



AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, APRIL 13, 2017 AT 4:30 PM.

	<u>MOTION</u>
ITEM No. 1. CALL TO ORDER	
ITEM No. 2. ADOPTION OF THE AGENDA	X
ITEM No. 3. DELEGATIONS	
ITEM No. 4. ADOPTION OF THE MINUTES	
ITEM No. 4.A. MINUTES OF THE REGULAR MEETING OF TABER MUNICIPAL POLICE COMMISSION: MARCH 16, 2017	X
ITEM No. 5. BUSINESS ARISING FROM MINUTES	
ITEM No. 6. ACTION ITEMS	
ITEM No. 6.A. DEPLOYMENT OF LESS LETHAL MUNITION SOCK PROGRAM WITH THE TABER POLICE SERVICE	X
ITEM No. 6.B. CHIEF OF POLICE REPORT TO COMMISSION	X
ITEM No. 6.C. TABER MUNICIPAL POLICE COMMISSION FINANCIAL INFORMATION	X
ITEM No. 6.D. COMMISSION MEMBER REPORTS (VERBAL)	X
ITEM No. 7. MEDIA INQUIRIES	
ITEM No. 8. CLOSED SESSION	X
ITEM No. 8.A. FOIPP ACT, SECTION 20: DISCLOSURE HARMFUL TO LAW ENFORCEMENT	
ITEM No. 8.B. FOIPP ACT, SECTION 20: DISCLOSURE HARMFUL TO LAW ENFORCEMENT	
ITEM No. 8.C. FOIPP ACT, SECTION 24: ADVICE FROM OFFICIALS	
ITEM No. 9. OPEN SESSION	X
ITEM No. 10. CLOSE OF MEETING	X



Taber Municipal Police Commission Request for Decision	
Meeting Date: April 13, 2017	
Subject: Minutes of the Regular Meeting of Taber Municipal Police Commission: March 16, 2017	
Recommendation:	The Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on March 16, 2017, as presented.
Background:	N/A
Legislation / Authority:	MGA, Section 208(1)(a)(c)
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
Alternative:	That the Taber Municipal Police Commission adopts the Minutes of the Regular Meeting held on March 16, 2017, as amended.



Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY MARCH 16, 2017, AT 4:30 PM.

Chairperson

Holst, Ken

Members

McLean, David
McLelland, Tyrel
Osburne-Campbell, Wanda
Prokop, Andrew
Renner, Wanda
Sparks, Randy

Chief Administrative Officer

Armfelt, Cory

Staff

Abela, Graham
Keer, Raeanne

CALL TO ORDER

Chair Ken Holst called the Regular Meeting of the Taber Municipal Police Commission to Order at 4:29 PM.

Chair Holst noted that this Regular Meeting of the Taber Municipal Police Commission was rescheduled from March 9, 2017.

ADOPTION OF THE AGENDA

Chair Holst inquired if there were any additions or deletions of the Agenda and there were none.

RES. 32/2017 MOVED by T. McLelland that the Taber Municipal Police Commission Agenda be adopted, as presented.

CARRIED UNANIMOUSLY

16/2017

Meeting Date
16/03/2017

DELEGATIONS

None.

ADOPTION OF THE MINUTES

A) Minutes of the Regular Meeting of Taber Municipal Police Commission: February 9, 2017

RES. 33/2017 MOVED by Councillor Sparks that the Taber Municipal Police Commission adopts the minutes of the Regular Meeting held February 9, 2017, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

A) Alberta Association of Police Governance (AAPG): Annual General Meeting Attendance

The Commission discussed availability of members to attend the Alberta Association of Police Governance (AAPG) Annual General Meeting being held May 12-13, 2017 in Edmonton, Alberta.

RES. 34/2017 MOVED by Councillor Sparks that the Taber Municipal Police Commission authorizes the attendance of Commission Member Wanda Osburne-Campbell and Secretary Cory Armfelt, to join Chief Abela at the Alberta Police Governance Annual General Meeting being held on May 12-13, 2017 in Edmonton, Alberta.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Use of Force Experts with Taber Police Service will Report to the Commission Data and Results from 2016 Review

Senior Constable Tim Johnson and Senior Constable Jason Vowles presented the 2016 Taber Police Services Use of Force Incident Summary Report to the Commission.

The Commission discussed the use of force tactics reported and requested information on the use of force training that members received.

Chief Abela clarified that Taber Police Service members receive five days of training per year dedicated to use of force training and that the techniques taught cycle through a three year rotation.

RES. 35/2017 MOVED by T. McLelland that the Taber Municipal Police Commission accepts the Taber Police Service Use of Force Report 2016 for information purposes.

CARRIED UNANIMOUSLY

B) Chief of Police Report to Commission

Chief Abela presented the Chief of Police Report to the Commission and highlighted that the 2017 police car replacement tender was awarded to Legacy Dodge for a 2017 Dodge Durango for \$35, 000.00, and is currently being outfitted as a special services vehicle.

RES. 36/2017 MOVED by Councillor Prokop that the Taber Municipal Police Commission accepts the Chief of Police, including the Community Standards Report, Dispatch Client Survey, and correspondence for information purposes.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

C) Taber Municipal Police Commission Financial Information

RES. 37/2017 MOVED by W. Renner that the Taber Municipal Police Commission accepts the Financial information of December 31, 2016 – Final, January 31, 2017 – Final, and February 28, 2017 – Interim, for information purposes.

