

Agenda Forwarded: June 14, 2013

**AGENDA**

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, JUNE 19, 2013 AT 4:30 PM.

**MOTION**

**ITEM NO. 1. CALL TO ORDER**

**ITEM NO. 2. ADOPTION OF AGENDA ITEMS**

X

**ITEM NO. 3. DELEGATIONS - NONE**

**ITEM NO. 4. ADOPTION OF MINUTES**

A) RFD Regular Meeting – May 15, 2013

X

**ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE**

**ITEM NO. 6. INFORMATION ITEMS - NONE**

**ITEM NO. 7. ACTION ITEMS**

A) RFD Alberta Association of Police Governance (AAPG) 2014:  
Possibilities of Taber Hosting this Event

X

B) RFD Freedom of Information and Protection of Privacy (FOIP) Act:  
Participation in Consultation Process

X

C) RFD Oversight Board Orientation Training Project:  
Participation in Consultation Process

X

**ITEM NO. 8. COMMISSION/STAFF REPORTS**

A) RFD Police Chief's Report

X

B) RFD Financial Information to June 11, 2013

X

**ITEM NO. 9. OTHER BUSINESS - NONE**

**ITEM NO. 10. MEDIA INQUIRIES**

**ITEM NO. 11. CLOSED SESSION**

X

Legal  
Labour

**ITEM NO. 12. OPEN SESSION**

X

**ITEM NO. 13. CLOSE OF MEETING**

X

**TABER MUNICIPAL POLICE COMMISSION**  
**Commission Request For Decision**

<b>Subject:</b> Police Commission Minutes	<b>Date of</b> June 19, 2013
<b>Agenda:</b>	
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Minutes	
<b>Budget:</b>	If Over Budget, what is alternate funding
<b>Expense:</b>	source?
<b>Topic:</b> Minutes of the Regular Meeting of the Taber Police Commission held on May 15, 2013	
<b>Background:</b>	
<b>Options:</b>	<ol style="list-style-type: none"><li>1. That the Taber Police Commission adopts the Minutes of the Regular Meeting of May 15, 2013, as presented.</li><li>2. That the Taber Police Commission adopts the Minutes of the Regular Meeting of May 15, 2013, as amended.</li></ol>
<b>Recommendation:</b>	Option #1 - That the Taber Police Commission adopts the Minutes of the Regular Meeting of May 15, 2013, as presented.
<b>Approval Date:</b>	June 14, 2013
<b>CAO:</b>	

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, MAY 15, 2013 AT 4:30 PM.

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PRESENT: Henk De Vlieger, Chair  
 Councillor Garth Bekkering  
 Councillor Randy Sparks  
 Ken Holst  
 Wanda Osburne-Campbell  
 Chris Bernhardt  
 Harry Prummel

ALSO PRESENT:

Police Chief Alf Rudd  
 Rob Cressman, Acting Chief Administrative Officer (CAO)  
 Kerry Van Ham, Council & CAO Assistant/Recording Secretary

**CALL TO ORDER**

Chair H. De Vlieger called the Regular Meeting of the Taber Police Commission to Order at 4:32 PM.

**ADOPTION OF THE AGENDA ITEMS**

Chair H. De Vlieger inquired if there were any additions or deletions to the agenda, and advised of the addition of Item 8.C) Discussion of Alberta Association of Police Governance (AAPG) Meeting Attended in Edmonton, Alberta.

RES. 51/13 MOVED by Councillor Sparks that the Taber Police Commission adopt the Agenda as amended.

CARRIED

**DELEGATIONS - NONE**

**ADOPTION OF THE MINUTES**

**A) Regular Meeting – April 17, 2013**

RES. 52/13 MOVED by Councillor Bekkering that the Taber Police Commission adopt the minutes of the Regular Meeting of April 17, 2013, as presented.

CARRIED

**BUSINESS ARISING FROM THE MINUTES - NONE**

**INFORMATION ITEMS – NONE****ACTION ITEMS****A) Police Cell Sharing Agreement**

Police Chief Rudd stated that from time to time operational necessities require that individuals in lawful custody by the Lethbridge Regional Police Service cannot be securely held in accordance with their existing policies and procedures. In these instances it is convenient and desirable that the Taber Police Service make available the cell facilities at 5700 50 Avenue in Taber.

RES. 53/13      MOVED by C. Bernhardt that the Taber Police Commission approve the agreement and direct that it be placed on the Council Agenda with an endorsement for signatures required.

CARRIED

**B) Spring 2013 Meeting of Public Complaint Directors:  
Public Complaint Directors and Professional Standards  
Section Representatives Dispute Resolution Training**

An invitation has been extended to the Public Complaint Director, or delegate, to attend the Spring 2013 meeting of the Alberta Public Complaint Directors and Professional Standards Section representatives and Public Complaint Directors Dispute Resolution Training scheduled to be held in Calgary on June 21-23, 2013.

RES. 54/13      MOVED by Councillor Sparks that the Taber Police Commission requests that Mr. Ken Holst and Police Chief Alf Rudd attend the Spring 2013 meeting of the Public Complaint Directors and dispute resolution training scheduled to be held in Calgary on June 21-23, 2013.

CARRIED

**COMMISSION/STAFF REPORTS****A) Police Chief's Report**

Police Chief Rudd provided an update of departmental activities and statistics to the Taber Police Commission.

The Commission discussed the activities and the statistical trends.

RES.55/13      MOVED by K. Holst that the Taber Police Commission accepts Police Chief Rudd's Report and Statistics for information.

CARRIED

**B) Financial Information to May 10, 2013**

Police Chief Rudd reviewed the interim financial information for the period ending May 10, 2013.

RES.56/13      MOVED by Councillor Sparks that the Taber Police Commission accepts the Interim Financial Information to May 10, 2013, for information.

CARRIED

**C) Discussion of Alberta Association of Police Governance (AAPG) Meeting Attended in Edmonton, Alberta**

Chair H. De Vlieger stated that the meeting covered a variety of topics which included hiring, governance, strategic planning, policing oversight, and resolutions.

Chair De Vlieger stated that he had the opportunity to network with members from other police commissions and found the meeting attendance and material valuable.

**OTHER BUSINESS - NONE****MEDIA INQUIRIES**

T. Busch inquired of the local impact regarding the unrest situation among the Alberta sheriffs and correctional officers.

Chief Rudd stated that the impact was that Taber Police Service had to move and transport its own prisoners, but was dealt with effectively.

**CLOSED SESSION**

RES.57/13      MOVED by Councillor Bekkering that the Taber Police Commission move into Closed Session to discuss legal and labour matters.

CARRIED AT 5:03 PM

**OPEN SESSION**

RES.58/13      MOVED by Councillor Sparks that the Taber Police Commission reconvene into Open Session.

CARRIED AT 5:37 PM

Police Chief Rudd and Chair H. De Vlieger left the meeting at 5:37 PM.

RES.59/13      MOVED by Councillor Bekkering that the Taber Police Commission move into Closed Session to discuss legal and labour matters.

CARRIED AT 5:38 PM

RES.60/13      MOVED by C. Bernhardt that the Taber Police Commission reconvene into Open Session.

CARRIED AT 5:50 PM

Police Chief Rudd and Chair H. De Vlieger rejoined the meeting at 5:50 PM.

**CLOSE OF MEETING**


RES.61/13      MOVED by Councillor Sparks that this Regular Meeting of the Taber Police Commission is hereby closed.

CARRIED AT 5:51 PM


\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chief Administrative Officer

**TABER MUNICIPAL POLICE COMMISSION**  
**Commission Request For Decision**

<b>Subject:</b> Alberta Association of Police Governance (AAPG) 2014		<b>Date of</b> June 19, 2013 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant		
<b>Attachments:</b> None		
<b>Budget:</b>	If Over Budget, what is alternate funding	
<b>Expense:</b>	source?	
<b>Topic:</b> Possibilities of Taber Hosting this Event		
<b>Background:</b>	<p>At the Regular Meeting of the Taber Municipal Police Commission held on May 15, 2013, Chair H. De Vlieger requested the Board's opinion on the possibility of Taber hosting the 2014 AAPG Conference. The Board requested that this item be placed on the June 19, 2013 Agenda for consideration.</p> <p>Commission direction is requested.</p>	
	<p><b>Options:</b></p> <ol style="list-style-type: none"> <li>1. That the Taber Police Commission authorizes the application to host the 2014 AAPG Conference and requests that Chief Rudd in consultation with Chair H. De Vlieger correspond with the AAPG to make arrangements.</li> <li>2. That the Taber Police Commission does not authorize the hosting of the 2014 AAPG Conference.</li> </ol>	
<b>Recommendation:</b>		
<p>That the Taber Police Commission authorizes the application to host the 2014 AAPG Conference and requests that Chief Rudd in consultation with Chair H. De Vlieger correspond with the AAPG to make arrangements; and</p> <p>All costs associated to host the 2014 AAPG Conference shall be charged to the Taber Municipal Police Commission Operating Budget.</p>		
<b>Approval Date:</b>	June 14, 2013	<b>CAO:</b> 

**TABER MUNICIPAL POLICE COMMISSION**  
**Commission Request For Decision**

<b>Subject:</b> Freedom of Information and Protection of Privacy (FOIP) Act	<b>Date of Agenda:</b> June 19, 2013
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Correspondence received from the Office of the Associate Minister of Accountability, Transparency & Transformation	
<b>Budget:</b>	If Over Budget, what is alternate funding source?
<b>Expense:</b>	
<b>Topic:</b> Participation in Consultation Process	
<b>Background:</b>	Correspondence was received from Service Alberta advising that the Government of Alberta is moving forward with a review of the FOIP Act.
	As part of this process, the Ministry is requesting participation and feedback from various stakeholders.
	Due to the timing of the local consultation, this correspondence was previously sent out by e-mail. For those who are not able to participate in the face to face meetings, a discussion paper will be available from June 13, 2013 until July 31, 2013.
<b>Options</b>	1. That the Taber Police Commission having no submissions accepts the request for consultation from Service Alberta, for information purposes.
	2. The Taber Police Commission requests Police Chief Rudd, in consultation with the Chair of the Police Commission to bring forth suggestions for Police Commission review and input prior to official submission to Service Alberta.
<b>Recommendation:</b>	
Option #2 - The Taber Police Commission requests Police Chief Rudd, in consultation with the Chair of the Police Commission to bring forth suggestions for Police Commission review and input prior to official submission to Service Alberta.	
<b>Approval Date:</b>	June 14, 2013      CAO: 





ALBERTA  
SERVICE ALBERTA

Office of the Associate Minister of Accountability, Transparency & Transformation  
MLA, Fort McMurray - Conklin



*Scanned  
to H.D  
June 10/13  
K*

Henk DeVlieger  
FOIP Contact  
Taber Police Commission  
4900A - 50 Street  
Taber, AB T1G 1T1

Dear Henk DeVlieger:

I am pleased to advise that the Government of Alberta is moving forward with a review of the Freedom of Information and Protection of Privacy (FOIP) Act as part of the larger mandate to enhance accountability, transparency and transformation in the provincial government. The intent of the review is to meet expectations for electronic and immediate access to information while ensuring Albertan's personal information remains protected.

As part of this process, I will be consulting with Albertans to help ensure the FOIP Act continues to meet evolving stakeholder needs. Feedback from the consultation will help develop recommendations for transformational changes to this legislation.

There are multiple ways to participate in the consultation. From June 14 - 26, 2013, I will be holding consultation sessions with the Municipal, Academic, School and Health Services (MASH) sectors to obtain feedback on potential amendments to this legislation. Meetings will take place from 2:00 – 4:30 p.m. at the following locations:

- Fort McMurray - June 14, 2013
- Red Deer - June 17, 2013
- Medicine Hat - June 18, 2013
- Lethbridge - June 19, 2013
- Calgary - June 20, 2013
- Lloydminster - June 24, 2013
- Edmonton - June 25, 2013
- Grande Prairie - June 26, 2013

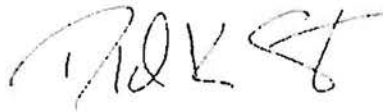
For those who are not able to participate in face-to-face meetings, a discussion paper will be made available from June 13, 2013 until July 31, 2013 on the Service Alberta website at [www.servicealberta.ca](http://www.servicealberta.ca).

.../2

I would appreciate your participation in this consultation and encourage you to register online at <http://www.doodle.com/xbmhtbamda3me7i7>. Location details will be provided upon confirmation of your registration. Should you have any questions or require further information about this consultation, please feel free to contact Cheryl Naundorf, Director, Policy and Governance, at 780-427-6369 or [cheryl.naundorf@gov.ab.ca](mailto:cheryl.naundorf@gov.ab.ca).

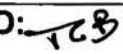
On behalf of the Government of Alberta, thank you in advance for your participation.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Scott', written in a cursive style.

Don Scott, QC  
Associate Minister

**TABER MUNICIPAL POLICE COMMISSION**  
**Commission Request For Decision**

<b>Subject:</b> Oversight Board Orientation Training Project	<b>Date of</b> June 19, 2013 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Email correspondence received from Leslie Kelly, Manager, Policing Oversight and Funding Programs, Law Enforcement and Oversight Branch, Alberta Justice and Solicitor General	
<b>Budget:</b>	If Over Budget, what is alternate funding source?
<b>Expense:</b>	
<b>Topic:</b> Participation in Consultation Process	
<b>Background:</b>	Correspondence was received from Leslie Kelly, Manager, Policing Oversight and Funding Programs, Law Enforcement and Oversight Branch, Alberta Justice, requesting a call-out for volunteers to participate in this project which would review and restructure the Board Orientation Training for Oversight Boards.
<b>Options:</b>	<ol style="list-style-type: none"> <li>1. That the Taber Police Commission having no submissions accepts the request for volunteer participation from Alberta Justice and Solicitor General, for information purposes.</li> <li>2. The Taber Police Commission authorizes _____ and _____ to attend the two-day workshop in Edmonton on June 24-25, 2013 to provide input on the project to review and restructure the Board Orientation Training for Oversight Boards.</li> </ol>
<b>Recommendation:</b>	
Option #2 - The Taber Police Commission authorizes _____ and _____ to attend the two-day workshop in Edmonton on June 24-25, 2013 to provide input on the project to review and restructure the Board Orientation Training for Oversight Boards.	
<b>Approval Date:</b>	June 14, 2013 <b>CAO:</b> 

## Van Ham, Kerry

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**Subject:** FW: Oversight Board Orientation Training Project

**From:** Lesley Kelly [<mailto:lesley.kelly@gov.ab.ca>]

**Sent:** May-17-13 3:42 PM

**To:** Blackfalds-PCD; Blood Tribe; Camrose; Canmore; John Reeves ([jreeves1@telus.net](mailto:jreeves1@telus.net)); Chestermere; Drumheller; Edmonton-Joe; Ellen Wright ([EWright@calgarypolicecommission.ca](mailto:EWright@calgarypolicecommission.ca)); Ellen Wright ([EWright@calgarypolicecommission.ca](mailto:EWright@calgarypolicecommission.ca)); Fort Saskatchewan; [trnoble@telus.net](mailto:trnoble@telus.net); High River; Hinton; [crobinson49@telus.net](mailto:crobinson49@telus.net); Lacombe; Lakeshore; Lethbridge; Medicine Hat; North Peace Tribal; De Vlieger, Henk; Rudd, Alf; Tsuu T'ina; Fred ([signboy@telusplanet.net](mailto:signboy@telusplanet.net)); Laura Howarth ([lhowarth@hinton.ca](mailto:lhowarth@hinton.ca)); Lowell Knutson ([lowell\\_k\\_ca@yahoo.com](mailto:lowell_k_ca@yahoo.com)); [info@kenbraat.com](mailto:info@kenbraat.com); [sbaley@chestermere.ca](mailto:sbaley@chestermere.ca); [loughery@telusplanet.net](mailto:loughery@telusplanet.net); Elder, Monica ([monica.elder@lrps.ca](mailto:monica.elder@lrps.ca)); Marion ([equinemouse@gmail.com](mailto:equinemouse@gmail.com))

**Cc:** AAPG-Jennifer

**Subject:** Oversight Board Orientation Training Project

Hello Board Members:

*Board Chairs: please circulate this email to your Board members.*

This Call-Out for volunteers is open to all board members of Police Commissions and RCMP Policing Committees and police/public safety advisory committees within the Province. As some of you know, I've initiated a project to review and re-vamp the Board Orientation Training for Oversight boards. Its over 5 years since it was originally developed and it's time to refresh it to stay current.

For out of town folks, I have budget for two-nights hotel accommodations for 6 people, as well as all meals for the two-day workshop. Travelling to and from Edmonton and Dinner is not covered by Government. Edmonton and surrounding area volunteers would travel home each day.

### PROJECT DETAILS:

- o Two nights stay over at the Fantasyland Hotel, West Edmonton Mall;
- o Attend the two-day workshop (June 24<sup>th</sup> and 25<sup>th</sup>) ;
- o Approximately 6-8 volunteers to participate;
- o Board governance experience and a keen interest;
- o A good understanding of oversight board duties/core competencies required to be an active and competent board member;
- o Available for follow up email exchange for review and feedback of materials developed.

### COORDINATES FOR OUT OF TOWNERS:

- o Arrive Edmonton, the Fantasyland Hotel, Sunday evening, June 23<sup>rd</sup>, 2013.
- o Attend the two-day workshop on Monday June 24<sup>th</sup> and Tuesday June 25<sup>th</sup>. (8:30am start)
- o All meals during the workshop will be covered, but not Dinner.
- o Travel home Tuesday June 25 at the conclusion of the workshop (anticipate around 3pm)

PLEASE LET ME KNOW AS SOON AS YOU CAN IF YOU ARE INTERESTED IN VOLUNTEERING FOR THIS PROJECT.

Thank you in advance, Lesley

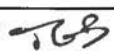
**Lesley Kelly**

Manager, Policing Oversight and Funding Programs  
Law Enforcement & Oversight Branch  
Alberta Justice and Solicitor General  
10th Floor, John E Brownlee Building  
10365 - 97 Street, Edmonton, AB T5J 3W7  
P: 780-415-8333  
F: 780-427-5916

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Agenda Item #8. A)

**TABER MUNICIPAL POLICE COMMISSION**  
**Commission Request For Decision**

<b>Subject:</b> Police Chief Rudd's Report	<b>Date of</b> June 19, 2013 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Report	
<b>Budget:</b>	If Over Budget, what is alternate funding
<b>Expense:</b>	source?
<b>Topic:</b> Police Chief Rudd's Report	
<b>Background:</b>	Police Chief Rudd's Report for June 2013 and Statistics for May 2013.
<b>Options:</b>	1. That the Taber Police Commission accepts Police Chief Rudd's Report and Statistics for information.
<b>Recommendation:</b>	
Option #1- That the Taber Police Commission accepts Police Chief Rudd's Report and Statistics for information.	
<b>Approval Date:</b>	June 14, 2013 <b>CAO:</b> 



## CHIEF OF POLICE REPORT TO COMMISSION

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13JUN

### **CASES OF INTEREST**

13MAY04 Taber Police took multiple reports of thefts throughout the day from various locations which culminated in the arrest of three adults from the Brooks area. Two males and one female were arrested and remanded, with the female being released several days later to appear in Taber Court June 6, 2013. The two males are due to appear before a Judge on May 14, 2013 to continue the bail hearing process. Between the three, a total of 37 Criminal Code charges were laid.

### **COMMUNITY RELATIONS**

Officers attended Relay for Life  
Served lunch to residents of Clear View Lodge  
Participation at Tim Horton's Camp Day  
Attend employee appreciation for presentation to staff  
Attend Air Cadets review parade and present cadet award

### **FINANCES**

Monthly report attached

### **EQUIPMENT**

The SG has advised that there will be no procurement of Live Scan fingerprint equipment, as this was part of the defunct APi3 project there are no funds left. National Police Services expects that all fingerprint submissions will be electronic by July 2014 this will become a capital item.

### **PERSONNEL**

No issues for open session

### **COURT REPORT**

A new Chief Crown has taken over duties in Lethbridge – Mr Bill Wister

### **OPERATIONAL**

Taber Police Service has introduced the Special Needs Registry within the community of Taber. Similar to the Wandering a person is registered and flagged in the records management system to alert emergency responders that the individual is registered and to look at the registry for more information on that individual. The goal of this registry is to provide a particular type of information to better interact with the individual as persons may be non-verbal or unable to follow commands. Recording this information is one way to help prevent harm to both the individual and our officers. The registry may include a picture as well as places the individual may frequent.

The TPS year-end report is presented for approval and public distribution.

### **BUSINESS PLAN TRACKING**

Philosophy – Community Involvement and Assistance/ Goal – increase involvement with community – TPS are rolling out a Special Needs Registry. Individuals with special needs may voluntarily register. Addresses are flagged to inform fire and police of situations where they may deal with an individual who reacts differently.

**MAYOR'S REPORT**

**2013**

**Jan Feb Mar Apr May**

**TOTAL YTD 2013** **Compare 2012 YTD**

	Jan	Feb	Mar	Apr	May	TOTAL YTD 2013	Compare 2012 YTD
<b>TRAFFIC</b>							
- Impaired Operation/Related Offences	2	5	1	2	4	13	31
- Dangerous Operation - Vehicle	0	1	0	1	0	2	4
- Traffic collisions	13	9	17	11	10	65	62
- Other criminal code	1	0	0	2	2	5	6
- Provincial Traffic Offences	124	205	206	158	212	922	1014
<b>LIQUOR ACT</b>							
	9	10	7	9	9	45	60
<b>OTHER CRIMINAL CODE</b>							
- Other criminal code	27	16	20	17	29	109	120
- Offensive weapons	0	0	0	2	1	3	6
- Corruption (Public Mischief)	0	0	1	0	1	2	2
<b>DRUG ENFORCEMENT</b>							
- Trafficking	1	1	0	2	0	6	11
- Possession	5	2	8	3	1	22	29
- Other	1	1	0	0	1	4	13
<b>CRIMES AGAINST A PERSON</b>							
- Sexual offences	1	1	1	0	0	5	6
Robbery/Extortion/Harassment/Threats	9	13	2	4	10	39	38
- Offences Related to Death (Murder/Attempt murder)	0	0	0	0	0	0	0
- Kidnapping/Hostage/Abduction	0	0	0	0	1	1	1
- Assaults	4	2	7	5	10	34	37
<b>CRIMES AGAINST PROPERTY</b>							
- Theft under \$5000	7	12	9	10	14	55	64
- Theft over \$5000	1	0	0	3	3	7	10
- Possession of Stolen Goods	1	0	1	1	4	7	2
- Fraud	0	3	3	4	0	13	13
- Break and Enter	4	2	3	2	1	12	11
- Arson	0	0	0	0	0	0	1
- Mischief	5	21	10	20	13	76	84
<b>BYLAW</b>							
- Traffic	2	1	2	3	6	13	11
- Other (non-traffic calls)	24	23	25	25	56	159	164




CPIC ACTIVITY May		
FUNCTION	2013	2012 (Total)
Entries	4503	2530
Modifications	668	1246
Removals	1095	1481
Queries	12726	32405

May 2013 Dispatch	
Type of Call	Answered within Standard (Under 15 Seconds)
1 <sup>st</sup> Line 9-1-1 (239)	99.2%
2 <sup>nd</sup> Line 9-1-1 (7)	100%

POLICE OVER TIME REPORT 2013	
Month	Hours
JAN	55
FEB	57
MAR	28
1 <sup>st</sup> Quarter Total	140 (2012-255)
APR	100
MAY	62
JUN	
2 <sup>nd</sup> Quarter Total	
JUL	
AUG	
SEP	
3 <sup>rd</sup> Quarter Total	
OCT	
NOV	
DEC	
Annual Total	

**TABER MUNICIPAL POLICE COMMISSION**  
**Commission Request For Decision**

<b>Subject:</b> Financial Information to June 11, 2013	<b>Date of</b> June 19, 2013
<b>Agenda:</b>	
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Reports	
<b>Budget:</b>	If Over Budget, what is alternate funding source?
<b>Expense:</b>	
<b>Topic:</b> Financial Information to June 11, 2013	
<b>Background:</b>	Reports of the interim financial information for the period ending June 11, 2013, have been included for information.
<b>Options:</b>	1. That the Taber Police Commission accepts the Interim Financial Information to June 11, 2013, for information.
<b>Recommendation:</b>	
Option #1 - That the Taber Police Commission accepts the Interim Financial Information to June 11, 2013, for information.	
<b>Approval Date:</b>	June 14, 2013
	<b>CAO:</b> 

# Actual Cost vs Budget Annual

Budget Year: 2013 & Costing Center: 21-10 - Commission - Police

Object	Sub-Object	Budget	Actual	Variance
<b>Revenues</b>				
<b>Fines</b>				
	1-531-0010 - Fines	386,500	157,269	(229,231)
	1-539-0000 - Other Fines	4,750	1,200	(3,550)
		<b>391,250</b>	<b>158,469</b>	<b>(232,781)</b>
<b>Government transfers</b>				
	1-840-0010 - Transfers from Provincial Gov	362,500	25,000	(337,500)
		<b>362,500</b>	<b>25,000</b>	<b>(337,500)</b>
<b>Sales and user fees</b>				
	1-412-0000 - Sales of Services	95,000	45,686	(49,314)
		<b>95,000</b>	<b>45,686</b>	<b>(49,314)</b>
<b>Sales to other governments</b>				
	1-440-0030 - Sale of Contracted Services -	10,000	10,000	0
		<b>10,000</b>	<b>10,000</b>	<b>0</b>
<b>Total</b>		<b>858,750</b>	<b>239,154</b>	<b>(619,596)</b>
<b>Expenditures</b>				
<b>Amortization</b>				
	2-690-0000 - Amortization	138,694	0	(138,694)
		<b>138,694</b>	<b>0</b>	<b>(138,694)</b>
<b>Contracted and general services</b>				
	2-211-0000 - Travel and Subsistence	15,000	2,164	(12,836)
	2-211-0001 - Travel and Subsistence	5,000	480	(4,520)
	2-213-0000 - Training - External	24,050	1,365	(22,685)
	2-214-0000 - Memberships, Conferences,	5,700	3,914	(1,786)
	2-215-0000 - Express, Cartage, Freight	2,500	1,002	(1,498)
	2-216-0000 - Postage	1,050	135	(915)
	2-217-0001 - Communications - Telephone Land	13,420	4,432	(8,988)
	2-217-0002 - Communications - Telephone Mobile	7,250	1,708	(5,542)
	2-217-0003 - Communications - Data	4,800	1,003	(3,797)
	2-221-0000 - Advertising, Promotion, Public	3,600	2,612	(988)
	2-223-0000 - Subscriptions and Publications	500	59	(441)
	2-232-0000 - Professional Services - Legal	500	47,445	46,945
	2-235-0000 - Professional Services - Management	1,000	0	(1,000)
	2-236-0000 - Professional Services - Information	13,600	12,724	(876)
	2-239-0000 - Professional Services - Other	5,000	20	(4,980)
	2-252-0010 - Contracted Repairs, Maintenance -	0	510	510

# Actual Cost vs Budget Annual

Budget Year: 2013 & Costing Center: 21-10 - Commission - Police

2-252-0020 - Contracted Repairs, Maintenance -	28,020	11,675	(16,345)
2-253-0010 - Contracted Repairs, Maintenance -	16,060	2,145	(13,915)
2-255-0010 - Contracted Repairs, Maintenance -	10,000	1,391	(8,609)
2-256-0010 - Contracted Repairs, Maintenance -	0	236	236
2-259-0010 - Contracted Repairs, Maintenance -	0	158	158
2-263-0000 - Rental / Lease of Equipment &	4,200	3,612	(588)
2-265-0000 - Rental / Lease of Vehicle	1,500	160	(1,340)
2-271-0000 - Licenses and Permits	7,000	12,870	5,870
2-274-0000 - Insurance Premiums	15,430	15,239	(191)
2-280-0000 - Uniform and Clothing Alterations	0	363	363
2-290-0000 - Towing	800	0	(800)
	<b>185,980</b>	<b>127,424</b>	<b>(58,556)</b>
<b>Materials, goods and supplies</b>			
2-511-0000 - Stationery, Office Supplies	12,000	4,510	(7,490)
2-512-0000 - Clothing & Boots	13,000	4,618	(8,382)
2-513-0000 - Janitorial Supplies	2,500	567	(1,933)
2-515-0000 - Catered or Purchased Foods	650	554	(96)
2-516-0000 - Pharmaceutical & First Aid	1,000	190	(810)
2-517-0000 - Promotional Materials	500	89	(411)
2-519-0000 - General Goods and Supplies - Other	1,000	0	(1,000)
2-521-0000 - Gas, Oil, Antifreeze, Etc.	25,000	11,310	(13,690)
2-522-0000 - Tires & Batteries	5,000	804	(4,196)
2-523-0000 - Machine & Equipment Parts	1,500	2,409	909
2-523-0020 - Building Furnishings & Supplies	600	0	(600)
2-523-0030 - Computer Equipment & Supplies	0	377	377
2-524-0000 - Small Equipment and Tools	21,175	5,286	(15,889)
2-531-0000 - Chemicals, Salt, Etc.	0	92	92
2-538-0000 - Building, Plumbing and Electrical	2,000	1,083	(917)
2-543-0000 - Natural Gas	5,300	1,631	(3,669)
2-544-0000 - Electricity	21,600	6,377	(15,223)
	<b>112,825</b>	<b>39,897</b>	<b>(72,928)</b>
<b>Purchases from other governments</b>			
2-351-0000 - Purchases from Local Government	96,000	16,440	(79,560)
	<b>96,000</b>	<b>16,440</b>	<b>(79,560)</b>
<b>Salaries, wages and benefits</b>			
2-110-0000 - Salaries - Out of Scope	250,369	82,074	(168,295)
2-111-0000 - Police Assoc Wages - Full Time	1,089,614	452,022	(637,592)

# Actual Cost vs Budget Annual

<i>Budget Year: 2013 &amp; Costing Center: 21-10 - Commission - Police</i>				
	2-113-0000 - CUPE Wages - Full Time Clerical	353,470	128,247	(225,223)
	2-114-0000 - CUPE Wages - Part Time Clerical	73,191	40,535	(32,656)
	2-118-0000 - CUPE Wages - Casual Guards	64,356	23,487	(40,869)
	2-130-0000 - Employer Statutory & Benefits	433,422	186,078	(247,344)
		<b>2,264,422</b>	<b>912,442</b>	<b>(1,351,980)</b>
<b>To reserves</b>				
	2-940-0000 - Contributions to Capital Fund	67,100	22,368	(44,732)
		<b>67,100</b>	<b>22,368</b>	<b>(44,732)</b>
<b>Total</b>		<b>2,865,021</b>	<b>1,118,571</b>	<b>(1,746,450)</b>
<b>Net Total</b>		<b>(2,006,271)</b>	<b>(879,417)</b>	<b>1,126,854</b>