



Agenda Forwarded: January 13, 2012

AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, JANUARY 18, 2012 AT 4:30 PM

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF AGENDA ITEMS

X

ITEM NO. 3. DELEGATIONS

A) RFD Town of Taber Website Demonstration

X

ITEM NO. 4. ADOPTION OF MINUTES

A) RFD Regular Meeting – December 14, 2011

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE

ITEM NO. 6. INFORMATION ITEMS - NONE

ITEM NO. 7. ACTION ITEMS

A) RFD AAPG AGM Notice and Call for Resolutions

X

B) RFD CAPB Call for Resolutions

X

C) RFD CAPB Membership Renewal

X

D) RFD 2012 FOIP Training Offering

X

ITEM NO. 8. COMMISSION/STAFF REPORTS

A) RFD Police Chief's Report

X

B) RFD Interim Financial Information to December, 2011

X

ITEM NO. 9. OTHER BUSINESS - NONE

ITEM NO. 10. MEDIA INQUIRIES

ITEM NO. 11. CLOSED SESSION

X

A) Labour

ITEM NO. 12. OPEN SESSION

X

ITEM NO. 13. CLOSE OF MEETING


X



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Table with 2 columns: Field Name and Value. Fields include Subject, Date of Agenda, Prepared By, Attachments, Topic, Background, Options, Recommendation, Approval Date, and CAO signature.

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Police Commission Minutes	Date of January 18, 2012
Agenda:	
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Minutes	
Budget:	If Over Budget, what is alternate funding
Expense:	source?
Topic: Minutes of the Regular Meeting of the Taber Police Commission held on December 14, 2011	
Background:	
Options:	<ol style="list-style-type: none">1. That the Taber Police Commission adopts the Minutes of the Regular Meeting of December 14, 2011 as presented.2. That the Taber Police Commission adopts the Minutes of the Regular Meeting of December 14, 2011 as amended.
Recommendation: Option #1 - That the Taber Police Commission adopts the Minutes of the Regular Meeting of December 14, 2011 as presented.	
Approval Date:	January 13, 2012
CAO:	

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, DECEMBER 14, 2011 AT 4:30 P.M.

PRESENT: Henk De Vlieger, Chairman
Ken Holst, Vice Chairman
Councillor Garth Bekkering
Councillor Randy Sparks
Harry Prummel
Chris Bernhardt
Deb Sargeant

ALSO PRESENT:

Police Chief Alf Rudd
Gordon Frank, CLGM, Chief Administrative Officer,
Recording Secretary

CALL TO ORDER

Chairman H. De Vlieger called the Regular Meeting of the Taber Police Commission to order at 4:36 P.M.

ADOPTION OF THE AGENDA ITEMS

Chairman H. De Vlieger inquired if there were any additions or deletions to the agenda, and advised that there were none.

RES. 81/2011 MOVED by D. Sargeant that the Taber Police Commission adopt the Agenda as presented.

CARRIED

DELEGATIONS - NONE

ADOPTION OF THE MINUTES

A) Regular Meeting – November 16, 2011

RES.82/2011 MOVED by K. Holst that the Taber Police Commission adopt the minutes of the Regular Meeting of November 16, 2011, as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES – NONE

INFORMATION ITEMS - NONE**ACTION ITEMS - NONE****COMMISSION/STAFF REPORTS****A) Financial Information to October 31, 2011**

Police Chief Rudd supplied the Taber Police Commission with the financial statement information for October 31, 2011.

RES.83/2011 MOVED by Councillor Bekkering that the Taber Police Commission accepts the Financial Information to October 31, 2011, for information.

CARRIED

MEDIA INQUIRIES - NONE**CLOSED SESSION**

RES.84/2011 MOVED by D. Sargeant that the Taber Police Commission move into Closed Session.

CARRIED at 4:40 PM

OPEN SESSION

RES.85/2011 MOVED by H. Prummel that the Taber Police Commission reconvene into Open Session.

CARRIED AT 5:40 PM

RES.86/2011 MOVED by Councillor Bekkering that the Taber Police Commission amend the contract of Chief Alf Rudd, effective January 1, 2012.

CARRIED

60/2011

December 14, 2011

CLOSE OF MEETING

RES.87/2011

MOVED by C. Bernhardt that this Regular Meeting of the Taber Police Commission is hereby closed.


