



Agenda Forwarded: December 14, 2011

AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, DECEMBER 14, 2011 AT 4:30 PM

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF AGENDA ITEMS

X

ITEM NO. 3. DELEGATIONS - NONE

ITEM NO. 4. ADOPTION OF MINUTES

A) RFD Regular Meeting – November 16, 2011

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE

ITEM NO. 6. INFORMATION ITEMS - NONE

ITEM NO. 7. ACTION ITEMS - NONE

ITEM NO. 8. COMMISSION/STAFF REPORTS

A) RFD Financial Information to October 31, 2011

X

ITEM NO. 9. OTHER BUSINESS - NONE

ITEM NO. 10. MEDIA INQUIRIES

ITEM NO. 11. CLOSED SESSION

A) Labour

X


ITEM NO. 12. OPEN SESSION

X

ITEM NO. 13. CLOSE OF MEETING

X

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Police Commission Minutes	Date of December 14, 2011
Agenda:	
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Minutes	
Budget:	If Over Budget, what is alternate funding
Expense:	source?
Topic: Minutes of the Regular Meeting of the Taber Police Commission held on November 16, 2011	
Background:	
Options:	<ol style="list-style-type: none">1. That the Taber Police Commission adopts the Minutes of the Regular Meeting of November 16, 2011 as presented.2. That the Taber Police Commission adopts the Minutes of the Regular Meeting of November 16, 2011 as amended.
Recommendation:	
Option #1 - That the Taber Police Commission adopts the Minutes of the Regular Meeting of November 16, 2011 as presented.	
Approval Date:	December 9, 2011
CAO:	

MINUTES OF THE REGULAR MEETING OF THE TABER
MUNICIPAL POLICE COMMISSION, HELD IN THE COUNCIL
CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY,
NOVEMBER 16, 2011 AT 4:30 P.M.

PRESENT: Henk De Vlieger, Chairman
Ken Holst, Vice Chairman
Harry Prummel
Chris Bernhardt

ABSENT: Councillor Garth Bekkering
Councillor Randy Sparks
Deb Sargeant

ALSO PRESENT:
Police Chief Alf Rudd
Gordon Frank, CLGM, Chief Administrative Officer
Kerry Van Ham, Recording Secretary

CALL TO ORDER

Chairman H. De Vlieger called the Regular Meeting of the Taber Police Commission to order at 4:35 P.M.

ADOPTION OF THE AGENDA ITEMS

Chairman H. De Vlieger inquired if there were any additions or deletions to the agenda, and K. Holst requested the addition of the subject of Policing Oversight and Public Complaints to the "Other Business" portion of the agenda.

RES. 74/2011 MOVED by C. Bernhardt that the Taber Police Commission adopt the Agenda as amended.

CARRIED

DELEGATIONS - NONE

ADOPTION OF THE MINUTES

A) Regular Meeting – October 19, 2011

RES.75/2011 MOVED by K. Holst that the Taber Police Commission adopt the minutes of the Regular Meeting of October 19, 2011, as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES – NONE

INFORMATION ITEMS - NONE**ACTION ITEMS - NONE****COMMISSION/STAFF REPORTS****A) Police Chief's Report**

Police Chief Rudd detailed the upcoming open forum focus groups to be held November 28 – 30, 2011. The focus groups will aid in developing the business plan for the Police Service. Various members of public organizations and citizens at large have been invited to attend and provide their feedback in this process.

RES.76/2011

MOVED by H. Prummel that the Taber Police Commission accepts Police Chief Rudd's Report and Stats for information.

CARRIED

B) Interim Financial Information to October 31, 2011

Police Chief Rudd supplied the Taber Police Commission with the interim financial statement information for October 31, 2011.

Police Chief Rudd reviewed the interim financial statement information to October 31, 2011 with the Taber Police Commission, and advised that the budget continues to be on course for 2011.

RES.77/2011

MOVED by C. Bernhardt that the Taber Police Commission accepts the Interim Financial Information to October 31, 2011, for information.

CARRIED

OTHER BUSINESS

Chairman H. De Vlieger welcomed Kristine Wolski, Police Oversight & Complaints Manager along with Jim Fraser, Provincial Public Complaint Director, both from the Alberta Solicitor General and Public Security Division of the Government of Alberta.

K. Wolski and J. Fraser detailed the roles of the positions and discussed the various happenings in the provincial departments at this time.

Chairman H. De Vlieger thanked both K. Wolski and J. Fraser for their information presentation and attendance at this time.

MEDIA INQUIRIES - NONE

CLOSED SESSION

RES.78/2011 MOVED by H. Prummel that the Taber Police Commission move into Closed Session.

