



Agenda Forwarded: May 13, 2011

AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, MAY 18, 2011 AT 4:30 PM

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF AGENDA ITEMS

X

ITEM NO. 3. DELEGATIONS - NONE

ITEM NO. 4. ADOPTION OF MINUTES

A) RFD Regular Meeting – April 20, 2011

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE

ITEM NO. 6. INFORMATION ITEMS

A) Statistical Analysis Summary of the 2009 Annual Report from the Alberta Law Enforcement Review Board

X

B) Thank you card received by Taber Police Services

X

ITEM NO. 7. ACTION ITEMS - NONE

ITEM NO. 8. COMMISSION/STAFF REPORTS

A) RFD Police Chief's Report

X

B) RFD Financial Information to May 12, 2011

X

ITEM NO. 9. OTHER BUSINESS - NONE

ITEM NO. 10. MEDIA INQUIRIES

ITEM NO. 11. CLOSED SESSION

X

A) Legal
B) Labour

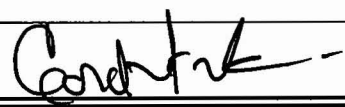
ITEM NO. 12. OPEN SESSION

X

ITEM NO. 13. CLOSE OF MEETING

X

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Police Commission Minutes		Date of May 18, 2011 Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant		
Attachments: Minutes		
Budget:	If Over Budget, what is alternate funding	
Expense:	source?	
Topic: Minutes of the Regular Meeting of the Taber Police Commission held on April 20, 2011		
Background:		
Options:	<ol style="list-style-type: none"> 1. That the Taber Police Commission adopts the Minutes of the Regular Meeting of April 20, 2011 as presented. 2. That the Taber Police Commission adopts the Minutes of the Regular Meeting of April 20, 2011 as amended. 	
Recommendation:		
Option #1 - That the Taber Police Commission adopts the Minutes of the Regular Meeting of April 20, 2011 as presented.		
Approval Date:	May 13, 2011	CAO: 

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL
POLICE COMMISSION, HELD IN THE COUNCIL CHAMBERS,
ADMINISTRATION BUILDING, ON WEDNESDAY, APRIL 20, 2011 AT
4:30 P.M.

PRESENT: Curtis Paradee, Chairman
Councillor Randy Sparks
Councillor Garth Bekkering
Henk De Vlieger
Deb Sargeant
Harry Prummel
Chris Bernhardt

ALSO PRESENT:
Police Chief Alf Rudd
Gordon Frank, CLGM, Chief Administrative Officer
Kerry Van Ham, Recording Secretary

CALL TO ORDER

Chairman C. Paradee called the Regular Meeting of the Taber Police Commission to order at 4:30 P.M.

ADOPTION OF THE AGENDA ITEMS

RES. 33/2011 MOVED by H. De Vlieger that the Taber Police Commission adopt the Agenda as presented.

CARRIED

DELEGATIONS- NONE

ADOPTION OF THE MINUTES

A) Regular Meeting – March 16, 2011

RES.34/2011 MOVED by Councillor Bekkering that the Taber Police Commission adopt the minutes of the Regular Meeting of March 16, 2011, as amended.

CARRIED

BUSINESS ARISING FROM THE MINUTES – NONE

INFORMATION ITEMS - NONE

ACTION ITEMS – NONE

COMMISSION/STAFF REPORTS**A) Police Chief's Report**

The Taber Police Commission briefly discussed at this time.

RES.35/2011 MOVED by H. De Vlieger that the Taber Police Commission accept Police Chief Rudd's Report and Stats for information.

CARRIED

B) Financial Information to March 31, 2011

Police Chief Rudd reviewed the financial statement information with the Taber Police Commission.

RES.36/2011 MOVED by D. Sargeant that the Taber Police Commission accepts the Financial Statement Information to March 31, 2011, for information.

CARRIED

OTHER BUSINESS - NONE**MEDIA INQUIRIES - NONE****CLOSED SESSION**

RES.37/2011 MOVED by H. Prummel that the Taber Police Commission move into Closed Session.

CARRIED at 4:40 PM

OPEN SESSION

RES.38/2011 MOVED by Councillor Sparks that the Taber Police Commission reconvene into Open Session.

CARRIED AT 5:16 PM

CLOSE OF MEETING

RES.39/2011 MOVED by Councillor Bekkering that this Regular Meeting of the Taber Police Commission is hereby closed.

