



TOWN OF
TABER

Main File
Recreation Board Agenda

F1G 1T1
223-5530

THE REGULAR MEETING OF THE RECREATION BOARD TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, February 3, 2011 **AT 5:15 P.M.**

ELECTIONS/OATHS

MOTION

ITEM NO. CALL TO ORDER

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. DELEGATIONS - NONE

ITEM NO. 4. ADOPTION OF THE MINUTES

A) RFD - Minutes of January 12, 2011

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES

A) RFD – Recreation User Group Meeting

X

B) RFD – Sponsorship Workshop

X

ITEM NO. 6. INFORMATION ITEMS

A) RFD – Community Registration

X

ITEM NO. 7. ACTION ITEMS - NONE

ITEM NO. 8. BOARD/STAFF REPORTS

A) RFD - Reports

i) Leisure Services Manager, ii) Aquafun Centre, iii) Public Services

X

ITEM NO. 9. RECOGNITION AWARDS

A) RFD – Recognition Awards

X

ITEM NO. 10. OTHER BUSINESS

ITEM NO. 11. MEDIA INQUIRIES


ITEM NO. 12. CLOSE OF MEETING

X



Agenda Item #4. A)

TOWN OF TABER
Recreation Board Request For Decision

| | |
|--|---|
| Subject: Recreation Board Minutes | Date of February 3, 2011 Agenda: |
| Prepared By: Aline Holmen | |
| Attachments: Minutes | |
| Budget: | If Over Budget, what is alternate funding source? |
| Expense: | |
| Topic: Adoption of Minutes | |
| Background: | Minutes of the Regular Meeting of the Recreation Board held on January 12, 2011. |
| Options: | <ol style="list-style-type: none">1. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on January 12, 2011, as presented.2. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on January 12, 2011, as amended. |
| Recommendation: Option # 1 | |
| Approval Date: January 31, 11 | Leisure Services Manager:  |

1/2011

January 13, 2011

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE
COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON January 13, 2011
AT 5:15 PM

PRESENT: Councilor Rick Popadynetz
Luke Wijna
Jill Marshall
Councilor Randy Sparks
Councilor Ben Elfring (Arrived at 5:19 pm)

ALSO PRESENT:
Aline Holmen, Leisure Services Manager
Marty Planger, Recording Secretary
Taber Times

ABSENT: Tim O'Donnell

CALL TO ORDER

Luke Wijna called the Regular Meeting of the Taber Recreation Board to order at 5:17 pm

ADOPTION OF THE AGENDA

RES. 1/2011 MOVED by Councilor R. Sparks to accept the agenda as presented.
CARRIED UNANIMOUSLY

DELEGATIONS

Many delegates from the Taber Gymnastics Fitness Club were welcomed. It was explained that the group was asked to come back when they had an updated business plan, back in May 2010, and are now ready to present.

Councilor Ben Elfring arrived 5:19 pm

The organized expressed that they need a land description to apply for grants, which they stressed was needing to be done immediately, and support from the Town and they reiterated they were not asking for money. They expressed interest in the Legion Youth Centre. Aline explained that the Youth Centre is a Town owned facility which the Legion has a 5 year lease for and is in the 3rd year. The Town has never been approached by the Legion stating they want out of their lease. The Board suggested the Gymnastics club contact the Legion directly and inquire about their intentions. It was also brought up that the pistol club is currently using the Youth Centre. Ideally the club would like to own

their own facility and have all decision rights. They would like to have their programming be self supporting and have other organizations rent from them for additional funding. A suggestion was made that the club should contact soccer and the two groups work together as they are always wanting an indoor facility. There was also a suggestion that they set up an Association with the organizations they plan to share with so it will be easier to get funding through grants etc and that possibly Future Focus in Town could help answer any questions and maybe even help set it up.

The difference between Letter of Support and Letter of Commitment was explained. This Board could issue Letters of Support however couldn't give Letter of Commitment.

It was suggested to the group to be clear about what you want and ensure you include everything in the package prior to the council meeting.

RES. 2/2011 MOVED by Councilor R. Sparks that the Recreation Board accepts the request regarding support for the Taber Gymnastics Fitness Club facility as presented and formulate a Letter of Support on behalf of the club to be presented to council.

CARRIED UNANIMOUSLY

The Recreation Board thanked the Taber Gymnastics Fitness Club for coming and recognized all their hard work. The Delegation left at 5:57 pm.

ADOPTION OF THE MINUTES

A) Regular meeting – December 2, 2010

RES. 3/2011 MOVED by Councilor R. Popadynetz that the Recreation Board adopts the minutes of the Regular Meeting of the Recreation Board held on December 2, 2010, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Recreation User Fees

It was explained that at the time of the annual recreation fee review the Rugby was on a trial year to see what maintenances fees would be required throughout the season. It was discovered that they are comparable to soccer except the net mesh and supports needs to be removed and replaced before and after each rugby use.

The Recreation Board spend considerable time stating they felt the nets should be removed replaced by the organizations and not the Town of Taber employees. Aline reported that the employees currently do this

for liability reasons and it may not be wise to have Rugby handling Soccer's netting in case of lose or damage. It was thought by some board members that the Town maybe shouldn't be handling the Soccer's property and the 2 groups should work things out amongst themselves possibly at the User Group Meeting. The mesh doesn't take much time however it is the support which takes 1 hour to take down and another hour to put up. This was not an issue this year as there was enough time between the groups, however in the future as rugby grows this may not be the case.