CARRIED UNANIMOUSLY

D) Commission Member Reports (Verbal)

There was nothing to report by any of the members.

MEDIA INQUIRIES

Trevor Busch, of the Taber Times, asked Chief Abela what the Taber Police Department did with the patrol vehicles that reached the end of their life cycle.

Chief Abela explained that old patrol vehicles are traded-in to the dealership to help offset the cost of the new purchase.

CLOSED SESSION

RES. 38/2017 MOVED by W. Osburne-Campbell that the Taber Municipal Police Commission moves into Closed Session to discuss matters subject to FOIPP Act, Section 20: Disclosure Harmful to Law Enforcement, Section 24: Advice from Officials, and Section 19: Confidential Evaluations.

CARRIED UNANIMOUSLY AT 5:13 PM

OPEN SESSION

RES. 39/2017 MOVED by Councillor Prokop that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:17 PM

RES. 40/2017 MOVED by Councillor Sparks that the Taber Municipal Police Commission appoints Chief Abela, Cory Armfelt, and Ken Holst to review the Police Commission Policy Manual and Bylaw to ensure there are no inconsistencies or redundancies or any changes deemed necessary. A draft of the new policy and bylaw will be brought back to the Commission to approve before being ratified by Council.

CARRIED UNANIMOUSLY

RES. 41/2017 MOVED by Councillor Sparks that the Taber Municipal Police Commission accepts the results of Chief Abela's performance review as information.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES.42/2017

MOVED by D. McLean that this Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 6:19 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

Taber Municipal Police Commission Request for Decision

Meeting Date: April 13, 2017

Subject: Deployment of a Less Lethal Munitions Program with the Taber Police Service

Recommendation:

The Taber Municipal Police Commission approves the deployment of a Less Lethal Munitions Sock Program for use within the Taber Police Service.

Background:

Policing in a modern day democracy requires transparency, especially in deciding use of force options. The Commission is one of the layers of transparency. Police legitimacy is grounded in the public's belief that the police will not use excessive force on its citizens and are accountable when force is applied. As the police chief, it is important to me that the tools that we use in our application of force have been researched, their deployment is evidence based, and are necessary for the protection of the public and our police officers. The appropriate application of force can only be achieved by expanding the tools that we have available. Currently, Taber Police have no ability to exercise a force option at a distance of greater than 15 feet, without resorting to firearms. Police departments across North America, and most recently in Alberta have deployed less lethal munitions with great success. In my view, it is time to deploy less lethal munitions within the Taber Police Service. Policy and training will be conducted and implemented prior to the tools being placed into service. The business case attached to this item provides greater detail into the background of this program.

The Taber Police Service Use of Force Expect will give a business case presentation on the deployment of a less lethal munitions program.

Legislation / Authority:

The Police Act, Section 32(1)

Strategic Plan Alignment:

Community Safety Priorities

There are three areas where community safety is a priority

Public: the public deserve to feel safe in their homes and in the community.

Police: police officers should be well trained and equipped to reasonably respond to threats against their person or those in community who chose to harm others or themselves.

Financial Implication:

The current costs to implement are mainly absorbed through the monies received last year from the return of the sighting systems on the carbines. All costs associated are situated within our current budget allocation.



Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	To keep the Commission informed of departmental happenings and to ensure that the weapons and programs deployed are in keeping with the Commissions policies and mandate.
Alternative:	<p>The Commission could seek clarification on any of the matters from Administration or the Chief.</p> <p>The Commission could decline the business case and cancel the program.</p>

Attachment(s):	Sock Program Business Case
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APPROVALS:	
Originated By:	Graham Abela
Chief Administrative Officer (CAO) or Designate:	



Less Lethal Munitions

Business Case

Taber Police Service

March 2017

By Senior Constable Tim Johnson

IMPLEMENTATION OF A LESS THAN LETHAL MUNITION

Chiefs Note:

Policing in a modern day democracy requires transparency, especially in deciding use of force options. Police legitimacy is grounded in the public's belief that the police will not use excessive force on its citizens and are accountable when force is applied. As the police chief, it is important to me that the tools that we use in our application of force have been researched, their deployment is evidence based, and are necessary for the protection of the public and our police officers. The appropriate application of force can only be achieved by expanding the tools that we have available. Currently, Taber Police have no ability to exercise a force option at a distance of greater than 15 feet, without resorting to firearms. Police departments across North America, and most recently in Alberta have deployed less lethal munitions with great success. In my view, it is time to deploy less lethal munitions within the Taber Police Service. Policy and training will be important and I know Cst. Johnson has the knowledge and ability to effectively roll out this program.

Dr. Graham Abela
Chief of Police

Introduction:

As the use of force coordinator I have been investigating the implementation of a less than lethal munition as a use of force option for the members of the Taber Police Service. Less than lethal munitions can be used to protect the public or officers from harm, including the suspect from self-inflicted injury. They can also de-escalate a dangerous or potentially deadly situation and can be used to control, detain, or arrest a subject. A less than lethal munition would be placed equal to or higher than the use of a baton on the use of force model.

