



THE REGULAR MEETING OF THE RECREATION BOARD TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, April 4, 2013 AT 5:15 P.M.

MOTION

ITEM NO. CALL TO ORDER – Tim O'Donnell

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. DELEGATIONS

- A) Taber Museum
- B) Taber Food Bank
- C) Terry Fox Run

ITEM NO. 4. ADOPTION OF THE MINUTES

- A) RFD – March 7, 2013

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE

ITEM NO. 6. INFORMATION ITEMS

- A) RFD – 2013 Southern Alberta Summer Games Update

X

ITEM NO. 7. ACTION ITEMS

- A) RFD – Taber Chamber of Commerce Cornfest – Recreation Facility Rental Fee Waiver Application
- B) RFD – Taber Museum Cowboy Poetry – Recreation Facility Rental Fee Waiver Application
- C) RFD – Taber Food Bank – Recreation Facility Rental Fee Waiver Application
- D) RFD – Terry Fox Run – Recreation Facility Rental Fee Waiver Application

X

X

X

X

ITEM NO. 8. BOARD/STAFF REPORTS

- A) RFD - Reports
 - i) Leisure Services Manager, ii) Aquafun Centre, iii) Recreation Facility Manager

X

ITEM NO. 9. RECOGNITION AWARDS

- A) RFD – Recognition Awards

X

1. Silver – Taber Oil Kings – Hockey Alberta 2013 Atom “A” Provincial Championships
2. Gold – Barnwell Trojans – 2013 South Zone 4J Girls Championships
3. Gold (World Record) – Clay Sparks – 2013 Canadian Drug-Free Powerlifting Championships – 18-19yr Old (Squat)
4. Gold (World Record) – Clay Sparks – 2013 Canadian Drug-Free Powerlifting Championships – 18-19yr Old (Bench)
5. Gold (Canadian Record) – Clay Sparks – 2013 Canadian Drug-Free Powerlifting Championships – 18-19yr Old (Deadlift)
6. Gold (Canadian Record) – Braden Gardner – 2013 Canadian Drug-Free Powerlifting Championships – 242 lb Open (Squat)
7. Gold (Canadian Record) – Braden Gardner – 2013 Canadian Drug-Free Powerlifting Championships – 242 lb Open (Deadlift)
8. Gold – John Koethler – 2013 Canadian Drug-Free Powerlifting Championships – Open Super Heavyweight (Squat)
9. Gold – John Koethler – 2013 Canadian Drug-Free Powerlifting Championships – Open Super Heavyweight (Bench)
10. Gold – John Koethler – 2013 Canadian Drug-Free Powerlifting Championships – Open Super Heavyweight (Deadlift)
11. Gold (Canadian Record) - Brad Olson– 2013 Canadian Drug-Free Powerlifting Championships – Open 198 lb (Squat)
12. Gold - Brad Olson– 2013 Canadian Drug-Free Powerlifting Championships – Open 198 lb (Bench)

13. Gold (Canadian Record) - Brad Olson– 2013 Canadian Drug-Free Powerlifting Championships – Open 198 lb (Deadlift)
14. Gold (World Record) – Randy Sparks– 2013 Canadian Drug-Free Powerlifting Championships – Masters 55-59yr Old (Squat)
15. Gold (Canadian Record) – Randy Sparks– 2013 Canadian Drug-Free Powerlifting Championships – Masters 55-59yr Old (Bench)
16. Gold (Canadian Record) – Randy Sparks– 2013 Canadian Drug-Free Powerlifting Championships – Masters 55-59yr Old (Deadlift)
17. Gold – Miles Loewen - 2013 Canadian Drug-Free Powerlifting Championships – Masters 242lb (Bench)

ITEM NO. 10. OTHER BUSINESS

ITEM NO. 11. MEDIA INQUIRIES


ITEM NO. 12. CLOSE OF MEETING

X



Agenda Item #4. A)

TOWN OF TABER
Recreation Board Request For Decision

Subject: Recreation Board Minutes	Date of April 4, 2013 Agenda:
Prepared By: Aline Holmen	
Attachments: Minutes	
Budget:	If Over Budget, what is alternate funding source?
Expense:	
Topic: Adoption of Minutes	
Background:	Minutes of the Regular Meeting of the Recreation Board held on March 7, 2013.
Options:	<ol style="list-style-type: none">1. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on March 7, 2013, as presented.2. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on March 7, 2013, as amended.
Recommendation: Option # 1 That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on March 7, 2013, as presented.	
Approval Date: March 27, 2013	Leisure Services Manager: 

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON March 7, 2013 AT 5:15 PM

PRESENT: Tim O'Donnell
Councilor Rick Popadynetz
Danielle Hansen
Councilor Randy Sparks
Garrett Simmons
Councilor Don Johnson (5:22 PM)

ALSO PRESENT:
Aline Holmen, Leisure Services Manager
Marty Planger, Recording Secretary
Taber Times

ABSENT: Luke Wijna - excused

CALL TO ORDER

Tim O'Donnell called the Regular Meeting of the Taber Recreation Board to order at 5:14 pm

ADOPTION OF THE AGENDA

RES. 16/2013 MOVED by G. Simmons to adopt the agenda as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

A) Taber Chamber of Commerce

Members of the Taber Chamber of Commerce were present to answer any questions the Recreation Board had regarding their waiver request for 2014 Cornfest. They explained that although they did not submit an event budget the purpose is to not make money and put all the incoming funds back into the event (usually with the fireworks varying). The Recreation board explained the purpose for the budget is to justify the need for all the organization requests and is in accordance with the new Town of Taber Facility Waiver Request Policy.

