MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE FIRE HALL BUILDING, ON TUESDAY, SEPTEMBER 27, 2016, AT 4:30 PM.

Chairperson

Sparks, Randy

Members

De Vlieger, Henk Ross-Giroux, Laura Strojwas, Joe

Staff

Armfelt, Cory Cote, Nathan Munshaw, Steve Van Ham, Kerry

CALL TO ORDER

Chair Sparks called the meeting to Order at 4:41 PM. Chair Sparks noted that this meeting was re-scheduled from the original date of September 6, 2016.

ADOPTION OF THE AGENDA

Chair Sparks inquired if there were any additions or deletions to the Agenda, and advised the addition of Agenda Item 6.C), 6.D), and a document to Closed Session Agenda Item 8.A).

RES.15/2016

MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee adopts the Agenda, as amended, to include Agenda Item 6.C) Correspondence from the MD of Taber: Change to Page Out System for Grassy Lake Fire Department, Agenda Item 6.D) Correspondence from Alberta Municipal Affairs: Level of Service for Firefighters and the Fire Act, and the addition of a document to Closed Session Agenda Item 8.A).

CARRIED UNANIMOUSLY

11/2016

Meeting Date 9/27/2016

DELEGATIONS

None.

ADOPTION OF THE MINUTES

A) Minutes of the Municipal Emergency Management Committee: June 6, 2016

was resicinded on March 6, 2017 by RES. 3/2017

This motion RES.16/2016 MOVED by Councillor Strojwas that the Municipal Emergency Management Committee adopts the minutes of the Regular Meeting held on June 6. 2016, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

ACTION ITEMS

A) Draft Bylaw 5-2016 Fire Service

Chief Munshaw stated that the existing Fire Bylaw A-331 is in need of updating to include current practices and standards. Chief Munshaw also stated that at the Committee's meeting of April 4, 2016, the MEMC supported the need to review this bylaw, therefore, Administration is requesting the Committee review the proposed Fire Service Bylaw 5-2016 to determine any further input or amendments that might be required.

The Committee discussed the changes capture in the proposed Bylaw.

RES.17/2016

MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee supports proposed Fire Service Bylaw 5-2016, as presented, and recommends presentation to Council.

CARRIED UNANIMOUSLY

12/2016

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ACTION ITEMS - CONT'D

B) Mutual Aid / Contract MD

Chief Munshaw stated that on March 1, 2016, the Municipal District of Taber notified the Town of Taber that the MD of Taber will not be continuing with the contract for Fire Services as of March 1 2017. Administration is recommending that moving forward, a Mutual Aid Agreement or contract for services for the MD of Taber be identified.

The Committee discussed the direction, timeframe, and communication avenues.

RES.18/2016

MOVED by Councillor Strojwas that the Municipal Emergency Management Committee recommends to Council that a letter be sent to the MD of Taber requesting the initiation of a discussion concerning a Mutual Aide Agreement.

CARRIED UNANIMOUSLY

C) Correspondence from the MD of Taber: Change to Page Out System for Grassy Lake Fire Department

Chief Munshaw stated that correspondence was received from the Regional Fire Chief of the MD of Taber addressed to the Taber Fire Department concerning the Grassy Lake Fire Department and their change in operations.

The Committee discussed the adjustment to the original contract, communication protocol, and the growth of the Grassy Lake Fire Department.

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ACTION ITEMS - CONT'D

C) Correspondence from the MD of Taber: Change to Page Out System for Grassy Lake Fire Department – Cont'd

RES.19/2016

MOVED by Councillor Strojwas that the Municipal Emergency Management Committee requests Administration formulate return correspondence to the Reeve and Council of the MD of Taber congratulating the Grassy Lake Fire Department for their growth in staffing numbers and clarification regarding the change to the page out system for the Grassy Lake Fire Department; and,

That this correspondence be added to the correspondence being sent in accordance with Agenda Item 6.B).

CARRIED UNANIMOUSLY

D) Correspondence from Alberta Municipal Affairs: Level of Service for Firefighters and the Fire Act

Chief Munshaw stated that correspondence was received from the Minister of Municipal Affairs, in response to the Town's correspondence, in which the Ministry states their support for the Alberta Fire Chiefs and their initiative to define a minimum level of service, and a Fire Act.

The Committee discussed the Alberta Fire Chief's direction, potential project grant funding, and the participation to develop a standards program and terms of reference.

RES.20/2016

MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee accepts the correspondence from the Minister of Alberta Municipal Affairs, for information purposes.

CARRIED UNANIMOUSLY

14/2016

9/27/2016

Meeting Date

MEDIA INQUIRIES

None.

CLOSED SESSION

RES.21/2016

MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee moves to Closed Session to discuss matters related to FOIPP Act, Section 24: Advice from officials.

CARRIED UNANIMOUSLY AT 5:22 PM

OPEN SESSION

RES.22/2016

MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 5:58 PM

CLOSE OF MEETING

RES.23/2016

MOVED by Mayor De Vlieger that this meeting of the Municipal Emergency Management Committee is hereby Closed.

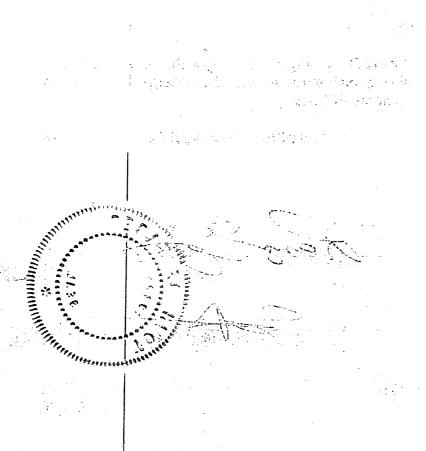
CARRIED UNANIMOUSLY AT 5:58 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER

15/2016

Meeting Date 9/27/2016



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