CARRIED AT 5:16 PM

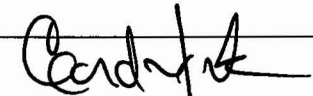
Chairman

Chief Administrative Officer

Pol Com

42/2011

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Statistical Analysis Summary of the 2009 Annual Report from the Alberta Law Enforcement Review Board	Date of May 18, 2011 Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Statistical Analysis Summary	
Budget: Expense:	If Over Budget, what is alternate funding source?
Topic: Statistical Analysis Summary of the 2009 Annual Report from the Alberta Law Enforcement Review Board	
Background:	The Statistical Analysis Summary has been attached for information purposes.
Options	1. That the Taber Police Commission accepts The Statistical Analysis Summary of the 2009 Annual Report from the Alberta Law Enforcement Review Board, for information.
Recommendation: Option #1- That the Taber Police Commission accepts The Statistical Analysis Summary of the 2009 Annual Report from the Alberta Law Enforcement Review Board, for information.	
Approval Date:	May 13, 2011 CAO: 

STATISTICAL ANALYSIS


Table 1
Nature of Appeals

<i>Filed By</i>	<i>2007</i>	<i>2008</i>	<i>2009</i>
Appeal Filed:	49	47	83
Unrepresented Appellants	30	22	26
Appellants Represented by Counsel	19	25	57
Breakdown:			
Public Complainants	45	39	79
Officer Appeals	4	8	4
Peace Officer Appeals	0	0	0

Table 2
Location of Appeals Filed

<i>Location</i>	<i>2007</i>	<i>2008</i>	<i>2009</i>
Calgary	23	16	12
Edmonton	22	26	68
Lethbridge	2	1	1
Medicine Hat	1	3	1
Camrose	1	1	1
Other		0	
Total	49	47	83

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Thank you card		Date of May 18, 2011
		Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant		
Attachments: Thank you card		
Budget:	If Over Budget, what is alternate funding	
Expense:	source?	
Topic: Thank you card		
Background:	A thank you card was received by Taber Police Services and has been attached for information purposes.	
Options	1. That the Taber Police Commission accepts the thank you card, for information.	
Recommendation:		
Option #1- That the Taber Police Commission accepts the thank you card, for information.		
Approval Date:	May 13, 2011	CAO: 

Thank you for your professional
counsel in handling with
the Russian demise of
my nephew
I appreciated your insight
and concern.

Const. T. Johnson

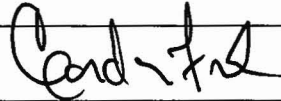
Const. S. Duke

Thoughtful you—
thankful me!

Sincerely,

[Redacted signature]

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Police Chief Rudd's Report		Date of May 18, 2011
		Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant		
Attachments: Report		
Budget:	If Over Budget, what is alternate funding	
Expense:	source?	
Topic: Police Chief Rudd's Report		
Background:	Police Chief Rudd's Report to May 18, 2011 and Stats for April 2011.	
Options:	1. That the Taber Police Commission accepts Police Chief Rudd's Report and Stats for information.	
Recommendation:		
Option #1- That the Taber Police Commission accepts Police Chief Rudd's Report and Stats for information.		
Approval Date:	May 13, 2011	CAO: 



CHIEF OF POLICE REPORT TO COMMISSION

11MAY18

CASES OF INTEREST

Police responded to a report of a woman having been held in her own home and beaten over a 12 hour period. Charges of aggravated assault and unlawful confinement have been laid.

COMMUNITY RELATIONS

Attend TCAPS AGM
Attend LCC Graduation (A/Cst CJ Program)
Attend Resiliency Program
McHappy Days participant
Taber Community Action & Prevention Society
Annual Policeman's Ball

FINANCES

Report attached.

EQUIPMENT

A replacement police vehicle has arrived and is being equipped.

PERSONNEL

Two seasonal staff commenced their duties assisting with bylaw and policing tasks.
Our CPO is continuing to train in Edmonton, graduating on 11MAY27

COURT REPORT

No issues to report.

OPERATIONAL

Alberta Standards and Audit branch of the Solicitor General will be in Taber 11MAY24/25 conducting an operational efficiency audit on the police service. The service is measured against a set of provincially established standards. We completed a review at the beginning of the year and have updated since then. We are confident we are prepared.