Councilor D. Johnson arrived at 5:22 PM.

The Recreation Board expressed how great the event is and thanked the gentlemen for attending the meeting.

A) Taber Kinsmen Club

A representative from the Taber Kinsmen Club was on hand to answer any questions the Recreation Board had regarding their waiver request for February 24, 2014 Heritage Dinner. Although the club charges the attending seniors \$5.00 / ticket and the food is mostly donated, the club runs at a deficit for the event of approximately \$1000.00 which is a donation to the clubs who help with the serving. The event includes dinner, dance and the Annual Senior of the Year Award is presented. This past year about 250 seniors were in attendance.

The Recreation Board thanked the Taber Kinsmen for all they do in the Town of Taber and thanked the gentleman for attending the meeting.

Councilor Don Johnson left meeting at 5:26 PM.

ADOPTION OF THE MINUTES

A) Regular meeting – February 7, 2013

RES. 17/2013 MOVED by D. Hansen that the Recreation Board adopt the minutes of the Regular Meeting of the Recreation Board held on February 7, 2013 as presented.

CARRIED

INFORMATION ITEMS

A) Sponsorship Update

A. Holmen reported the Sponsorship Program is continuing forward. Stephen Furze of Sponsorship Connections was recently in Taber for meetings with potential sponsors and at the same time attended the Taber & District Chamber of Commerce meeting to provide information on the Town of Taber Sponsorship program.

A. Holmen also explained the process in place regarding how the sponsorship agreements are being executed.

Councilor D. Johnson returned 5:31 PM

A. Holmen also stated that the town is responsible for the hanging of the sponsorship signage however is not responsible for damages or replacement of signage.

RES. 18/2013 MOVED by Councilor R. Popadynetz that the Recreation Board accepts the update regarding the Sponsorship Program as presented.

CARRIED UNANIMOUSLY

B) 2013 Southern Alberta Summer Games

A. Holmen informed the Recreation Board that the planning and fundraising is underway. Interviews for the Coordinator position, which is slated to begin April 1st, will be taking place in the next couple of weeks. Time in Sessions with the Southern Alberta Recreation Association went well and the games are on track. The town is still looking for chairs for Equestrian, Badminton and Cribbage as well as several committee chairs.

RES. 19/2013 MOVED by Councilor D. Johnson that the Recreation Board accepts the update regarding the 2013 Southern Alberta Summer Games as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Taber Chamber of Commerce

The Recreation Board expressed the need to be able to justify to the constituents for recommendations of waiver approvals and in order to do so they have to see budgets. They also recognize that the town and volunteers give many man hours toward the event. They all recognize how large this event is and how successful the event is at bringing people into town.

RES. 20/2013 MOVED by Councilor D. Johnson that the Recreation Board table their recommendation of the 2014 Cornfest waiver request pending detailed financial information of Cornfest from the previous year and a proposed budget for the current year.

CARRIED UNANIMOUSLY

B) Taber Kinsmen Club Heritage Dinner – Recreation Facility Rental Fee Waiver Application

The Recreation Board expressed appreciation for all the Kinsmen Club does for the town and agreed this is an important event to support.

RES. 21/2013 MOVED by Councilor R. Sparks that the Recreation Board recommends that the Taber Kinsmen Club Heritage Dinner event be added to the list for Subsidization that is submitted to Council for approval in October

regarding Recreation Facility Rental Fee Waivers

CARRIED UNANIMOUSLY

C) 2016 Alberta Winter Games

The Recreation Board discussed how the town is not equipped to host any Winter Games.

RES. 22/2013 MOVED by Councilor D. Johnson that the Recreation Board accepts the invitation from the Minister of Tourism, Parks, and Recreation regarding bid applications for the 2016 Alberta Winter Games as information.

CARRIED UNANIMOUSLY

BOARD/STAFF REPORTS

I. Reports

A. Holmen reported the Dog Park signage came in and if not already up it would be soon. Gates at KMMSC is being looked into to deal with the deer coming into the park and doing damage.

G. Simmons left at 6:00 PM.

It was also reported that the pool tile tender is now open until March 21, 2013.

RES. 23/2013 MOVED by Councilor R. Sparks that the Recreation Board accepts the monthly Board/Staff reports as presented.

CARRIED UNANIMOUSLY

RECOGNITION AWARDS

RES. 24/2013 MOVED by Councilor R. Popadynetz that the Recreation Board recommends that the following individuals receive Recognition Awards:

1. Bronze – Pete Lehman – 2013 Canadian Indoor National FCA Archery Championships – Master 60
2. Gold – Nathan Sekura – 2013 Canadian Indoor National FCA Archery Championships – Cub Traditional Male
3. Silver – Monica Higgins – 2013 Canadian Indoor National FCA Archery Championships – Female Bowhunter Open
4. Silver – George Vayro – 2013 Canadian Indoor National FCA Archery Championships – Bow in Hunter Open Male
5. Silver – Linda Sekura – 2013 Canadian Indoor National FCA Archery Championships – Master 50 Female

6. Bronze – Connie Milan – 2013 Canadian Indoor National FCA Archery Championships – Master 50 Female
7. Silver – Frances Kadoyama – 2013 Canadian Indoor National FCA Archery Championships – Master 60 Female
8. Silver – Nick Sekura – 2013 Canadian Indoor National FCA Archery Championships – Junior Compound Male

CARRIED UNANIMOUSLY


CLOSE OF MEETING

RES. 25/2013 MOVED by Councilor D. Johnson that this Regular Meeting of the Taber Recreation Board do now close.

