend the Municipal Emergency Management Bylaw 17-2014 to include the above amendments and bring back to Council for consideration.

CARRIED UNANIMOUSLY

RES. 20/14 MOVED by Councillor Ross-Giroux that this Regular Meeting of the Municipal Emergency Management Committee is hereby closed.

CARRIED UNANIMOUSLY AT 6:01 PM

  
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CHAIR

  
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CHIEF ADMINISTRATIVE OFFICER