



AGENDA

REGULAR MEETING OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE FIRE HALL BUILDING, ON WEDNESDAY, SEPTEMBER 20, 2017 AT 3:00 PM.

	<u>MOTION</u>
ITEM No. 1. CALL TO ORDER	
ITEM No. 2. ADOPTION OF THE AGENDA	X
ITEM No. 3. DELEGATIONS	
ITEM No. 4. ADOPTION OF THE MINUTES	
ITEM No. 4.A. MINUTES OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE: JUNE 5, 2017	X
ITEM No. 5. BUSINESS ARISING FROM THE MINUTES	
ITEM No. 5.A. ALBERTA EMERGENCY MANAGEMENT RESOURCE SHARING AGREEMENT	X
ITEM No. 5.B. RFP AWARD FOR PLATFORM FIRE TRUCK	X
ITEM No. 6. ACTION ITEMS	
ITEM No. 7. MEDIA INQUIRIES	
ITEM No. 8. CLOSED SESSION	
ITEM No. 9. OPEN SESSION	
ITEM No. 10. CLOSE OF MEETING	X



Municipal Emergency Management Committee Request for Decision	
Meeting Date: September 20, 2017	
Subject: Minutes of the Municipal Emergency Management Committee: June 5, 2017	
Recommendation:	That the Municipal Emergency Management Committee adopts the minutes of the Regular Meeting held on June 5, 2017, as presented.
Background:	N/A
Legislation / Authority:	MGA, Section 208
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
Alternative:	That the Municipal Emergency June 5, 2017, as amended.



Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Raeanne Keer
Chief Administrative Officer (CAO) or Designate:	

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE FIRE HALL BUILDING, ON MONDAY, JUNE 05, 2017, AT 4:30 PM.

Chairperson

Sparks, Randy

Members

Brewin, Jack

Strojwas, Joe

Absent

Ross-Giroux, Laura

Chief Administrative Officer

Armfelt, Cory

Staff

Cote, Nathan

Munshaw, Steve

Van Ham, Kerry

CALL TO ORDER

Chair Sparks called the meeting to Order at 4:34 PM.

ADOPTION OF THE AGENDA

Chair Sparks inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES. 10/2017 MOVED by Councillor Strojwas that the Municipal Emergency Management Committee adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

None.

ADOPTION OF THE MINUTES

A) Minutes of the Municipal Emergency Management Committee: March 6, 2017

RES. 11/2017 MOVED by Councillor Brewin that the Municipal Emergency Management Committee adopts the minutes of the Regular Meeting held on March 6, 2017, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

ACTION ITEMS

A) Ladder Truck Update

Chief Munshaw updated the Committee on the activities of the Ladder Truck Committee and presented the key components determined by the Ladder Truck Committee when tendering the purchase of the new aerial ladder truck.

The Committee discussed the different components, and the benefits and the limitations of a single axel truck versus a tandem axel truck.

The Committee discussed the importance of ensuring that the truck includes all the features and equipment that are needed.

ACTION ITEMS – CONT'D

A) Ladder Truck Update – CONT'D

RES. 12/2017 MOVED by Councillor Strojwas that the Municipal Emergency Management Committee accepts the Ladder Truck Committee Update Report for information.

CARRIED UNANIMOUSLY

B) Resource Sharing Agreement

Chief Munshaw presented the Southern Alberta Emergency Management Resource Sharing Agreement Committee correspondence and a draft of the Southern Alberta Emergency Management Resource Sharing Agreement. Chief Munshaw explained that the Agreement was established in 2007, and due to an increase of province-wide emergencies, departments within Zone 7 would like to update the Agreement to help create the ground work needed to functionally set up an emergency response for resource sharing within Zone 7.

C. Armfelt clarified that the Agreement helps outline cost-predictability when the Town requests or provides Mutual Aid, and creates a framework for Southern Alberta to act regionally.

RES. 13/2017 MOVED by Councillor Brewin that the Municipal Emergency Management Committee accepts this report for information.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSE OF MEETING

RES. 14/2017 MOVED by Councillor Brewin that this meeting of the Municipal Emergency Management Committee is hereby Closed.

CARRIED UNANIMOUSLY

CHAIR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

Municipal Emergency Management Committee Request for Decision

Meeting Date: September 20, 2017

Subject: Alberta Emergency Management Resource Sharing Agreement

Recommendation:

The Municipal Emergency Management Committee supports signing on to this agreement.

Background:

June 6, 2017 the Municipal Emergency Management Committee was given the opportunity to review the Alberta Emergency management Resource sharing Agreement. At this time administration has had no questions brought to our attention.

To date 2 communities have passed motions of council to sign on to this agreement.

-Town of Cardston

-Village of Nobleford

Town of Taber has been a member of a Committee tasked with updating a Southern Alberta Emergency Management Resource Sharing Agreement. The previous agreement was drafted in 2007 and this 2017 update is aimed to take its place. The objective is to re-establish and update the agreement in order to evolve collaborative/regionalized emergency management practices across Southern Alberta.

There are Five Notable Additions:

1. The Agreement recognizes all communities, including municipalities and First Nations, as potential partners in emergency management.
2. A formalized Resource Request Form.
3. The Cost of resources, in dollar amounts, is referenced as "Cost Recover" for the responding party. Fees are defined by the responding party based on their actual costs. Where the responding party has not pre-established their fees the Alberta Transportation and Infrastructure rates may be applied.
4. Should a community's own resources be limited in their ability to mitigate, respond, stabilize and recover from an incident, a



	<p>delegation of authority can be assigned to a Designated Officer of another community.</p> <p>There is an Incident Threshold Notification / Activation Chart. Different communities will have different “thresholds” that will trigger their need for mutual aid. A type 3 incident in one community may be realized far sooner than in another based on their own resources at hand. This agreement recognizes that any community can activate this agreement based on their own thresholds to Type 3, 2, or 1 incidents</p>
Legislation / Authority:	MGA, Section 3(Municipal Purposes) and Section 5 (Powers, Duties and Functions)
Strategic Plan Alignment:	Governance – This agreement helps to build partnerships with other governments and organizations where synergies may exist. This agreement will help with both the fire and emergency management departments.
Financial Implication:	<p>There will be no financial Implications to the budget at this time.</p> <p>This agreement gives guidance to costs when requesting mutual aid. It will help to track costs during an emergency response.</p>
Service Level / Staff Resource Implication:	Service Level for the Town of Taber will not change. The agreement will allow the Town to request resource which we may not have or to supplement our own as the incident progresses.
Justification:	The Town of Taber was one of the 35 signatories on the 2007 agreement. Collaboration and partnerships is in alignment with our Strategic Plan.
Alternative(s):	The Municipal Emergency Management Committee of the Town of Taber may choose NOT to Sign this Agreement.



Attachment(s):	SAEMRS cover Letter SAEMRSA Distribution Agreement
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APPROVALS:	
Originated By:	Steve Munshaw
Chief Administrative Officer (CAO) or Designate:	

SOUTHERN ALBERTA EMERGENCY MANAGEMENT RESOURCE SHARING AGREEMENT

John Smith,
CAO, Town of Middle
123, 45 Street S.
Middle, Alberta
T0T 0T0

July 3, 2017

RE: UPDATED VERSION OF THE 2007 AGREEMENT ON AREA RESOURCE SHARING

Dear Mr. Smith,

Please find attached a copy of the Southern Alberta Emergency Management Resource Sharing Agreement (SAEMRSA) for your consideration. This is a revised version of the 2007 Agreement on Area Resource Sharing which your municipality may be a signatory. You may be aware that this revised version was recently presented at the South West and South East Mayors and Reeves meetings in Lethbridge and Medicine Hat. This letter is intended to provide you with the background on how the updates came about, the purpose of the Agreement, to provide you with an opportunity to comment and make suggestions and ultimately have your municipality become a signatory.