Attendance by Commission and COP at the annual Alberta Police Governance Association in Lethbridge 11APR29/30

COP attended to the spring meeting of the Alberta Association of Chiefs of Police in Fort McMurray 11MAY03-06

MAYOR'S REPORT

2011

Jan Feb Mar Apr

**TOTAL
YTD
2011**

**Comparison
2010 YTD**

	Jan	Feb	Mar	Apr	TOTAL YTD 2011	Comparison 2010 YTD
TRAFFIC						
- Impaired Operation/Related Offences	7	3	6	1	20	18
- Dangerous Operation of Motor Vehicle	0	2	0	1	3	2
- Traffic collisions	17	13	20	15	67	51
- Other criminal code	0	0	1	2	3	4
- Provincial Traffic Offences	154	151	164	316	793	726
LIQUOR ACT						
	5	10	8	7	32	30
OTHER CRIMINAL CODE						
- Other criminal code	29	22	27	19	97	101
- Offensive weapons	0	0	0	0	0	1
- Corruption (Public Mischief)	1	0	0	0	1	1
DRUG ENFORCEMENT						
- Trafficking	0	1	1	1	3	6
- Possession	2	0	1	4	7	18
- Other	0	3	3	2	9	12
CRIMES AGAINST A PERSON						
- Sexual offences	0	0	1	1	2	3
- Robbery/Extortion/Harassment/Threats	4	3	5	5	19	21
- Offences Related to Death (Murder/Attempt murder)	0	0	0	0	0	0
- Kidnapping/Hostage/Abduction	0	0	0	0	0	0
- Assaults	8	5	4	2	25	30
CRIMES AGAINST PROPERTY						
- Theft under \$5000	12	8	16	15	52	71
- Theft over \$5000	1	0	1	1	3	5
- Possession of Stolen Goods	0	1	3	2	7	6
- Fraud	5	4	11	0	18	7
- Break and Enter	1	1	6	2	11	11
- Arson	0	0	0	0	0	1
- Mischief	10	10	15	13	48	47
BYLAW						
- Traffic	3	2	2	16	23	
- Other (non-traffic calls)	20	23	18	19	86	

CPIC ACTIVITY

FUNCTION	2010	2011
Entries	3420	887
Modifications	1817	672
Removals	1801	623
Queries	33214	11472

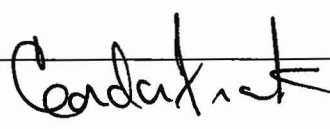
Taber 9-1-1 Activity Month of: April 2011

Type of Call	Answered within Standard (Under 15 Seconds)
1 st Line 9-1-1 (210)	98.1%
2 nd Line 9-1-1 (4)	100%

QUARTERLY OVER TIME REPORT

Month	Hours
JAN 2011	104 (includes Christmas & New Years)
FEB 2011	31
MAR 2011	91 (three pay periods – 40 hrs. stats)
1 st Quarter Total	226

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Financial Information to May 12, 2011	Date of May 18, 2011 Agenda:
Prepared By: Kerry Van Ham, CAO and Council Assistant	
Attachments: Reports	
Budget: _____ Expense: _____	
If Over Budget, what is alternate funding source?	
Topic: Financial Information May 12, 2011	
Background:	
	Options:
1. That the Taber Police Commission accepts the Financial Information to May 12, 2011, for information.	
Recommendation: Option #1 - That the Taber Police Commission accepts the Financial Information to May 12, 2011, for information.	
Approval Date:	May 13, 2011
CAO:	