It was also explained that Public skating rates hasn't been changed since 2004 with the toonie skates being successful and the regular rate Saturdays being ill attended. Some members of the Recreation Board expressed it was believed to be because of the rate rather than the time/day of the week causing patrons to not attend the Saturday Open skates and it should be changed to a toonie skate as well.

RES. 4/2011 MOVED by Councilor R. Sparks that the Recreation Board recommends Council approve the proposed 2011 Rugby and Public Skating Recreation User Fee increases as presented.

Rugby \$272.00/team youth rate/season

Public Skating \$2.00/person for the weekend rate

To start immediately. The Town will not be responsible to hang the mesh and this issue must be dealt with between the two groups at the future user meeting.

CARRIED UNANIMOUSLY

INFORMATION ITEMS

A) Sponsorship and Naming Rights Update

Aline reported that the information they have been able to acquire from other communities has been mostly from the sponsors and not the municipalities. The money exchanged is usually held because of confidentiality agreements. Most organizations hire a Sponsorship Professional because of the complexity and the expertise required. The first step is to look at all your assets and decide what they are worth to a sponsor. Have received some info from a couple of company options that other communities have hired and they are having workshops which explains what they do the process required for this endeavor. One will be in Calgary in March and it was suggested to send two individuals one from administration and one from council. If a council member is sent the company would do a presentation to the entire council at a later date. Discount if two people are sent.

Question arose as to where communities allocating the funds and most often it stayed in the Recreation Function in some way.

Question arose as to whether or not the Town could continue on with the existing offers in the mean time while they explore this avenue and the

answer was it would not be advisable as the Town doesn't know how much the facilities are worth and they would have to give things away without knowing and the offers are very specific to what they want.

RES. 5/2011 MOVED by Councilor B. Elfring that the Recreation Board recommends Council send Aline and another Council member from the Town of Taber to go to this seminar in Calgary in March.

The Recreation Board recommended Aline for all her hard work. The Board also felt it was important to be aware of the time this project would take and the manpower to see it through and that it would take time and we need to be patient.

CARRIED UNANIMOUSLY

RES. 6/2011 MOVED by Councilor R. Sparks that the Recreation Board accepts the update regarding Sponsorship and Facility Naming Rights as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Alberta 2014 Winter Games

RES. 7/2011 MOVED by Councilor R. Popadynetz that the Recreation Board accepts the invitation from the Minister of Tourism, Parks, and Recreation regarding bid applications for the 2014 Alberta Winter Games as information

CARRIED UNANIMOUSLY

B) Recreation User Group Meeting Update

Two people/organization would be invited to the meeting. It was felt that each group should be given a certain amount of time to speak. Administration's concern is that if they give too much information it would not be the two way discussion the board was hoping for.

There was great discussion as to the need for the organizations to take on more to keep the costs down. Aline warned them of this as the Town moved away from this due to liability and this has been successful in that it has seen less damages to equipment and facilities. The Town must be very careful as to what they ask them to do.

It was felt that a quick power point explaining why the fees have gone up and where the money goes. It might be useful to include the cost/user/rental. Jeff, Aline, and Rob would be the leaders of the

meeting. Suggestion that coffee, cookies or donuts be provided to keep the atmosphere lighter.

Question about other Municipalities support i.e. Barnwell, Vauxhall

In an attempt to try to get as many of the Board members present as possible discussion was to be changed the date. The other date was not available for the preferred location so it was thought to have it in the Auditorium which was not ideal and it would then have to start 30 minutes later.

RES. 8/2011 MOVED by Councilor R. Popadynetz that the Recreation Board accepts the information regarding the Recreation User Group meeting as presented with the date/time/venue being changed to February 17, 2011, 7:30-9:30 pm, at the Community Centre Auditorium.

CARRIED UNANIMOUSLY

BOARD/STAFF REPORTS

A) Reports

Question arose to if the Town would host Bronze Medallion courses for free to gain interest in the lifeguarding field. Aline responded that at the time there is no need as we are fully staffed with lifeguards waiting to get onto staff and with the tight budget it is not feasible.

RES. 9/2011 MOVED by J. Marshall that the Recreation Board accepts the monthly Board/Staff reports as presented.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

Media inquiries about the Naming Rights.

CLOSE OF MEETING

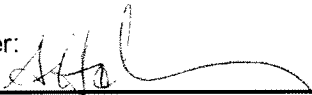
RES. 10/2011 MOVED by Councilor B. Elfring that this Regular Meeting of the Taber Recreation Board do now close.