Issue:

Members of the Taber Police currently have pepper spray, batons, and Tasers as less than lethal equipment options to assist them when required to use force. All three have an effective range of 15 feet or less. The problem occurs when members will have to deal with a subject who poses a high risk of potentially causing imminent death or grievous bodily. This could be a subject who has a firearm or other weapon, but has not yet used it on themselves or someone else. An officer in this situation will not be able to use deadly force if the threat is not imminent, but they also should not be within 15 feet of the subject to use any of their available use of force equipment options. An officer who is within 15 feet of such a subject would likely not be able to react quickly enough to a change in the subjects actions, thus putting the officer at great risk. By not equipping our members with a less than lethal

option that has an effective range greater than 15 feet, we may be forcing our members into situations that pose a tremendous risk of death or serious injury to themselves and to the public. We would be remiss to allow this if a viable solution is available.

Solution:

I have been in contact with the Lethbridge Police Service who have equipped their patrol members with a less than lethal munition which is the Combined Tactical Systems 12ga Super Sock Round. The Lethbridge Police Tactical Team had been using a less than lethal munition and the service identified the need to have the same equipment and training available to their patrol members. The Lethbridge Police Service have been very happy with the Super Sock Round and have experienced successful deployments. The Lethbridge Police Service have provided me with policy and training material for their less than lethal munition program. They have also offered to provide training to our members until we would be able to be certified as instructors.

The Super Sock Round has an effect range of 60 feet. If the use a Super Sock Round was made available to our members it would provide the possibility of a much safer less than lethal use of force option when compared to the range limitations of our current equipment. In certain circumstances the option of a less than lethal munition has the potential to avoid the use of lethal force.

The shotgun will be stored in a locked and secure harness that is manufactured for police cars, within the front portion of the police car. As you can see from the photo below, the patrol carbine and shotgun will be stored beside each other within the same system. The shotgun will look similar to the one below, however it is equipped with a different sighting system.



Costs:

Four Mossberg 500 SPX Shotguns	\$2849.81	+Shipping & GST
Two Aimpoint T2 Sights	\$1559.98	+ Shipping & GST
Sight Mounts	\$399.96	+ Shipping & GST
Shotgun Slings	\$170.81	+ Shipping & GST
Sock Rounds	\$10 each approx. unknown how many will need to train.	

Training:

I believe that each member should be trained and qualified to deploy the Super Sock Round in order to make it available for use at all times. Initially members will need to receive a full day of training to be qualified and will then have to pass a yearly qualification course of fire. Depending on the availability of the Lethbridge Police instructors, it may be possible to train all members during one of the two days we have scheduled this year for carbine training. If that is not possible, we can also train all members by adjusting their regular schedules at little or no additional cost except regular wages. The yearly qualification requirements will take less time and can be met within the current yearly allotted use of force training time.

Proposal:

I believe the Taber Police Service should provide our members with the use of the Combined Tactical Systems Super Sock Round. The Mossberg 500 SPX shotgun appears to be able to meet our needs at a lower cost than other options. It has an adjustable buttstock and pistol grip similar to our patrol rifles, which will assist our members with training and use. The Mossberg 500 is a common brand and model, so the availability of parts and repair services should not be an issue. I believe that a shotgun placed in service for the use of less than lethal munitions should be equipped with the same Aimpoint T2 sight that will be used on our patrol carbines. This will allow our members to be more comfortable with the deployment of the shotgun and they will be more accurate with an intended target. Policy will be developed before the shotguns and Super Sock Rounds are placed into service.

Senior Constable Tim Johnson



Taber Municipal Police Commission Request for Decision	
Meeting Date: April 13, 2017	
Subject: Chief of Police Report to Commission	
Recommendation:	The Taber Municipal Police Commission accepts the Chief of Police, including the Community Standards Report for information purposes.
Background:	The Department Report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.
Legislation / Authority:	<i>The Police Act</i> , Section 32(1)
Strategic Plan Alignment:	Governance: Make the Town of Taber an employer of choice, where employees are self-assured, valued, respected and viewed as the corporation's strongest assets.
Financial Implication:	N/A
Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	To keep the Commission informed of departmental happenings.
Alternative:	The Commission could seek clarification on any of the matters from Administration or the Chief.



Attachment(s):	Chief of Police Report March 2017 Community Standards Report March 2017
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APPROVALS:	
Originated By:	Graham Abela
Chief Administrative Officer (CAO) or Designate:	

Taber Municipal Police Commission Report

March 2017

The report is broken into our three functions of police, dispatch and the community peace officer, followed by a section on budget, police complaints, crime analyses, etc., strategic planning, and other. In each of these functions there is information for you. Some of the slots may be empty, but next month perhaps not.

Police

Community Involvement:

- Taber Police Association Ball will be held on April 29.
- Sgt. Kehler, Cst. Valgardson and I all assisted the Taber Citizen on Patrol with their fundraising activities for 2017.
- Sr. Cst. Johnson provided a self defense seminar for a group of teen girls in our community this past month.
- Multiple tours of the police station are being conducted by our SRO.
- On Friday March 24, 2017, Cs. Fudge was invited to do a presentation at Myers school for the annual girls retreat. This year's retreat theme was "X-press yourself" there was approximately 70 students that attended from DA Ferguson and Myers. Topics covered in her presentation were, general personal street safety, internet safety and the sharing of photographs via cell phones and internet, date rape and unhealthy relationships, the age of consent and what that means, and suicide. Although the topics covered were heavy in nature, they provided a lot of valuable information to the students and it seemed to be well received. The students then broke out into several sessions that included, Yoga, Zumba, hair/makeup/, cooking, dream catcher making etc. A spaghetti supper was also provided to the students and a good time was had by all.