CARRIED UNANIMOUSLY AT 6:04 PM

CHAIRMAN

TOWN OF TABER
Recreation Board Request For Decision

Subject: 2013 Southern Alberta Summer Games Update	Date of April 4, 2013 Agenda:
Prepared By: Aline Holmen	
Attachments: April Update	
Budget:	If Over Budget, what is alternate funding source?
Expense:	
Topic: 2013 SASG	
Background:	Please see attached 2013 Southern Alberta Summer Games update.
Options:	1. The Recreation Board accepts the update regarding the 2013 Southern Alberta Summer Games as presented.
Recommendation: The Recreation Board accepts the update regarding the 2013 Southern Alberta Summer Games as presented.	
Approval Date: March 28, 2013	Leisure Services Manager: 


2013 SASG Update – March 1, 2013

- Committee – with the exception of Badminton and Cribbage all sports chairperson positions have been filled. No luck has been had with filling some of the executive positions such as Medals, Medical, Fundraising, Ceremonies, and Facilities chairs however we are moving forward with the planning in those areas.
- Advertising – we have been putting out information on the games on the Town website, MD of Taber website and Chamber of Commerce website as well as several other sources including newspaper and utility newsletters.
- Facilities have been booked for all games events (Town and other).
- Met with Parade Chairperson & Chamber President regarding Parade in relation to games.
- Reviewing road work planned for the summer and the possible effect on SASG.
- Compiling information for the games brochure that will be distributed to all athletes (this will include a map).
- Recruitment is complete for the Games Coordinator position with the position commencing April 24th. Due to time restraints a temporary employee has been hired for data entry into the registration site.
- SARA/SASG website – now in the process of adding our games to the website at www.southernalbertasummertimegames.com as well as the games registration website.
- Logo & regional posters - developing the posters for the Regional Directors from each area to be distributed in May.
- Insurance – a quote was received for insurance through the MD of Taber provider and approvals given to proceed.
- Fundraising campaign – fundraising letters have been distributed to businesses in the community and surrounding area. This was a more aggressive mail out than in 2008 whereby we only targeted specific companies as fewer funds were required. The process is in place for accepting donations and funds are coming in.
- Volunteer T- shirts – a sponsor has been secured for these.
- Rules – have all been reviewed and brought up to date with new provincial sport body standards. A few rules may require some tweaking and then will be posted on the SASG website for the public to view.
- STEP Grant – no longer available
- Cultural grant application submitted to Alberta Sport, Parks, Recreation and Wildlife Foundation has been approved.
- Equipment – sport chairs have been providing their lists for required equipment for the sports events. Arrangements have been made for the stage for the

opening ceremonies. Arrangements have also been made for the Movie in the Park event that will occur during the games at the MD of Taber Park.

- Budget – sport chairs have been submitting their budget requests for their events for items such as equipment and officials.
- Alberta Transportation – approvals have been received for the 5/10km run as well as the under 12 cycling events.
- Cycling – approval granted by the MD of Taber Council for permission to close a portion of the Red Trail for two evenings for the 13 & over cycling category.
- Torch – approval has been received from ATCO Gas for use of their torch for the event. Final arrangements for the loan agreement underway.
- Signage – completing price checks to replace existing SASG signage utilized for directional purposes as well as fundraising signage.
- Time In Sessions – SARA representatives were in Taber to meet with all sport chairs March 5th to review progress of games planning and offer support and recommendations if required. Proceeding with minor alterations to rules. The meetings went very well.
- SASG office – in process of equipping the SASG office with the required materials. The office will be in the Grey Room again. Until April 24th the public will still be communicating with my position as that is when Coordinator will start.
- Concessions – contacting possible vendors for the different venues
- Evaluating first aid requirements and preparing to order supplies.
- Chip Timing component of 5/10km run has been confirmed.

TOWN OF TABER
Recreation Board Request For Decision

Subject: Taber Chamber of Commerce Cornfest – Recreation Facility Rental Fee Waiver Application	Date of April 4, 2013 Agenda:
Prepared By: Aline Holmen	
Attachments: Recreation Facility Rental Waiver Application & Budget	
Budget:	If Over Budget, what is alternate funding source?
Expense:	
Topic: Recreation Facility Rental Fee Waiver & Reduction Request	
Background:	As per the Recreation Boards request, please see attached budget submitted by the Taber & District Chamber of Commerce regarding Cornfest. A decision was tabled at the March 7, 2013 Recreation Board meeting pending review of this additional information.
Options:	1. The Recreation Board recommends that the Taber Chamber of Commerce Cornfest event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers.
	2. The Recreation Board does not recommend that the Taber Chamber of Commerce Cornfest event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers.
Recommendation: The Recreation Board recommends that the Taber Chamber of Commerce Cornfest event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers.	
Approval Date: March 25, 2013	Leisure Services Manager: 

Facility Waiver Request Application

Name of Organization: Taber Chamber of Commerce Cornfest Committee

Contact Person: Marten DeVlieger

Mailing Address:
4702 50 Street, Taber, AB T1G 2B6

Email Address: tdcofc@telusplanet.net

Phone Number: 403-894-2043

Name of Event: Cornfest 2014

Date of Function: August 21-24, 2014

Facility Requested: Auditorium, Meeting Rooms, Small Ice, Confederation Park Ball Diamonds

Describe the event (goals, itinerary, expected attendance, etc):

Normal Cornfest Activities including midway, stage entertainment, grounds entertainment, SK8 Competition (tentative), Motorbike demos (tentative), Arts & Crafts

Describe who will benefit from the activity or event and how they will benefit:

Individuals in the community and surrounding areas have the opportunity to participate in an annual festival showcasing Taber.