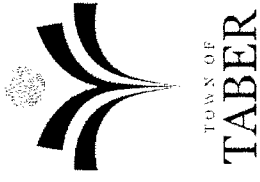
CARRIED UNANIMOUSLY AT 7:17 PM

Tom Donnell

CHAIRMAN

TOWN OF TABER
Recreation Board Request For Decision

| | | |
|---|---|---|
| Subject: Recreation User Group Meeting | | Date of February 3, 2011 |
| | | Agenda: |
| Prepared By: Aline Holmen | | |
| Attachments: Correspondence | | |
| Budget: | | If Over Budget, what is alternate funding source? |
| Expense: | | |
| Topic: Recreation User Group meeting | | |
| Background: | Please review attached power point package intended for use at the upcoming Recreation User Group meeting scheduled for 7:30 pm, February 17, 2011 in the auditorium. | |
| | | |
| Options: | 1. The Recreation Board accepts the Recreation User Group presentation as information. | |
| | | |
| Recommendation: Option # 1 | | |
| Approval Date: January 31, 2011 | | Leisure Services Manager:  |



Recreation User Group Meeting

February 17, 2011

Welcome & Introduction

Council Members

Rick Popadynetz

Randy Sparks

MD of Taber – Ben Elfring

Recreation Board

Tim O'Donnell Luke Wijna

Jill Marshall Danielle Hansen

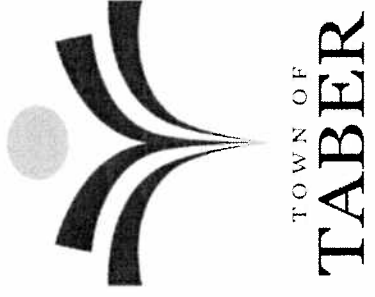
Administration

Rob Cressman, Director of Public Services

Aline Holmen, Leisure Services Manager

Jeff Hoglund, Recreation Facilities Manager

Groups Represented – introduction of members from each organization



Why are we here?

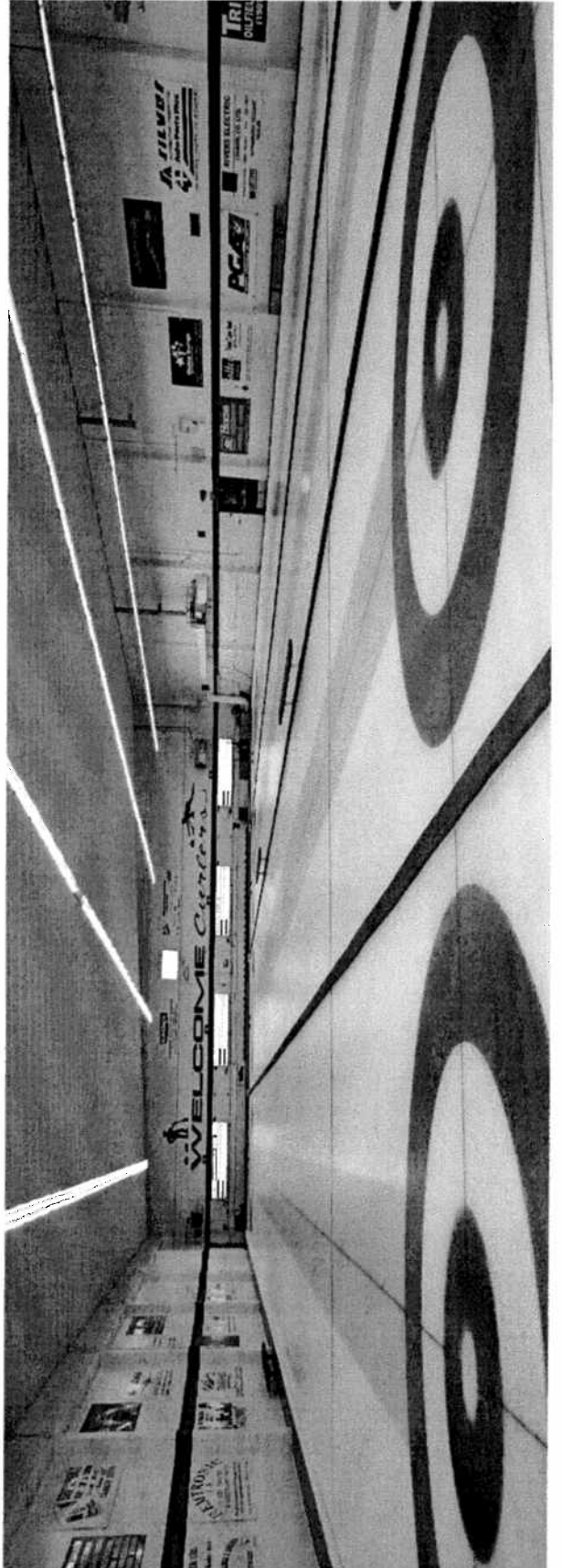
- Appreciation of volunteers and time spent towards Recreation in community
- Volunteerism vs Municipal Responsibility
- Increased maintenance costs
- Increased user fees
- Challenges associated with both
- Review options/solutions
- Questions welcome throughout presentation

Town Owned Facilities

Town Recreation Facilities

include:

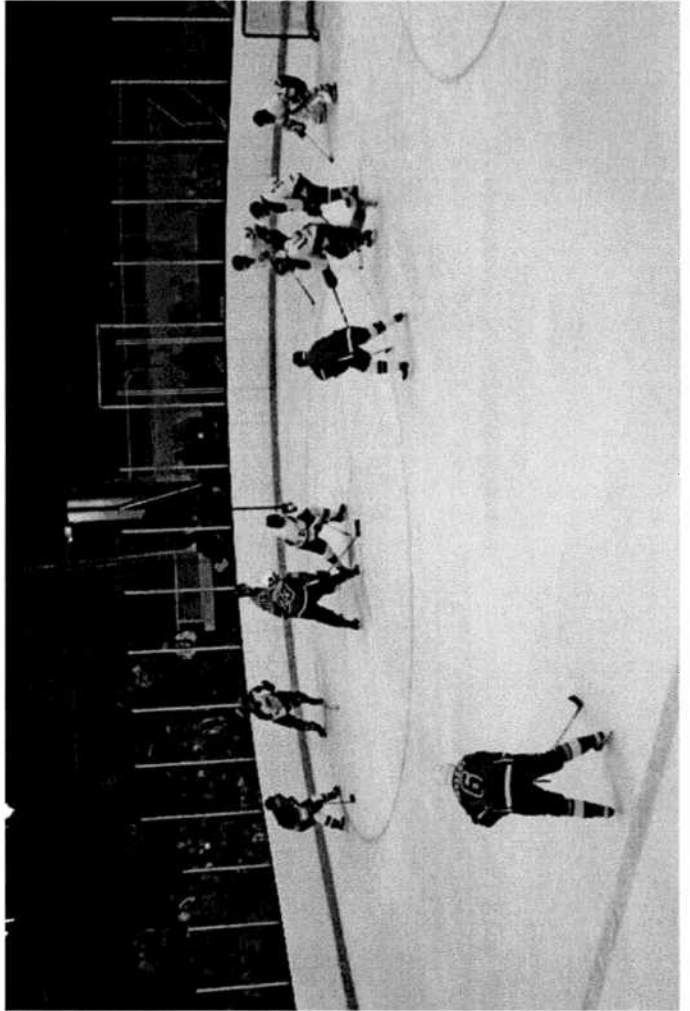
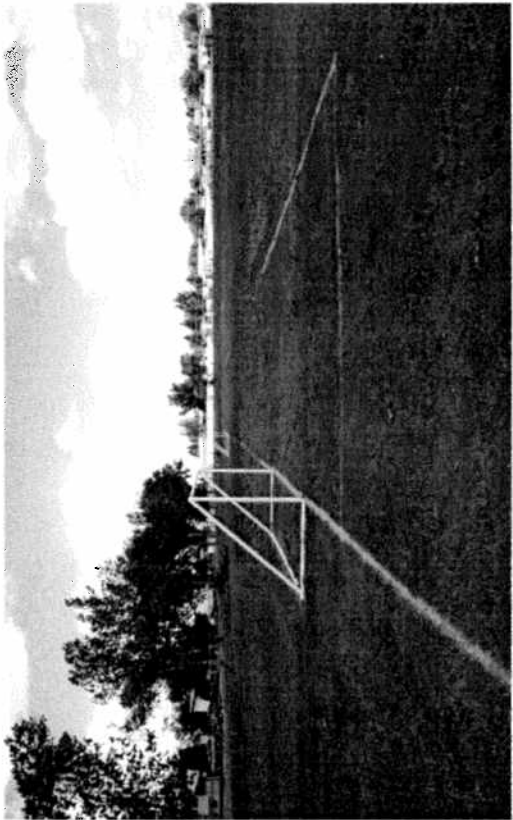
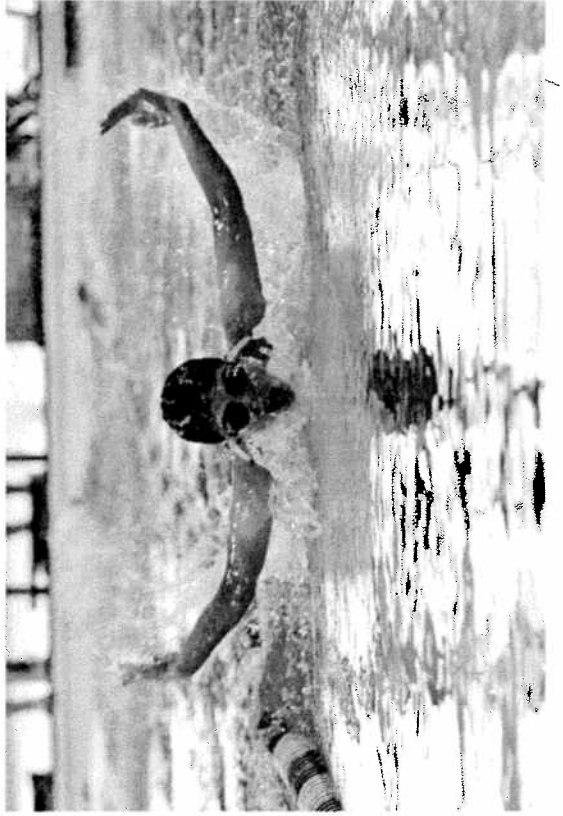
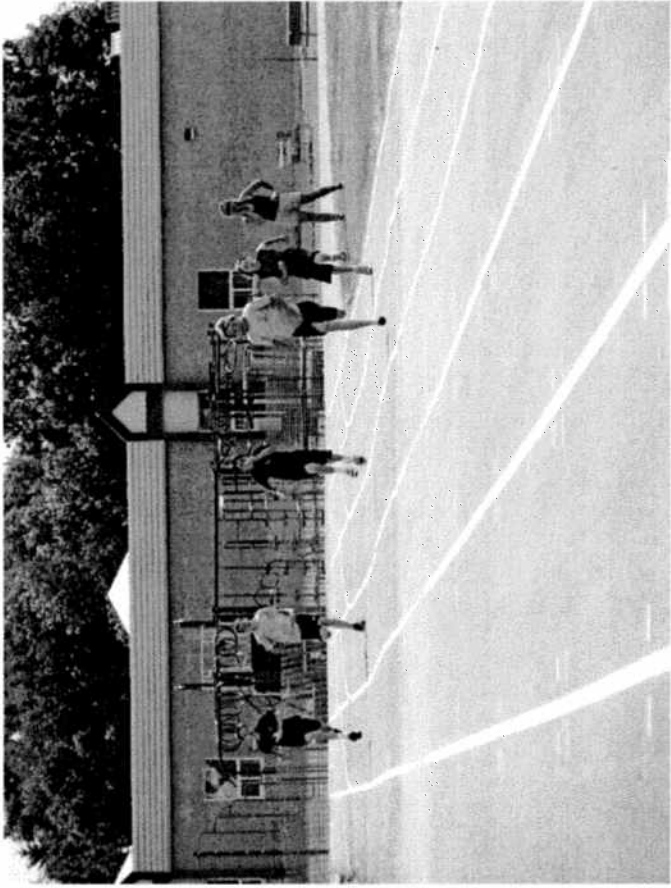
- 13 parks/playgrounds
- 10 ball diamonds
- 7 mini soccer pitches
- 5 soccer pitches (one shared field with football & rugby)
- Track and Field
- Swimming Pool
- Walking Trail
- Large Ice Arena, Small Ice Arena
- Auditorium/meeting rooms
- Tennis courts
- Skatepark
- Golf course, Curling Rink