CARRIED AT 5:45 PM

Chairman

Chief Administrative Officer

60/2011 Pol Com

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject:	2012 Alberta Association of Police Governance (AAPG) and AGM Call for Resolutions	Date of	January 18, 2012
		Agenda:	
Prepared By:	Kerry Van Ham, Council & CAO Assistant		
Attachments:	2012 AAPG Call for Resolutions Form		
Budget:	If Over Budget, what is alternate funding		
Expense:	source?		
Topic:	2012 Alberta Association of Police Governance (AAPG) Conference and AGM Call for Resolutions		
Background:	<p>The AAPG is calling for resolutions for presentation at the Annual General Meeting on April 20-21, 2012 being held in Canmore, Alberta. The deadline for submissions is March 20, 2012.</p> <p>Should the Police Commission feel they have no submissions it would be in order to accept the request for resolutions from AAPG for information purposes.</p> <p>Commission direction is required.</p>		
	Options	<ol style="list-style-type: none"> 1. That the Taber Police Commission having no resolution submission accepts the AAPG Call for Resolutions, for information purposes. 2. The Taber Police Commission hereby authorizes Police Chief Rudd to review and bring forth suggestions as it pertains to a resolution submission for AAPG General Meeting to the Police Commission for review. 	
		Recommendation:	
Approval Date:	January 13, 2012	CAO:	



Alberta Association of Police Governance

NOTICE OF ANNUAL CONFERENCE AND AGM

April 20-21, 2012 at the Radisson Hotel and
Conference Centre in Canmore, Alberta

CALL FOR RESOLUTIONS

An important part of each Annual Meeting of the AAPG is the consideration of Resolutions prepared by the membership.

To ensure adequate time for review, and in order to comply with the AAPG Bylaws, Resolutions must be forwarded to Executive Director Patricia Tolppanen at patricia@aapg.ca or fax # 403-238-9733 **no later than March 20, 2012.**

Following review by the Resolutions Committee, Resolutions will be distributed to members with registered delegates. Voting on Resolutions will take place as part of the AGM in Canmore on Saturday, April 21st, 2012 at 7:30 a.m. Resolutions may also be accepted from the floor at that time.

Please present each Resolution in the following format:

1. Name of the member organization (eg. commission or committee)
2. Background to, or purpose of, the Resolution
3. To what body it is directed (eg. government, agency, individual)

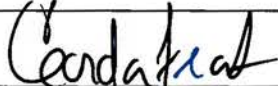
WHEREAS _____,
_____, and

WHEREAS _____,
_____, and

THEREFORE BE IT RESOLVED by The Alberta Association of Police Governance
that _____,
_____, and

BE IT FURTHER RESOLVED _____ etc.

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: CAPB Call for Resolutions		Date of January 18, 2012
		Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant		
Attachments: 2012 CAPB Call for Resolutions Form		
Budget:	If Over Budget, what is alternate funding	
Expense:	source?	
Topic: 2012 Canadian Association of Police Boards Call for Resolutions		
Background:	The CAPB is calling for resolutions for presentation at the Annual General Meeting on August 17, 2012 being held in Victoria, British Columbia. The deadline for submissions is March 30, 2012.	
	Should the Police Commission feel they have no submissions it would be in order to accept the request for resolutions from CAPB for information purposes.	
	Commission direction is required.	
Options	1. That the Taber Police Commission having no resolution submission accepts the CAPB Call for Resolutions, for information purposes.	
	2. The Taber Police Commission hereby authorizes Police Chief Rudd to review and bring forth suggestions as it pertains to a resolution submission for CAPB General Meeting to the Police Commission for review.	
Recommendation:		
Approval Date:	January 13, 2012	CAO: 



CALL FOR RESOLUTIONS

**CAPB 23rd ANNUAL MEETING, VICTORIA, BRITISH COLUMBIA
FRIDAY, AUGUST 17, 2012**

An important part of each Annual Meeting of the CAPB is the consideration of Resolutions brought forward by our members. Members can submit Resolutions in writing to the CAPB office at any time before **FRIDAY, MARCH 30, 2012**.

Please review the attached Resolutions Guidelines that will assist you in preparing Resolutions for submission.

Following review by the Resolutions Committee and the CAPB Board, resolutions approved will be sent to all members well in advance of the Annual General Meeting.

Voting on the Resolutions will take place at the Annual General Meeting **VICTORIA, BRITISH COLUMBIA** on **FRIDAY, AUGUST 17, 2012** at CAPB's 23rd Annual General Meeting.

If you have any questions on the guidelines or would like background on a certain issue, please get in touch with Jennifer Lanzon, Executive Director, at jlanzon@capb.ca.

THIS IS YOUR CHANCE TO ENSURE YOUR VOICE IS HEARD!

Mail your Resolutions by March 30, 2012 to:

Resolutions Committee
Canadian Association of Police Boards
157 Gilmour Street
Suite 302
Ottawa, Ontario K2P 0N8
Email: jlanzon@capb.ca

CAPB CALL FOR RESOLUTIONS

CAPB

www.capb.ca

Phone: 613.235.CAPB (2272)

Fax: 613.235.2275



CAPB Resolutions Guidelines

1. Deadline for Resolutions
2. Submission Requirements
3. Resolutions Committee Consideration
4. Late Resolutions
5. Other Matters Affecting Resolutions Process
6. Guidelines for Drafting Resolutions
7. Helpful Hints for Presenting Resolutions

1. Deadline for Resolutions

All resolutions must be received in the CAPB office by **MARCH 30TH** of each year

2. Submission Requirements

Resolutions submitted to the CAPB for consideration shall be submitted as follows:

- One copy of the resolution;
- Containing no more than **four** preamble "(WHEREAS)" clauses; and
- Accompanied by background documentation explaining the nature of the issue or concern being addressed.

