

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL
EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF
TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE FIRE HALL
BUILDING, ON MONDAY, MARCH 6, 2017, AT 4:30 PM.

Chairperson
Sparks, Randy

Members
De Vlieger, Henk

Absent
Ross-Giroux, Laura
Strojwas, Joe

Chief Administrative Officer
Armfelt, Cory

Staff
Keer, Raeanne
Munshaw, Steve
Swarbrick, Steve
Van Ham, Kerry

CALL TO ORDER

Chair Sparks called the meeting to Order at 4:37 PM.

ADOPTION OF THE AGENDA

Chair Sparks inquired if there were additions or deletions to the agenda.

Mayor De Vlieger requested a discussion about the M.D. of Taber Connection newsletter be added to the Agenda as item 6.E).

RES. 1/2017 MOVED by Mayor De Vlieger that the Municipal
Emergency Management Committee adopts the
Agenda, as amended, to include Agenda Item 6.E)
M.D. of Taber Connection newsletter.

CARRIED UNANIMOUSLY

1/2017

Meeting Date
06/03/2017

CA

DELEGATIONS

None.

ADOPTION OF THE MINUTES

A) Minutes of the Municipal Emergency Management Committee: September 27, 2016

RES. 2/2017 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee adopts the minutes of the Regular Meeting held on September 27, 2016, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Minutes of the Municipal Emergency Management Committee: June 6, 2016

RES. 3/2017 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee rescinds RES.16/2016 that states that the Municipal Emergency Management Committee adopts the minutes of the Regular Meeting held on June 6, 2016, as presented.

CARRIED UNANIMOUSLY

RES. 4/2017 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee adopts the minutes of the Regular Meeting held on June 6, 2016, as amended to reflect the inclusion of Agenda Item 6.C) Fire Department Medical First Responder.

CARRIED UNANIMOUSLY

2/2017

Meeting Date
06/03/2017

CA

ACTION ITEMS

A) Municipal Emergency Management Committee Membership

Cory Armfelt presented to the Committee that in accordance with Bylaw 4-2011, Section 3.3 a), Council, shall, by resolution, appoint three members to serve on the Emergency Management Committee. C. Armfelt explained that it had recently come to Administrations attention that there are currently 4 members appointed to this Committee, therefore the Committee members need to be adjusted or the Bylaw needs to be recommended to Council to be amended.

The Committee discussed the positives and negatives of having 3 or more members on the Committee.

Fire Chief Steve Munshaw suggested reviewing the Emergency Management Act and updating the Bylaw to include a member-at-large on the Committee.

The Committee discussed the benefits of including a member-at-large on the Committee.

RES. 5/2017 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee recommends to Council that the Committee is comprised of 3 members, while also naming an alternate member.

CARRIED UNANIMOUSLY

B) Medical First Responder (MFR)

Chief Munshaw presented to the Committee how the Medical First Responder program, launched on December 1, 2016, has been an unmeasurable benefit to the residents and visitors of Taber.

Steve Swarbrick presented to the Committee the Ministerial Order and the new training allowing Medical First Responders to carry, and administer Naloxone at a Standard First Aid Level .

The Committee discussed the benefits of the Taber Fire Department to have this training for the community.

3/2017

Meeting Date
06/03/2017

ACTION ITEMS – CONT'D

B) Medical First Responder (MFR)

RES. 6/2017 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

C) Ladder Truck Committee

Chief Munshaw presented to the Committee that the 2018 Capital budget had been passed to include purchasing a ladder truck for the Fire Department and that \$900,000.00 from MSI funding has been set aside for this purchase. Chief Munshaw explained that the Taber Fire Department has established a committee to build and review purchase options and to discuss the requirements specific for the Town of Taber.

Chief Munshaw stated that currently the Ladder Truck Committee is made up for 5 members of the Taber Fire Department but would like to extend the invite to include a member of the Municipal Emergency Management Committee.

The Committee discussed which Committee member should join the Ladder Truck Committee. Chair Sparks declared that he was interested in joining and thanked Chief Munshaw for extending the invite to the Committee members.

RES. 7/2017 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee appoints Councillor Sparks to be a representative to the Fire Department Ladder Truck Build Committee, therefore comprising of 6 members, Fire Chief, Deputy Fire Chief, 1 Captain, 1 Lieutenant, 1 Firefighter, and Chair Sparks.

CARRIED UNANIMOUSLY

4/2017

Meeting Date
06/03/2017

CA

ACTION ITEMS – CONT'D

D) MD Fire Truck Transfer

Chief Munshaw presented a verbal report to the Committee about the transfer of equipment between the Town of Taber and the M.D. of Taber, and how the first few days of calls have been since the cancelling of the Fire Service Agreement, effective March 1, 2017.

RES. 8/2017 MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

E) M.D. of Taber Connections Newsletter

The Committee discussed the information presented in the M.D. of Taber Connections Newsletter.

NO MOTION

MEDIA INQUIRIES

None.

5/2017

Meeting Date
06/03/2017

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CLOSE OF MEETING

RES. 9/2017

MOVED by Mayor De Vlieger that this meeting of the Municipal Emergency Management Committee is hereby Closed.

CARRIED UNANIMOUSLY AT 5:33PM



CHAIR



CHIEF ADMINISTRATIVE OFFICER

6/2017

Meeting Date
06/03/2017