The updated version was reviewed by the City of Lethbridge Legal Department following the presentations to the Mayors and Reeves. Some formatting and improved wording of a few definitions are the only amendments.

Background:

In 2007 the City of Lethbridge acted upon the opportunity to develop a single mutual aid agreement that could replace the multitude of individual, municipal to municipal mutual aid agreements that existed between communities in Southern Alberta. This was a successful endeavour that resulted in the implementation of the single Agreement on Area Resource Sharing with thirty five municipal signatories.

In 2016 it was recognized that the 2007 Agreement had become somewhat outdated in its terminology and scope and was absent of a few key items, namely; the ability to delegate authority, request resources in a standardized manner and identify what type of incident would trigger the use of the Agreement. At that point a call-out was sent by the Alberta Fire Chiefs Association, Director of the Southern District to all AFCA Southern Alberta (Region 7) Fire Chiefs seeking municipal representation on a new leadership group that would begin a review of the Agreement on Area Resource Sharing. The call was answered by Fire Chiefs and Emergency Managers alike from the City of Medicine Hat, Pincher Cr., Willow Cr., Town of Taber, Vulcan County, Coalhurst, City of Lethbridge and Lethbridge County. The result is the attached Agreement along with a request that your municipality consider the document as an appropriate, effective and timely evolution to our ability to activate mutual aid in Sothern Alberta going forward.

Purpose:

The SAEMRSA was developed using the same principle as the 2007 Agreement on Area Resource Sharing: to facilitate efficient emergency mutual aid in Southern Alberta through one agreement. This updated version is not intended to replace the original 2007 version but as an alternative, it provides for a more comprehensive tool to facilitate mutual aid with a focus specifically on Type 3, 2, or 1 Incidents (Incidents of greater scope and severity.). The foundation of the Agreement is based upon the applied principles of emergency management best practices and a regionalized, integrated management system, which includes a viable and sustainable solution to the overwhelming need for resources during incidents of larger scale through a resource sharing agreement. The agreement is written in a manner to allow resource sharing as part of an emergency response and for any of the other three Pillars of Emergency Management; Preparedness, Mitigation and Recovery.

Comments and Suggestions:

Should you have any comments or suggestions regarding the Agreement please direct them to the Lethbridge County Emergency Services Coordinator, #100 – 905 4th Avenue South, Lethbridge Alberta, T1J 4E4 or email to dbeaton@lethcounty.ca. All submissions will be compiled for review by the SAEMRSA Leadership Group. If you would like to submit a comment or suggestion we ask that you do so before September 1, 2017. On an ongoing basis the Leadership Group will be meeting in order to ensure that the Agreement remains current. Municipalities are welcome to add representation to the Leadership Group at any time. The City of Lethbridge has agreed to continue administering the master copy of the Agreement. If the Agreement is approved by your municipality, a letter or council resolution along with the resolution number, confirming your approval, addressed to: City Clerk, City of Lethbridge 910 – 4th Avenue South, Lethbridge Alberta, T1J 0P6 will be required in order to add your municipality's name to Appendix 'D', Parties to this Agreement.

Southern Alberta Emergency Management Resource Sharing Agreement Leadership Group:

- Richard Hildebrand, Chief of Fire and EMS, City of Lethbridge
- Dale Danylchuk, Emergency Preparedness Manager, City of Lethbridge
- Dana Terry, Deputy Chief Support Services, City of Lethbridge
- Dave Cox, Chief of Emergency Services, Pincher Creek Emergency Services Commission
- Steve Munshaw, Fire Chief, Town of Taber
- Travis Coleman, Emergency Services Manager / Fire Chief, M.D. of Willow Creek
- Stuart Larson, Director of Protective Services, Vulcan County
- Mat Conte, Fire Chief, Town of Coalhurst
- Ron Robinson, Retired Fire Chief and Director of Emergency Management, City of Medicine Hat
- Darryl Beaton, Emergency Services Coordinator / Director of Emergency Management, Lethbridge County

Regards,



Darryl Beaton



**Southern Alberta
Emergency Management
Resource Sharing
Agreement**

SOUTHERN ALBERTA EMERGENCY MANAGEMENT RESOURCE SHARING AGREEMENT

THIS AGREEMENT made this 1st day of September A.D. 2017

BETWEEN: As per list of parties identified in Appendix D

WHEREAS a major emergency could affect any community, municipality(s), and/or First Nations at any time, regardless of size to such a degree that local resources would be inadequate to stabilize the situation.

AND WHEREAS the parties to this agreement desire to progressively work toward a high level of emergency management preparedness and state of readiness for prompt regional collaboration in support of two or more parties as identified in Appendix D and Appendix E during a Type 3, 2, 1 incident/event as defined by ICS Public Safety Canada.

AND WHEREAS the parties to this Agreement are not limited to Municipal Corporations within the Province of Alberta, incorporated pursuant to the *Municipal Government Act RSA 2000, M-26*, as amended;

AND WHEREAS each party to this Agreement is required to provide *Emergency Services* within their respective boundaries;

AND WHEREAS each of the parties acknowledge and agree that it is desirable and to the parties mutual benefit, that from time to time, each be able to provide assistance to any or all of the other parties to this Agreement;

AND WHEREAS each of the parties desire to enter into this Agreement to formalize the systems and procedures which can be utilized in order for the parties to request resources and assistance from another party or parties to this Agreement and to respond where/when possible to such requests;

AND WHEREAS the parties understand that this agreement is intended for the purposes of transitioning toward formal regionalization and effective incident management for Type 3 escalating, Type 2 and/or 1 incidents to best provide public protection;

AND WHEREAS the authority for local authorities to enter into this agreement by bylaw is provided in Sections 7 (a & f) and 54 of the current Municipal Government Act and/or Band Council Resolution (BCR).

NOW THEREFORE in consideration of the mutual covenants contained herein and other good and valuable consideration the receipt of which are hereby acknowledged, each municipality and First Nations Council that is a party to this Agreement agrees as follows:

1. In this Agreement, the following words and terms shall have the following meanings:

a) “*Assistance*” shall mean *Emergency Services* and/or multidisciplinary resources made

- available pursuant to this Agreement. *Assistance* may relate to incidents that the *Requesting Party* may or may not attend, and/or incidents that the *Requesting Party* does attend, but believes it would be prudent to require additional resources for augmenting response purposes.
- b) “*Consumables*” shall mean tools; equipment and products once used cannot likely be recovered.
 - c) “*Designated Officer*” shall mean person whom in their scope of responsibilities can authorize the employment or deployment of equipment, personnel, consumables and delegation of authority for the provision of *Emergency services*.
 - d) “*Emergency Services*” shall be multidisciplinary organizations who evaluate and/or respond to all hazards incidents and/or events for the purposes of providing public safety protection.
 - e) “*Equipment*” shall mean vehicles, apparatus and equipment by type and by kind, commensurate with the degree of complexity of the incident.
 - f) “*Fee Schedule*” shall be on a cost recovery basis as defined by the *Responding Party(s)*. Where the *Fee Schedule* is in dispute, the posted Rate Schedule published by Alberta’s Ministry of Infrastructure and Transportation shall be utilized.
 - g) “*FOIPPA*” The parties hereby acknowledge and agree that this Agreement and its contents may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act (FOIPPA), Alberta*, and nothing in this Agreement shall require a party to violate any duty or obligation the party has or may have under *FOIPPA*.
 - h) “*Governance*” of this agreement shall be accomplished through the Chair of *SAEMRSA* whom shall be chosen by committee members by whatever means deemed appropriate by the committee and will be responsible for a one-year term to coordinate meetings, assign a minute taker who will distribute minutes to all parties.
 - i) “*Incident Complexity*” typing shall be defined in concert with ICS Public Safety Canada as per Appendix G
 - j) “*Incident Management Team*” as defined as per Appendix F
 - k) “*Local Authority*”: is defined in Section 1 (g) of the current *Emergency Management Act, Alberta*.
 - l) “*Municipality*” is defined in Section 1 (i) of the current *Emergency Management Act, Alberta*.
 - m) “*Municipal Emergency*” is defined as any situation where the resources of the Local Authority and its service providers are involved in efforts to mitigate immediate threat