2011 Operating Revenue

Revenue sources include:

- User fees
- Tax support
- MD of Taber Contribution
- Provincial/Federal grant funding



2011 Operating Expenses

- Labour
- Contracted Services
- Water Rights
- Materials, Supplies, Equipment & Utilities
- Contributions
- Percentage of expenses made up by user fees

Recreation Cost Recovery

The current Recreation Cost Recovery Policy states that fees:

- **BE AT LEAST A MINIMUM of 45% - 50% expenses**, along with the policy of Adult User paying **100%** of operations costs and Youth recovery of **50%**; and

Formula for Recreation Fee Schedules:

| | | |
|---------|-----------|------------------------|
| Adult | (18 - 64) | Pays Full Rate of 100% |
| Student | (13 - 17) | Pays 75% of Full Rate |
| Senior | (65 +) | Pays 75% of Full Rate |
| Child | (03 - 12) | Pays 50% of Full Rate |
| Infant | (00 - 02) | Pays 0% of Full Rate |

- Current cost recovery for 2011 & how that relates to fees

2011 Budget Summary

- Cost recovery
- Shortfall from cost recovery amount



Average Costs per Player

| <u>Organization</u> | <u>Year</u> | <u>Ave.# of teams</u> | <u>Proposed IOI</u> | | | | |
|---------------------|-------------|-----------------------|---------------------------|------------------------|------------------------|-----------------|---------|
| | | | <u>Cost/team</u> | <u>Ave Player/team</u> | <u>Ave days/player</u> | | |
| | | | <u>Cost/player/season</u> | <u>Cost/player/day</u> | | | |
| Minor Basebi | 2010 | 13 | \$ 245.75 | 10 | 14 | \$ 24.58 | \$ 1.76 |
| | 2011 | 13 | \$ 307.25 | 10 | 14 | \$ 30.73 | \$ 2.19 |
| Increase | | | \$ 61.50 | | | \$ 6.15 | \$ 0.44 |
| Minor Soccer | 2010 | 50 | \$ 217.50 | 10 | 14 | \$ 21.75 | \$ 1.55 |
| | 2011 | 50 | \$ 272.00 | 10 | 14 | \$ 27.20 | \$ 1.94 |
| Increase | | | \$ 54.50 | | | \$ 5.45 | \$ 0.39 |
| Minor Footba | 2010 | 4 | \$ 408.00 | 20 | 16 | \$ 20.40 | \$ 1.28 |
| | 2011 | 4 | \$ 510.00 | 20 | 16 | \$ 25.50 | \$ 1.59 |
| Increase | | | \$ 102.00 | | | \$ 5.10 | \$ 0.32 |
| Mixed Sloptic | 2010 | 13 | \$ 491.25 | 14 | 14 | \$ 35.09 | \$ 2.51 |
| | 2011 | 13 | \$ 614.25 | 14 | 14 | \$ 43.88 | \$ 3.13 |
| Increase | | | \$ 123.00 | | | \$ 8.79 | \$ 0.63 |
| | | | <u>Cost/per/season</u> | | <u>Ave days</u> | <u>Cost/day</u> | |
| Swimming | 2010 | 55 | \$ 6,106.00 | \$ 111.00 | 71 | \$ 1.56 | |
| | 2011 | 55 | \$ 6,289.00 | \$ 114.00 | 71 | \$ 1.61 | |
| Increase | | | \$ 183.00 | | | \$ 0.05 | |