Describe the purpose of the waiver request:

We ask for a waiver to use the facilities free of charge because the event is run by numerous volunteers and the event funding is primarily funded through donations.

Is this project:

Annual **Ongoing** **a one time event**

Financial (please attach your proposed budget indicating fundraising efforts if applicable):

The budget is primarily made up of fundraising, government funding, and waiver from the Town. Projected fundraising is \$90,000, projected governments grant \$10,000-\$20,000 (dependent on approval).

Will there be fees charged for those attending and if so what are they?

The event is primarily free, the only fees include midway and vendor fees.

Is your organization prepared to share its current financial statement if requested?

Due to confidentiality reasons not at this time.

Is the request for a partial or full waiver?

Full Waiver

Has the organization contacted other community groups to form a partnership for this project? N/A



Is there any additional information you would like for us to consider when reviewing your application?

Not at this time. Prepared to answer any questions the members may have.

Availability of Facility: Facilities are tentatively booked

Municipal Cost of Request: \$11,443.00

Waiver Outcome: _____ Approved _____ Denied

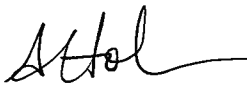


Taber & District Chamber of Commerce
 Summary of Financial Information
 For the Years Ended December 31

	Actual 2011		Actual 2012		Forecast 2013	
	\$	%	\$	%	\$	%
Revenue						
Cornfest (Note 1)	151,558	59%	161,792	62%	158,500	61%
General/Tourist Information Centre (Note 2)	86,965	34%	83,095	32%	83,000	32%
Annual Dinner	13,448	5%	13,425	5%	13,500	5%
Midnight Madness	5,520	2%	3,475	1%	3,500	1%
	257,491	100%	261,787	100%	258,500	100%
Expenditures						
Cornfest (Note 3)	144,523	56%	149,325	57%	152,500	59%
General/Tourist Information Centre	76,786	30%	85,003	32%	85,000	33%
Annual Dinner	12,288	5%	13,042	5%	13,500	5%
Midnight Madness	5,461	2%	3,357	1%	3,500	1%
Amortization	4,228	2%	3,835	1%	4,000	2%
	243,286	94%	254,562	97%	258,500	100%
Excess of revenue over expenditures	14,205	6%	7,225	3%	-	0%

Notes	Actual 2011		Actual 2012		Forecast 2013	
	\$	%	\$	%	\$	%
<i>Note 1 Cornfest Revenue Detail</i>						
Arts and Crafts	2,440	2%	2,116	1%	2,000	1%
Beer Garden	18,623	12%	27,840	17%	25,000	16%
Grants	11,600	8%	8,900	6%	9,000	6%
Midway	15,905	10%	20,145	12%	20,000	13%
Sponsors	92,315	61%	93,559	58%	92,500	58%
Vendors	10,675	7%	9,232	6%	10,000	6%
	151,558	100%	161,792	100%	158,500	100%
<i>Note 2 General/Tourist Information Centre Detail</i>						
MD of Taber	21,500	25%	21,500	26%	21,500	26%
Town of Taber	21,500	25%	21,500	26%	21,500	26%
Other	43,965	51%	40,095	48%	40,000	48%
	86,965	100%	83,095	100%	83,000	100%
<i>Note 3 Cornfest Expenditure Detail</i>						
Advertising	13,956	10%	3,875	3%	5,000	3%
Chili Cook-off/Corn Eating/Stuffing	3,363	2%	1,855	1%	2,000	1%
Entertainment	33,532	23%	29,455	20%	30,000	20%
Fireworks	20,000	14%	28,023	19%	28,000	18%
Grounds	20,169	14%	17,917	12%	18,000	12%
Midway	12,925	9%	18,677	13%	18,000	12%
Opening Ceremony	1,323	1%	1,000	1%	1,500	1%
Security	3,855	3%	3,703	2%	4,000	3%
Sound	5,400	4%	5,670	4%	6,000	4%
Wages	30,000	21%	39,150	26%	40,000	26%
	144,523	100%	149,325	100%	152,500	100%

TOWN OF TABER
Recreation Board Request For Decision

Subject: Taber Museum Cowboy Poetry – Recreation Facility Rental Fee Waiver Application	Date of April 4, 2013 Agenda:
Prepared By: Aline Holmen	
Attachments: Recreation Facility Rental Waiver Application	
Budget: If Over Budget, what is alternate funding source? Expense:	
Topic: Recreation Facility Rental Fee Waiver & Reduction Request	
Background:	As per the new policy & procedure, the Taber Museum has submitted an application (see attached) regarding a recreation facility rental fee waiver. This group has been on the annual Waiver Schedule for many years at a 100% waiver reduction for the use of the auditorium once per year for their Cowboy Poetry event. The waiver is for 6 hours of set up on the Friday and a full day rental for day of event.
Options:	<ol style="list-style-type: none"> 1. The Recreation Board recommends that the Taber Museum Cowboy Poetry event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers. 2. The Recreation Board does not recommend that the Taber Museum Cowboy Poetry event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers.
Recommendation:	
Approval Date: March 25, 2013	Leisure Services Manager: 

Facility Waiver Request Application

Name of Organization: Taber & District Museum Society

Contact Person: Karen Ingram

Mailing Address: 4702 50th Street, Taber, AB T1G 2B6

Email Address:tiimchin@telusplanet.net

Phone Number: 403-223-5708

Name of Event: Cowboy Poetry

Date of Function: March 21 & 22, 2014

Facility Requested: Auditorium

Describe the event (goals, itinerary, expected attendance, etc):

Cowboy Poetry & Country Music – a day of good family entertainment at a reasonable cost. It is a way of giving back to the people of Taber and area. Approximately 180-200 people are expected to attend.