NOTE: THE CAPB MUST RECEIVE A HARD COPY OF ALL RESOLUTIONS, PREVIOUSLY FAXED OR EMAILED TO THE CAPB OFFICE FOR CONSIDERATION BY THE DEADLINE DATE FOR RESOLUTIONS – March 30, 2012.

(It is very helpful if an electronic copy of your resolution is forwarded to the CAPB office at the time a hard copy submission is made. Email to jlazon@capb.ca)

3. Resolutions Committee Consideration

The Resolutions Committee will review all submitted resolutions following the deadline date of **March 30**. Resolutions will be assessed for adherence to the Guidelines and will make every effort to ensure that sponsors' resolutions are clear and concise. Resolutions that require amendments will be sent back to sponsoring boards for consideration of committee input and subsequent revision and re-submission.

The Resolutions Committee shall consider all submitted resolutions and either recommend ENDORSEMENT or NO ENDORSEMENT. Resolutions that have been previously considered at CAPB Annual Conventions will be noted as such.

4. Late Resolutions

Resolutions received after the (**March 30**) deadline will not be included in the Resolutions Section of the convention package and can only be admitted for debate by special motion during the Convention.

- i Resolutions submitted following the expiry of the regular deadline shall comply with all other submission requirements and be forwarded to the CAPB by the Friday (at noon) preceding the date of the Convention.
- ii Resolutions received after the March 30 deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
 - **Emergency and Extraordinary** resolutions recommended to be placed before the Convention for Plenary discussion.
 - **Late** resolutions not recommended to be admitted for Plenary discussion.

5. Other Matters Affecting Resolutions Process

The Resolutions Committee:

- Will be strict in adhering to the guidelines and will make a determined effort to ensure that sponsor's resolutions are clear and concise; and
- Will attempt to have submitted resolutions that do not meet guidelines corrected and resubmitted by sponsoring boards; and
- Will endeavour to have all resolutions submitted (as per guidelines) considered during the time allocated at the Convention.

6. Guidelines for Drafting Resolutions

(a) Background

To assist members in reviewing proposed resolutions, boards shall provide a one-page summary that includes the rationale for the resolution and relevant, factual background information.

(b) Construction of a Resolution

All resolutions contain a preamble and an operative clause. The **preamble** *describes the issue* and the **operative** clause *outlines the action* being requested. The resolution should answer the following three questions:

- What is the problem?

- What is causing the problem?
- What is the best way to solve the problem?

Preamble:

The preamble commences with a recital, “**WHEREAS**” clause. Each clause is a separate but concise paragraph providing information as to the nature of the problem or reason for the action being requested. The preamble should not contain more than four “WHEREAS” clauses.

“WHEREAS” clauses are clear and concise; they are factual clauses to support your resolution. Resolutions that have more than four “WHEREAS” clauses become confusing and difficult to understand for the reader; intent is not clear.

Operative Clause:

The operative clause begins with the words “**THEREFORE BE IT RESOLVED**”. This clause should be as short as possible and must clearly describe the action being requested by the CAPB (actions that require consideration by other agencies should be directed to those agencies); the intent must be clear, stating a specific proposal for action by the CAPB. Resolved clauses should be only one sentence in length and must be able to stand alone as they are the only part of the resolution that will be debated or considered.

(c) Keys to Drafting a Successful Resolution

- i The language of the resolution should be simple, action-oriented and free of ambiguous terms.
- ii Each resolution should embody only one specific subject.
- iii Resolutions should be accompanied by supporting facts.
- iv Resolutions should be properly titled.
- v Resolutions should contain accurate legislative reference.
- vi Resolutions should deal with issues that have national implications.

7. Helpful Hints for Presenting Resolutions

- 1) **Be realistic.** The resolved statements should include specific actions that are realistic and implementable. Resource availability (both human and financial) will affect the implementability of resolutions.

- 2) **Be positive.** A positive approach always works better than a negative one. Write positive statements, and address the issue positively when you are speaking to it.
- 3) **Be knowledgeable.** Know the facts about all parts of your resolution. Be aware of other resolutions that have been passed on your issue and be sure to state in your resolution why reaffirmation of the same stand is timely.
- 4) **Gather support and assistance.** Try to involve other members in supporting your resolution. Share your facts and ask others to speak pro to your resolution. This will not only help you get your resolution passed, it will also encourage other members to get involved.
- 5) **Present the resolution.** Ensure that a member from the Sponsoring Board is available to present the Resolution.
- 6) **Use your time on the floor wisely, time is limited.** As the author, you will have an opportunity to speak to the resolution first. Remember that the delegates have a copy, so don't read it to them. Instead, take this opportunity to state some of the facts that might not be included in the "whereas" clauses.
- 7) **Be available.** Make sure you are available to the Delegates to answer questions.