- to life, property, environment and/or economy within the municipality.
- n) “*Personnel*” shall mean those individuals who respond to requests for *Assistance* and who comply with all standards under the *Occupational Health and Safety Act and Regulations, Alberta*.
 - o) “*Requesting Party*” shall mean any party to this Agreement that requests *Assistance* from another party to this Agreement.
 - p) “*Responding Party*” “*Responding Party*” shall mean any party to this Agreement that responds to the request for *Assistance* made by a *Requesting Party*.
 - q) “*SAEMRSA*” shall mean Southern Alberta Emergency Management Resource Sharing Agreement.
2. The “Southern Alberta Emergency Management Resource Sharing Agreement” may be activated when two or more municipalities or First Nations are involved in an incident or event that has, or will likely, overwhelm mutual aid resources.
 3. Subject to the terms and conditions of this Agreement, any *party* to this Agreement may request the *Assistance* of another *party* to this Agreement.
 4. Subject to the terms and conditions of this Agreement, the parties to this Agreement agree that they will endeavor to provide *Assistance* to the *Requesting Party* upon request. At all times, whether or not assistance will be provided, and the nature of the *Assistance* to be provided, if any, will be in the unfettered discretion of the *Responding Party*.
 5. Any *Party* to this Agreement may withdraw from this Agreement by providing the other party with six (6) months written notice of their intention to withdraw.
 6. All requests for *Assistance* pursuant to this Agreement shall be directed to the *Designated Officer* or authorized representative of the *Responding Party*, as soon as reasonably possible. If the *Responding Party’s Designated Officer* or designate cannot be contacted, the next person in the chain of command of the *Responding Party* may, but will not be required to respond.

NOTE: The *Requesting Party* shall complete the request form in “Appendix A” and forward to the manager or designate of the *Responding Party* at the time of request or as soon as reasonably possible.

7. The *Requesting Party’s Designated Officer* may delegate authority to a *Responding Party* to request, employ or command equipment or personnel as defined. When operating under the *delegation of authority* the party doing so, shall present the *delegation of authority* form to the on-site *Requesting Party*.

NOTE: The *Delegation of Authority* form is provided in Appendix C of this Agreement.

8. A *Responding Party* may, after responding to a request for *Assistance*, withdraw their *Assistance* in the event that the *Responding Party*, the *Responding Party’s Designated Officer*, or their designate of either of them, deems it prudent or desirable to withdraw

Assistance. Without restricting the generality of the forgoing, *Assistance* may be withdrawn if the *Responding Party's* Equipment or services are required elsewhere, or it is deemed to be prudent and/or unsafe to provide or continue providing *Assistance*.

9. When providing *Assistance*, the following command and control structure applies:
 - a. The *Requesting Party* shall have incident command authority over all incidents which occur within its geographic boundaries, provided that the *Requesting Party's Emergency Services* is in attendance and does not relinquish incident command to the *Responding Party*;
 - b. The *Requesting party* agrees that in the event that a *Responding Party* is the first response to arrive at the scene of an incident, that *Responding Party* will assume and establish incident command until such time as the *Requesting Party* assumes and/or unifies command or the *Responding party* transfers command.
 - c. Formal requests including a recommendation for a *declaration of a state of local emergency* by the Incident Commander or qualified designate, shall be communicated in accordance with incident command structure protocol.
 - d. "*Declaration of a state of local emergency*" as defined in Section 21 (1) of the *Emergency Management Act, Alberta*.
 10. In providing *Assistance*, a *Responding Party* shall not be required to provide Equipment that is not owned by the *Responding Party*, or employees or volunteers who are not employed or usually utilized by the *Responding Party*.
 11. It is acknowledged and agreed by the signatories hereto that a *Responding Party* providing *Assistance* pursuant to this Agreement shall be entitled to bill or charge the *Requesting Party* for Equipment and/or services, or support for *Assistance* provided.
- NOTE: The fee schedule for the purposes of billing as defined in Appendix B of this agreement.
- NOTE: Where the fee schedule is in dispute the current Rate Schedule published by Alberta's Ministry of Infrastructure and Transportation shall be utilized.
12. The *Requesting Party* shall indemnify, defend, pay on behalf of and hold harmless the *Responding Party*, its officers, officials, agents, representatives, employees and volunteers from and against all losses, claims, demands, costs (including solicitor/client costs), damages, actions, suits, or proceedings arising, directly or indirectly, out of or in connection with the provision of *Assistance* by the *Responding Party*, except where the losses, claims, demands, costs, damages, actions, suite or proceedings arose due to the gross negligence of any employee, volunteer or representative of the *Responding Party*. The liability of the *Requesting Party* shall survive the termination of this Agreement.
 13. Notwithstanding Article 11 and 12 of this Agreement, the parties to this Agreement covenant and agree that a *Responding Party* will not in any way be liable to a *Requesting Party* for:

- a. Failure to respond to a request for *Assistance*, or failure to provide *Assistance*;
 - b. Failure to respond to a request for *Assistance* within a certain period of time, or in a timely fashion;
 - c. Consequential, indirect, exemplary or punitive damages;
 - d. Economic loss;
 - e. Any Claims that arise as a result of a party's refusal to provide *Assistance*;
 - f. Any Claim that arises or results from the manner in which a *Responding Party* provides or does not provide *Assistance*, save and except Claims directly arising from the gross negligence of the *Responding Party* while providing *Assistance*.
14. The *parties* hereto shall, at their own respective cost and expense, maintain in full force and effect during the life of this Agreement, general liability insurance in an amount not less than \$5,000,000.00 per occurrence for personal injury and/or property damage, together with such other insurance that may be agreed to in writing by the parties hereto as being reasonable and obtainable.
 15. Nothing in this Agreement, nor any of the acts of any party hereto shall be construed, implied or deemed to create a relationship of agency, partnership, joint venture, or employment as between the signatories hereto, or any of them, and none of the parties have the authority to bind any other party to this Agreement to any obligation of any kind.
 16. The party providing *Assistance* will be responsible for submitting to the *Requesting Party* a written invoice for the services provided to the *Requesting Party* within 30 days of the service(s) being provided.
 17. The *Requesting Party* will be responsible for the payment of all costs associated with the provision of the service and or support within 60 days of receipt of a written invoice for services provided. Extensions may be provided upon approval of the *Responding party(s)*
 18. No signatory to this Agreement may assign this Agreement to a non-signatory without the written consent of the other signatories' hereto.
 19. The terms and conditions contained in this Agreement shall extend to and be binding upon the respective successors and permitted assigns of the parties to this Agreement.
 20. In this Agreement, the singular shall mean the plural, and the masculine the feminine, and vise-versa, as the context of this Agreement may require.
 21. This Agreement may be executed in counterparts each of which when so executed shall be deemed to be an original and such counterparts shall constitute one in the same instrument, notwithstanding their date of execution.
 22. In the event that any dispute arises pursuant to the terms of this Agreement, or the interpretation thereof, the parties hereto agree that, in the event that such a dispute cannot be resolved by mutual negotiations, they will submit the dispute to a third party

arbitrator for a determination of the dispute pursuant to the *Arbitration Act of Alberta*. The costs of the arbitrator will be shared equally between the parties to any such dispute.

23. The parties shall notify their respective *Designated Officers* and *Emergency Services* officers of this Agreement so that they may become familiar with this Agreement, and its terms.
24. The parties further acknowledge and agree that they will comply with all laws, rules, regulations, and codes applicable to the provision of *Emergency Services* within the Province of Alberta. **IN WITNESS WHEREOF** the parties hereto have set their seals and hand of their proper officials in that behalf on the day herein first above written.

APPENDIX A - Resource Request Form

Name of Incident or Event: _____

Requesting Party: _____

Responding Party: _____

The *Requesting Party* formally requests the following resources from the *Responding Party* for an estimated duration of _____ days.

1: _____

2: _____

3: _____

4: _____

5: _____

6: _____

If further resources are required attach an addition sheet.

A- The *Requesting Party* agrees that if personnel are to be deployed for greater than 12 (twelve) hours at a distance of greater 150 Km from home base, lodging will be supplied for a minimum of 8 (eight) hour rest period.

B- The *Requesting Party* agrees to ensure adequate food and lodging are supplied to Responding Party personnel if deployed greater than 24 (twenty four) hours.

C- The *Requesting Party* agrees to pay the *Responding Party* at agreed upon rates as agreed upon in Appendix B.

D- The *Responding Party's Designated Officer* will communicate, by any means available i.e., email, text, cell phone etc., as to what resources can be supplied.

Requesting Party Designated Officer: _____ Contact Information:

Signature: _____ Cell Phone: _____

Date: _____ E-Mail: _____

APPENDIX B - Fee Schedule

Fee Schedule shall be on a cost recovery basis as defined by the *Responding Party(s)*. Where the *Fee Schedule* is in dispute, the posted Rate Schedule published by Alberta's Ministry of Infrastructure and Transportation shall be utilized. Potential Resources (not exhaustive) that may be requested:

1. Mileage – Under one-ton to and from event.
2. Mileage – Over one-ton to and from event.
3. Lodging
4. Meals include healthy Breakfast – Lunch – Supper
5. *Consumables*
6. Personnel (Career)
7. Personnel (Volunteer)
8. Personnel (Paid on Call)
9. Damaged Equipment – Insurance or Cost Recovery of repair or replacement.
10. Fire Apparatus (without staffing):
 - a. Type 1 – 2 Engines
 - b. Type 3 – 5 Engines
 - c. Type 6 – 7 Engines
 - d. Ladder
 - e. ATV – UTV
 - f. Rescue (Light, Medium or Heavy)
 - g. Squad/Car
 - h. Sprinkler Trailer
 - i. Specialty Apparatus – i.e.: Hazmat
11. Fire Apparatus: Based on 24 Hour Day (without staffing):
 - a. Command Vehicle
 - b. Command Center
12. Other Vehicles and Construction Equipment – Current Alberta Road Builders Rates
13. One Time Administration Fee
14. Responding Party will provide backup data for cost recovery items.

APPENDIX C - Delegation of Authority

1. Authority has been assigned to _____ to act on behalf of the Municipality of _____, to mitigate, respond/stabilize, and/or aid in the recovery of the _____ incident.

2. You have full authority to (request, employ or command) _____ equipment, personnel required. Your primary responsibility is to organize and direct your assigned or ordered resources for efficient and effective control of the incident.

3. You are accountable to _____ or his/her designated representative listed below.

4. Financial limitations will be consistent with the best approach to the values at risk. Specific direction for this incident covering the management and other concerns are:

A: _____

B: _____

C: _____

D: _____

E: _____

F: _____

_____ will represent me on any occasion that I am not immediately available.

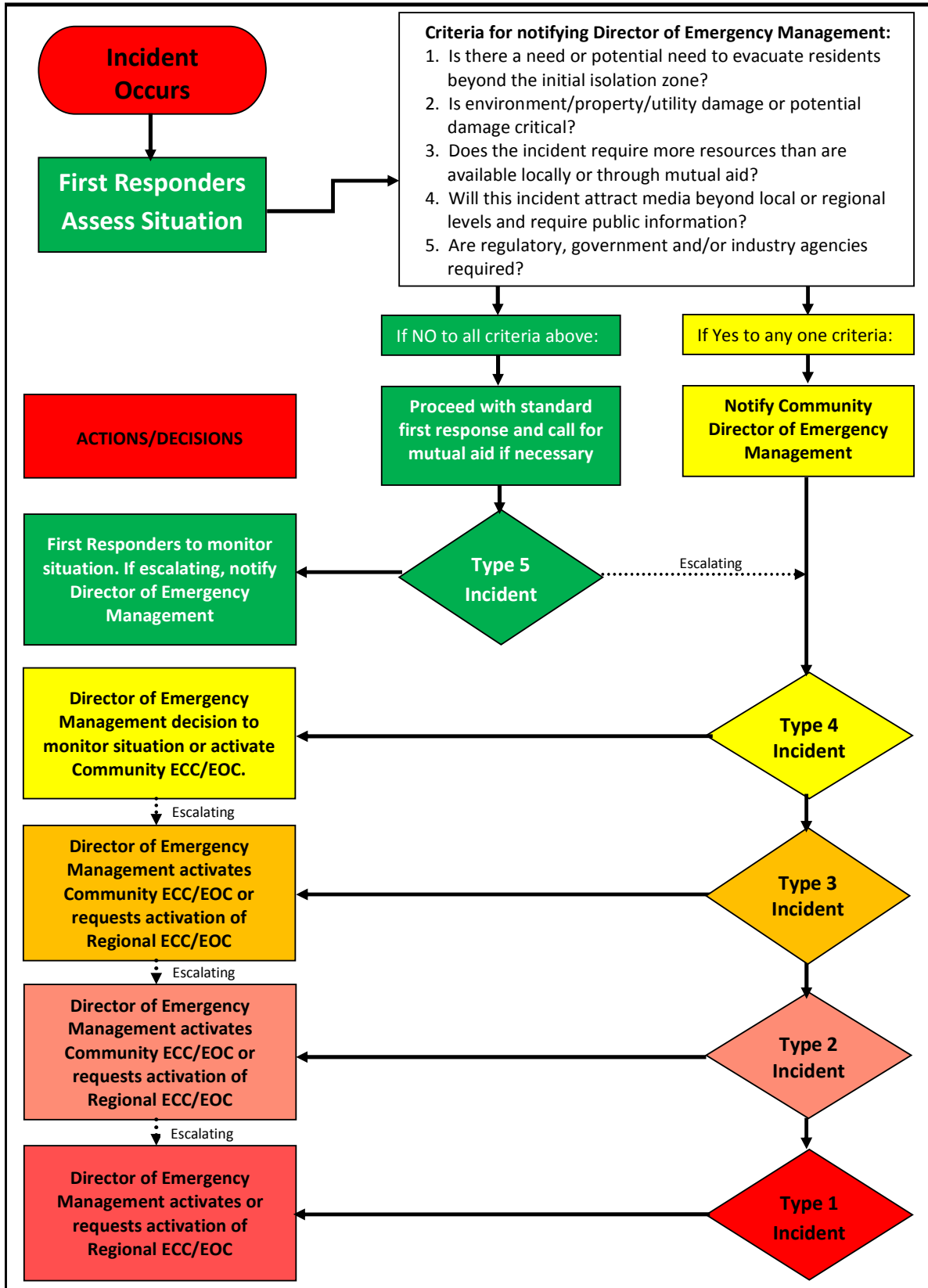
5. This authority is effective: Date: _____ Time: _____.

Requesting Designated Officer

Designated Officer Signature

Date and Time

APPENDIX E - Model Incident Threshold Notification / Activation Chart



APPENDIX F - Incident Management Teams

Incident management starts as the smallest unit and escalates according to the complexity of the emergency. The five types of IMTs are as follows:

Type 1:

Federal and Provincial Level – a federally or provincially certified team; is the most robust IMT with the most training and experience.

Type 2:

Federal and Provincial Level – a federally or provincially-certified team; has less training, staffing and experience than Type 1 IMTs, and is typically used on smaller national or provincial scale incidents.

Type 3:

Provincial or Metropolitan Area Level – a standing team of trained personnel from different departments, organizations, agencies, and jurisdictions within a Province or large Metropolitan area, activated to support incident management at incidents that extend beyond one operational period. Type 3 IMTs will respond throughout the province or large portions of the province, depending upon provincial-specific laws, policies, and regulations.

Type 4:

City, County or Special District Level – a designated team of fire, EMS, and possibly law enforcement officers from a larger and generally more populated area, typically within a single jurisdiction (city or county), activated when necessary to manage a major or complex incident during the first 6–12 hours and possibly transition to a Type 3 IMT.

Type 5:

Local Village and Township Level – a "pool" of primarily Emergency Services officers from two or more neighboring departments trained to serve in Command and General Staff positions during the first 6–12 hours of a major or complex incident.

APPENDIX G - Incident Complexity by Type

Incident and/or event complexity determines emergency and incident response personnel responsibilities. ICS Public Safety Canada training recommendations reflect the following five levels of incident complexity:

Type 1 Incidents or Events:

- This type of incident is the most complex, requiring provincial/national resources for safe and effective management and operation.
- All command and general staff positions are filled by trained personnel.
- Operations personnel often exceed 500 per operational period and total personnel will usually exceed 1,000.
- Branches need to be established.
- A written incident action plan (IAP) is required for each operational period.
- The agency administrator will have briefings, and ensure that the complexity analysis and delegation of authority are updated.
- Use of resource advisors at the incident base or EOC/ECC is recommended.
- There is a high impact on the local jurisdiction, requiring additional staff for office administrative and support functions.

Type 2 Incidents or Events

- This type of incident extends beyond the capabilities for local control and is expected to go into multiple operational periods. A Type 2 incident may require the response of resources out of area, including regional and/or national resources, to effectively manage the operations, command, and general staffing.
- Most or all of the command and general staff positions are filled.
- A written IAP is required for each operational period.
- Many of the functional units are needed and staffed.
- Operations personnel normally do not exceed 200 per operational period and total incident personnel do not exceed 500 (guidelines only).
- The agency administrator is responsible for the incident complexity analysis, agency administration briefings, and the written delegation of authority.

Type 3 Incidents or Events

- When incident needs exceed capabilities, the appropriate ICS positions should be added to match the complexity of the incident.
- Some or all of the command and general staff positions may be activated, as well as division/group supervisor and/or unit leader level positions.
- A Type 3 IMT or incident command organization manages initial action incidents with a significant number of resources, an extended attack incident until containment/control is achieved, or an expanding incident until transition to a Type 1 or 2 IMT.
- The incident may extend into multiple operational periods.
- A written IAP may be required for each operational period.

Type 4 Incidents or Events

- Command staff and general staff functions are activated only if needed.
- Several resources are required to mitigate the incident, including a task force or strike team.
- The incident is usually limited to one operational period in the control phase.
- The agency administrator may have briefings, and ensure the complexity analysis and delegation of authority is updated.
- No written IAP is required but a documented operational briefing will be completed for all incoming resources.
- The role of the agency administrator includes operational plans including objectives and priorities.

Type 5 Incidents

- The incident can be handled with one or two single resources with up to six personnel.
- Command and general staff positions (other than the incident commander) are not activated.
- No written IAP is required.
- The incident is contained within the first operational period and often within an hour to a few hours after resources arrive on scene.
- Examples include a vehicle fire, an injured person, or a police traffic stop.



Municipal Emergency Management Committee Request for Decision

Meeting Date: September 20, 2017

Subject: RFP Award for Platform Fire Truck

Recommendation:

Municipal Emergency Management Committee supports the RFP for the new Platform Fire Truck to Commercial Truck Equipment CO. with the Amount not to exceed 1,199,147.47, exclusive of GST and ;

(Financing options to be supplied be the Director of Finance)

Background:

2018 Capital budget has been passed including the purchase of a 75' ladder truck for the fire department. The estimated purchase price was \$900,000.00 MSI funding has been ear marked for this purchase.

The fire department has establish a specification committee to build the requirement specific for the Town of Taber. The committee is made up of the 7 members: 2 member's council Randy Sparks and Jack Brewin the Fire Chief, Deputy Chief, 1 Captain, 1 lieutenant and 1 Firefighter.

The committee has reviewed the community's needs and defined an RFP that meets those needs. During the process of building the RFP the committee recognized the need to increase the size and the design to a Platform 100-110 'to meet the current and future needs of our community and the safety of the firefighters.

With the committees direction the RFP evaluation criteria was built:

1. Suitability for intended operation/public safety	40 points
2. Pricing	30 points
3. Delivery Date	10 points
4. Manufacturer and dealer history	10 points
5. References	10 points

The scoring of each RFD submittal was based on supporting documents provided in the submittal package. Based off of the submittals Pierce was awarded the most points 98/100. The Pierce Ascendant was also the committees best rated unit.

	<p>Based on the committee's recommendation the pierce with the PUC option is requested giving it the score of 97/100.</p> <p>Based on the evaluation administration is recommending the Pierce Platform fire engine be purchased from Commercial Truck Equipment CO. for a cost of \$1,199,147.47 Canadian Dollars exclusive of GST.</p> <p>Administration has included all the specifications and evaluations for council review.</p> <p>Director of Finance John Orwa will be presenting financing options for the committee</p>
Legislation / Authority:	<p>MGA s. 248 Expenditure of money</p> <p>(a) included in an operating budget, interim operating budget or capital budget or otherwise authorized by the council,</p>
Strategic Plan Alignment:	<p>Governance:</p> <p>Examine service delivery at the department level and confirm if resources are aligned appropriately.</p>
Financial Implication:	<p>The Platform Fire Truck finance options will be presented to council with the total purchase price with warranties is the amount of \$1,199,147.47.</p> <p>We have allocated \$900,000 in the 2018 Capital budget.</p>
Service Level / Staff Resource Implication:	<p>Emergency management committee and staff time</p>
Justification:	<p>To purchase a Platform Fire Truck to allow firefighters to effectively fire large scale fire within the Town of Taber.</p>
Alternative(s):	<p>MEMC could choose to have not support the purchase of the new Platform Fire Truck.</p>



Attachment(s):	Score sheet Pricing sheet Evaluation break down
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APPROVALS:	
Originated By:	Steve Munshaw
Chief Administrative Officer (CAO) or Designate:	

Project: 850-T01 (2017-32) - Quint Aerial Platform Fire Apparatus - 100-110 Ft.

Price Proposal Evaluation & Rating Tool

Vendor	Rocky Mountain Phoenix, Inc. Red Deer, AB 2018 Rosenbauer Commander Chassis, FX Body and 104'-4 section Viper Aerial Platform	Rocky Mountain Phoenix, Inc Red Deer, AB 101' Cobra Platform DEMO	Fort Garry Fire Trucks Ltd.x Winnipeg, MB 2018 Sutphen 100' Aerial Platform DEMO	Commercial Emergency Equipment Delta, BC 2018 Pierce Enforcer 110' Aerial Platform Ascendant	Commercial Emergency Equipment Delta, BC 2018 Pierce PUC 110' Aerial Platform Ascendant
Bid Received:	August 23, 2017 @ 11:05 am	August 23, 2017 @ 11:05 am	August 23, 2017 @ 2:53 pm	August 24, 2017 @ 11:25 am	August 24, 2017 @ 11:25 am
Responsiveness to Specifications (40 points)	40	0	29	40	40
Delivery Date (10 Points)	435 Days 6 435 Days	#N/A	60 Days 10 60 Days	267 Days 8 267 Days	267 Days 8 267 Days
Manufacturer and Dealer History (10 Points)	10		8	10	10
Price and Finance Options (30 Points)	\$ 1,230,597.00 28	\$ 1,170,595.00 30	\$ 1,568,425.00 22	\$ 1,159,509.00 30	\$ 1,199,147.74 29
References (10 Points)	10		10	10	10
Comments	Rocky Mountain references feel the Rosenbauer is a good truck giving them 10/10 for references. That being said, based on the municipalities we spoke with regarding the <u>Pierce</u> units, they prefer the Pierce truck over the Resenbauer.	KO RFP Requirements not met			Pricing includes PUC Option \$39,639.00
TOTAL SCORE	94	0	79	98	97
RANKING	3	KO	4	1	2



RFP / TENDER OPENING - UNOFFICIAL

PROJECT NAME: Quint Aerial Platform Fire Apparatus
100 - 110 Ft.

CLOSING DATE: August 25, 2017
TIME OF CLOSING: 2:00pm

PROJECT NUMBER: 850-T01 (2017-32)

RFP / TENDER OPENING: August 29, 2017 @ 1:15 PM

RFP OPENING LOCATION Town of Taber - Fire Department

VENDOR NAME	RFP / TENDER TOTAL (Excluding GST)	RECEIVED
Rocky Mountain Phoenix Inc. - 104' Cobra Platform	\$ 1,230,597.00	August 23, 2017 @ 11:05 am
Rocky Mountain Phoenix Inc. - 101' Cobra Platform - DEMO	\$ 1,170,595.00	August 23, 2017 @ 11:05 am
Fort Garry Fire Trucks Ltd. - 100' Platform - DEMO	\$ 1,568,425.00	August 23, 2017 @ 2:53 pm
Commercial Truck Equipment Co. - 110' Pierce Enforcer	\$ 1,159,509.00	August 24, 2017 @ 11:25 am
Commercial Truck Equipment Co. - 110' Pierce PUC	\$ 1,199,147.74	August 24, 2017 @ 11:25 am

In Attendance - RFP Opening: Steve Munshaw - Fire Chief
Kendra Merkl - Procurement Specialist
Randy Sparks - Councillor

In Attendance - RFP Evaluations: Nathan Cote - Deputy Fire Chief
Jack Brewin - Councillor
Michael Boulay
Rob Ducharme
Kevin Roll

Project: 850-T01 (2017-32) - Quint Aerial Platform Fire Apparatus - 100-110 Ft.

Specification Worksheet

Categories / Specifications	Rocky Mountain Phoenix, Inc. Red Deer, AB 2018 Rosenbauer Commander Chassis, FX Body and 104'-4 section Viper Aerial Platform	Rocky Mountain Phoenix, Inc Red Deer, AB 101' Cobra Platform DEMO	Fort Garry Fire Trucks Ltd.x Winnipeg, MB 2018 Sutphen 100' Aerial Platform DEMO	Commercial Emergency Equipment Delta, BC 2018 Pierce Enforcer 110' Aerial Platform Ascendant	Commercial Emergency Equipment Delta, BC 2018 Pierce PUC 110' Aerial Platform Ascendant
EMISSIONS - 2017 Emissions Compliant	✓		✓	✓	✓
STANDARDS - Meets all current National Fire Protection Association (NFPA) 1901 standards and CAN/ULCS-515 standards	✓		x See Exceptions regarding ULC Based on provisions of a demo unit, the truck will be tested to NFPA 1901 Latest Edition Delivery in 60 days allows for modifications for Canada, but does not allow sufficient time to test for ULC	✓	✓
STANDARDS - Meets all Canadian Motor vehicle regulations and provincial inspection must be completed before delivery	✓		✓	✓	✓
STANDARDS - All plates and labels to be installed on the truck and supplied in metric measurements	✓		✓	✓	✓
STANDARDS FOR AUTOMOBILE FIRE FIGHTING APPARATUS - ULC compliant and certified & texted of the complete apparatus	✓		✓	✓	✓
MODEL YEAR - Current 2017 - New or Demo units	✓		✓	✓	✓
SPECIFY	New		2017 Model Year DEMO	New	New
TYPE OF APPARATUS - Aerial Platform minimum 100-110 Ft Specify Length of Platform	104'		100' Aerial Platform Sutphen SPH100	110 Ft. Platform	110 Ft. Platform
OVERALL LENGTH - Under 14.063 Meters (48 feet) <i>Prefer short as possible</i> Specify Overall Length	42' 05"		46' 7"	Approximately 42'	Approximately 42'
CHASSIS WHEELBASE - Short as possible Specify Wheelbase Proposed	225"		236" Wheelbase	WB 223.5	WB 223.5
WEIGHT DISTRIBUTION - FRONT AND REAR - Light as possible to help with longevity of the unit Specify Weight of Unit (with and without equipment and water)	Unloaded 73,808 lbs Loaded 82,415 lbs		23,000 lb Front Axle 52,000 lb Rear Axle See Pg 22 Tare 61,240 lbs Gross 63,760 lbs	The approximate fully unloaded weights will be 15,300 lbs Front and 24,250 lbs Rear. The approximate fully loaded weights will be 18,978 lbs Front and 32,161 lbs Rear	The approximate fully unloaded weights will be 15,300 lbs Front and 24,250 lbs Rear. The approximate fully loaded weights will be 18,978 lbs Front and 32,161 lbs Rear
MANEUVERABILITY AND TURNING RADIUS - Supply Turning radius report to reflect the proposed unit's capability	✓		See Enclosed Chart	✓	✓
APPARATUS LIGHTING - All lighting on this apparatus to have LED lights including in cab lighting, headlights, pump compartment, body compartments, perimeter step light, etc.	✓		✓	✓	✓
LIGHTING - All perimeter lights around cab, body and aerial device must meet ULC / NFPA standards Specify Actual	✓		✓	✓	✓
CAB - Custom cab built for the fire service Specify Make / Model	✓ Rosenbauer Commander 4000 cab and chassis		✓	✓ Enforcer	✓ PUC
CAB - Full height doors	✓		✓	✓	✓
CAB - Two (2) 15 Amp receptacle from shoreline in cab	✓		x	✓	✓
CAB - Sun Visor Required Air Flow in cab to maintain no fogging of windows in all weather conditions	✓		✓	✓	✓
CAB - One (1) back up camera on rear of body with display cab Specify Make / Model	✓ Zone Defense CAM. 313C.CRO		✓	✓ SV-CW134639CAI	✓ SV-CW134639CAI
CAB - Vehicle Data recorder with seat belt monitor required	✓		✓	✓	✓
CAB - Six (6) Helmet holders to be mounted in Cab - location to be determined Specify Model	✓ Zico UHH-1		✓	✓ Zico UHH-1	✓ Zico UHH-1
CAB - 10" Extended bumper required with air horns and speaker recessed, Bell, Federal Q siren and 100' 45mm hose pre-connected to foam, within a secured hose storage system	✓		x The truck is equipped with a 12" bumper extension. This does not provide sufficient space for a bumper bin	✓	✓
CAB - LED headlight with alternating headlight flasher	✓		✓	✓	✓
CAB - Whelan Brow light Flood/Spot center of cab required	✓		✓ Exceeds with a Spectra 20K Lumen light	✓	✓
CAB - Two (2) Air horns in bumper with Driver / Officer side controls	✓		✓	✓	✓
CAB - Siren, air horn and emergency lighting controls located within reach of officer and driver	✓		✓	✓	✓
CAB - Two (2) 20.50" LED light bars mounted on the cab roof, one (1) on each side, above the driver's and passenger's door, facing forward	✓ 22" air horns		✓ Whelan 72" / 10 Red / 2 White / Clear Lenses - LED	✓	✓
CAB - Engine, transmission and W/Washer fluids capable of being checked and topped up within the cab area	✓ Checks are behind the front grill		✓	✓	✓
CAB - Two (2) 12 volt LED Spotlights surface mounted on side of cab, one on each side of crew cab area	✓		✓	✓	✓
SEATING - 6 seating positions minimum	✓		✓	✓	✓
SEATING - Drive (non SCBA seat), Officers seat and Crew cab seats (all SCBA, with hands free bracket). SCBA Bracket to meet 4500 psi 45 min bottles Specify bracket and release mechanism	✓ 911 Seats Inc seats with IMMI Smartdock bracket and release mechanszm		✓ IMMI Smart Dock SCBA brackets	✓ Hands Free auto clamp sytle brackets	✓ Hands Free auto clamp sytle brackets
INTERIOR WIRING REQUIRED - Three (3) Antenna Mount cable wiring routed to radio location to be supplied	✓		x	✓	✓

Project: 850-T01 (2017-32) - Quint Aerial Platform Fire Apparatus - 100-110 Ft.

Specification Worksheet

Categories / Specifications	Rocky Mountain Phoenix, Inc. Red Deer, AB 2018 Rosenbauer Commander Chassis, FX Body and 104'-4 section Viper Aerial Platform	Rocky Mountain Phoenix, Inc Red Deer, AB 101' Cobra Platform DEMO	Fort Garry Fire Trucks Ltd.x Winnipeg, MB 2018 Sutphen 100' Aerial Platform DEMO	Commercial Emergency Equipment Delta, BC 2018 Pierce Enforcer 110' Aerial Platform Ascendant	Commercial Emergency Equipment Delta, BC 2018 Pierce PUC 110' Aerial Platform Ascendant
INTERIOR WIRING REQUIRED - Two (2) 15 Amp 12 volt wired to officer dash and Two (2) 20 Amp 12 V wiring to a 10 place power bar with cover on engine tunnel	✓		✓	✓	✓
BRAKES - Front Disc brakes preferred / rear drum	✓		✓ Front & Rear brakes are drum style	✓	✓
ENGINE - Minimum 450 HP engine c/w compression brake Specify Make / Model	✓ Cummins 500 HP c/w compression brake		✓ Cummins ISX12 / 500 HP	✓ Cummins L9 Engine Jacob Compression Brake	✓ Cummins L9 Engine Jacob Compression Brake
ENGINE - Block heater - 1000 Watt preferred	✓ 1500 Watt		✗	✓	✓
ENGINE - Exhaust system to be compatible with fire department truck exhaust system	✓		✗ Std. Sutphen exhaust / tail pipe	✓	✓
TRANSMISSION - Allison EVS 3000	✓ Exceeds - Allison EVS 4000		✓ Allison EVS 4000	✓	✓
ALTERNATOR - Minimum 275 amp alternator required	✓ Exceeds - 320 Amp Alternator		✓ 320 Amp	✓	✓
AIR INLET - Air inlet to be supplied in Driver step well with disconnecting coupling	✓		✓ Kussmaul standby compressor	✓	✓
BATTERY CHARGER - A single system battery charger - auto eject shoreline on Driver side close to driver's door Specify Make / Model and location of battery charger indicator	✓ Kussmaul Autocharge 1200, indicator will be in the window behind drivers seat or can be moved at pre-con		✓ Kussmaul 1200 charger with indicator at cab mid window	✓ IOTA, DSL-75 Kussmaul Driver's Seat Riser	✓ IOTA, DSL-75 Kussmaul Driver's Seat Riser
LOAD MANAGER SYSTEM - An integrated load manager system is required	✓		✓	✓	✓
WATER TANK - Minimum 300 imperial gallons of water with 30 gallon foam cell Specify Actual Size	✓ 300 Imp Gal Water 30 Imp Gal Foam		✗ Tank capacity is 300 USG with a 30 USG foam cell	✓ Water Tank 500 US Gallons Foam Tank 30 Gallons	✓ Water Tank 500 US Gallons Foam Tank 30 Gallons
PUMP - Minimum 1500 IGPM single stage pump Foam Pro System to all pre-connects 1 one foam loading inlet connected to foam pro system Specify Make / Model	✓ Waterous CSUC20 1500 IGPM Foam Pro 2001 Foam Pro Refill system		✗ As this is a demo unit, there is no foam system or foam refill system	✓ Pump is Waterous CSU 1750 US GPM Single Stage Foam System is Husky 3 Single Agent	✓ Pump is Waterous CSU 1750 US GPM Single Stage Foam System is Husky 3 Single Agent
PUMP - Auto primer required	✓		✗ Std. Sutphen offering; Trident air primer - no auto prime features	✓	✓
PUMP - Cold weather package including aluminum under structure with removable panels and electric gauge heater as well as hot water heater and rubber boot to meet weather requirements -40 C	✓		✓ Std. Sutphen Package	✓	✓
PLUMBING - All inlets to be supplied with plugs or AMA/BAT threads and all outlets to be supplied with elbows and AMA/BAT threads	✓		✓	✓	✓
PUMP INLETS - Minimum requirements: (Two (2) 150mm (6") inlets, One (1) 2.5 left inlet) all with recessed valves	✓		✓ (1) 65 MM RH inlet included	✓	✓
PUMP OUTLETS - Minimum requirements: (2) 65mm (2.5") outlets on left side, (1) 65mm (2.5") outlet on right side, (1) 65mm (2.5") outlet on rear of body, and (1) 100mm (4") outlet on right side with 125mm (4") Storz	✓		✗ Rear 65 MM discharge not included. RH 4" Storz discharge uses 3" plumbing	✓	✓
TANK TO PUMP - Tank to pump 77mm (3") valve with 77mm (3") plumbing	✓		✓	✓	✓
TANK FILL - Minimum 38mm (1.5") Tank fill required	✓		✓	✓	✓
PRE-CONNECT LOADS - (1) 65mm (2.5) outlet and (2) 45mm (1 3/4) outlets (1) 45mm in the front bumper	✓		✓	✓	✓
PUMP PANEL - All Gauges and controls to be in Metric measures	✓		✓	✓	✓
PUMP PANEL - Slide out platform with adequate lighting	✓		✓	✓	✓
BODY COMPARTMENT - Maximum compartment Specify Footage of Storage Space	✓ Refer to enclosed drawing		✓ 293 Cubic Feet	✓	✓
BODY COMPARTMENT - All body compartments will have at least 2 LED strip lighting in each compartment	✓		✓	✓	✓
BODY COMPARTMENT - Dri-deck matting on each shelf and tray in body and compartment floors	✓		✓	✓	✓
BODY COMPARTMENT - Roll-up doors on compartments	✓		✓	✓	✓
BODY COMPARTMENT - Maximum adjustable storage trays as possible with spatter painted shelves with a minimum of 500 lb capacity. Drop down shelving capabilities on shelves over 5'5" in height Specify Capacity and Finish	✓ Adjustable trays 500 lbs, tip down trays 250 lbs. finish will match compartment finish		✗ Demo units do not include shelves or trays. Shelves & Trays are left as a natural finish See Options	✓ 500 lbs capacity adjustable shelves painted spatter gray	✓ 500 lbs capacity adjustable shelves painted spatter gray
BODY COMPARTMENT - Four (4) floor mounted spatter painted slide-out trays with 50mm (2") sides with a minimum of 500 lb capacity. Maximum shelving capability within all compartments. Specify Capacity and Finish	✓ 500 lbs capacity and finish to match interior spatter coat finish		✗ See # 58	✓ 500 lbs capacity adjustable shelves painted spatter gray	✓ 500 lbs capacity adjustable shelves painted spatter gray
BODY COMPARTMENT - Two (2) spatter painted pegboards to allow mounting for compartments one over each wheel well Specify Finish	✓ Spatter coat to match the interior		✗ See Options	✓ Painted spatter gray	✓ Painted spatter gray
BODY COMPARTMENT - Minimum 6 SCBA bottle storage in body in fender panels with safety straps (must fit current SCBA bottles used by department) Specify # of Bottle Storage Capacity	✓ 6 SCBA storage compartments		✓	✓ Eight (8) bottles	✓ Eight (8) bottles
BODY COMPARTMENT - 36" long LED Traffic advisor on Rear	✓		✗	✓	✓

Specification Worksheet

Categories / Specifications	Rocky Mountain Phoenix, Inc. Red Deer, AB 2018 Rosenbauer Commander Chassis, FX Body and 104'-4 section Viper Aerial Platform	Rocky Mountain Phoenix, Inc Red Deer, AB 101' Cobra Platform DEMO	Fort Garry Fire Trucks Ltd.x Winnipeg, MB 2018 Sutphen 100' Aerial Platform DEMO	Commercial Emergency Equipment Delta, BC 2018 Pierce Enforcer 110' Aerial Platform Ascendant	Commercial Emergency Equipment Delta, BC 2018 Pierce PUC 110' Aerial Platform Ascendant
BODY COMPARTMENT - Two (2) 12volt LED Spot/Flood light mount on pedestal one on each side of body	✓		x See specifications; 240 volt Spectra LED. Line 306-308 Component Report	✓	✓
BODY COMPARTMENT - Two (2) 12volt LED Spot/Flood light surface mounted on rear bulk head one on each side of body	✓		x See # 63	✓	✓
HOSE BED CAPACITY (MAIN) - Quint meeting NFPA standard for hose bed Storage capability Specify Capacity and Storage Location	✓ Side stack hose storage with capacity for 1000' of 4" hose		✓	✓ 1000' of 5" hose stored in Hose B	✓ 1000' of 5" hose stored in Hose B
HOSE BED STORAGE (PRE-CONNECT) - One (1) 45M (150 ft.) of 65mm (2.5") hose Two (2) 60m (200 ft.) of 45 MM (1.75") above pump panel pre connected to foam system (1) 100' 45mm in front bumper	✓		x No bumper pre-connect or storage	✓	✓
GROUND LADDER PACKAGE - All ladders to be stored in body: Meeting Quint NFPA ladder Requirements	✓		✓ Ground ladder compliment of 115 feet	✓ Meets Aerial NFPA Standard	✓ Meets Aerial NFPA Standard
PIKE POLES - (2) 12 ft., (2) 8 ft., (2) 6 ft., (2) 3 ft. all with fiberglass handles	✓		x Storage tubes only provided for six pike poles	✓	✓
GENERATOR - Generator 8000 KW required	✓		✓ Harrison 10 KW	✓	✓
AERIAL DEVICE - Minimum 100-110 ft. platform with the required stabilizers and hydraulic systems operations at both tip and turntable meeting NFPA standards with Aerial Remote control Specify Features and Offerings in detail	✓ Please see our details spec		x No Aerial remote control	✓	✓
AERIAL DEVICE - All required lighting in LED for basket, ladder and turntable to meet ULC and NFPA. Fully illuminate the ground area 360 degrees around apparatuses during night operation	✓		✓	✓	✓
AERIAL DEVICE - Rung LED lighting to be included on all sections of the ladder	✓		x Std. Rigid lights	✓	✓
AERIAL DEVICE - 125mm (4") inlet for relay operation to the tip of the ladder. Under basket nozzle for fire protection	✓		x Under basket nozzle included. No rear inlet provided	✓	✓
AERIAL DEVICE - Minimum (1250 gpm) remote controlled monitor with nozzle to be supplied Specify Make / Model	✓ Monitor has a flow capacity of 2000 gpm		✓	✓ TFT Hurricane XFIH-E Remote Control @ Pump Panel	✓ TFT Hurricane XFIH-E Remote Control @ Pump Panel
AERIAL DEVICE - Access to turntable from one side of the truck	✓		✓	✓	✓
AERIAL DEVICE - 3 way intercom system (Platform, turntable and pump panel)	✓		x Two way system between platform and turntable only	✓	✓
AERIAL DEVICE - Soft Touch Aerial Controls	✓		✓ Std. Sutphen electric over hydraulic controls	✓	✓
AERIAL DEVICE - Operation Over Short Jack Side	✓		✓ Manufacturer's limits shall apply	x Manual override Capability available	x Manual override Capability available
AERIAL DEVICE - Breathing air at platform supplied from two 4500 psi cascade bottles mounted on truck	✓		x Single bottle only	✓	✓
AERIAL DEVICE - One mask box capable of storing two (2) air masks needs to be supplied	✓		✓	✓	✓
AERIAL DEVICE - At least 3 days of training is required upon delivery of this unit	✓		✓	✓	✓
MANUALS - Manuals of at least the following is required (Fire apparatus parts, pump, chassis service, chassis operation)	✓		✓ Std Sutphen manuals	✓	✓
PAINT AND GRAPHICS - A Two tone paint shall be supplied to match the current fire department colors and graphics package Specify what is being offered	✓ Will match current fire department fleet		x Demo truck has Sutphen Two tone paint	✓	✓
WARRANTY - Detailed warranty listing to be supplied with this proposal Specify Details	✓ See Warranties section		✓ See enclosed documents	✓ Please refer to Certificates and Warranties section	✓ Please refer to Certificates and Warranties section
OPTIONAL FEATURES - Large diameter hose - (800 ft.) of 125 mm (4") hose with Storz coupling	✓ See Options in offer letter for pricing		✓ 800' of Angus Double Jacket 4" Hose with Storz Couplings 8 Length of 100' \$2,6XX.XX	✓ LDH, yellow w/locking Storz, extruded rubber Frontier \$5,719.52	✓ LDH, yellow w/locking Storz, extruded rubber Frontier \$5,719.52

Number of Specifications Met	85	0	61	84	84
Total Points for Responsiveness to Specifications	40	0	29	40	40