Describe who will benefit from the activity or event and how they will benefit:

The Museum does receive recognition from the event and increases awareness of its existence. The people of Taber & area receive a day of entertainment and companionship.

Describe the purpose of the waiver request:

We do consider this a fundraiser but make just over \$1000 in most years. If the Community Centre rental fees were included this amount would be much less.

Is this project:

Annual Ongoing a one time event

Financial (please attach your proposed budget indicating fundraising efforts if applicable):

See attached budget estimation as well as the financial comparison chart for the years 2001 – 2012.

Will there be fees charged for those attending and if so what are they?

Yes, \$10/adult, \$5/student, under 6-no charge, \$25/family

Is your organization prepared to share its current financial statement if requested?

Yes if requested.

Is the request for a partial or full waiver?

We would appreciate a full waiver.



Has the organization contacted other community groups to form a partnership for this project?

The Boy Scouts assist with set up and take down and local businesses donate merchandise for the raffle and groceries for the luncheon. This helps keep the cost of event down.

Is there any additional information you would like for us to consider when reviewing your application?

There is not enough income to make it feasible for another group to be fully involved for a small share of the profit.

The 2014 date is not yet set and would either be March 21/22 or 28/29th.

The event usually brings in at least 50-60% of the audience from out of town – some from Medicine Hat, Coutts, Milk River, Warner, Lethbridge and Brooks.

Availability of Facility: Available

Municipal Cost of Request: \$683.75

Waiver Outcome: Approved Denied



**2013 Estimated Budget - Cowboy Poetry
Expenses - Estimated**

Entertainer and P.A. Fees (Entertainer Fees go up and down depending on how many are from out of town but have increased steadily as fewer are donating their time)	\$1,200.00
Groceries for Chili & Bun Lunch (I.G.A. and Safeway assist but there are still some expenses for our Lunch groceries)	\$200.00
White Room Rental - For entertainers to warm up and keep their equipment in for safety.	\$109.50
Advertising - Taber Times and Super Signs (all other advertising is done through posters,	\$236.84
Total Expenses Budgeted	\$1,746.34

Income - Estimated


Ticket Sales - Expectation of 180 to 200 audience members	\$1,300.00
Lunch Sales - Hope to sell 150 to 180 Lunches	\$800.00
Raffle and 50/50 tickets	\$200.00
Alberta Foundation for the Arts - Community Presenting Grant (We apply for this in November and are reimbursed for some entertainer fees if successful)	\$400.00
Total Income Estimated	\$2,700.00

There is approximately 130 hours of volunteer time put into the event by Museum Board Members, Staff and Friends for the event and another 4 hours of set up and take down time put in by the boy scouts.

Cowboy Poetry Comparisons

Date of Event	Total Income	Total Expenses	Profit
March 24, 2001	\$3,706.23	\$1,812.64	\$1,893.59
April 13, 2002	\$3,444.48	\$1,818.72	\$1,625.76
March 29, 2003	\$3,773.55	\$1,413.16	\$2,360.39
March 27, 2004	\$3,530.00	\$1,386.20	\$2,143.80
March 19, 2005	\$2,451.00	\$1,648.48	\$802.52
March 25, 2006	\$2,743.00	\$1,432.62	\$1,310.38
March 24, 2007	\$3,252.00	\$1,605.87	\$1,646.13
March 29, 2008	\$2,866.00	\$1,195.24	\$1,670.76
March 28, 2009	\$2,926.00	\$1,729.50	\$1,196.50
March 27, 2010	\$2,814.50	\$1,413.09	\$1,401.41
March 26, 2011	\$3,961.50	\$2,833.10	\$1,128.40
March 24, 2012	\$3,436.50	\$1,674.18	\$1,762.32

TOWN OF TABER
Recreation Board Request For Decision

Subject: Taber Food Bank – Recreation Facility Rental Fee Waiver Application	Date of April 4, 2013 Agenda:
Prepared By: Aline Holmen	
Attachments: Recreation Facility Rental Waiver Application & Budget	
Budget: If Over Budget, what is alternate funding source?	
Expense:	
Topic: Recreation Facility Rental Fee Waiver & Reduction Request	
Background:	As per the new policy & procedure, the Taber Food Bank has submitted an application (see attached) regarding a recreation facility rental fee waiver. This group has been on the annual Waiver Schedule for three years at a 100% waiver reduction for the use of the auditorium once per year for their annual event that was previously the Valentine Gala but is now the Spaghetti Supper. The waiver is for 14 hours the day of the event for set up and the event.
Options:	<ol style="list-style-type: none"> 1. The Recreation Board recommends that the Taber Food Bank event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers. 2. The Recreation Board does not recommend that the Taber Food Bank event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers.
Recommendation:	
Approval Date: March 28, 2013	Leisure Services Manager: 

Facility Waiver Request Application

Name of Organization: Taber Food Bank Society

Contact Person: Vicki Terrick, Kathy Boersma

Mailing Address: 5512 48 Ave, Taber, AB T1G 1S4

Email Address: taberfoodbank@shaw.ca

Phone Number: 403-223-1833

Name of Event: Foodbank Spaghetti Supper

Date of Function: Feb. 1, 2014

Facility Requested: Auditorium

Describe the event (goals, itinerary, expected attendance, etc):

The goal of the supper is to create awareness and raise funds for the Taber Food Bank. Local talent will play at no cost. The dinner runs for two hours and expected attendance is 300-500 people.