ActualCost vs Budget Annual

Object	Sub-Object	Budget	Actual	Variance
Revenues				
Fines				
	1-531-0010 - Fines	1,000	1,953	953
	1-532-0010 - Fines Animal Control Dogs	8,000	1,113	(6,888)
	1-532-0020 - Fines Animal Control Cats	200	0	(200)
		9,200	3,066	(6,135)
Licenses and permits				
	1-525-0010 - Licenses Animal Control Dogs	5,500	1,905	(3,595)
	1-525-0020 - Licenses Animal Control Cats	100	15	(85)
		5,600	1,920	(3,680)
Other revenues				
	1-590-0000 - Sundry Revenue	4,500	100	(4,400)
	1-591-0000 - Donations and Gifts	0	200	200
		4,500	300	(4,200)
Total		19,300	5,286	(14,015)
Expenditures				
Amortization				
	2-690-0000 - Amortization	3,702	0	(3,702)
		3,702	0	(3,702)
Contracted and general Services				
	2-211-0000 - Travel and Subsistence	1,000	0	(1,000)
	2-213-0000 - Training - External	1,000	50	(950)
	2-214-0000 - Memberships, Conferences, Registration Fees	500	100	(400)
	2-215-0000 - Express, Cartage, Freight	200	0	(200)
	2-216-0000 - Postage	200	5	(195)
	2-217-0002 - Communications - Telephone Mobile	1,300	202	(1,098)
	2-221-0000 - Advertising, Promotion, Public Relations	600	651	51
	2-223-0000 - Subscriptions and Publications	0	0	0
	2-238-0010 - Professional Services - Veterinary Dog Control	6,000	99	(5,901)
	2-238-0020 - Professional Services - Veterinary Cat Control	12,000	1,575	(10,425)
	2-239-0000 - Professional Services - Other	0	1,253	1,253
	2-252-0010 - Contracted Repairs, Maintenance - Building	750	0	(750)
	2-253-0010 - Contracted Repairs, Maintenance - Equipment and Furnishings	500	0	(500)
	2-255-0010 - Contracted Repairs, Maintenance - Vehicles	1,000	19	(981)
	2-259-0010 - Contracted Repairs, Maintenance - Other	0	690	690
	2-263-0010 - Rental / Lease of Uniforms and Coveralls	100	160	60
	2-274-0000 - Insurance Premiums	5,970	5,300	(670)
		31,120	10,104	(21,016)
Materials, goods and supplies				
	2-511-0000 - Stationery, Office Supplies	800	0	(800)

ActualCost vs Budget Annual

Budget Year: 2011 & Costing Center: 26-10 - Bylaw Enforcement

Object	Sub-Object	Budget	Actual	Variance
	2-512-0000 - Clothing and Boots	1,000	0	(1,000)
	2-513-0000 - Janitorial Supplies	200	24	(176)
	2-517-0000 - Promotional Materials, Goods and Supplies	0	0	0
	2-519-0000 - General Goods and Supplies - Other	600	0	(600)
	2-521-0000 - Gas, Oil, Antifreeze, Etc.	3,500	214	(3,286)
	2-523-0000 - Machine and Equipment Parts	0	0	0
	2-524-0000 - Small Equipment and Tools	800	387	(413)
	2-538-0000 - Hardware, Plumbing and Electrical Supplies	500	23	(478)
		7,400	648	(6,753)
Salaries, wages and benefits				
	2-115-0000 - CUPE Wages - Full Time Outside	57,425	6,211	(51,214)
	2-117-0000 - CUPE Wages - Casual	33,690	5,706	(27,983)
	2-130-0000 - Employer Statutory & Benefits Contributions	15,712	1,432	(14,280)
	2-130-0010 - Employer Premium Reduction Contributions	0	0	0
	2-148-0000 - Training - In Service	0	0	0
		106,826	13,349	(93,477)
To reserves				
	2-940-0000 - Contributions to Capital Fund	33,500	8,375	(25,125)
		33,500	8,375	(25,125)
Total		182,548	32,476	(150,072)
Net Total		(163,248)	(27,190)	136,058

ActualCost vs Budget Annual

Object	Sub-Object	Budget	Actual	Variance
Revenues				
Fines				
	1-531-0010 - Fines	210,000	63,810	(146,190)
	1-539-0000 - Other Fines	4,750	670	(4,080)
		214,750	64,480	(150,270)
Government transfers				
	1-840-0010 - Transfers from Provincial Gov Conditional	362,500	90,300	(272,200)
		362,500	90,300	(272,200)
Sales and user fees				
	1-412-0000 - Sales of Services	95,000	42,103	(52,898)
		95,000	42,103	(52,898)
Sales to other governments				
	1-340-0000 - Sales to Provincial Government	0	0	0
	1-440-0030 - Sale of Contracted Services - Dispatch	10,000	10,000	0
		10,000	10,000	0
Total		682,250	206,883	(475,368)
Expenditures				
Amortization				
	2-690-0000 - Amortization	118,554	0	(118,554)
		118,554	0	(118,554)
Contracted and general Services				
	2-211-0000 - Travel and Subsistence	14,000	3,528	(10,472)
	2-211-0001 - Travel and Subsistence	5,000	541	(4,459)
	2-213-0000 - Training - External	11,300	445	(10,855)
	2-214-0000 - Memberships, Conferences, Registration Fees	20,500	14,870	(5,630)
	2-215-0000 - Express, Cartage, Freight	2,500	479	(2,021)
	2-216-0000 - Postage	1,000	140	(860)
	2-217-0001 - Communications - Telephone Land Lines	13,360	3,121	(10,239)
	2-217-0002 - Communications - Telephone Mobile	5,520	1,967	(3,553)
	2-217-0003 - Communications - Data	0	45	45
	2-221-0000 - Advertising, Promotion, Public Relations	3,500	740	(2,760)
	2-223-0000 - Subscriptions and Publications	500	82	(418)
	2-232-0000 - Professional Services - Legal	500	0	(500)
	2-234-0000 - Professional Services - Inspections and Architecture	0	102	102
	2-235-0000 - Professional Services - Management	1,000	0	(1,000)
	2-236-0000 - Professional Services - Information Technology	10,000	0	(10,000)
	2-239-0000 - Professional Services - Other	0	0	0
	2-252-0010 - Contracted Repairs, Maintenance - Building	8,000	240	(7,760)
	2-252-0020 - Contracted Repairs, Maintenance - Building Janitor	28,020	9,340	(18,680)

ActualCost vs Budget Annual

Object	Sub-Object	Budget	Actual	Variance
	2-253-0010 - Contracted Repairs, Maintenance - Equipment and Furnishings	13,600	3,116	(10,484)
	2-255-0010 - Contracted Repairs, Maintenance - Vehicles	10,000	5,272	(4,728)
	2-263-0000 - Rental / Lease of Equipment and Furnishings	12,600	6,411	(6,189)
	2-265-0000 - Rental / Lease of Vehicle	1,500	94	(1,406)
	2-271-0000 - Licenses and Permits	2,500	4,317	1,817
	2-274-0000 - Insurance Premiums	18,990	17,430	(1,560)
	2-290-0000 - Towing	800	188	(613)
		184,690	72,467	(112,223)
Materials, goods and supplies				
	2-511-0000 - Stationery, Office Supplies	11,000	2,444	(8,556)
	2-512-0000 - Clothing and Boots	12,000	2,327	(9,673)
	2-513-0000 - Janitorial Supplies	1,500	404	(1,096)
	2-515-0000 - Catered or Purchased Foods	500	205	(295)
	2-516-0000 - Pharmaceutical and First Aid	1,000	37	(963)
	2-517-0000 - Promotional Materials, Goods and Supplies	2,500	0	(2,500)
	2-519-0000 - General Goods and Supplies - Other	1,000	0	(1,000)
	2-521-0000 - Gas, Oil, Antifreeze, Etc.	23,500	5,401	(18,099)
	2-522-0000 - Tires and Batteries	0	261	261
	2-523-0000 - Machine and Equipment Parts	5,800	335	(5,465)
	2-523-0010 - Vehicle Parts	0	1,804	1,804
	2-523-0020 - Building Furnishings and Supplies	0	100	100
	2-524-0000 - Small Equipment and Tools	17,985	4,849	(13,136)
	2-531-0000 - Chemicals, Salt, Etc.	0	0	0
	2-538-0000 - Hardware, Plumbing and Electrical Supplies	2,000	785	(1,215)
	2-543-0000 - Natural Gas	5,000	2,319	(2,681)
	2-544-0000 - Electricity	21,000	4,456	(16,544)
		104,785	25,726	(79,059)
Purchases from other governments				
	2-355-0000 - Purchases from Other Municipality Agencies	0	0	0
		0	0	0
Salaries, wages and benefits				
	2-110-0000 - Salaries - Out of Scope	240,132	54,345	(185,787)
	2-111-0000 - Police Assoc Wages - Full Time	1,082,947	241,988	(840,958)
	2-113-0000 - CUPE Wages - Full Time Clerical	337,799	57,702	(280,097)
	2-114-0000 - CUPE Wages - Part Time Clerical	56,657	31,330	(25,327)
	2-117-0010 - CUPE Wages - Casual Guards	42,992	12,564	(30,428)
	2-130-0000 - Employer Statutory & Benefits Contributions	398,471	96,877	(301,594)
	2-130-0010 - Employer Premium Reduction Contributions	(1)	0	1
	2-148-0000 - Training - In Service	0	0	0
		2,158,998	494,807	(1,664,190)

ActualCost vs Budget Annual

Budget Year: 2011 & Costing Center: 21-10 - Police - Commission

Object	Sub-Object	Budget	Actual	Variance
To reserves				
	2-940-0000 - Contributions to Capital Fund	44,400	11,100	(33,300)
		44,400	11,100	(33,300)
Total		2,611,427	604,100	(2,007,326)
Net Total		(1,929,177)	(397,218)	1,531,959