(see attached Pro-Forma)



PRO-FORMA OF PROPOSED RESOLUTIONS

- A. Author (name of Board).
- B. Background (purpose of the proposed resolution) supporting documentation and/or information (up to one page).
- C. To what body, government department, agency or individual is the Resolution directed?:

WHEREAS, etc. _____
_____ and:

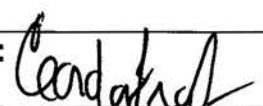
WHEREAS, etc. _____

THEREFORE BE IT RESOLVED by the Canadian Association of Police Boards:

_____, and:

BE IT FURTHER RESOLVED, etc. _____

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Canadian Association of Police Boards (CAPB)	Date of January 18, 2011
	Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Conference Report/Membership Fees	
Budget:	If Over Budget, what is alternate funding source?
Expense:	
Topic: 2011 Conference Report and Membership Invoice Fee	
Background:	The CAPB have forwarded 7 copies of their 2011 Conference Report for Police Commission members to review.
	Along with the information supplied is the invoice for the 2012 membership fees in the amount of \$408.88
Options:	1. The Taber Police Commission accepts the Conference Review Report for information and authorizes the payment of the 2012 membership fees to the Canadian Association of Police Board.
Recommendation:	
Option #1 - The Taber Police Commission accepts the Conference Review Report for information and authorizes the payment of the 2012 membership fees to the Canadian Association of Police Board.	
Approval Date:	January 13, 2012
	CAO: 



Welcomes All Municipal Police Governing Authorities

The Canadian Association of Police Boards (CAPB) is a national non-profit association formed in 1989 in response to a recognized need for information exchange, education and advocacy for members of Canadian municipal police governing bodies, including First Nations police governing authorities. The Association provides a vehicle for the collection and sharing of information, and a forum for the discussion of matters relevant to policing in Canada today. As the voice of police boards and commissions across the country, the CAPB also represents its members' views to the federal government.

Police Boards in Canada can be traced back to various provincial legislative acts that predate Confederation. The civilian governance of police in Canada has a rich and deep history in this country.

CAPB represents the more than 75% of municipal police services in Canada. We have a demonstrated record, in partnership with federal and provincial authorities, as well as other police organizations, of pursuing initiatives to assist our members in discharging their responsibilities in a professional manner. We constantly work to reflect the most modern governance principles from both the private and public sector, while adhering to our respective statutory responsibilities. Given our history, our record and our practical experience, we are best suited to provide expert training in areas of police governance, oversight and accountability to the community and our own members.

As a member of the CAPB, your police governing authority will receive the following services:

- Access to the "Members Only" section of the CAPB's website, which offers orientation training for new board members, a database of commonly used board policies, a catalogue of resource material that can be ordered free of charge, a Members' Directory, and more.
- Weekly CAPB Quorum, exclusive clipping service for CAPB members.
- Newsletters to keep you up-to-date on CAPB activities.
- Bulletins on important breaking news, such as new federal legislation in the area of public safety and law enforcement.
- Annual reports summarizing the proceedings of the CAPB Annual Meeting and Conference, including resolutions that form the basis of the Association's advocacy efforts.
- Position papers responding to federal legislation on behalf of police governing authorities, and
- Discounted conference rates.

The CAPB holds an Annual Conference each year, which is one of the best educational and learning opportunities members of police governing bodies have to enhance their effectiveness and that of the police service they govern. The 2012 Conference will be in Victoria, British Columbia from August 16 to August 18, 2012. The theme is "Policing in challenging Times".

Visit the CAPB's website (www.capb.ca) for more information on how to become a member, or contact the CAPB office: tel: (613) 235-2272, fax: (613) 235-2275 or email: jlanzon@capb.ca.



2012 CAPB
Membership INVOICE

January 1, 2012 – December 31, 2012

PLEASE PRINT (Submitting this form indicates agreement to submit payment for membership services)

Board/Commission Name: _____	
Mailing Address: _____	City/Town: _____
Province: _____	Postal Code: _____
CAPB Contact Name/Title: _____	
Phone: _____	Contact Fax: _____
Email: _____	

FULL MEMBERSHIP FEE SCHEDULE

Any municipal board, commission or committee with a legislated mandate to govern its local police service, and any First Nations police governance body, may become a full member of the association upon voluntary payment of an annual fee determined by the board of directors. Membership entitles each individual on a member board to be a voting member of the association.

Authorized Force Strength:	Uniform _____
	Civilian _____
	TOTAL _____

<u>Force Size</u>	<u>Annual Fee*</u>
❖ up to 10.....	\$256.25
❖ 11 to 25.....	408.88
❖ 26 to 100.....	640.63
❖ 101 to 250.....	948.13
❖ 251 to 400.....	1,230.00
❖ 401 to 1,000.....	3,587.50
❖ 1,001 and up.....	5,125.00

METHOD OF PAYMENT4% processing fee for credit cards**

Visa MasterCard Cheque

Account Number: _____

Expiry: _____

Name of Cardholder: _____


Authorization Signature: _____

SEND COMPLETED FORM & PAYMENT TO:

157 Gilmour Street, Suite 302
 Ottawa, Ontario K2P 0N8
 Telephone: 613.235.2272
 Fax: 613.235-2275
 Email: jlazon@capb.ca
***If paid by credit card, a processing fee of 4% will be applied. If credit card billing address is not the same as above, please provide it separately.*
 Please make cheques payable to the Canadian Association of Police Boards (CAPB).

* (The CAPB is exempt from collecting GST)

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: 2012 FOIP Training	Date of January 18, 2012 Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: E-mail correspondence	
Budget: Expense:	If Over Budget, what is alternate funding source?
Topic: 2012 FOIP Training	
Background:	2012 FOIP Training is being offered for Police Commission Members.
Options	1. That the Taber Police Commission accepts the 2012 FOIP Training course availability for information.
	2. That the Taber Police Commission requests that _____ attend the 2012 FOIP Training in _____.
Recommendation:	
Approval Date:	January 13, 2012 CAO: 

Van Ham, Kerry

From: Rudd, Alf
Sent: December-15-11 1:50 PM
To: Van Ham, Kerry
Subject: FW: Winter 2012 Instructor Lead FOIP Training

For the January Commission meeting.

From: owner-policeservfoip@gov.ab.ca [<mailto:owner-policeservfoip@gov.ab.ca>] **On Behalf Of** Cindee Robertson
Sent: December-14-11 4:17 PM
To: drainagefoip; hsiapn; hmbfoip; irrigationfoip; libraryfoip; metisfoip; munifoip; policecommfoip; foip-psi; school-jur-foip; policeservfoip
Subject: Winter 2012 Instructor Lead FOIP Training

2012 FOIP Training

Are you a new FOIP advisor or in need of refresher training? Are other staff members in your ministry or agency unfamiliar with the concepts of protection of privacy and access to information and how the FOIP legislation applies in their daily activities?

If you answered "yes" to any of these questions, our instructor-led FOIP courses are for you! Courses are offered in January and February in Edmonton and Calgary.

You can also book a course for on-site delivery to a group of staff at your workplace (contact Joanne Gardiner at 780-422-7326 for assistance with that).

Register early to avoid disappointment!

General Awareness (half-day course suitable for all employees, 1:00 to 4:30 pm)

- Edmonton: January 23, 2012 and February 28, 2012
- Calgary: February 7, 2012

Introduction and Privacy / Access to Information / Managing a FOIP Program

(each course is one day and runs 8:30 am to 4:30 pm)

- Edmonton: January 31, 2012, February 1, 2012 and February 2, 2012

For More Information: see the FOIP Training Calendar:

<http://www.servicealberta.ca/foip/documents/calendar.pdf>

How to Register: Complete the course registration form found on page 3 of the FOIP Training Calendar.

Fax or mail your completed registration form to our training delivery contractor, Cenera, along with your payment:

**Mail the registration form
with your cheque to:**

Cenera
1100, 1015 – 4 ST SW
Calgary, AB T2R 1J4
Attention: FOIP Course
Administrator

Fax the registration form to:

Cenera at 403-294-0513
*(Your completed form must include your
VISA or Master Card number and expiry
date.)*

**For registration questions
contact:**

Cenera
Phone: 403-290-0466
Toll Free: 1-800-387-8797
jenny.huisman@cenera.ca

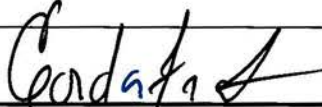
Please feel free to circulate this notice to other staff in your public body who may be interested in attending these courses.

Cindee Robertson
Access and Privacy Assistant
Policy and Governance
Service Alberta

(780) 415-9283

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TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Police Chief Rudd's Report	Date of January 18, 2012 Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Report	
Budget: Expense:	If Over Budget, what is alternate funding source?
Topic: Police Chief Rudd's Report	
Background:	Police Chief Rudd's Report to January 18, 2012 and Stats for December 2011.
Options:	1. That the Taber Police Commission accepts Police Chief Rudd's Report and Stats for information.
Recommendation: Option #1- That the Taber Police Commission accepts Police Chief Rudd's Report and Stats for information.	
Approval Date:	January 13, 2012 CAO: 



CHIEF OF POLICE REPORT TO COMMISSION

12JAN18

CASES OF INTEREST

A youth was arrested for possession for the purpose of trafficking of marihuana. A quarter pound of drug was seized. The same youth was charged again with the same offence within the same week.