Training:

- ICS 300 training, two officers Sgt. Meggison and Cst. Evanson
- March 27 we held R2MR (Road to Mental Readiness training) at the TPS. We invited first responders from the TOT, Safe Haven, and Sheriffs to attend. The course was funded by Solicitor General.

Equipment:

- We have equipped and uniformed our new Community Standards officer.
- New Sock Rounds less Lethal Munitions business case presented.

- We have a business case coming forward for less lethal munitions.

Personnel:

- We have hired our 15th police officer. Constable Lexi Nedokus commenced employment on March 31 and will be commencing duties within the Community Standards Unit.

Operational:

- We are undertaking to rework our policy into a new format. The current policy uses HTML and each time we have IT work the hyperlinks seem to malfunction. We are looking into a more usable software to assist us with this important task.

Communications/911

Equipment:

Personnel:

Training:

- Our dispatchers are undertaking R2MR training on March 27.
- Ashley attended CPIC training in Edmonton.

Operational:

- The Village of Barnwell has decided to partner with the MD of Taber for Fire Services. We have been asked to continue our dispatch service for the Village and will undertake to do so.
- Telus has provided and we have signed the statement of work for the creation of the backup 911 center. This process has been going on for three years. The costs from Telus are under budget. We do expect some costs associated with firewalls and hardware to be added to the bill. Still working with IT for this amount. Chief Munshaw is onboard.

Strategic Plan

Update this meeting. (Quarterly)

Community Standards Report

Please see attached.

Crime Trend Analysis/Mayors Report/Benchmarking

CHAIR'S REPORT				
March	TOTAL 2017 YTD	Comparison 2016 YTD	% Difference	Comparison 2016 Dec 31
TRAFFIC				
- Impaired Operation/Related Offences	9	10	-10%	56
- Dangerous Operation of Motor Vehicle	1	0	100%	0
- Traffic collisions	37	24	54%	123
- Other criminal code	1	0	100%	8
- Provincial Traffic Offences	541	434	25%	1844
LIQUOR ACT	19	20	-5%	136
OTHER CRIMINAL CODE				
- Other criminal code	34	46	-26%	194
- Offensive weapons	4	5	-20%	12
- Corruption (Public Mischief)	2	4	-50%	5
DRUG ENFORCEMENT				
- Trafficking	0	5	-100%	25
- Possession	2	4	-50%	42
- Other	3	0	300%	10
CRIMES AGAINST A PERSON				
- Sexual offences	4	6	-33%	19
- Robbery/Extortion/Harassment/Threats	26	16	63%	105
- Offences - Death Related or Endangering Life	0	0	0%	1
- Kidnapping/Hostage/Abduction	0	0	0%	4
- Assaults	19	22	-14%	97
CRIMES AGAINST PROPERTY				
- Theft under \$5000	29	27	7%	162
- Theft over \$5000	5	10	-50%	26
- Possession of Stolen Goods	7	3	133%	17
- Fraud	11	8	38%	48
- Break and Enter	9	9	0%	40
- Arson	0	0	0%	0
- Mischief	17	36	-53%	141
BYLAW				
- Traffic	4	13	-69%	47
- Other (non-traffic calls)	60	69	-13%	358

Analyses:

On review of the crime stats, year to date up to the end of March, 2017, we see a slight increase in property offenses. This is in keeping with trends in our region. We have an increase in traffic collisions and this is most likely due to inclement weather and driving patterns. We are dealing with more and more cyber bullying, as are all Canadian police agencies, as a result that crime category is up.

911 Report

911 Communications: (March 2017)

NFPA Standards require that ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.

	Total Call Answered	Answered within 15 sec		Answered Within 40 Sec		Answered After 40 Sec		Total Abandoned Calls
		Calls	%	Calls	%	Calls	%	
TPS 1	263	257	97.7	263	100	0	0	58
TPS 2	0	0	100	0	100	0	0	0

Complaints Against Police

Monthly Allegations By Allegation -- March 2017

Allegation	Month	YTD 2017	YTD 2016	% change
Breach: a(i) Divulge Confidential information	0	0	0	0%
Corrupt Practice: c(iii) Engage in Inappropriate Contract	1	1	0	100%
Discreditable: e(viii) Discredit the Reputation of the Service	1	1	1	0%
Failure to Provide Adequate Service or Deficient Policy (Police Act-Section 44)	0	0	1	-100%
Insubordination: g(ii) Breach Policy/Order/Directive	0	0	0	0%

Report date range criteria: Incidents received between 2017/03/01 and 2017/03/31

Report count criteria: By allegations linked to incidents.

Report name: Monthly allegation tally

Report run on: Apr 03, 2017 at 13:07 by Chief Graham Abela

Community Standards Unit
Monthly Report

Report for March, 2017

Prepared by Senior Constable Dave Gyepesi #00109

The following are initiatives that are occurring within the bylaw program:

During the month of April Bylaw officers Straga and Guenther will continue to provide part time service to assist in the transition with our new Officer Constable Lexi Nedokus getting familiarized with TPS.