Approved 2011 Operating Budget
Recreation & Leisure Services

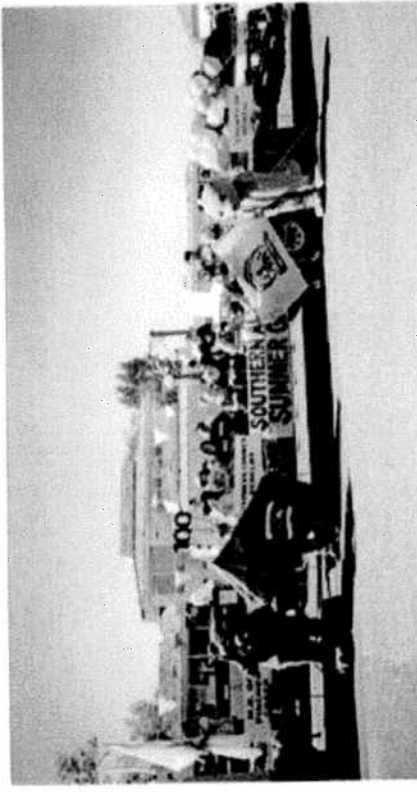
| | 2008 Actual | 2009 Actual | 2010 Actual - unaudited | 2010 Budget | 2011 Budget | 2010 User Fees | 2010 User Fees as % of 2010 Exps |
|---------------------------|---------------------|---------------------|----------------------------|---------------------|---------------------|-------------------|--|
| Revenues | | | | | | | |
| 44.76% | \$ 49,140 | \$ 63,493 | \$ 53,303 | \$ 60,110 | \$ 51,270 | \$ 47,756 | 44.30% |
| 39.70% | \$ 201,490 | \$ 232,164 | \$ 245,972 | \$ 227,430 | \$ 214,400 | \$ 178,311 | 32.67% |
| 74.82% | \$ 35,862 | \$ 39,051 | \$ 72,540 | \$ 87,457 | \$ 63,043 | | |
| 1.67% | \$ 83 | \$ 7,724 | \$ 4,861 | \$ - | \$ 6,000 | | |
| 39.48% | \$ 44,798 | \$ 49,703 | \$ 49,780 | \$ 46,000 | \$ 46,450 | \$ 30,076 | 28.00% |
| 35.30% | \$ 298,577 | \$ 309,615 | \$ 359,487 | \$ 314,135 | \$ 330,349 | \$ 6,106 | 0.64% |
| 14.96% | \$ 35,673 | \$ 49,536 | \$ 63,637 | \$ 49,710 | \$ 51,758 | \$ 28,550 | 9.27% |
| 45.42% | \$ 66,318 | \$ 147,044 | \$ 77,161 | \$ 72,480 | \$ 88,304 | \$ 40,637 | 20.86% |
| | \$ 731,962 | \$ 898,330 | \$ 926,741 | \$ 857,322 | \$ 851,574 | \$ 331,436 | 14.99% |
| 31.63% (Incl Parks) | | | | | | | |
| 36.25% (Excl Parks) | | | | | | | |
| Expenses | | | | | | | |
| | \$ 72,668 | \$ 55,260 | \$ 107,806 | \$ 85,444 | \$ 114,551 | | |
| | \$ 449,862 | \$ 521,226 | \$ 545,815 | \$ 449,414 | \$ 540,050 | | |
| | \$ 48,638 | \$ 76,260 | \$ 94,876 | \$ 103,987 | \$ 84,257 | | |
| | \$ 309,087 | \$ 297,621 | \$ 314,471 | \$ 260,135 | \$ 359,870 | | |
| | \$ 96,139 | \$ 106,863 | \$ 107,422 | \$ 103,566 | \$ 117,654 | | |
| | \$ 835,575 | \$ 940,632 | \$ 946,789 | \$ 738,945 | \$ 935,907 | | |
| | \$ 259,564 | \$ 281,402 | \$ 307,982 | \$ 214,719 | \$ 346,007 | | |
| | \$ 184,852 | \$ 242,153 | \$ 194,765 | \$ 195,421 | \$ 194,411 | | |
| 2011 C/R | \$ 2,256,386 | \$ 2,521,438 | \$ 2,619,927 | \$ 2,151,630 | \$ 2,692,707 | | |
| 31.63% (incl parks) | | | | | | | |
| 36.25% (excl Parks) | | | | | | | |
| Surplus(-)/Deficit | -\$1,524,424 | -\$1,623,108 | -\$1,693,186 | -\$1,294,308 | -\$1,841,133 | | |

Note: Expenses include Amortization in 2010 YTD and 2011 Budget columns

| Amortization Values | |
|---------------------|------------|
| 2010 YTD | \$ 323,578 |
| 2011 Budget | \$ 323,565 |

Initiatives by the Town

- Positions – in relation to services levels
- Community Registration
- Legacy Funding
- Grants info sharing



Sponsorship/Naming Rights

Description

- An initiative we are pursuing in an effort to reduce pressure on recreation user fees and increase cost recovery is Sponsorship and Naming Rights for its facilities.