National clearance rates continue to increase - Clearance rates are one measure of police performance. A criminal incident is said to be cleared when a police investigation leads to the identification of an accused person against whom charges can be laid or recommended by police. Incidents can be cleared by the laying of a charge or by other means (e.g., through extrajudicial measures). The clearance rate represents the proportion of all crimes that were successfully cleared. Factors beyond police performance itself can impact a police service's clearance rate. For instance, minor thefts and mischief are crimes that are more numerous and more difficult to solve than serious, violent crimes; thus, a police service with a higher number of these less serious crimes may have a lower clearance rate. For this reason, the **weighted** clearance rate was developed to provide a more meaningful picture of crime solved by police services. Using concepts similar to the Crime Severity Index, the weighted clearance rate assigns values to crimes according to their seriousness with more serious crimes being given a higher statistical weight. However, comparisons between police services on the basis of weighted clearance rates should be made with caution, due to various factors such as internal policies and procedures, resources and reporting technologies. In its seventh consecutive annual increase, Canada's weighted clearance rate rose by 2% in 2010 (the most recent year for which data are available), reaching 39%. Among police services operating in areas with populations of 100,000 or more, the highest weighted clearance rates were reported by Durham (48%), Guelph (47%), Codiac (47%), London (47%) and York (47%). Taber has a clearance rate of 64.4%. (*Police Resources in Canada - 2011*)

COMMUNITY RELATIONS

TCAPS Board Meeting
Safe Haven Board Meeting
Legion Anniversary Dinner
SAKA meeting
An officer portrayed S. Claus
CJ Advisory Board
TCAPS
TCAD

FINANCES

National growth in expenditures slows in 2010

Police service operating expenditures totaled about \$12.6 billion in 2010. While total spending continued to grow in 2010 (up 3%), the increase was smaller than in recent years. After adjusting for inflation, police expenditures rose by 1% in 2010, compared to increases ranging from 3% to 7% recorded since 2000. Nevertheless, 2010 represented the 14th consecutive year of growth in constant-dollar spending on policing. Most police service expenditures in 2010 went towards salaries and benefits, with 79% of all dollars spent going towards these categories. Since 2009, expenditures on salaries and benefits increased by 5%, while a decrease of 4% was recorded in other operating expenditures. All provinces saw increases in spending in 2010, with Alberta reporting the largest (up 12%). This growth was the result of increased spending by many of the province's municipal police services, as well as the Royal Canadian Mounted Police. Quebec recorded the smallest increase in expenditures among the provinces, with 3% growth in 2010

Report attached

EQUIPMENT

With changes to the impaired legislation under a new provincial regulation we are acquiring new Alco-Sur roadside testers. We need 4 units at \$525 each. Our partners from MADD have agreed to purchase 2 on our behalf.

PERSONNEL

The full time Com Ops position was filled from within. A part time worker was successful.

COURT REPORT

Court date of December 6 saw a total of 22 Criminal matters and 22 CDSA matters all pending.

OPERATIONAL

We received some encouraging news regarding assistance from the SG on our API3 readiness request and can be expecting an assistance grant in the amount of \$35T.

We completed the last phase of our business planning session during a staff meeting and our document is now being prepared for presentation to the Commission.

MAYOR'S REPORT

2011

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec **YTD 2011** **Comparison 2010 YTD**

TRAFFIC														
- Impaired Operation/Related Offences	7	3	6	1	7	6	3	6	6	6	5	4	67	63
- Dangerous Operation of Motor Vehicle	0	2	0	1	0	0	0	1	0	0	0	0	6	5
- Traffic collisions	17	13	20	15	11	12	6	12	11	7	13	14	154	173
- Other criminal code	0	0	1	2	0	0	1	1	2	1	6	0	17	10
- Provincial Traffic Offences	154	151	164	316	264	215	223	127	117	160	149	154	2240	2289

LIQUOR ACT														
	5	10	8	7	9	12	10	29	11	21	6	10	143	176

OTHER CRIMINAL CODE														
- Other criminal code	29	22	27	19	22	33	26	20	27	34	28	29	329	364
- Offensive weapons	0	0	0	0	0	3	0	1	0	0	0	1	6	18
- Corruption (Public Mischief)	1	0	0	0	0	0	0	0	0	0	1	0	3	6

DRUG ENFORCEMENT														
- Trafficking	0	1	1	1	0	1	3	0	1	3	2	2	19	23
- Possession	2	0	1	4	4	1	6	6	4	6	6	3	47	54
- Other	0	3	3	2	2	1	0	1	4	1	5	2	28	28

CRIMES AGAINST A PERSON														
- Sexual offences	0	0	1	1	1	0	0	0	1	0	1	2	10	10
- Robbery/Extortion/Harassment/Threats	4	3	5	5	6	3	0	9	7	6	3	5	61	71
- Offences Related to Death (Murder/Attempt murder)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Kidnapping/Hostage/Abduction	0	0	0	0	0	1	1	0	0	1	1	1	4	2
- Assaults	8	5	4	2	8	5	11	11	13	8	12	4	110	86

CRIMES AGAINST PROPERTY														
- Theft under \$5000	12	8	16	15	12	10	10	16	21	13	18	15	177	251
- Theft over \$5000	1	0	1	1	3	3	0	4	3	1	2	2	21	13
- Possession of Stolen Goods	0	1	3	2	0	0	1	0	2	0	0	0	12	36
- Fraud	5	4	11	0	2	4	4	1	4	1	1	4	43	23
- Break and Enter	1	1	6	2	3	1	2	9	4	1	4	2	40	30
- Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	4
- Mischief	10	10	15	13	11	10	11	30	24	19	7	3	171	174