The bylaw staff had an incident where a cat was killed by two dogs that were running at large. The dogs were gone on arrival during the patrol of the area. Our bylaw staff is conducting neighbourhood inquiries to try to determine the identity of the dogs to ensure public safety. This investigation is ongoing.

Report from Bylaw Officer Straga:

During the month of March 2017, there were 28 Bylaw related calls for service. These 28 complaints included two barking dog complaints, five complaints of dogs running at large, six noise complaints, one waste disposal complaint, three animal calls and two complaints of snow on the sidewalk in front of downtown businesses. The issue of snow in front of the businesses downtown was resolved by speaking to the property owners.

Out of the five complaints of dogs running at large, 5 dogs from 3 complaints were put into the animal care facility. Dogs from the other 2 complaints could not be located. The two barking dog complaints were resolved by speaking to the owners of the dogs.

The bylaw department issued nine notices in regards to snow on sidewalk in residential areas, all of these notices were complied with. The department also issued nine notices for residents to properly dispose of garbage like discarded furniture, appliances, and vehicle parts from their properties and alleys behind their residences. Six of these notices were complied with and we are trying to work with the property owners in regards to the three notices that were not complied with.

CPO Monthly Stats – 2017	Jan	Feb	Mar	2017
Municipal Bylaw – Other	24	17	20	61
Parking Offences	2	0	3	5
Items Lost and Found	0	0	0	0
Bylaw – Traffic	0	0	2	2
Provincial Moving/Non-Moving	0	0	0	0
Animal Calls	1	0	3	4
*Notices	3	4	18	22
Miscellaneous	0	0	0	0
Total	30	21	46	94

****As a note the notices listed under the notice tab are those that were issued solely through self-generation by the bylaw officers.. Notices that were issued after a complaint was received would be grouped in with the Municipal Bylaw – other category.***



Taber Municipal Police Commission Request for Decision	
Meeting Date: April 13, 2017	
Subject: Taber Municipal Police Commission Financial Information	
Recommendation:	The Taber Municipal Police Commission accepts the Financial Information of February 28, 2017 – Final, and March 31, 2017 - Interim, for information purposes.
Background:	The reports of the final financial information for the periods ending February 28 – Final, and March 31, 2017 – Interim, are attached for review and discussion.
Legislation / Authority:	The <i>Police Act</i> , Section 31(1)
Strategic Plan Alignment:	Governance: Strengthen our core infrastructure and services in a fiscally responsible manner
Financial Implication:	None.
Service Level / Staff Resource Implication:	None.
Justification:	In accordance with the <i>Police Act</i> , Section 31, where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall allocate the funds that are provided by the Council.
Alternative(s):	The Taber Municipal Police Commission could seek clarification on any item.



Attachment(s):	February Final March Interim
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	

TOWN OF TABER
Commission - Police
For the Two Months Ending Tuesday, February 28, 2017

Account	Description	2017	2017	Variance	Used	2016	2017	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	(99,000.00)	(34,940.16)	64,059.84	35.29%	(36,665.16)	(34,940.16)	1,725.00
1-21-10-531-0010	Fines	(496,500.00)	(77,805.00)	418,695.00	15.67%	(59,126.68)	(77,805.00)	(18,678.32)
1-21-10-532-0010	Fines Animal Control Dogs	(3,000.00)	(305.00)	2,695.00	10.17%		(305.00)	(305.00)
1-21-10-539-0000	Other Fines	(3,000.00)	(550.00)	2,450.00	18.33%	(650.00)	(550.00)	100.00
1-21-10-590-0000	Sundry Revenue		(5.00)	(5.00)	0.00%	(48.01)	(5.00)	43.01
1-21-10-591-0000	Donations and Gifts		(555.00)	(555.00)	0.00%		(555.00)	(555.00)
1-21-10-610-0000	Insurance Proceeds		(2,203.07)	(2,203.07)	0.00%		(2,203.07)	(2,203.07)
1-21-10-840-0010	Transfers from Provincial Gov Conditional	(499,832.00)	(125,737.25)	374,094.75	25.16%	(124,816.98)	(125,737.25)	(920.27)
1-21-10-850-0011	Transfers from Local Government - MD	(39,000.00)		39,000.00	0.00%			
1-21-10-850-0012	Transfers from Local Government - Barnwell	(3,460.00)	(1,730.40)	1,729.60	50.01%		(1,730.40)	(1,730.40)
1-21-10-990-0000	Operating Contingency/Debt Recovery	(125,000.00)		125,000.00	0.00%			
	Total Revenues	(1,268,792.00)	(243,830.88)	1,024,961.12	19.22%	(221,306.83)	(243,830.88)	(22,524.05)
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	222,941.00	34,666.94	(188,274.06)	15.55%	55,000.02	34,666.94	(20,333.08)
2-21-10-111-0000	Police Assoc Wages - Full Time	1,466,910.00	201,145.82	(1,265,764.18)	13.71%	171,906.34	201,145.82	29,239.48
2-21-10-113-0000	CUPE Wages - Full Time Clerical	364,508.00	48,579.77	(315,928.23)	13.33%	46,169.44	48,579.77	2,410.33
2-21-10-114-0000	CUPE Wages - Part Time Clerical	39,677.00		(39,677.00)	0.00%			
2-21-10-117-0000	CUPE Wages - Casual	90,068.00	29,359.38	(60,708.62)	32.60%	14,491.42	29,359.38	14,867.96
2-21-10-118-0000	CUPE Wages - Casual Guards	69,863.00	10,433.33	(59,429.67)	14.93%	8,708.14	10,433.33	1,725.19
2-21-10-130-0000	Employer Statutory & Benefits Contributions	507,285.00	78,172.17	(429,112.83)	15.41%	75,519.12	78,172.17	2,653.05
2-21-10-211-0000	Travel and Subsistence	29,750.00	974.72	(28,775.28)	3.28%	1,975.55	974.72	(1,000.83)
2-21-10-213-0000	Training - External	24,950.00	617.50	(24,332.50)	2.47%	629.16	617.50	(11.66)
2-21-10-214-0000	Memberships, Conferences, Registration Fees	12,400.00	3,538.75	(8,861.25)	28.54%	1,150.00	3,538.75	2,388.75
2-21-10-215-0000	Express, Cartage, Freight	2,600.00	347.64	(2,252.36)	13.37%	349.01	347.64	(1.37)
2-21-10-216-0000	Postage	1,200.00	137.64	(1,062.36)	11.47%	138.97	137.64	(1.33)
2-21-10-217-0001	Communications - Telephone Land Lines	15,075.00	2,113.38	(12,961.62)	14.02%	2,082.14	2,113.38	31.24
2-21-10-217-0002	Communications - Telephone Mobile	6,320.00	970.07	(5,349.93)	15.35%	350.98	970.07	619.09
2-21-10-217-0003	Communications - Data	4,575.00	973.64	(3,601.36)	21.28%	588.00	973.64	385.64
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,200.00	342.24	(4,857.76)	6.58%	500.58	342.24	(158.34)
2-21-10-223-0000	Subscriptions and Publications	500.00		(500.00)	0.00%	59.00		(59.00)
2-21-10-232-0000	Professional Services - Legal	500.00		(500.00)	0.00%			
2-21-10-235-0000	Professional Services - Management	6,000.00		(6,000.00)	0.00%			
2-21-10-238-0020	Professional Services - Veterinary Cat Control	15,000.00	3,075.79	(11,924.21)	20.51%		3,075.79	3,075.79
2-21-10-239-0000	Professional Services - Other	27,200.00	3,900.00	(23,300.00)	14.34%	600.00	3,900.00	3,300.00
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	6,500.00		(6,500.00)	0.00%			
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	31,000.00	5,223.34	(25,776.66)	16.85%	4,763.34	5,223.34	460.00
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishir	9,200.00		(9,200.00)	0.00%	1,069.74		(1,069.74)
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	14,500.00	441.02	(14,058.98)	3.04%	1,465.47	441.02	(1,024.45)

Account	Description	2017	2017	Variance	Used	2016	2017	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,140.00	1,439.10	(8,700.90)	14.19%	1,437.80	1,439.10	1.30
2-21-10-265-0000	Rental / Lease of Vehicle	1,500.00		(1,500.00)	0.00%	100.95		(100.95)
2-21-10-271-0000	Licenses, Permits and Software Support	28,214.00	10,048.72	(18,165.28)	35.62%	8,337.78	10,048.72	1,710.94
2-21-10-274-0000	Insurance Premiums	23,949.00	21,021.90	(2,927.10)	87.78%	17,340.45	21,021.90	3,681.45
2-21-10-290-0000	Towing	1,500.00		(1,500.00)	0.00%	250.00		(250.00)
2-21-10-351-0000	Purchases from Local Government	96,000.00		(96,000.00)	0.00%			
2-21-10-511-0000	Stationery, Office Supplies	13,500.00	1,426.54	(12,073.46)	10.57%	3,285.69	1,426.54	(1,859.15)
2-21-10-512-0000	Clothing & Boots	14,750.00	816.39	(13,933.61)	5.53%	98.00	816.39	718.39
2-21-10-513-0000	Janitorial Supplies	1,200.00	11.08	(1,188.92)	0.92%	18.97	11.08	(7.89)
2-21-10-515-0000	Catered or Purchased Foods	1,300.00	428.55	(871.45)	32.97%	196.56	428.55	231.99
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00		(1,100.00)	0.00%	151.54		(151.54)
2-21-10-517-0000	Promotional Materials	1,000.00	240.00	(760.00)	24.00%	62.56	240.00	177.44
2-21-10-519-0000	General Goods and Supplies - Other	1,100.00	9.48	(1,090.52)	0.86%		9.48	9.48
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	4,337.55	(31,662.45)	12.05%	3,079.38	4,337.55	1,258.17
2-21-10-522-0000	Tires & Batteries	6,500.00		(6,500.00)	0.00%	1,302.48		(1,302.48)
2-21-10-523-0000	Machine & Equipment Parts	1,500.00		(1,500.00)	0.00%	70.73		(70.73)
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00		(1,000.00)	0.00%	417.80		(417.80)
2-21-10-524-0000	Small Equipment and Tools	34,700.00	985.67	(33,714.33)	2.84%	5,529.78	985.67	(4,544.11)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,250.00	1,035.17	(1,214.83)	46.01%	443.56	1,035.17	591.61
2-21-10-543-0000	Natural Gas	4,100.00	1,414.59	(2,685.41)	34.50%	1,018.42	1,414.59	396.17
2-21-10-544-0000	Electricity	19,100.00	2,651.12	(16,448.88)	13.88%	2,748.85	2,651.12	(97.73)
2-21-10-690-0000	Amortization	210,905.00	35,151.00	(175,754.00)	16.67%	27,915.00	35,151.00	7,236.00
2-21-10-813-0000	Bank Charges		188.18	188.18	0.00%		188.18	188.18
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	19,266.60	(96,333.40)	16.67%	11,600.00	19,266.60	7,666.60
	Total Expenditures	3,600,630.00	525,484.78	(3,075,145.22)	14.59%	472,922.72	525,484.78	52,562.06
	Net Operating	2,331,838.00	281,653.90	(2,050,184.10)	12.08%	251,615.89	281,653.90	30,038.01

TOWN OF TABER
Commission - Police
For the Three Months Ending Friday, March 31, 2017

Account	Description	2017	2017	Variance	Used	2016	2017	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	(99,000.00)	(36,135.16)	62,864.84	36.50%	(41,543.38)	(36,135.16)	5,408.22
1-21-10-531-0010	Fines	(496,500.00)	(77,805.00)	418,695.00	15.67%	(163,509.18)	(77,805.00)	85,704.18
1-21-10-532-0010	Fines Animal Control Dogs	(3,000.00)	(365.00)	2,635.00	12.17%		(365.00)	(365.00)
1-21-10-539-0000	Other Fines	(3,000.00)	(750.00)	2,250.00	25.00%	(850.00)	(750.00)	100.00
1-21-10-590-0000	Sundry Revenue		(5.00)	(5.00)	0.00%	(48.01)	(5.00)	43.01
1-21-10-591-0000	Donations and Gifts		(555.00)	(555.00)	0.00%		(555.00)	(555.00)
1-21-10-610-0000	Insurance Proceeds		(2,203.07)	(2,203.07)	0.00%		(2,203.07)	(2,203.07)
1-21-10-840-0010	Transfers from Provincial Gov Conditional	(499,832.00)	(125,737.25)	374,094.75	25.16%	(124,816.98)	(125,737.25)	(920.27)
1-21-10-850-0011	Transfers from Local Government - MD	(39,000.00)		39,000.00	0.00%			
1-21-10-850-0012	Transfers from Local Government - Barnwell	(3,460.00)	(1,730.40)	1,729.60	50.01%	(3,360.00)	(1,730.40)	1,629.60
1-21-10-990-0000	Operating Contingency/Debt Recovery	(125,000.00)		125,000.00	0.00%			
	Total Revenues	(1,268,792.00)	(245,285.88)	1,023,506.12	19.33%	(334,127.55)	(245,285.88)	88,841.67
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	222,941.00	50,583.45	(172,357.55)	22.69%	73,302.10	50,583.45	(22,718.65)
2-21-10-111-0000	Police Assoc Wages - Full Time	1,466,910.00	298,224.24	(1,168,685.76)	20.33%	259,886.58	298,224.24	38,337.66
2-21-10-113-0000	CUPE Wages - Full Time Clerical	364,508.00	71,937.04	(292,570.96)	19.74%	70,584.21	71,937.04	1,352.83
2-21-10-114-0000	CUPE Wages - Part Time Clerical	39,677.00		(39,677.00)	0.00%			
2-21-10-117-0000	CUPE Wages - Casual	90,068.00	40,987.77	(49,080.23)	45.51%	20,094.16	40,987.77	20,893.61
2-21-10-118-0000	CUPE Wages - Casual Guards	69,863.00	15,819.08	(54,043.92)	22.64%	13,336.77	15,819.08	2,482.31
2-21-10-130-0000	Employer Statutory & Benefits Contributions	507,285.00	117,010.44	(390,274.56)	23.07%	111,916.72	117,010.44	5,093.72
2-21-10-211-0000	Travel and Subsistence	29,750.00	1,507.53	(28,242.47)	5.07%	4,032.09	1,507.53	(2,524.56)
2-21-10-213-0000	Training - External	24,950.00	617.50	(24,332.50)	2.47%	639.16	617.50	(21.66)
2-21-10-214-0000	Memberships, Conferences, Registration Fees	12,400.00	3,838.75	(8,561.25)	30.96%	2,700.00	3,838.75	1,138.75
2-21-10-215-0000	Express, Cartage, Freight	2,600.00	422.71	(2,177.29)	16.26%	538.39	422.71	(115.68)
2-21-10-216-0000	Postage	1,200.00	203.14	(996.86)	16.93%	184.01	203.14	19.13
2-21-10-217-0001	Communications - Telephone Land Lines	15,075.00	3,363.51	(11,711.49)	22.31%	3,127.59	3,363.51	235.92
2-21-10-217-0002	Communications - Telephone Mobile	6,320.00	1,437.19	(4,882.81)	22.74%	845.15	1,437.19	592.04
2-21-10-217-0003	Communications - Data	4,575.00	1,365.64	(3,209.36)	29.85%	877.00	1,365.64	488.64
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,200.00	342.24	(4,857.76)	6.58%	712.38	342.24	(370.14)
2-21-10-223-0000	Subscriptions and Publications	500.00	72.00	(428.00)	14.40%	59.00	72.00	13.00
2-21-10-232-0000	Professional Services - Legal	500.00		(500.00)	0.00%			
2-21-10-235-0000	Professional Services - Management	6,000.00	1,250.00	(4,750.00)	20.83%		1,250.00	1,250.00
2-21-10-238-0020	Professional Services - Veterinary Cat Control	15,000.00	3,075.79	(11,924.21)	20.51%		3,075.79	3,075.79
2-21-10-239-0000	Professional Services - Other	27,200.00	3,900.00	(23,300.00)	14.34%	660.00	3,900.00	3,240.00
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	6,500.00		(6,500.00)	0.00%			
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	31,000.00	7,605.01	(23,394.99)	24.53%	7,145.01	7,605.01	460.00
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishir	9,200.00		(9,200.00)	0.00%	1,069.74		(1,069.74)
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	14,500.00	441.02	(14,058.98)	3.04%	1,465.47	441.02	(1,024.45)