Describe who will benefit from the activity or event and how they will benefit:

The Taber Food Bank benefits from the funds raised. Those funds go towards our operating budget. The awareness of who we are and our place in the community which then helps everyone.

Describe the purpose of the waiver request:

To waive the fees and assist the society with their fundraising efforts that in turn benefit the community.

Is this project:

Annual Ongoing a one time event

Financial (please attach your proposed budget indicating fundraising efforts if applicable):

See attached.

Will there be fees charged for those attending and if so what are they?

Fees charged will be \$12/Adult (14+) and \$6/child (4-14)

Is your organization prepared to share its current financial statement if requested?

Yes

Is the request for a partial or full waiver?

Full Waiver



Has the organization contacted other community groups to form a partnership for this project?

No

Is there any additional information you would like for us to consider when reviewing your application?

Availability of Facility: Available

Municipal Cost of Request: \$448.00

Waiver Outcome: Approved Denied




Taber Food Bank Society
2013 Budget
2012 Income Statement

Bank	Dec 31 2012
Operating Funds	
GIC	10905.4
GIC	0
GIC	34,974.54
Savings Account	979.46
Chequing	41,068.90
Total	87,928.30

Total
grant 87928.3
cooler -25000
Operating -13880
48048.3

	Jan - Dec 11	2011 Budget	2012 Budget	2013 actual	2013
Income					
4000 - Fundraising					
Bottles	2,117.29			347	1200
Coin Jars	202.25	2200		1513	1800
Food Drive	6,484.25	200		1908	1000
Raffle/Duck Race		6500		1131	1500
Friends Helping Friends				932	500
4000 - Fundraising - Gala/supper	10,023.90	\$10,000.00	\$9,831.00	\$4,600.00	400 people
Total 4000 - Fundraising	18,827.69	23000	\$18,900.00	\$14,360.00	\$10,500.00
4610 - Business					
4020 - Church	21,671.74	18500	22000	21977	20000
4080 - Membership	11,014.76	15800	12000	11789	12000
4100 - Individuals	134.00	150	150	200	250
4160 - Schools	16,570.65	15500	15500	16477	16000
4200 - Organization/Club Income	800.50	1000	800	1125	1000
4300 - Grant Income and savings account	4,643.73	5000	4500	7413	7500
4400 - Interest Income	113,478.65	14000	23081	25000	25000
warehouse/reezer	2,392.16	1900	314	400	
Total Income	188,903.90	135816.75	14400.00	13800.00	
Expense					
6000 - Bank Charges & Interest	162.99	110	160	140	150
6050 - Nexen - Power/Gas	6,332.93	6500	7500	6551	6800
6075 - Town of Taber	1,673.78	1700	1700	1820	1700
6100 - Telephone	573.93	1700	1000	930	1000
directors ins				2230	1500
6125 - Building Insurance	1,694.00	2500	2400	2675	2000
6160 - Building Equipment	20.33	1000	1800	692	1000
6168 - Building Equipment Repairs	1,447.38	1000	1800	692	1000
6170 - Building Extension	113,478.65	134816.75	23081	22541	13800
6178 - Building Maintenance	256.98	1500	1500	1460	1000
6200 - Van License/insurance	548.45	800	700	544	600
6225 - Van Maintenance	858.25	500	1000	100	500
6227 - Vehicle Fuel	27.37	1000	1000	1000	1000
6250 - Office/ Advertising	807.77	1500	1500	1622	1700
6260 - Shipping/handling	10.35	1300	1300	1537.00	1700
6300 - Food Purchases	21,484.51	27000	25000	22641	25000
6325 - Christmas Expense	1,749.96	2200	2000	958	1000
6326 - Valentines Gala/supper Expense	3,827.73	4500	4500	3913	2500
6350 - Food Bank Fees to SAFA	300.00	245	245	190	200
6375 - Fundraising Expenses					
Comfest Raffle Expense	178.16	200	200	600	600
6375 - Fundraising Expenses - Other	441.78	500	500	65	100
Total 6375 - Fundraising Expenses	620.94	2000	2000	665	700
6400 - Hall Rental	241.51	700	250	205	205
6500 - Payroll Expenses	33,167.42	30500	36714	36992	38000
6520 - Casual Labor	580.00	800	500	340	340
6525 - Payroll Remittances	6,922.07	8000	8305	9175	8200
6550 - Mileage Expense	1,535.45	500	1500	487	500
6551 - Conference Costs	347.79	350	253	300	300
Total Expense	196,069.69	226870.75	128705.00	120643.00	113395.00
Net Income	-9,966.09	0.00	-2674.00	-7888.00	-8948.00
net					
					4200.00
					\$4200 budgeted usually donated
					-2745.00