BYLAW														
- Traffic	3	2	2	16	9	11	3	3	7	2	0	0	55	79
- Other (non-traffic calls)	20	23	18	19	24	39	38	32	16	17	13	20	310	279

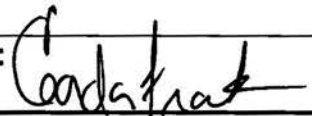
CPIC ACTIVITY		
FUNCTION	2010	2011
Entries	3420	2605
Modifications	1817	1661
Removals	1801	1562
Queries	33214	28466

Taber 9-1-1 Activity Month of: December 2011

Type of Call	Answered within Standard (Under 15 Seconds)
1 st Line 9-1-1 (212)	99.5%
2 nd Line 9-1-1 (4)	100%

QUARTERLY POLICE OVER TIME REPORT	
Month	Hours
JAN 2011	104 (includes Christmas & New Years)
FEB 2011	31
MAR 2011	91 (three pay periods – 40 hrs. stats)
1st Quarter Total	226
APR 2011	53 (30 stat)
MAY 2011	80 (40 stat)
JUN 2011	65
2nd Quarter Total	198
JUL 2011	63 (40 Stat)
AUG 2011	65 (30 Stat)
SEP 2011	78 (40 Stat)
3rd Quarter Total	206
OCT 2011	115 (60 Stat)
NOV 2011	66 (40 Stat)
DEC 2011	65 (does not include Christmas stat)

TABER MUNICIPAL POLICE COMMISSION
Commission Request For Decision

Subject: Interim Financial Information to December 31, 2011	Date of Agenda: January 18, 2012
Prepared By: Kerry Van Ham, CAO and Council Assistant	
Attachments: Reports	
Budget Expense:	If Over Budget, what is alternate funding source?
Topic: Interim Financial Information to December 31, 2011	
Background:	All expenses may not have been reported as of this date due to report timing of month end and year end calculations.
Options:	1. That the Taber Police Commission accepts the Interim Financial Information to December 31, 2011, for information.
Recommendation: Option #1 - That the Taber Police Commission accepts the Interim Financial Information to December 31, 2011, for information.	
Approval Date: January 13, 2012	CAO: 

Town of Taber
Bylaw Enforcement
For the Twelve Months Ending December 31, 2011

Account	Description	2009 Annual Actual	2009 Actual YTD Comparison	2010 Annual Actual	2010 Actual YTD Comparison	2011 Total Budget	2011 Actual YTD	Variance	Percentage Used
Revenues:									
1-26-10-525-0010	Licenses Animal Control Dogs	(5,510.00)	(5,510.00)	(4,205.00)	(4,205.00)	(5,500.00)	(3,455.00)	(2,045.00)	62.82%
1-26-10-525-0020	Licenses Animal Control Cats	(105.00)	(105.00)	(60.00)	(60.00)	(100.00)	(46.00)	(54.00)	46.00%
1-26-10-531-0010	Fines	(1,928.00)	(1,928.00)	(1,113.00)	(1,113.00)	(1,000.00)	(4,578.00)	3,578.00	457.80%
1-26-10-532-0010	Fines Animal Control Dogs	(6,730.00)	(6,730.00)	(4,648.85)	(4,648.85)	(8,000.00)	(4,905.00)	(3,095.00)	61.31%
1-26-10-532-0020	Fines Animal Control Cats	(125.00)	(125.00)	0.00	0.00	(200.00)	0.00	(200.00)	0.00%
1-26-10-590-0000	Sundry Revenue	(4,965.00)	(4,965.00)	(3,860.00)	(3,860.00)	(4,500.00)	(100.00)	(4,400.00)	2.22%
1-26-10-591-0000	Donations and Gifts	(50.00)	(50.00)	(840.00)	(840.00)	0.00	(1,485.00)	1,485.00	0.00%
1-26-10-830-0010	Transfers from Federal Gov Conditio	0.00	0.00	0.00	0.00	0.00	(2,464.00)	2,464.00	0.00%
1???????	Total Revenues	(19,413.00)	(19,413.00)	(14,726.85)	(14,726.85)	(19,300.00)	(17,033.00)	(2,267.00)	88.25%
Expenditures:									
2-26-10-115-0000	CUPE Wages - Full Time Outside	56,762.52	56,762.52	60,728.35	60,728.35	57,424.98	46,511.49	10,913.49	81.00%
2-26-10-117-0000	CUPE Wages - Casual	31,847.17	31,847.17	30,206.78	30,206.78	33,689.53	29,701.86	3,987.67	88.16%
2-26-10-130-0000	Employer Statutory & Benefits Contril	11,393.32	11,393.32	12,777.40	12,777.40	15,711.51	11,434.68	4,276.83	72.78%
2-26-10-211-0000	Travel and Subsistence	48.57	48.57	1,762.90	1,762.90	1,000.00	352.78	647.22	35.28%
2-26-10-213-0000	Training - External	500.65	500.65	3,192.42	3,192.42	1,000.00	3,550.00	(2,550.00)	355.00%
2-26-10-214-0000	Memberships, Conferences, Registra	0.00	0.00	0.00	0.00	500.00	100.00	400.00	20.00%
2-26-10-215-0000	Express, Cartage, Freight	65.73	65.73	0.00	0.00	200.00	91.34	108.66	45.67%
2-26-10-216-0000	Postage	132.10	132.10	87.20	87.20	200.00	14.23	185.77	7.12%
2-26-10-217-0002	Communications - Telephone Mobile	1,626.59	1,626.59	1,156.49	1,156.49	1,300.00	970.82	329.18	74.68%
2-26-10-221-0000	Advertising, Promotion, Public Relatix	505.26	505.26	308.70	308.70	600.00	650.90	(50.90)	108.48%
2-26-10-238-0010	Professional Services - Veterinary Dc	6,748.66	6,748.66	8,080.60	8,080.60	6,000.00	203.30	5,796.70	3.39%
2-26-10-238-0020	Professional Services - Veterinary Cc	15,045.35	15,045.35	14,187.56	14,187.56	12,000.00	8,410.59	3,589.41	70.09%
2-26-10-239-0000	Professional Services - Other	0.00	0.00	40.66	40.66	0.00	16,553.23	(16,553.23)	0.00%
2-26-10-252-0010	Contracted Repairs, Maintenance - B	1,638.00	1,638.00	0.00	0.00	750.00	95.00	655.00	12.67%
2-26-10-253-0010	Contracted Repairs, Maintenance - Iv	71.50	71.50	225.95	225.95	500.00	11.67	488.33	2.33%
2-26-10-255-0010	Contracted Repairs, Maintenance - V	1,546.42	1,546.42	962.10	962.10	1,000.00	923.56	76.44	92.36%
2-26-10-259-0010	Contracted Repairs, Maintenance - C	144.38	144.38	0.00	0.00	0.00	963.63	(963.63)	0.00%
2-26-10-263-0010	Rental / Lease of Uniforms & Covera	156.39	156.39	198.55	198.55	100.00	160.41	(60.41)	160.41%
2-26-10-271-0000	Licenses and Permits	0.00	0.00	100.00	100.00	0.00	0.00	0.00	0.00%
2-26-10-274-0000	Insurance Premiums	6,114.23	6,114.23	5,760.00	5,760.00	5,970.00	5,311.46	658.54	88.97%
2-26-10-511-0000	Stationery, Office Supplies	1,547.63	1,547.63	138.13	138.13	800.00	1,646.30	(846.30)	205.79%
2-26-10-512-0000	Clothing & Boots	2,490.92	2,490.92	1,541.58	1,541.58	1,000.00	1,705.48	(705.48)	170.55%
2-26-10-513-0000	Janitorial Supplies	239.20	239.20	140.98	140.98	200.00	24.07	175.93	12.04%
2-26-10-515-0000	Catered or Purchased Foods	28.21	28.21	0.00	0.00	0.00	0.00	0.00	0.00%
2-26-10-516-0000	Pharmaceutical & First Aid	0.00	0.00	11.95	11.95	0.00	0.00	0.00	0.00%
2-26-10-519-0000	General Goods and Supplies - Other	279.49	279.49	571.81	571.81	600.00	75.48	524.52	12.58%
2-26-10-521-0000	Gas, Oil, Antifreeze, Etc.	3,708.23	3,708.23	2,857.08	2,857.08	3,500.00	2,735.91	764.09	78.17%
2-26-10-522-0000	Tires & Batteries	0.00	0.00	0.00	0.00	0.00	804.00	(804.00)	0.00%
2-26-10-523-0000	Machine & Equipment Parts	3.82	3.82	201.99	201.99	0.00	19.90	(19.90)	0.00%
2-26-10-524-0000	Small Equipment and Tools	1,229.36	1,229.36	51.22	51.22	800.00	629.34	170.66	78.67%
2-26-10-538-0000	Building, Plumbing and Electrical Sup	736.70	736.70	608.02	608.02	500.00	241.65	258.35	48.33%
2-26-10-690-0000	Amortization	3,702.00	3,702.00	3,702.00	3,702.00	3,702.00	0.00	3,702.00	0.00%
2-26-10-817-0000	Cancellation of Uncollectable Accour	0.00	0.00	250.00	250.00	0.00	0.00	0.00	0.00%
2-26-10-940-0000	Contributions to Capital Fund	33,500.00	33,500.00	33,500.00	33,500.00	33,500.00	33,500.04	(0.04)	100.00%
2-26-10-950-0000	Transfers to Operating Allowances	144.38	144.38	0.00	0.00	0.00	0.00	0.00	0.00%
2???????	Total Expenditures	181,956.78	181,956.78	183,350.42	183,350.42	182,548.02	167,393.12	15,154.90	91.70%
	Net Operating	162,543.78	162,543.78	168,623.57	168,623.57	163,248.02	150,360.12	12,887.90	92.11%