Next Steps:

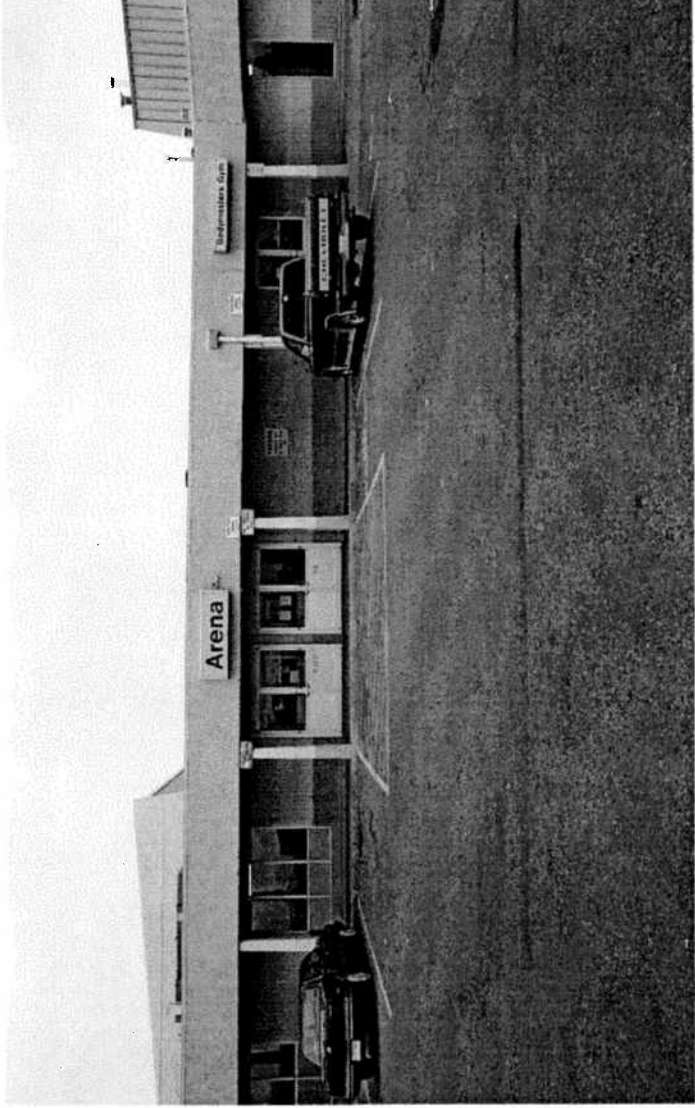
- Inviting an experienced consultant to present info to Council, Recreation Board & staff on:
 - What is Municipal Sponsorship,
 - How can a consultant assist in process
 - What benefits we might expect
 - Next steps should the Town pursue

User Group Feedback/Questions


- Challenges user groups are faced with
- Suggestions
- Questions

Thank You

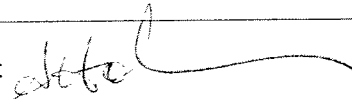
- Offer to attend a meeting with your Board



TOWN OF TABER
Recreation Board Request For Decision

| | |
|---|---|
| Subject: Sponsorship Workshop | Date of February 3, 2011 Agenda: |
| Prepared By: Aline Holmen | |
| Attachments: none | |
| Budget: | If Over Budget, what is alternate funding source? |
| Expense: | |
| Topic: Sponsorship & Naming Rights | |
| Background: | <p>We wish to extend an invitation to the members of the Recreation Board to join Council and staff in attending a workshop presented by Brent Barootes from Partnership Group – Sponsorship Specialists to be held in Council chambers on March 14, 2011 from 6:30 – 8:30 pm.</p> <p>The session will include information regarding the following:</p> <ul style="list-style-type: none"> • Municipal sponsorship today • Background • How their company can assist • Where do we need to go from here (including basics on inventory asset development and valuation) |
| Options: | <ol style="list-style-type: none"> 1. The Recreation Board accepts the invitation to attend the Sponsorship workshop on March 14, 2011 at 6:30 pm. |
| Recommendation: Option # 1 | |
| Approval Date: January 31, 2011 | Leisure Services Manager:  |

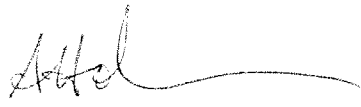
TOWN OF TABER
Recreation Board Request For Decision

| | | |
|--|--|---|
| Subject: Community Registration | | Date of February 3, 2011 |
| | | Agenda: |
| Prepared By: Aline Holmen | | |
| Attachments: Leisure Guide | | |
| Budget: | If Over Budget, what is alternate funding source? | |
| Expense: | | |
| Topic: Community Registration | | |
| Background: | <p>Spring activities are underway and as such attached is the latest version of the Leisure Guide provided for your information.</p> <p>Feb. 26th and March 3rd the Town of Taber will once again facilitate a Community Registration with the various Spring user groups including Hockey, Football, Soccer, Baseball organizations and the Swim Club. This has proven to be a very successful one stop registration event for the community.</p> <p>The information is shared with the Recreation Board members as a method to inform of Recreation happenings as well as answer any questions the board may have.</p> | |
| | Options: | |
| | <p>1. The Recreation Board accepts the Community Registration information as presented.</p> | |
| Recommendation: Option # 1 | | |
| Approval Date: January 31, 2011 | | Leisure Services Manager:  |



Agenda Item No. 8. A)

TOWN OF TABER
COUNCIL REQUEST FOR DECISION

| | | |
|--|---|--|
| Subject: Board/Staff Reports | | Date of February 3, 2011 |
| | | Agenda: |
| Prepared By: Aline Holmen | | |
| Attachments: Reports | | |
| Topic: Department Updates | | |
| Background: | Attached are the monthly Board/Staff reports. | |
| | | |
| Options: | 1. The Recreation Board accepts the monthly Board/Staff reports as presented. | |
| | | |
| Recommendation: Option # 1 - The Recreation Board accepts the monthly Board/Staff reports as presented. | | |
| Approval Date: | January 31, 2011 | Leisure Services Manager:  |

LEISURE SERVICES

February, 2011

Aquatics

- Continue with upgrading procedures, staff training & Health and Safety plan.
- Assisting with the development of a Joint Health and Safety Committee member handbook, as well as review of directives.
- In the process of completing the requirements to facilitate the new swim lesson program put in place by the Canadian Red Cross. We are expecting to roll out the revised program in late March or early April.
- West mechanical room cooling system activated on January 10, 2011. Following some technical difficulties the unit has been switched from the hot tub to the lap pool system.
- Recruitment continues for the Pool Operator position.
- Communications with AHS continued to review proposed new Operational Standards for Swimming Pools with Alberta Health Services and how the legislation may affect our facility.
- Assisting various other municipalities with information regarding operations and procedures.

Leisure

- Notifications sent to all schools and user groups affected by the 2011 fee increases and invitation extended to attend meeting Feb. 17th.
- Preparations underway for the Spring Community Registration Event to be held February 26 and March 3 in the auditorium.
- Notifications sent to user groups for the upcoming user group meeting scheduled to occur on Feb. 17, 2011 as requested by the Recreation Board. PowerPoint presentation developed for the meeting.
- Continue to research and compile information on Sponsorship and Naming Rights from other communities. Investigating the possibility of a workshop to be conducted for Council, Recreation Board members and staff regarding this item.
- Preparations for soon to be "Canada Day" committee
- Celebrate Canada 2011 grant application submitted.
- Notified user groups of existing grant opportunities that may apply to their organizations.
- 2011 Spring Leisure Guide to be distributed in near future.
- Preparing for Summer Staff recruitment that will occur in February.
- Assisting Southern Alberta Recreation Association in greater capacity for Summer Games 2011 to be held in Medicine Hat.
- Special Event application process underway for Midget AA Hockey Provincials to be held in March.
- Preparing for Spring and Summer user schedules.

Aline Holmen
Leisure Services Manager

Aquafun Centre Report
February, 2011

- Review, maintenance and modifications to health and safety program ongoing.
- Recruitment continues for the Pool Operator position.
- West Mechanical Room Cooling project was completed January 10, 2011 and is functioning accordingly.
- January staff training focussed on pool rescue situations and involved cashiers.
- AED recertification/training scheduled to occur on February 4, 2011.
- January was a busy month for private rentals with four consecutive Saturdays being booked. We have seen a few very busy open swims including, Saturday, January 22 where we reached maximum facility capacity.
- Reviewing various training requirements for advanced levels and mechanical operations.

Recreation Facilities Manager – Department Report

Civic Centre

- Review and development of Arena policies and procedures manual continuing
- Regular operation and bookings ongoing in both Auditorium and Arena's
- Review of Safe Work practices and procedures ongoing
- Spring renovation items scheduled. (Aud floor refinishing, painting)
- Capital project tenders being prepared
- Purchase of new floor scrubber completed
- Skate tile repairs begun
- Ice season extension request granted to accommodate 4 on 4 tournament. Event is moved back one weekend to end April 3rd. Open ice time for the extra week of operation taking bookings

Parks

- Spring/Summer season maintenance program planning begun
- Turf management program being reviewed
- Regular maintenance checks ongoing
- Review of Safe Work practices and procedures ongoing
- Pre-season machinery maintenance items being addressed
- Capital project planning underway

Sportsfields

- Spring/Summer season maintenance program planning begun
- Regular maintenance checks ongoing
- Review of Safe Work practices and procedures ongoing
- Turf management program being reviewed
- Pre-season machinery maintenance items being addressed

Cemetery

- Spring/Summer season maintenance program planning begun
- Pre-season machinery maintenance items being addressed
- Regular maintenance checks ongoing
- Specific site care requests being scheduled for spring 2011
- Review of Safe Work practices and procedures ongoing



Agenda Item # 9. A)

TOWN OF TABER
Recreation Board Request For Decision

Subject: Recognition Awards Date of February 3, 2011
Agenda:
Prepared By: Aline Holmen - Leisure Services Manager
Attachments:
Budget: Expense: If Over Budget, what is alternate funding source?
Topic: Recognition Awards
Background: The following are recommended for performance recognition:
1. Gold Medal - Nick Sekura - Indoor National 3D Championship
2. Bronze Medal - Linda Sekura - Indoor National 3D Championship
Options: 1. The Recreation Board recommends that the above team/individuals receive Recognition Awards:
2. The Recreation Board recommends that the following teams/individuals be included for Recognition Awards along with the above mentioned (insert here):
Recommendation: Option # 1
Approval Date: Jan 31, 2011 Leisure Services Manager: [Signature]