Account	Description	2017	2017	Variance	Used	2016	2017	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,140.00	2,186.40	(7,953.60)	21.56%	2,138.41	2,186.40	47.99
2-21-10-265-0000	Rental / Lease of Vehicle	1,500.00		(1,500.00)	0.00%	100.95		(100.95)
2-21-10-271-0000	Licenses, Permits and Software Support	28,214.00	10,396.72	(17,817.28)	36.85%	10,126.78	10,396.72	269.94
2-21-10-274-0000	Insurance Premiums	23,949.00	21,021.90	(2,927.10)	87.78%	17,374.45	21,021.90	3,647.45
2-21-10-290-0000	Towing	1,500.00		(1,500.00)	0.00%	250.00		(250.00)
2-21-10-351-0000	Purchases from Local Government	96,000.00		(96,000.00)	0.00%			
2-21-10-511-0000	Stationery, Office Supplies	13,500.00	2,093.11	(11,406.89)	15.50%	4,610.77	2,093.11	(2,517.66)
2-21-10-512-0000	Clothing & Boots	14,750.00	3,015.95	(11,734.05)	20.45%	1,156.07	3,015.95	1,859.88
2-21-10-513-0000	Janitorial Supplies	1,200.00	16.86	(1,183.14)	1.41%	24.25	16.86	(7.39)
2-21-10-515-0000	Catered or Purchased Foods	1,300.00	452.65	(847.35)	34.82%	230.67	452.65	221.98
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00		(1,100.00)	0.00%	151.54		(151.54)
2-21-10-517-0000	Promotional Materials	1,000.00	240.00	(760.00)	24.00%	272.56	240.00	(32.56)
2-21-10-519-0000	General Goods and Supplies - Other	1,100.00	9.48	(1,090.52)	0.86%		9.48	9.48
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	6,631.31	(29,368.69)	18.42%	4,662.55	6,631.31	1,968.76
2-21-10-522-0000	Tires & Batteries	6,500.00		(6,500.00)	0.00%	1,302.48		(1,302.48)
2-21-10-523-0000	Machine & Equipment Parts	1,500.00		(1,500.00)	0.00%	730.21		(730.21)
2-21-10-523-0010	Vehicle Parts		19.89	19.89	0.00%		19.89	19.89
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00		(1,000.00)	0.00%	417.80		(417.80)
2-21-10-524-0000	Small Equipment and Tools	34,700.00	4,085.67	(30,614.33)	11.77%	15,200.95	4,085.67	(11,115.28)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,250.00	1,064.69	(1,185.31)	47.32%	823.88	1,064.69	240.81
2-21-10-543-0000	Natural Gas	4,100.00	1,414.59	(2,685.41)	34.50%	1,338.44	1,414.59	76.15
2-21-10-544-0000	Electricity	19,100.00	2,651.12	(16,448.88)	13.88%	4,083.53	2,651.12	(1,432.41)
2-21-10-690-0000	Amortization	210,905.00	52,726.00	(158,179.00)	25.00%	41,872.00	52,726.00	10,854.00
2-21-10-813-0000	Bank Charges		188.18	188.18	0.00%		188.18	188.18
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	28,899.90	(86,700.10)	25.00%	17,400.00	28,899.90	11,499.90
	Total Expenditures	3,600,630.00	761,118.47	(2,839,511.53)	21.14%	697,443.82	761,118.47	63,674.65
	Net Operating	2,331,838.00	515,832.59	(1,816,005.41)	22.12%	363,316.27	515,832.59	152,516.32



Taber Municipal Police Commission Request for Decision	
Meeting Date: April 13, 2017	
Subject: Commission Member Reports (Verbal)	
Recommendation:	The Taber Municipal Police Commission accepts the Commission Member Reports for information.
Background:	Updates are provided verbally to inform the Commission of individual Commission-related activity. This could come in the form of meeting attendance and activity intended to strengthen the Commission's reputation and visibility.
Legislation / Authority:	MGA, Section 207(c)
Strategic Plan Alignment:	Governance: Build partnerships with other governments and organizations where synergies may exist.
Financial Implication:	N/A
Service Level / Staff Resource Implication:	The service level will remain status quo.
Justification:	To keep all of the Commission informed of activity.
Alternative:	The Commission could seek clarification on any of the matters.



Attachment(s):	None.
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APPROVALS:	
Originated By:	Kerry Van Ham
Chief Administrative Officer (CAO) or Designate:	