CARRIED at 5:06 PM

OPEN SESSION

RES.79/2011 MOVED by H. Prummel that the Taber Police Commission reconvene into Open Session.

CARRIED AT 5:50 PM

CLOSE OF MEETING


RES.80/2011 MOVED by C. Bernhardt that this Regular Meeting of the Taber Police Commission is hereby closed.

CARRIED AT 5:51 PM

Chairman

Chief Administrative Officer

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Financial Information to October 31, 2011	Date of December 14, 2011 Agenda:
Prepared By: Kerry Van Ham, CAO and Council Assistant	
Attachments: Reports	
Budget:	If Over Budget, what is alternate funding source?
Expense:	
Topic: Financial Information to October 31, 2011	
Background:	All expenses may not have been reported as of this date due to report timing of month end calculations.
Options:	1. That the Taber Police Commission accepts the Financial Information to October 31, 2011, for information.
Recommendation:	Option #1 - That the Taber Police Commission accepts the Financial Information to October 31, 2011, for information.
Approval Date:	December 9, 2011
	CAO: 

Town of Taber
Bylaw Enforcement
For the Ten Months Ending October 31, 2011

Account	Description	2009 Annual Actual	2009 Actual YTD Comparison	2010 Annual Actual	2010 Actual YTD Comparison	2011 Total Budget	2011 Actual YTD	Variance	Percentage Used
Revenues:									
1-26-10-415-0000	Sale of Materials and Supplies	0.00	0.00	0.00	(178.06)	0.00	0.00	0.00	0.00%
1-26-10-510-0000	Penalties	0.00	(100.00)	0.00	0.00	0.00	0.00	0.00	0.00%
1-26-10-525-0010	Licenses Animal Control Dogs	(5,510.00)	(5,235.00)	(4,205.00)	(3,905.00)	(5,500.00)	(2,930.00)	(2,570.00)	53.27%
1-26-10-525-0020	Licenses Animal Control Cats	(105.00)	(90.00)	(60.00)	(60.00)	(100.00)	(31.00)	(69.00)	31.00%
1-26-10-531-0010	Fines	(1,928.00)	(1,828.00)	(1,113.00)	(556.00)	(1,000.00)	(4,293.00)	3,293.00	429.30%
1-26-10-532-0010	Fines Animal Control Dogs	(6,730.00)	(5,805.00)	(4,648.85)	(4,148.85)	(8,000.00)	(4,205.00)	(3,795.00)	52.56%
1-26-10-532-0020	Fines Animal Control Cats	(125.00)	(125.00)	0.00	0.00	(200.00)	0.00	(200.00)	0.00%
1-26-10-590-0000	Sundry Revenue	(4,965.00)	(3,375.00)	(3,860.00)	(3,310.00)	(4,500.00)	(100.00)	(4,400.00)	2.22%
1-26-10-591-0000	Donations and Gifts	(50.00)	(50.00)	(840.00)	(590.00)	0.00	(1,090.00)	1,090.00	0.00%
1-26-10-830-0010	Transfers from Federal Gov Conditional	0.00	0.00	0.00	0.00	0.00	(3,561.74)	3,561.74	0.00%
1???????	Total Revenues	(19,413.00)	(16,608.00)	(14,726.85)	(12,747.91)	(19,300.00)	(16,210.74)	(3,089.26)	83.99%
Expenditures:									
2-26-10-115-0000	CUPE Wages - Full Time Outside	56,762.52	43,950.62	60,728.35	50,419.36	57,424.98	36,876.24	20,548.74	64.22%
2-26-10-117-0000	CUPE Wages - Casual	31,847.17	29,341.49	30,206.78	28,173.39	33,689.53	29,701.86	3,987.67	88.16%
2-26-10-130-0000	Employer Statutory & Benefits Contributions	11,393.32	9,823.31	12,777.40	11,494.36	15,711.51	9,001.64	6,709.87	57.29%
2-26-10-211-0000	Travel and Subsistence	48.57	48.57	1,762.90	1,762.90	1,000.00	352.78	647.22	35.28%
2-26-10-213-0000	Training - External	500.65	500.65	3,192.42	3,192.42	1,000.00	3,550.00	(2,550.00)	355.00% new hires
2-26-10-214-0000	Memberships, Conferences, Registration Fees	0.00	0.00	0.00	0.00	500.00	100.00	400.00	20.00%
2-26-10-215-0000	Express, Cartage, Freight	65.73	8.95	0.00	0.00	200.00	91.34	108.66	45.67%
2-26-10-216-0000	Postage	132.10	118.60	87.20	84.35	200.00	12.46	187.54	6.23%
2-26-10-217-0002	Communications - Telephone Mobile	1,626.59	1,364.89	1,156.49	963.60	1,300.00	779.34	520.66	59.95%
2-26-10-221-0000	Advertising, Promotion, Public Relations	505.26	205.38	308.70	308.70	600.00	650.90	(50.90)	108.48%
2-26-10-238-0010	Professional Services - Veterinary Dog Control	6,748.66	4,664.71	8,080.60	5,840.42	6,000.00	203.30	5,796.70	3.39%
2-26-10-238-0020	Professional Services - Veterinary Cat Control	15,045.35	9,653.12	14,187.56	10,365.38	12,000.00	7,093.21	4,906.79	59.11%
2-26-10-239-0000	Professional Services - Other	0.00	0.00	40.66	40.66	0.00	14,598.23	(14,598.23)	0.00%
2-26-10-252-0010	Contracted Repairs, Maintenance - Building	1,638.00	1,638.00	0.00	0.00	750.00	95.00	655.00	12.67%
2-26-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	71.50	71.50	225.95	225.95	500.00	11.67	488.33	2.33%
2-26-10-255-0010	Contracted Repairs, Maintenance - Vehicles	1,546.42	1,007.31	962.10	667.01	1,000.00	804.44	195.56	80.44%
2-26-10-259-0010	Contracted Repairs, Maintenance - Other	144.38	144.38	0.00	0.00	0.00	963.63	(963.63)	0.00%
2-26-10-263-0000	Rental / Lease of Equipment & Furnishings	0.00	10.50	0.00	0.00	0.00	0.00	0.00	0.00%
2-26-10-263-0010	Rental / Lease of Uniforms & Coveralls	156.39	115.41	198.55	169.85	100.00	160.41	(60.41)	160.41%
2-26-10-271-0000	Licenses and Permits	0.00	0.00	100.00	100.00	0.00	0.00	0.00	0.00%
2-26-10-274-0000	Insurance Premiums	6,114.23	6,114.23	5,760.00	5,760.00	5,970.00	5,382.46	587.54	90.16%
2-26-10-511-0000	Stationery, Office Supplies	1,547.63	724.16	138.13	138.13	800.00	865.90	(65.90)	108.24%
2-26-10-512-0000	Clothing & Boots	2,490.92	227.92	1,541.58	359.00	1,000.00	1,705.48	(705.48)	170.55% new hires
2-26-10-513-0000	Janitorial Supplies	239.20	71.42	140.98	15.44	200.00	24.07	175.93	12.04%
2-26-10-515-0000	Catered or Purchased Foods	28.21	28.21	0.00	0.00	0.00	0.00	0.00	0.00%
2-26-10-516-0000	Pharmaceutical & First Aid	0.00	0.00	11.95	11.95	0.00	0.00	0.00	0.00%
2-26-10-519-0000	General Goods and Supplies - Other	279.49	256.50	571.81	365.11	600.00	0.00	600.00	0.00%
2-26-10-521-0000	Gas, Oil, Antifreeze, Etc.	3,708.23	3,067.39	2,857.08	2,437.68	3,500.00	2,384.71	1,115.29	68.13%
2-26-10-522-0000	Tires & Batteries	0.00	0.00	0.00	0.00	0.00	804.00	(804.00)	0.00%
2-26-10-523-0000	Machine & Equipment Parts	3.82	0.00	201.99	201.99	0.00	19.90	(19.90)	0.00%
2-26-10-524-0000	Small Equipment and Tools	1,229.36	924.26	51.22	51.22	800.00	629.34	170.66	78.67%
2-26-10-538-0000	Building, Plumbing and Electrical Supplies	736.70	721.70	608.02	584.08	500.00	241.65	258.35	48.33%
2-26-10-690-0000	Amortization	3,702.00	0.00	3,702.00	3,085.00	3,702.00	3,085.00	617.00	83.33%
2-26-10-817-0000	Cancellation of Uncollectable Accounts	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00%
2-26-10-940-0000	Contributions to Capital Fund	33,500.00	0.00	33,500.00	27,917.00	33,500.00	27,916.70	5,583.30	83.33%
2-26-10-950-0000	Transfers to Operating Allowances	144.38	144.38	0.00	0.00	0.00	0.00	0.00	0.00%
2???????	Total Expenditures	181,956.78	114,947.56	183,350.42	154,734.95	182,548.02	148,105.66	34,442.36	81.13%
Net Operating		162,543.78	98,339.56	168,623.57	141,987.04	163,248.02	131,894.92	31,353.10	80.79%