TOWN OF TABER
Recreation Board Request For Decision

Subject:	Terry Fox Run – Recreation Facility Rental Fee Waiver Application	Date of	April 4, 2013
		Agenda:	
Prepared By:	Aline Holmen		
Attachments:	Recreation Facility Rental Waiver Application & Budget		
Budget:	If Over Budget, what is alternate funding source?		
Expense:			
Topic:	Recreation Facility Rental Fee Waiver & Reduction Request		
Background:	<p>As per the new policy & procedure, the Terry Fox Run committee has submitted an application (see attached) regarding a recreation facility rental fee waiver. This group has been on the annual Waiver Schedule for several years at a 100% waiver reduction for the use of the auditorium once per year for their annual Terry Fox Run event. The waiver is for 3 hours set up on Friday and all day rental the day of the event.</p>		
Options:	<ol style="list-style-type: none"> 1. The Recreation Board recommends that the Terry Fox Run event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers. 2. The Recreation Board does not recommend that the Terry Fox Run event be added to the list for Subsidization that is submitted to Council for approval in October regarding Recreation Facility Rental Fee Waivers. 		
Recommendation:			
Approval Date: March 28, 2013	Leisure Services Manager: 		

Facility Waiver Request Application

Name of Organization: Terry Fox Run

Contact Person: Wanda Renner

Mailing Address: 4013 Heritage Dr, Taber, AB, T1G 1A

Email Address: renner1@telusplanet.net

Phone Number: 403-223-9141

Name of Event: Terry Fox Run

Date of Function: Sept. 13, 2014

Facility Requested: Auditorium

Describe the event (goals, itinerary, expected attendance, etc):

The goal is to raise money for Cancer research. Expected attendance is approx.150 people. Friday afternoon we set up for the event (tables/chairs) then start Sat. morning at 7am getting ready for the run.

Describe who will benefit from the activity or event and how they will benefit:

Family and individuals come with pledges to raise money for the Terry Fox Foundation.

Describe the purpose of the waiver request:

The Taber Terry Fox Committee is given no funds to hold this event, it is done solely by volunteers with all funds raised donated to the Terry Fox Foundation.

Is this project:

Annual Ongoing a one time event

Financial (please attach your proposed budget indicating fundraising efforts if applicable):

There is no budget as there are no costs, all items are donated.

Will there be fees charged for those attending and if so what are they?

No

Is your organization prepared to share its current financial statement if requested?

None available

Is the request for a partial or full waiver?

Full

Has the organization contacted other community groups to form a partnership for this project?

We ask other community groups to participate in the event.



Is there any additional information you would like for us to consider when reviewing your application?

Not at present time.

Availability of Facility: Available

Municipal Cost of Request: \$587.75


Waiver Outcome: Approved Denied





Agenda Item No. 8. A)

TOWN OF TABER COUNCIL REQUEST FOR DECISION

Subject: Board/Staff Reports		Date of April 4, 2013	
		Agenda:	
Prepared By: Aline Holmen			
Attachments: Reports			
Topic: Department Updates			
Background:	Attached are the monthly Board/Staff reports.		
Options:	1. The Recreation Board accepts the monthly Board/Staff reports as presented.		
Recommendation:		Option # 1 - The Recreation Board accepts the monthly Board/Staff reports as presented.	
Approval Date:	March 26, 2013	Leisure Services Manager:	

LEISURE SERVICES Report

March, 2013

Aquatics

- Recruitment underway for one fulltime and one ¾ Lifeguard position.
- Orientation & training completed for second casual Lifeguard position.
- Spring Swim Lesson program began March 18th.
- Overseeing and updating portions of the Town of Taber website/Facebook page.
- Have begun the training and review with Lifeguards on new National Lifeguard standards.
- Completed mandatory update for leadership staff required by Lifesaving Society to recertify their advanced awards for LSI.
- Looking at Advanced level course requirements/availability for staff including Pool Operator courses as well as H&S courses and Emergency Management System courses.
- Continue to prepare service level documents for functional areas under my direction
- Looking ahead to spring/summer programming needs as well as fall 2013.
- Planning for implementation of 2013 budget
- Planning for pool tile project in progress.

Leisure Services

- Spring Leisure Guide has been distributed to schools and available at offices.
- Spring Community Registration went well.
- Coordinated the spring Sportsfields User meeting March 29th. Planning to prepare user schedules for the fields for all main user groups.
- Preparing for spring Ice User meeting in April and looking ahead to August/Sept. ice bookings.
- Coordination of re-painting track lines with J. Seweryn prior to SASG.
- Attended JHSC meeting for March.
- Attended Chamber of Commerce meeting March 4 with R. Cressman and Stephen Furze regarding Sponsorship presentation.
- Following up with all users on the 2013 Subsidization list regarding new Recreation Facility Rental Fee Waiver & Reduction requests.
- Coordinating the 2013 Southern Alberta Summer Games. Working on logistics for event. Time In sessions occurred on March 5 with SARA members reviewing games progress. All is moving along well. Attended the MD of Taber Council meeting on March 12 regarding Cycling request.
- Continue to work closely with Sponsorship Connections regarding the Sponsorship project.
- Coordination of the hanging of Sponsorship signage.
- Sharing information with other communities regarding Sponsorship Program that they are interested in pursuing.
- Assisting various groups with special events functions occurring as well as those coming up over the spring/summer.
- Working on various aspects involving Health & Safety.
- Recruitment completed for SASG Coordinator as well as one Program Leader. Recruitment continues for the second Leader position and Program Assistant position.

