

AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY FEBRUARY 11, 2016 AT 4:30 PM.

		<u>MOTION</u>
ITEM No. 1.	CALL TO ORDER	
ITEM No. 2.	ADOPTION OF THE AGENDA	X
ITEM No. 3.	DELEGATIONS	
ITEM No. 4.	ADOPTION OF THE MINUTES	
ITEM No. 4.A.	MINUTES OF THE REGULAR MEETING OF TABER MUNICIPAL POLICE COMMISSION JANUARY 14, 2016	X
ITEM No. 5.	BUSINESS ARISING FROM MINUTES	
ITEM No. 5.A.	ALBERTA ASSOCIATION OF POLICE GOVERNANCE (AAPG): CALL FOR NOMINATIONS 2016	X
ITEM No. 6.	ACTION ITEMS	
ITEM No. 6.A.	ALBERTA ASSOCIATION OF POLICE GOVERNANCE (AAPG): ANNUAL CONFERENCE	X
ITEM No. 6.B.	CALL FOR NOMINATIONS: 2016 EMIL KOLB AWARD FOR EXCELLENCE IN POLICE GOVERNANCE	X
ITEM No. 7.	MEDIA INQUIRIES	
ITEM No. 8.	CLOSED SESSION	X
ITEM No. 8.A.	FOIPP SECTION 24, ADVICE FROM OFFICIALS	
ITEM No. 9.	OPEN SESSION	X
ITEM No. 10.	CLOSE OF MEETING	X



Taber Municipal Police Commission Request for Decision

Meeting Date: February 11, 2016

Subject: Minutes of the Regular Meeting of Taber Municipal Police Commission January 14, 2016

Recommendation:	That the Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on January 14, 2016, as presented.
Background:	N/A
Legislation / Authority:	MGA, Section 208(1)(a)(c)
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
Alternative:	That the Taber Municipal Police Commission adopts the Minutes of the Regular Meeting held on January 14, 2016, as amended.



Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JANUARY 14, 2016, AT 4:30 PM.

Chairperson

Holst, Ken

Members

Bernhardt, Chris
Osburne-Campbell, Wanda
Prokop, Andrew
Prummel, Harry
Sparks, Randy

Absent

Gardner, Murray

Chief Administrative Officer

Birch, Greg

Staff

Rudd, Alf
Van Ham, Kerry

CALL TO ORDER

Because this was the first meeting of the year, G. Birch, Chief Administrative Officer (CAO), called the Regular Meeting of the Taber Municipal Police Commission to Order at 4:31 PM.

Nominations for Chair

G. Birch called for nominations from the floor for the position of Chair of the Taber Municipal Police Commission.

Councillor Sparks nominated Ken Holst for the position of Chair of the Taber Municipal Police Commission.

Nominations for Chair Cont'd

G. Birch called for further nominations, a second, and a third and final time.

Being as there were no further nominations, Ken Holst was declared elected Chair of the Taber Municipal Police Commission.

Nominations for Vice Chair

G. Birch called for nominations for the position of Vice Chair of the Taber Municipal Police Commission.

W. Osburne-Campbell nominated Harry Prummel for the position of Vice Chair of the Taber Municipal Police Commission.

G. Birch called for further nominations, a second, and a third and final time.

Being as there were no further nominations, Harry Prummel was declared elected Vice Chair of the Taber Municipal Police Commission.

K. Holst assumed the Chair duties for the balance of the Taber Municipal Police Commission meeting.

ADOPTION OF THE AGENDA

K. Holst inquired if there were any additions or deletions to the Agenda and advised the addition of Closed Session Item 9.E), subject to FOIPP Act, S. 19, Confidential Evaluations.

RES.1/2016 MOVED by W. Osburne-Campbell that the Agenda be adopted as amended to include the addition of 9.E FOIPP Act, Section 19, Confidential Evaluations.

CARRIED UNANIMOUSLY

DELEGATIONS

None.

ADOPTION OF THE MINUTES

A) Minutes of the Regular Meeting of Taber Municipal Police Commission November 12, 2015

RES.2/2016 MOVED by Councillor Sparks that the Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on November 12, 2015, as presented.

CARRIED UNANIMOUSLY

B) Minutes of the Special Meeting of Taber Municipal Police Commission December 10, 2015

RES.3/2016 MOVED by C. Bernhardt that the Taber Municipal Police Commission adopts the minutes of the Special Meeting held on December 10, 2015, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

None.

ACTION ITEMS

A) Setting Regular Meeting Dates for 2016

RES.4/2016 MOVED by H. Prummel that the Taber Municipal Police Commission sets the schedule of the Regular Meetings of the Taber Municipal Police Commission for 2016 to be the 2nd Thursday of each month, excepting July, August and December. Unless notified one (1) week in advance, all meetings begin at 4:30 PM in the Council Chambers of the Town of Taber Administration Building, although the Commission may choose to hold meetings at differing places within the Community.

CARRIED UNANIMOUSLY

**B) Alberta Association of Police Governance (AAPG):
Annual General Meeting, Agenda and Call for Resolutions**

G. Birch provided details on the Alberta Association of Police Governance (AAPG) Annual General Meeting Agenda and Call for Resolutions.

Chief Rudd stated that in the past the AAPG Annual General Meeting has addressed fair and equitable policing.

RES.5/2016 MOVED by Councillor Prokop that the Taber Municipal Police Commission accepts the AAPG AGM Agenda and Call for Resolutions, for information purposes.

CARRIED UNANIMOUSLY

**C) Alberta Association of Police Governance (AAPG):
Call for Nominations 2016**

G. Birch presented the Alberta Association of Police Governance (AAPG) 2016 Call for Nominations.

The Taber Municipal Police Commission discussed the importance of having small communities represented on the AAPG and the time commitment required.

RES.6/2016 MOVED by C. Bernhardt that the Taber Municipal Police Commission tables the Alberta Association of Police Governance Annual General Meeting Call for Nominations until February 11, 2016.

CARRIED UNANIMOUSLY

D) Police Chief Rudd's Report

RES.7/2016 MOVED by H. Prummel that the Taber Municipal Police Commission accepts Chief Rudd's report and statistics for information purposes.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

E) Taber Municipal Police Commission Financial Information

Chair Holst recognized Chief Rudd for his close attention to detail in the 2016 Taber Police Service Budget and stated that the total expenditures came in at 98.2% of the budget.

Res.8/2016 MOVED by Councillor Sparks that the Taber Municipal Police Commission accepts the Interim Financial Information to December 31, 2015.

CARRIED UNANIMOUSLY

F) Information For Commission

RES.9/2016 MOVED by W. Osburne-Campbell that the Taber Police Commission accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

G) Commission Member Reports (Verbal)

Members of the Taber Municipal Police Commission provided their commission related reports.

H. Prummel reported on the preparation for the upcoming Alberta Association of Police Governance (AAPG) Conference being held in Taber Friday, April 22 and Saturday, April 23, 2016 .

RES.10/2016 MOVED by C. Bernhardt that The Taber Municipal Police Commission accepts the Commission Member Reports for information.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

T. Busch inquired if there has ever been an Alberta Association of Police Governance (AAPG) conference held in Taber in the past.

Chief Rudd stated that an Alberta Association of Police Chiefs Conference was held in Taber in the late 90's.

Chair Holst reported that as far as The Commission knows there has never been an AAPG Conference held in Taber.

CLOSED SESSION

RES.11/2016 MOVED by H. Prummel that the Taber Municipal Police Commission moves to Closed Session to discuss matters subject to FOIPP Act, Section 19: Confidential Evaluations and FOIPP Act, Section 24: Advice from Officials.

CARRIED UNANIMOUSLY AT 5:25 PM

OPEN SESSION

RES.12/2016 MOVED by Councillor Prokop that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:36 PM

RES.13/2016 MOVED by W. Osburne-Campbell that the Taber Municipal Police Commission accept the letter of Honourable Kathleen Ganley, received December 16, 2015, as information.

CARRIED UNANIMOUSLY

OPEN SESSION – CONT'D

RES.14/2016 MOVED by H. Prummel that the Taber Municipal Police Commission issues an Order for Extension regarding the matter raised by M. Amirali.

CARRIED UNANIMOUSLY

RES.15/2016 MOVED by Councillor Sparks that the Taber Municipal Police Commission appoint the candidate as the new Chief of Police of the Taber Police Service and recommend to Council that this appointment be ratified as required by Section 36 (1.1) of the Police Act, RSA 2000, Ch. P-17, as amended, with the name of the candidate being released only after ratification by Council.

CARRIED UNANIMOUSLY

RES.16/2016 MOVED by Councillor Sparks that the Taber Municipal Police Commission endorses the draft employment agreement with the appointed new Chief of Police as amended and recommends it for signing by the appropriate Town authorities provided the candidate is ratified by Council as the new Chief of Police of the Taber Police Service.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES.17/2016 MOVED by C. Bernhardt that this Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 7:37 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

8/2016

Meeting Date
14/01/2016

Taber Municipal Police Commission Request for Decision

Meeting Date: February 11, 2016	
Subject: Alberta Association of Police Governance (AAPG): Call for Nominations 2016	
Recommendation:	That the Taber Municipal Police Commission accepts the AAPG AGM Call for Nominations, for information purposes.
Background:	<p>At the Commission's January 14, 2016, a motion was made by C. Bernhardt that the Taber Municipal Police Commission tables the Alberta Association of Police Governance Annual General Meeting Call for Nominations until February 11, 2016. Therefore, this item is being brought back to the Commission for further contemplation and discussion.</p> <p>Correspondence was received from the Alberta Association of Police Governance (AAPG), advising of the Call for Nominations for the 2016 AGM which is being held on April 23, 2016.</p> <p>If the Commission wishes to consider proposal of new members of the Board of Directors AAPG asks for this information by Tuesday, March 22, 2016, to allow for adequate time to review prior to the AGM.</p>
Legislation / Authority:	AAPG Bylaws
Strategic Plan Alignment:	<p>Family/Community:</p> <p>Build a community that is affordable and attractive.</p> <p>Build a safe community that is healthy, innovative and environmentally aware.</p>
Financial Implication:	None.
Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	<p>Feedback from individual Commissions throughout the province is an important part of the information and consultation process.</p> <p>An important part of each Annual Meeting of the AAPG is the consideration of</p>



	new members of the Board of Directors.
Alternative:	<p>The Taber Municipal Police Commission could choose to provide feedback to the AAPG on the items above.</p> <p>Nominations may also be made from the floor during the Annual General Meeting, Saturday, April 23, 2016 at 9:45 AM.</p>

Attachment(s):	AGM Notice and Call for Nominations 2016
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	



NOTICE OF ANNUAL GENERAL MEETING
April 23, 2016 at 9:45am at the Heritage Inn
and Conference Centre, Taber, Alberta

CALL FOR NOMINATIONS

An important part of each Annual Meeting of the AAPG is the consideration of new members of the Board of Directors.

In accordance with the bylaws:

Any individual who is appointed to or nominated as a representative of a full member pursuant to paragraph 7 is eligible to be a member of the Board of Directors of the Association.

Each year at the annual general meeting of the Association membership shall elect a Board of Directors who will hold office until the next Annual General Meeting of the Association.

Each Officer or Director, whenever elected, shall hold office for a term of one year and may hold office up to a maximum of six (6) consecutive years.

To ensure adequate time to prepare for the AGM,
Nominations must be forwarded to
the Alberta Association of Police Governance at admin@aapg.ca
no later than Tuesday March 22, 2016.

Nominations may also be made from the floor during the
Annual General Meeting, Saturday, April 23rd, 2015 at 9:45am.

Duties of AAPG Directors:

Directors Meet Monthly by Teleconference, with two in-person meetings per year (January and September). Breaks occur in August and December.

Teleconference meetings take place at noon on Mondays and last for one hour.

Meeting dates for the remainder of 2016 are:

May 15 – Monday – Conference Call
June 20 – Monday – Conference Call
July 18 – Monday – Conference Call
August – Summer Break
September 17 - Saturday – In Person (Calgary)
October 17 - Monday – Conference Call
November 21 – Monday – Conference Call
December – Winter Break

Meeting preparation requires 30-60 minutes of pre-reading, depending on the agenda.

Members assist with the delivery of the annual conference and attend two Members Conference Calls each year (March and October).

Members will, as the opportunity arises and dependent on availability, attend meetings with stakeholders and AAPG member organizations throughout the Province.

Directors provide support to and advocate on behalf of AAPG members, as well as educate others about the importance of civilian governance of police.

Taber Municipal Police Commission Request for Decision

Meeting Date: February 11, 2016	
Subject: Alberta Association of Police Governance (AAPG): Annual Conference	
Recommendation:	That the Taber Municipal Police Commission authorizes the attendance of _____ to the Alberta Association of Police Governance Conference to be held April 22-23, 2016 in Taber, at the Heritage Inn.
Background:	The annual Alberta Association of Police Governance Conference will be held this year from April 22-23, 2016 in Taber, at the Heritage Inn. Attached is information about membership in the AAPG, the AAPG 2016 Conference flyer, and information on bonus sessions.
Legislation / Authority:	Taber Municipal Police Commission Policy Manual S.2.7(4): Commission members should participate in ongoing developmental opportunities as time permits including but not limited to; <ul style="list-style-type: none"> • Attendance at conferences; • Training provided by Alberta Solicitor General and Public Security or other provincial partners.
Strategic Plan Alignment:	Family/Community: Build a community that is affordable and attractive. Build a safe community that is healthy, innovative and environmentally aware.
Financial Implication:	Early Bird Registration Fee of \$150.00.
Service Level / Staff Resource Implication:	Developmental opportunities and networking will increase the service level within the Commission.
Justification:	Taking advantage of developmental opportunities within the region is cost effective and ensures the Commission is informed of best practice within the current governance models.



Alternative:	The Taber Municipal Police Commission could choose to send multiple representative(s) to the AAPG Conference.
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Attachment(s):	AAPG Membership Flyer AAPG Conference Flyer AAPG Conference Tour Flyer 2016
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	



ACCEPTING NEW MEMBERS!!!

The Alberta Association of Police Governance (AAPG) is a non-profit organization incorporated under the provisions of the *Societies Act* whose members include Alberta's Police Commissions, Policing Committees, Police Advisory Committees and Alberta Municipalities.

AAPG exists to support excellence in civilian governance and oversight of police services in Alberta. It also acts as a resource for government, providing input into the development of policing-related law and policy.

The main objectives of the Association are:

- (a) to support excellence in civilian governance of police services;*
- (b) to facilitate educational opportunities for members to acquire information and knowledge about their roles and responsibilities;*
- (c) to provide forums for members to exchange information and communicate ideas concerning civilian governance of police services;*
- (d) to serve as a catalyst for the formulation of common views of importance to the association membership;*
- (e) to facilitate partnership between governmental and civilian bodies through communication, co-operation, co-ordination and collaboration;*
- (f) to serve as an advocate by expressing and promoting*

Good governance gives a voice to the community and a place at the table when discussing community safety.

Membership rates are **Very Affordable!**
To become a member contact admin@aapg.ca.



ANNUAL CONFERENCE

April 22-23, 2016

Heritage Inn and Conference Centre
Taber, Alberta

Beyond the Boardroom: Everyday Policing in Alberta

Bonus Session: Friday or Sunday Morning Tour of the New Municipal District of Taber Shooting Complex
Sign Up Early! Limited spots available
Email admin@aapg.ca to register

Taber Police Commission & Service Hosted Event: Saturday Night at the Bowling Alley followed by Pizza and a Movie at the Heritage Inn and Conference Centre
Email admin@aapg.ca to confirm attendance

We look forward to bringing together key stakeholders in Police Governance and Oversight in Alberta for interactive sessions, training, networking and idea sharing to strengthen Alberta's Policing Committees and Police Commissions and the ties between our communities and Police Services. See you there!

Early Bird Registration: registration fee **only \$150** for every third delegate registration from a member organization, **deadline March 15th**!

Regular Price:

AAPG Members \$250, Non-Members \$300, Dinner Guests \$60

For Information and To Register: www.aapg.ca

Hotel Room Rate \$85.00

To receive this discounted rate, please contact the Heritage Inn and Conference Centre directly at

403-223-4424 or email at **info.taber@heritageinn.net**
and say that you're with the Alberta Association of Police Governance, attending the conference.



ANNUAL CONFERENCE

April 22-23, 2016

Heritage Inn and Conference Centre
Taber, Alberta

BONUS SESSION: Tour of the New Taber Sport Shooting Complex

This new facility has a variety of ranges, including 50m, 100m, 200m, and 600m ranges. There is a planned 5 bay action shooting range and a future 3D archery range and trap and skeet range, as well as a campground and clubhouse that will host all season archery and air rifle.

The Taber Sport Shooting complex is located 10km north of Taber on Hwy 864, as measured from the intersection of Hwy3 and Hwy864 (just down the street from the Conference Hotel at Rocky Mountain Equipment).

**Tours are available either
Friday Morning, April 22, at 9am or
Sunday Morning, April 24, at 9am
Check in no later than 8:45am
(Start Time Subject to Change)**

Sign Up Early! **Limited spots available**

To Register: Email admin@aapg.ca with the date you will attend

Taber Police Commission & Service Hosted Event:
Saturday Night at the Taber Bowling Centre followed by Pizza
and a Movie at the Hotel & Conference Centre

To Confirm Attendance: Email admin@aapg.ca





Taber Municipal Police Commission Request for Decision	
Meeting Date: 2/11/2016	
Subject: Call for Nominations: 2016 Emil Kolb Award for Excellence in Police Governance	
Recommendation:	The Taber Municipal Police Commission considers submitting a nomination application to recognize contributions, commitment and leadership towards the enhancement of civilian police governance in Canada.
Background:	Correspondence was received from the CAPG, asking the Taber Municipal Police Commission to consider the Call for Nominations: 2016 Emil Kolb Award for Excellence in Police Governance. Information on the award is attached. The submission deadline is April 30, 2016.
Legislation / Authority:	CAPB Membership
Strategic Plan Alignment:	No close alignment.
Financial Implication:	No budget implication at this time.
Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	A nomination application would celebrate the efforts of a member and the Commission as a whole.
Alternative(s):	The Taber Municipal Police Commission accepts the CAPB Call for Nominations: 2016 Emil Kolb Award for Excellence in Police Governance, for information purposes.



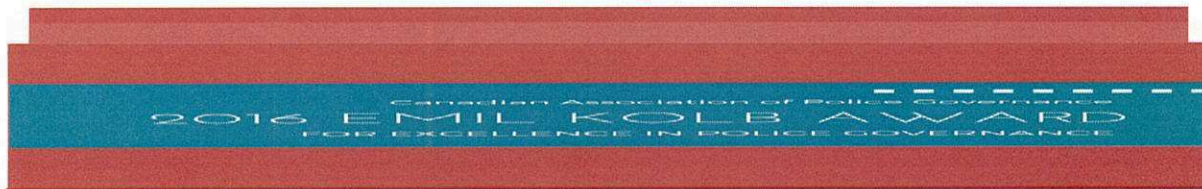
Attachment(s):	CAPG Call for Nomination
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	

Van Ham, Kerry

Subject: FW: Call for Nominations: Emil Kolb Award 2016

From: Pippa Rogers [<mailto:communications=capg.ca@mail89.suw17.mcsv.net>] **On Behalf Of** Pippa Rogers
Sent: Friday, January 29, 2016 11:00 AM
To: Birch, Greg
Subject: Call for Nominations: Emil Kolb Award 2016



Call for Nominations: 2016 Emil Kolb Award for Excellence in Police Governance

Submission Deadline: April 30, 2016

Established in 2013 by the Canadian Association of Police Governance, the Emil Kolb Award for Excellence in Police Governance recognizes and highlights an individual for their significant contributions, commitment and leadership towards the enhancement of civilian police governance in Canada.

[**View Submission Criteria**](#)

Submission Information

All nominations must be received by **April 30, 2016**. Nominations are to be submitted either by fax or email to:

Jennifer Malloy, Executive Director, CAPG

Email: jmalloy@capg.ca

Fax: 613.235.2275

2015 Recipient of the Emil Kolb Award

**Dr. Zaheer M. Lakhani, C.M., Member of the Order of Canada
Founding President of CAPB**

Dr. Zaheer Lakhani holds a Bachelor of Medicine in Surgery from Leeds University. He has been a cardiologist and the Director of the Coronary Care Unit at the Surgeon General Hospital in St. Albert, Alberta since 1994. Dr. Lakhani was a member of His Highness Prince Karim Agakhan National Council for Canada from 1993-1996, was Vice-Chair of the Canadian Centre for Police-Race Relations from 1993-1996, and has been a member of the Royal Alexandra Hospital Foundation from 2001 to the present. Dr. Lakhani has been



recognized for his community work in a number of areas. Of note, in 2000, he received the Paul Harris Fellowship from the Rotary Clubs of Edmonton; in 1996, he was awarded a Humanitarian Award from the Mayfield Rotary Club; and in 1991, he received an Award of Excellence in the Outreach Category from the Ismaili Muslim Community of Edmonton.

[Read more...](#)

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Our mailing address is:

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