Aquafun Centre Report
March, 2013

- Review, maintenance and modifications to health and safety program ongoing.
- Orientation & training completed for 2nd Lifeguard casual position.
- Winter Swim lesson completed.
- Spring Swim Lessons began in March 18th.
- March Inservice to focus on AED training review
- April Inservice to continue with NL Standard review
- Looking ahead to spring/summer programming
- Management of pvc liner in lap pool.
- Planning & coordination for 2013 Operating budget implementation
- Operator position assisting with SASG prep

Recreation Facilities Manager – Department Report

Civic Centre

- in March 2013 the regular operation and bookings is slowing down for both Arena's (large and small) - for Auditorium is ongoing as usual,
- Ice season extension request granted to accommodate 4 on 4 tournaments. Event is moved back one weekend to end April 1st. Open ice time for the extra week of operation taking bookings
- March 18, 2013 is scheduled to closed the operation for small ice,
- April 1, 2013 is scheduled to closed the operation for large ice,
- April 24, 2013 is scheduled to shut down the curling rink operation,
- April 2, 2013 is scheduled to shut down the ice plant,
- The hiring/interviewing for Recreation Operator III is completed and the position is filled in effective March 4, 2013,
- The hiring/interviewing for (2 position) for Recreation Operator I is completed and those positions are filled in effective March 6, 2013 and March 11, 2013,
- The hiring/interviewing in process for Summer Parks and Recreation Labourers (9 positions),
- Review of Safe Work practices and procedures ongoing
- Ongoing scheduled renovation of the Auditorium –White Room Mans Washroom + Auditorium Bar + painting
- Renovation on hold for Gray room floor + lobby carpet
- Refrigeration plant maintenance projects being review and prepared

Parks

- Spring/Summer season maintenance program planning begun
- Turf management program being reviewed
- Contract on the way with Love's Landscaping & Excavating for weed and feed in Spring 2013,
- Regular maintenance checks ongoing
- Review of Safe Work practices and procedures ongoing
- Pre-season machinery maintenance items being review and addressed
- Capital project planning underway

Sports fields

- Spring/Summer season maintenance program planning begun
- Regular maintenance checks ongoing
- Review of Safe Work practices and procedures ongoing
- Turf management program being reviewed
- Pre-season machinery maintenance items being review and addressed
- Pre-season work begun.

Cemetery

- Spring/Summer season maintenance program planning begun
- Pre-season machinery maintenance items being review and addressed
- Regular maintenance checks ongoing
- Specific site care requests being scheduled for spring 2013
- Review of Safe Work practices and procedures ongoing



TOWN OF TABER Recreation Board Request For Decision

Subject: Recognition Awards

Date of April 4, 2013

Agenda:

Prepared By: Aline Holmen – Leisure Services Manager

Attachments:

Budget: If Over Budget, what is alternate funding source?
Expense:

Topic: Recognition Awards

Background:

The following are recommended for performance recognition:

1. Silver – Taber Oil Kings – Hockey Alberta 2013 Atom "A" Provincial Championships
2. Gold – Barnwell Trojans – 2013 South Zone 4J Girls Championships
3. Gold (World Record) – Clay Sparks – 2013 Canadian Drug-Free Powerlifting Championships – 18-19yr Old (Squat)
4. Gold (World Record) – Clay Sparks – 2013 Canadian Drug-Free Powerlifting Championships – 18-19yr Old (Bench)
5. Gold (Canadian Record) – Clay Sparks – 2013 Canadian Drug-Free Powerlifting Championships – 18-19yr Old (Deadlift)
6. Gold (Canadian Record) – Braden Gardner – 2013 Canadian Drug-Free Powerlifting Championships – 242 lb Open (Squat)
7. Gold (Canadian Record) – Braden Gardner – 2013 Canadian Drug-Free Powerlifting Championships – 242 lb Open (Deadlift)
8. Gold – John Koethler – 2013 Canadian Drug-Free Powerlifting Championships – Open Super Heavyweight (Squat)
9. Gold – John Koethler – 2013 Canadian Drug-Free Powerlifting Championships – Open Super Heavyweight (Bench)
10. Gold – John Koethler – 2013 Canadian Drug-Free Powerlifting Championships – Open Super Heavyweight (Deadlift)
11. Gold (Canadian Record) - Brad Olson– 2013 Canadian Drug-Free Powerlifting Championships – Open 198 lb (Squat)
12. Gold - Brad Olson– 2013 Canadian Drug-Free Powerlifting Championships – Open 198 lb (Bench)
13. Gold (Canadian Record) - Brad Olson– 2013 Canadian Drug-Free Powerlifting Championships – Open 198 lb (Deadlift)
14. Gold (World Record) – Randy Sparks– 2013 Canadian Drug-Free Powerlifting Championships – Masters 55-59yr Old (Squat)
15. Gold (Canadian Record) – Randy Sparks– 2013 Canadian Drug-Free Powerlifting Championships – Masters 55-59yr Old (Bench)
16. Gold (Canadian Record) – Randy Sparks– 2013 Canadian Drug-Free Powerlifting Championships – Masters 55-59yr Old (Deadlift)
17. Gold – Miles Loewen - 2013 Canadian Drug-Free Powerlifting Championships – Masters 242lb (Bench)

Options:

1. The Recreation Board recommends that the above team/individuals receive Recognition Awards:
2. The Recreation Board recommends that the following teams/individuals be included for Recognition Awards along with the above mentioned (insert here):

Recommendation: Option # 1

Approval Date: March 27, 2013

Leisure Services Manager: