



THE REGULAR MEETING OF THE RECREATION BOARD TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, January 10, 2013 AT 5:15 P.M.


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	<u>MOTION</u>
<b><u>ITEM NO. CALL TO ORDER – Tim O'Donnell</u></b>	
<b><u>ITEM NO. 2. ADOPTION OF THE AGENDA</u></b>	X
<b><u>ITEM NO. 3. DELEGATIONS - NONE</u></b>	
<b><u>ITEM NO. 4. ADOPTION OF THE MINUTES</u></b>	
A) RFD – December 6, 2012	X
<b><u>ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE</u></b>	
<b><u>ITEM NO. 6. INFORMATION ITEMS</u></b>	
A) RFD – Change In Town Organizational Structure	X
B) RFD – 2013 Southern Alberta Summer Games Update	X
C) RFD – 2013 Operating and Capital Budget	X
<b><u>ITEM NO. 7. ACTION ITEMS - NONE</u></b>	
<b><u>ITEM NO. 8. BOARD/STAFF REPORTS</u></b>	
A) RFD - Reports	
i) Leisure Services Manager, ii) Aquafun Centre	X
<b><u>ITEM NO. 9. RECOGNITION AWARDS - NONE</u></b>	
<b><u>ITEM NO. 10. OTHER BUSINESS</u></b>	
<b><u>ITEM NO. 11. MEDIA INQUIRIES</u></b>	
<b><u>ITEM NO. 12. CLOSE OF MEETING</u></b>	X



**Agenda Item #4. A)**

**TOWN OF TABER**  
**Recreation Board Request For Decision**

<b>Subject:</b> Recreation Board Minutes	<b>Date of</b> January 10, 2013 <b>Agenda:</b>
<b>Prepared By:</b> Aline Holmen	
<b>Attachments:</b> Minutes	
<b>Budget:</b> <b>Expense:</b>	If Over Budget, what is alternate funding source?
<b>Topic:</b> Adoption of Minutes	
<b>Background:</b>	Minutes of the Regular Meeting of the Recreation Board held on December 6, 2012.
<b>Options:</b>	<ol style="list-style-type: none"><li>1. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on December 6, 2012, as presented.</li><li>2. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on December 6, 2012, as amended.</li></ol>
<b>Recommendation:</b> Option # 1 That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on December 6, 2012, as presented.	
<b>Approval Date:</b> January 7, 13	<b>Leisure Services Manager:</b> 

12/2012

December 6, 2012

**MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE  
COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON December 6, 2012  
AT 5:15 PM**

**PRESENT:** Councilor Rick Popadynetz  
Danielle Hansen  
Councilor Randy Sparks  
Luke Wijna  
Garrett Simmons  
Tim O'Donnell  
Councilor Don Johnson (Arrived 5:38 PM)

**ALSO PRESENT:**  
Aline Holmen, Leisure Services Manager  
Marty Planger, Recording Secretary  
Taber Times

**CALL TO ORDER**

Tim O'Donnell called the Regular Meeting of the Taber Recreation Board to order at 5:16 pm

**ADOPTION OF THE AGENDA**

RES. 59/2012 MOVED by Councilor R. Popadynetz to adopt the agenda as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES**

**A) Regular meeting – October 11, 2012**

RES. 60/2012 MOVED by L. Wijna that the Recreation Board adopt the minutes of the Regular Meeting of the Recreation Board held on October 11, 2012 as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

### **A) Sponsorship Update**

A. Holmen reported on the progress of Sponsorship Connections.

RES. 61/2012 MOVED by D. Hansen that the Recreation Board accept the Sponsorship Update as presented

CARRIED UNANIMOUSLY

### **B) Recreation Master Plan**

A. Holmen reported to the Recreation Board the benefits of having the guidance of a Master Plan and explained that most municipalities have a current Master Plan or are developing one. She has examples in her office if you wish to look at them or they are available online from various communities. The cost varies dependent on the scope of the plan and the town has access to various grants which may help offset the cost. The master plans are generally for 10-20 years. Without a plan it is difficult for the town to plan for the future and is just guess work as to what the needs of the town are now and for the future.

Councilor D. Johnson arrived 5:38 pm.

The board discussed the pros and cons of a Master Plan. The importance of an unbiased expert creating the plan was discussed as opposed to one done in-house. The Board struggled with the cost of the project especially if it is paid by the users or taxpayers however were not against the idea of grant money or sponsorship money covering the costs and felt maybe it should be tabled until some of the sponsorship funds materialize.

RES. 62/2012 MOVED by L. Wijna that the Recreation Board table the Recreation Master Plan to the June 2013 Recreation Board regular meeting at which time the Board will be able to review the status of the Sponsorship Program.

CARRIED UNANIMOUSLY



## **INFORMATION ITEMS**

### **A) Recreation Facility Rental Fee Waiver & Reduction Requests**

The Recreation Board will be having one or two delegates requested waivers for 2014 attend each meeting in the new year to keep the length of each meeting manageable. Each of the 2013 Annual waived groups will receive letters inviting them to attend and apply for their 2014 event waivers. A. Holmen asked the members to bring the new guidelines with them to future meetings for reference.

RES. 63/2012 MOVED by G. Simmons that the Recreation Board accepts the Recreation Facility Rental Fee Waiver & Reduction Requests Policy and Procedures as presented.

CARRIED UNANIMOUSLY

## **ACTION ITEMS**

### **A) January 2013 Recreation**

RES. 64/2012 MOVED by L. Wijna that the Recreation Board accepts the revised meeting date for January, 2013 as January 10, 2013 at 5:15 pm.

CARRIED UNANIMOUSLY

### **C) Subsidization & Recovery Policy**

The Recreation Board recognizes the existing policy is not attainable with the new accounting procedures and understands the policy is in need of amendment however sees the value in not getting rid of it completely. The Recreation Board also discussed that all the facilities are not equal and should not be held to the same standards. The board thought it might be useful to have all the facility functions on a pie chart that shows the total gross income of each as a whole overall expense for the 2012 actual Operating budget and the proposed 2013 Operating budget.

RES. 65/2012 MOVED by L. Wijna that the Recreation Board accepts the report on the Subsidization and Recovery Policy and requests Administration research additional information: (each budget function broken out on a pie chart and shown as a percentage of total overall recreation budget)

CARRIED UNANIMOUSLY

## **BOARD/STAFF REPORTS**

### **I. Reports**

A. Holmen was questioned as to the status of the pool liner upgrade and she reported it is in the 2013 proposed budget as a capital expense and other grants are being looked at with the swim club grant application having been denied. The Administration is aware of the concerns regarding the pool liner in relation to the 2013 Southern Alberta Summer Games approaching in July. Discussion regarding the 2013 Summer Games. A. Holmen reported that a few of the sports still require sport chairs. An ad has gone out in the Taber Times and anyone interested to contact Aline.

RES. 66/2012 MOVED by Councilor D. Johnson that the Recreation Board accepts the monthly Board/Staff reports as presented.

CARRIED UNANIMOUSLY

## **RECOGNITION AWARDS**

RES. 67/2012 MOVED by D. Hansen that the Recreation Board recommends that the following individuals receive Recognition Awards with the addition of powerlifting & athletics:

1. Gold - Barnwell Trojans – Girls 2012 2J South Zone Volleyball Championships
2. Gold – D.A. Ferguson Dust Devils – Girls 2012 1J South Zone Volleyball Championships
3. Gold – St. Mary's Storm – Girls 2012 3J South Zone Volleyball Championships

CARRIED UNANIMOUSLY

## **CLOSE OF MEETING**


RES. 68/2012 MOVED by Councilor R. Sparks that this Regular Meeting of the Taber Recreation Board do now close.

CARRIED UNANIMOUSLY AT 6:39 PM

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CHAIRMAN

**TOWN OF TABER**  
Recreation Board Request For Decision

<b>Subject:</b> Change In Town Organizational Structure	<b>Date of Agenda:</b> January 10, 2013
<b>Prepared By:</b> Aline Holmen	
<b>Attachments:</b> Message from CAO	
<b>Budget:</b>	If Over Budget, what is alternate funding source?
<b>Expense:</b>	
<b>Topic:</b> TOT Organizational Structure	
<b>Background:</b>	Effective December 3, 2012 some changes occurred regarding the Town of Taber Organizational Structure that had an impact on the Recreation functions. Please see attached message sent to all staff informing them of the changes.
<b>Options:</b>	1. The Recreation Board accepts the update regarding the Town of Taber Organizational Structure as presented.
<b>Recommendation:</b> The Recreation Board accepts the update regarding the Town of Taber Organizational Structure as presented.	
<b>Approval Date:</b> January 7, 2013	<b>Leisure Services Manager:</b> 

## Holmen, Aline

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**From:** Birch, Greg  
**Sent:** Tuesday, November 20, 2012 3:33 PM  
**To:** \* TOT - Everyone Except Police; \* TPS - Everyone  
**Cc:** \* TOT - Council  
**Subject:** FW: Draft - Change in Town of Taber Organizational Structure, Effective December 3, 2012

*Good Afternoon Everyone,*

*Taber's population grew 6.8% between 2006 and 2011; we are not a community that is standing still. Nor is the world. Technology is changing the way we operate at a variety of levels and it is sometimes difficult to keep on top of it all. Moreover, the demands on government are changing. The public has a higher level of service expectation and they also expect us to act more like a private sector business. It should be no surprise, then, that the Town needs to evolve.*

*Effective December 3, 2012, the Town of Taber's Public Services Department will be divided into two. The Public Works function will become Engineering and Public Works, a new stand-alone department. The Leisure Services (aquatics and programming) and Recreation Facilities (parks and recreation) functions will become divisions of a new Community Services Department. This is in line with the recommendations of the Pommen Group report that was prepared earlier this year. I believe these changes will better position the Town to deal with future growth and development. It creates a slightly flatter hierarchy and provides a more direct linkage between the Town's services and its customers.*

*Along with this organizational change will come some management change. Rob Cressman has done a great job of looking after three groups in the Town for many years but that is just not sustainable anymore as demand for our services grows. Consequently, after December 3<sup>rd</sup>, Rob's responsibilities will be narrowed to a more manageable size. As the new Director of Community Services, Rob will be responsible for Leisure Services and Recreation Facilities. Rob will continue to manage the water treatment plant upgrade. I also expect that Rob, as an experienced leader, will be assigned some special projects in the future. Possibilities include leading the change to LED street lighting or managing any future renovation of the Municipal Office building. Rob has a long history with the Town and of managing large projects, so this would be a natural fit.*

*The other management change is that Jason Shaughnessy, the new Public Works Manager we recently hired, will report directly to the CAO. As part of his Public Works responsibilities, Mr. Shaughnessy will look after the Town's contract with EPCOR (excluding the water treatment plant upgrade) and will become the primary contact with Associated Engineering.*

*In closing, I want to express my appreciation for the hard work that Rob Cressman does for the Town. Anyone who is an early riser will know that Rob is often in the office at 6:30 in the morning. He has successfully directed a large portion of the Town's services for many years and has done an admirable job.*

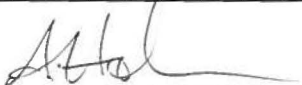
*If you have any questions about these changes, please do not hesitate to contact me.*

*Respectfully yours,*

*Greg Birch, CAO*




**TOWN OF TABER**  
Recreation Board Request For Decision

<b>Subject:</b> 2013 Southern Alberta Summer Games Update	<b>Date of Agenda:</b> January 10, 2013
<b>Prepared By:</b> Aline Holmen	
<b>Attachments:</b> January Update	
<b>Budget:</b>	If Over Budget, what is alternate funding source?
<b>Expense:</b>	
<b>Topic:</b> 2013 SASG	
<b>Background:</b>	Please see attached 2013 Southern Alberta Summer Games update.
<b>Options:</b>	1. The Recreation Board accepts the update regarding the 2013 Southern Alberta Summer Games as presented.
<b>Recommendation:</b> The Recreation Board accepts the update regarding the 2013 Southern Alberta Summer Games as presented.	
Approval Date: January 4, 2013	Leisure Services Manager: 

## **2013 SASG Update – January, 2013**

- Recruitment of Sport Chairs and Executive Committee positions continues
- Request letters have been sent to the two school divisions requesting use of their facilities for the games events. This approval has been granted with some considerations.
- Coordinator position recruitment will begin in near future
- Budget has been approved
- Contract Agreement has been signed by Mayor/Reeve and awaiting the final document from SARA.
- SARA/SASG website – website will be undergoing some updates in near future from a programming perspective with the consultant; however, rules have been updated.
- Registration website – this site will also be undergoing some changes in the near future. This is the site utilized by the Regional Directors.
- Logo & regional posters – ideas being developed currently for the look of these items.
- Insurance – insurance will be obtained utilizing the MD of Taber provider as has been done in past games. The process is underway.
- Fundraising campaign – sample letters have been developed and will be sent to Sponsorship Connections for some professional feedback prior to being distributed in February.
- Volunteer T- shirts – seeking a sponsor in conjunction with Sponsorship Connections for this item. Approx. 500 shirts are required.
- Rules – have all been reviewed and brought up to date with new provincial sport body standards.
- STEP Grant – to be applied for through SARA in near future.
- Cultural grant application has been submitted to Alberta Sport, Parks, Recreation and Wildlife Foundation for approval.
- Equipment – majority of equipment that travels to each games has been received but requires an inventory.
- Alberta Transportation – letters of request have been submitted to Alberta Transportation for use of roadways required for games events.
- Torch – arranging with ATCO Gas use of their torch for event.
- Meeting of Sport Chairs – handbooks have been developed for sport chairs to assist them with their roles.
- Signage – completing price checks to replace existing SASG signage utilized for directional purposes.

**TOWN OF TABER**  
**Recreation Board Request For Decision**

<b>Subject:</b> 2013 Operating and Capital Budget		<b>Date of</b> January 10, 2013
		<b>Agenda:</b>
<b>Prepared By:</b> Aline Holmen		
<b>Attachments:</b> 2013 Approved Operating and Capital Budget		
<b>Budget:</b>		If Over Budget, what is alternate funding source?
<b>Expense:</b>		
<b>Topic:</b> 2013 Operating and Capital Update		
<b>Background:</b>	<p>The Recreation Board reviewed the 2013 Recreation Operating budget in October. Council on December 17<sup>th</sup> approved the Operating &amp; Capital budget for 2013. Copies of the approved budgets are attached.</p>	
	<p><b>Options:</b></p> <ol style="list-style-type: none"> <li>1. The Recreation Board accepts the update regarding the 2013 Operating and Capital budget as presented.</li> </ol>	
<b>Recommendation:</b> The Recreation Board accepts the update regarding the 2013 Operating and Capital budget as presented.		
<b>Approval Date:</b> January 7, 2013		<b>Leisure Services Manager:</b> 

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# 2013 RECREATION BUDGET DOCUMENT

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TOWN OF  
**TABER**

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Approved by Council December 17, 2012

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**TOWN OF TABER**  
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**2013  
RECREATION  
OPERATING BUDGET**

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TOWN OF  
**TABER**

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Approved by Council December 17, 2012

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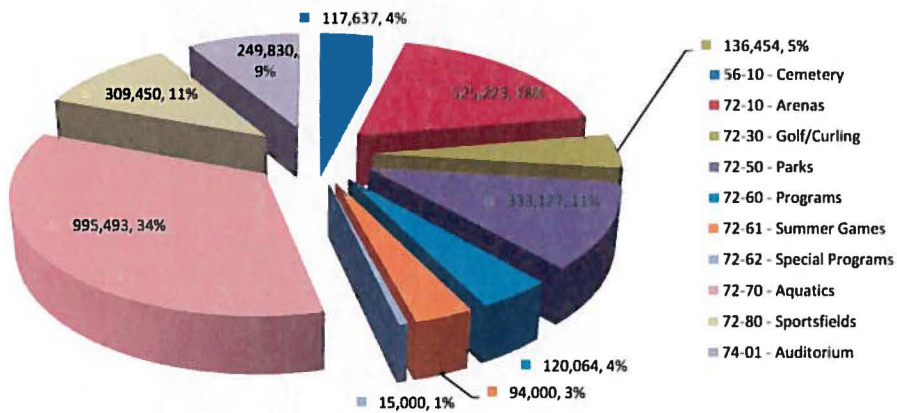
# Town of Taber: Approved Operating Budget

Budget Year 2013: Cemetery, Parks and Recreation, and Auditorium

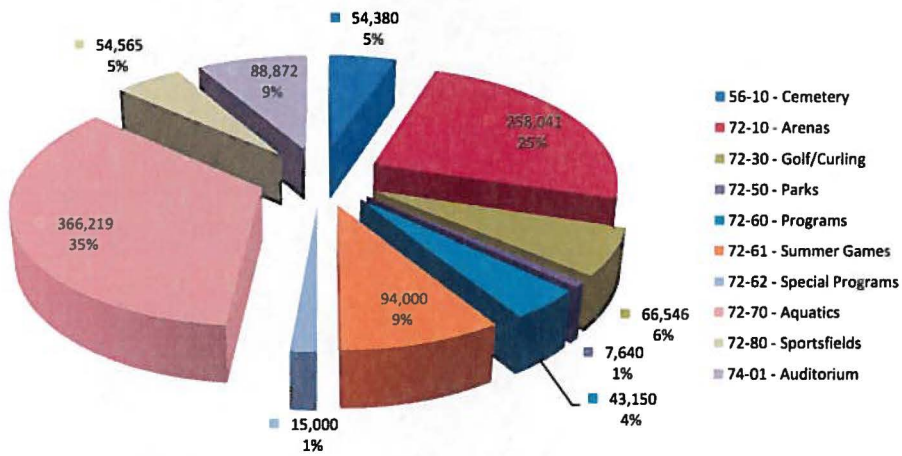
Revenues and Expenditures by Cost Center

Program	2012 Budget	2013 Budget	Change	% Change
<b>Revenue</b>				
56-10 - Cemetery	52,800	54,380	1,580	2.99%
72-10 - Arenas	251,202	258,041	6,839	2.72%
72-30 - Golf/Curling	66,534	66,546	12	0.02%
72-50 - Parks	7,425	7,640	215	2.90%
72-60 - Programs	44,680	43,150	(1,530)	-3.42%
72-61 - Summer Games	0	94,000	94,000	100.00%
72-62 - Special Programs	91,000	15,000	(76,000)	-83.52%
72-70 - Aquatics	361,570	366,219	4,649	1.29%
72-80 - Sportsfields	53,597	54,565	968	1.81%
74-01 - Auditorium	88,610	88,872	262	0.30%
	<b>1,017,418</b>	<b>1,048,413</b>	<b>30,995</b>	<b>3.05%</b>
<b>Expenditures</b>				
56-10 - Cemetery	117,412	117,637	225	0.19%
72-10 - Arenas	550,626	525,223	(25,403)	-4.61%
72-30 - Golf/Curling	120,343	136,454	16,111	13.39%
72-50 - Parks	341,452	333,177	(8,275)	-2.42%
72-60 - Programs	123,063	120,064	(2,999)	-2.44%
72-61 - Summer Games	0	94,000	94,000	100.00%
72-62 - Special Programs	91,000	15,000	(76,000)	-83.52%
72-70 - Aquatics	972,864	995,493	22,629	2.33%
72-80 - Sportsfields	312,365	309,450	(2,915)	-0.93%
74-01 - Auditorium	206,004	249,830	43,826	21.27%
	<b>2,835,129</b>	<b>2,896,328</b>	<b>61,199</b>	<b>2.16%</b>
<b>Total</b>	<b>1,817,711</b>	<b>1,847,915</b>	<b>30,204</b>	<b>1.66%</b>

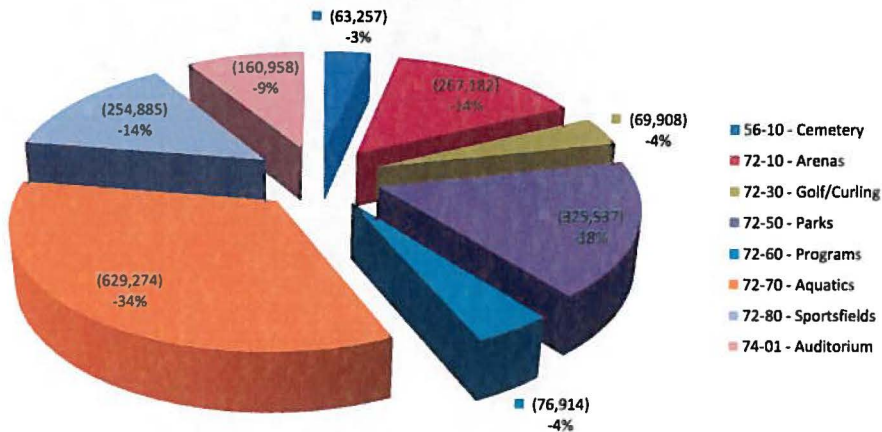
**Cemetery, Parks and Recreation, and Auditorium  
2013 Expenditures by Cost Center**



**Cemetery, Parks and Recreation, and Auditorium  
2013 Cost Center Revenues**



**Cemetery, Parks and Recreation, and Auditorium  
2013 Cost Center Deficit**



Recreation Budget

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Cemetery

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-412-0000 - Sales of Services	0	(324)	0	(195)	0
1-412-0010 - Sales of Services - Opening & Closing	20,324	27,261	24,720	27,747	25,460
1-430-0000 - Sales of Services - Plots & Perpetual Care	26,711	18,155	27,260	26,588	28,080
1-526-0020 - Permit Application Fees - Cemetery	721	760	820	756	840
1-830-0010 - Transfers from Federal Gov Conditional	5,456	2,464	0	0	0
	<b>53,212</b>	<b>48,316</b>	<b>52,800</b>	<b>54,896</b>	<b>54,380</b>
<b>Expenditures</b>					
2-110-0000 - Salaries - Out of Scope	2,927	3,233	3,480	502	3,508
2-113-0000 - CUPE Wages - Full Time Clerical	6,842	7,386	7,946	6,835	8,038
2-115-0000 - CUPE Wages - Full Time Outside	19,664	14,683	13,578	12,536	13,859
2-117-0000 - CUPE Wages - Casual	37,830	23,573	36,444	24,317	36,816
2-130-0000 - Employer Statutory & Benefits Contributions	9,271	7,719	9,229	7,260	9,715
2-130-0010 - Employer Premium Reduction Contributions	0	0	0	0	0
2-211-0000 - Travel and Subsistence	0	68	0	0	0
2-213-0000 - Training - External	84	249	500	184	500
2-214-0000 - Memberships, Conferences, Registration Fees	0	0	500	80	0
2-216-0000 - Postage	40	68	0	40	100
2-217-0002 - Communications - Telephone Mobile	85	0	110	248	240
2-221-0000 - Advertising, Promotion, Public Relations	0	0	200	0	200
2-252-0010 - Contracted Repairs, Maintenance - Building	0	0	240	0	1,336
2-253-0010 - Contracted Repairs, Maintenance - M&E & Furnishings	877	299	3,500	869	1,600
2-255-0010 - Contracted Repairs, Maintenance - Vehicles	0	0	500	0	500
2-256-0010 - Contracted Repairs, Maintenance - Land Improvement	0	8,848	10,000	6,223	10,300
2-259-0010 - Contracted Repairs, Maintenance - Other	2,379	0	0	0	0
2-263-0000 - Rental / Lease of Equipment & Furnishings	250	1,050	500	0	500
2-274-0000 - Insurance Premiums	4,830	4,541	4,760	4,217	5,000
2-355-0000 - Purchases from Other Municipality Agencies	297	299	304	297	304
2-511-0000 - Stationery, Office Supplies	183	299	100	43	100
2-521-0000 - Gas, Oil, Antifreeze, Etc.	1,283	1,748	1,500	5,213	1,500
2-522-0000 - Tires & Batteries	0	0	0	50	0
2-523-0000 - Machine & Equipment Parts	327	13	500	281	500
2-524-0000 - Small Equipment and Tools	1,858	242	1,500	34	1,000
2-525-0000 - Safety Equipment and Supplies	0	180	500	156	500
2-531-0000 - Chemicals, Salt, Etc.	0	0	500	0	500
2-532-0000 - Ground Materials and Fertilizer	0	862	500	520	500
2-533-0000 - Land Improvement Materials	0	45	2,500	0	2,500
2-535-0000 - Paving, Curb, Sidewalk Materials	0	0	0	0	0
2-538-0000 - Building, Plumbing and Electrical Supplies	528	139	400	0	400
2-544-0000 - Electricity	802	923	1,000	961	1,000
2-590-0000 - Sundry Expenses	1,427	0	0	111	0
2-690-0000 - Amortization	12,821	12,821	12,821	11,753	12,821
2-940-0000 - Contributions to Capital Fund	3,800	3,800	3,800	3,483	3,800
	<b>108,403</b>	<b>93,087</b>	<b>117,412</b>	<b>86,213</b>	<b>117,637</b>
<b>Net Total</b>	<b>(55,191)</b>	<b>(44,771)</b>	<b>(64,612)</b>	<b>(31,318)</b>	<b>(63,257)</b>

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Arenas

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-415-0000 - Sale of Materials and Supplies	1,800	0	0	0	0
1-416-0000 - Sale of Consumables	4,605	2,265	3,800	1,171	2,000
1-561-0000 - Facility Rental Revenues	157,152	193,544	182,263	163,140	195,960
1-561-0020 - Facility Rental Revenues - Advertising Space	13,180	6,383	7,500	0	7,500
1-562-0000 - Admissions	3,374	3,997	3,429	2,274	3,532
1-563-0000 - Building Rental Revenue	6,450	6,490	7,000	6,210	7,030
1-590-0000 - Sundry Revenue	0	502	250	1,276	0
1-591-0000 - Donations and Gifts	21,000	0	4,940	1,981	0
1-830-0010 - Transfers from Federal Gov Conditional	0	0	0	2,574	0
1-850-0011 - Transfers from Local Government - MD	37,999	37,999	42,020	42,019	42,019
	245,560	251,180	251,202	220,645	258,041
<b>Expenditures</b>					
2-110-0000 - Salaries - Out of Scope	23,997	25,867	27,804	5,314	28,058
2-113-0000 - CUPE Wages - Full Time Clerical	(15)	0	0	0	0
2-114-0000 - CUPE Wages - Part Time Clerical	1,234	1,377	1,263	730	1,250
2-115-0000 - CUPE Wages - Full Time Outside	162,525	128,430	135,932	127,346	136,582
2-117-0000 - CUPE Wages - Casual	23,721	15,423	12,200	26,137	12,322
2-130-0000 - Employer Statutory & Benefits Contributions	43,409	36,787	43,509	33,409	45,282
2-130-0010 - Employer Premium Reduction Contributions	0	0	0	0	0
2-148-0000 - Training - In Service	70	0	0	0	0
2-211-0000 - Travel and Subsistence	1,967	1,336	1,250	332	1,250
2-213-0000 - Training - External	1,117	925	0	689	0
2-214-0000 - Memberships, Conferences, Registration Fees	699	104	1,500	171	750
2-215-0000 - Express, Cartage, Freight	939	337	1,250	1,060	1,000
2-217-0001 - Communications - Telephone Land Lines	2,172	2,214	3,040	2,066	2,680
2-217-0002 - Communications - Telephone Mobile	2,265	1,682	3,260	1,490	4,010
2-221-0000 - Advertising, Promotion, Public Relations	294	0	500	3,552	500
2-233-0000 - Professional Services - Engineering	0	3,150	3,000	0	0
2-239-0000 - Professional Services - Other	7,835	253	0	976	0
2-251-0010 - Contracted Repairs, Maintenance - Eng Structures	0	968	0	0	0
2-252-0010 - Contracted Repairs, Maintenance - Building	5,207	28,745	14,280	6,912	15,871
2-252-0020 - Contracted Repairs, Maintenance - Building Janitor	0	1,117	0	700	1,200
2-253-0010 - Contracted Repairs, Maintenance - M&E & Furnishings	30,278	15,293	57,500	61,635	21,500
2-255-0010 - Contracted Repairs, Maintenance - Vehicles	0	0	1,000	212	0
2-263-0000 - Rental / Lease of Equipment & Furnishings	830	1,048	1,250	630	750
2-263-0010 - Rental / Lease of Uniforms & Coveralls	0	174	0	497	0
2-271-0000 - Licenses and Permits	0	1,271	1,500	279	500
2-274-0000 - Insurance Premiums	6,100	7,056	7,100	6,641	14,480
2-280-0000 - Uniform and Clothing Alterations	0	0	0	90	0
2-511-0000 - Stationery, Office Supplies	880	615	750	73	650
2-512-0000 - Clothing & Boots	140	90	500	990	500
2-513-0000 - Janitorial Supplies	11,478	10,011	10,000	6,156	7,500
2-515-0000 - Catered or Purchased Foods	219	128	250	301	250
2-516-0000 - Pharmaceutical & First Aid	74	624	500	331	500
2-519-0000 - General Goods and Supplies - Other	44	27	250	0	0
2-521-0000 - Gas, Oil, Antifreeze, Etc.	3,879	5,832	3,750	3,238	3,750
2-522-0000 - Tires & Batteries	0	0	0	969	0
2-523-0000 - Machine & Equipment Parts	2,691	1,917	2,000	8,577	0
2-523-0020 - Building Furnishings & Supplies	0	0	0	599	0
2-524-0000 - Small Equipment and Tools	2,810	3,213	3,000	1,792	1,000

Recreation Budget



# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Arenas

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
2-525-0000 - Safety Equipment and Supplies	0	100	500	26	200
2-531-0000 - Chemicals, Salt, Etc	3,708	87	1,500	94	1,000
2-533-0000 - Land Improvement Materials	0	24	0	0	0
2-535-0000 - Paving, Curb, Sidewalk Materials	334	151	0	0	0
2-538-0000 - Building, Plumbing and Electrical Supplies	16,126	15,386	11,000	14,879	11,000
2-543-0000 - Natural Gas	29,898	34,358	30,900	26,875	34,400
2-544-0000 - Electricity	70,205	90,192	84,300	75,266	90,200
2-680-0000 - Loss (Gain) on Disposal of Capital Assets	1,050	15,000	0	0	0
2-690-0000 - Amortization	29,547	35,158	35,158	32,228	35,158
2-940-0000 - Contributions to Capital Fund	49,130	49,130	49,130	45,036	49,130
	<b>545,650</b>	<b>535,578</b>	<b>550,628</b>	<b>498,297</b>	<b>525,223</b>
Net Total	<b>(300,090)</b>	<b>(284,398)</b>	<b>(289,424)</b>	<b>(277,653)</b>	<b>(287,182)</b>

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Golf/Curling

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-415-0000 - Sale of Materials and Supplies	0	0	0	1,657	0
1-510-0000 - Penalties	250	0	0	0	0
1-561-0000 - Facility Rental Revenues	27,300	28,075	29,150	23,950	29,150
1-563-0000 - Building Rental Revenue	897	949	1,240	870	1,260
1-590-0000 - Sundry Revenue	9,488	9,488	9,500	9,488	9,500
1-591-0000 - Donations and Gifts	26,656	26,638	26,644	26,157	26,636
1-840-0010 - Transfers from Provincial Gov Conditional	7,950	0	0	0	0
1-920-0000 - Contributions from Operating Reserves	0	0	0	0	0
	<b>72,540</b>	<b>65,150</b>	<b>66,534</b>	<b>62,121</b>	<b>66,546</b>
<b>Expenditures</b>					
2-215-0000 - Express, Cartage, Freight	11	0	0	0	0
2-217-0002 - Communications - Telephone Mobile	100	0	0	0	0
2-233-0000 - Professional Services - Engineering	0	0	0	0	0
2-252-0010 - Contracted Repairs, Maintenance - Building	9,968	6,377	1,000	882	11,630
2-253-0010 - Contracted Repairs, Maintenance - M&E & Furnishings	274	105	2,346	56	2,785
2-259-0010 - Contracted Repairs, Maintenance - Other	78	0	0	0	0
2-263-0000 - Rental / Lease of Equipment & Furnishings	0	1,830	0	0	0
2-274-0000 - Insurance Premiums	5,820	6,964	6,970	6,500	7,220
2-355-0000 - Purchases from Other Municipality Agencies	9,488	9,488	9,500	9,488	9,500
2-523-0000 - Machine & Equipment Parts	0	60	0	23	0
2-523-0020 - Building Furnishings & Supplies	0	70	0	0	0
2-524-0000 - Small Equipment and Tools	155	10	0	0	0
2-531-0000 - Chemicals, Salt, Etc.	72	0	0	0	0
2-535-0000 - Paving, Curb, Sidewalk Materials	538	0	0	0	0
2-538-0000 - Building, Plumbing and Electrical Supplies	2,424	2,207	750	469	750
2-543-0000 - Natural Gas	13,026	14,200	13,100	11,729	14,300
2-544-0000 - Electricity	26,402	30,064	26,500	25,089	30,100
2-690-0000 - Amortization	33,533	33,533	33,533	30,739	33,533
2-821-0000 - Debenture Debt - Interest	7,498	6,806	6,112	5,625	5,381
2-822-0000 - Debenture Debt - Pncipal	19,157	19,833	20,532	20,532	21,255
	<b>128,544</b>	<b>131,546</b>	<b>120,343</b>	<b>111,141</b>	<b>136,454</b>
<b>Net Total</b>	<b>(56,004)</b>	<b>(66,397)</b>	<b>(53,809)</b>	<b>(49,020)</b>	<b>(69,908)</b>

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Parks

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-412-0000 - Sales of Services	0	5,900	6,180	6,000	6,360
1-415-0000 - Sale of Materials and Supplies	0	83	0	0	0
1-590-0000 - Sundry Revenue	0	965	0	0	0
1-591-0000 - Donations and Gifts	0	0	1,245	0	1,280
1-830-0010 - Transfers from Federal Gov Conditional	4,690	4,928	0	0	0
1-940-0000 - Contributions from Capital Fund	0	2,547	0	0	0
	4,690	14,423	7,425	6,000	7,640
<b>Expenditures</b>					
2-110-0000 - Salaries - Out of Scope	11,706	12,933	13,908	2,009	14,030
2-115-0000 - CUPE Wages - Full Time Outside	78,074	73,076	67,976	62,673	69,297
2-117-0000 - CUPE Wages - Casual	46,104	52,318	43,668	29,392	44,114
2-130-0000 - Employer Statutory & Benefits Contributions	23,868	22,269	24,509	17,842	25,610
2-130-0010 - Employer Premium Reduction Contributions	0	0	0	0	0
2-211-0000 - Travel and Subsistence	2,053	1,035	1,000	0	800
2-213-0000 - Training - External	2,460	525	0	1,215	0
2-214-0000 - Memberships, Conferences, Registration Fees	1,100	1,951	1,000	155	1,000
2-215-0000 - Express, Cartage, Freight	68	273	500	48	500
2-216-0000 - Postage	22	1	0	0	0
2-217-0002 - Communications - Telephone Mobile	959	840	910	1,224	890
2-221-0000 - Advertising, Promotion, Public Relations	372	71	500	221	250
2-234-0000 - Professional Services - Inspections & Architecture	0	0	0	100	0
2-239-0000 - Professional Services - Other	0	0	500	0	0
2-251-0010 - Contracted Repairs, Maintenance - Eng Structures	250	0	500	625	500
2-252-0010 - Contracted Repairs, Maintenance - Building	30	0	0	0	0
2-253-0010 - Contracted Repairs, Maintenance - M&E & Furnishings	8,858	7,918	15,000	10,616	10,000
2-255-0010 - Contracted Repairs, Maintenance - Vehicles	3,696	542	5,000	3,796	2,500
2-256-0010 - Contracted Repairs, Maintenance - Land Improvement	0	21,231	22,500	10,909	23,100
2-259-0010 - Contracted Repairs, Maintenance - Other	2,223	0	1,500	0	0
2-263-0000 - Rental / Lease of Equipment & Furnishings	9,566	4,144	2,500	2,875	2,500
2-263-0010 - Rental / Lease of Uniforms & Coveralls	1,710	2,120	2,500	1,416	2,500
2-271-0000 - Licenses and Permits	0	0	200	0	0
2-274-0000 - Insurance Premiums	10,561	9,931	11,100	6,077	9,530
2-345-0000 - Purchases from Provincial Agencies	0	85	0	90	0
2-351-0000 - Purchases from Local Government	0	0	1,425	0	0
2-355-0000 - Purchases from Other Municipality Agencies	1,953	1,953	0	1,953	2,000
2-511-0000 - Stationery, Office Supplies	235	1	0	43	0
2-512-0000 - Clothing & Boots	106	352	400	0	400
2-513-0000 - Janitorial Supplies	460	646	500	680	700
2-515-0000 - Catered or Purchased Foods	23	153	0	195	0
2-516-0000 - Pharmaceutical & First Aid	0	0	250	0	250
2-519-0000 - General Goods and Supplies - Other	155	120	500	0	250
2-521-0000 - Gas, Oil, Antifreeze, Etc.	7,009	6,056	8,500	5,325	8,750
2-522-0000 - Tires & Batteries	0	96	0	68	0
2-523-0000 - Machine & Equipment Parts	5,140	1,694	3,000	1,727	2,500
2-523-0020 - Building Furnishings & Supplies	0	127	0	0	0
2-524-0000 - Small Equipment and Tools	7,020	4,730	6,000	2,776	5,000
2-525-0000 - Safety Equipment and Supplies	0	1,243	1,500	644	1,500
2-531-0000 - Chemicals, Salt, Etc.	3,636	30	1,000	245	500
2-532-0000 - Ground Materials and Fertilizer	632	80	2,750	980	2,750
2-533-0000 - Land Improvement Materials	0	12,093	15,000	12,997	15,000

Recreation Budget

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Parks

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
2-534-0000 - Gravel, Sand, Rocks	456	0	1,500	0	1,500
2-535-0000 - Paving, Curb, Sidewalk Materials	6,367	4,727	1,500	0	1,500
2-536-0000 - Road Signs (Incl Repair Materials)	0	0	0	209	0
2-538-0000 - Building, Plumbing and Electrical Supplies	3,064	1,145	2,000	2,624	2,000
2-544-0000 - Electricity	5,429	8,634	5,600	6,037	6,700
2-680-0000 - Loss (Gain) on Disposal of Capital Assets	31,407	4,989	0	0	0
2-690-0000 - Amortization	44,984	52,356	52,356	47,993	52,356
2-940-0000 - Contributions to Capital Fund	20,000	36,147	22,400	20,533	22,400
	341,777	346,636	341,452	258,314	333,177
<b>Net Total</b>	<b>(337,087)</b>	<b>(332,213)</b>	<b>(334,027)</b>	<b>(252,314)</b>	<b>(325,537)</b>

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Programs

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-420-0000 - User Fees	30,076	26,520	31,505	20,400	29,150
1-591-0000 - Donations and Gifts	1,890	2,370	2,575	3,105	3,400
1-830-0010 - Transfers from Federal Gov Conditional	2,000	3,485	3,400	3,723	3,400
1-840-0010 - Transfers from Provincial Gov Conditional	7,200	7,200	7,200	0	7,200
1-930-0000 - Contributions from Other Operating Functions	8,613	0	0	0	0
	<b>49,780</b>	<b>41,575</b>	<b>44,680</b>	<b>27,229</b>	<b>43,150</b>
<b>Expenditures</b>					
2-110-0000 - Salaries - Out of Scope	34,324	36,787	36,444	33,089	37,542
2-117-0000 - CUPE Wages - Casual	29,152	30,192	32,172	30,395	32,521
2-130-0000 - Employer Statutory & Benefits Contributions	9,872	10,502	11,641	10,126	12,265
2-130-0010 - Employer Premium Reduction Contributions	0	0	0	0	0
2-211-0000 - Travel and Subsistence	2,638	2,649	4,198	1,336	1,715
2-213-0000 - Training - External	80	0	0	0	0
2-214-0000 - Memberships, Conferences, Registration Fees	3,031	4,068	4,850	3,095	3,600
2-215-0000 - Express, Cartage, Freight	47	80	0	183	0
2-216-0000 - Postage	498	369	309	180	375
2-217-0001 - Communications - Telephone Land Lines	543	553	765	517	680
2-217-0002 - Communications - Telephone Mobile	0	367	230	517	650
2-218-0000 - Contracted Public Transportation	0	726	1,000	1,188	1,200
2-221-0000 - Advertising, Promotion, Public Relations	2,825	1,720	5,669	3,611	4,575
2-224-0000 - Municipal Membership Fees	0	0	0	0	0
2-232-0000 - Professional Services - Legal	805	0	0	0	0
2-239-0000 - Professional Services - Other	14,896	9,597	11,700	11,604	11,286
2-263-0000 - Rental / Lease of Equipment & Furnishings	60	1,580	1,545	1,130	1,400
2-265-0000 - Rental / Lease of Vehicle	0	0	0	0	0
2-274-0000 - Insurance Premiums	3,880	3,660	3,990	3,321	3,930
2-511-0000 - Stationery, Office Supplies	217	189	400	139	425
2-515-0000 - Catered or Purchased Foods	685	1,241	800	137	450
2-516-0000 - Pharmaceutical & First Aid	0	0	200	23	200
2-517-0000 - Promotional Materials	163	627	1,650	0	1,800
2-519-0000 - General Goods and Supplies - Other	4,772	5,089	5,500	7,560	5,450
2-524-0000 - Small Equipment and Tools	0	0	0	24	0
	<b>108,487</b>	<b>110,009</b>	<b>123,063</b>	<b>108,176</b>	<b>120,064</b>
<b>Net Total</b>	<b>(58,708)</b>	<b>(68,434)</b>	<b>(78,383)</b>	<b>(80,948)</b>	<b>(76,914)</b>



# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Summer Games

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-415-0000 - Sale of Materials and Supplies	0	0	0	0	200
1-420-0000 - User Fees	0	0	0	0	1,000
1-591-0000 - Donations and Gifts	0	0	0	0	29,700
1-840-0010 - Transfers from Provincial Gov Conditional	0	0	0	0	2,500
1-850-0011 - Transfers from Local Government - MD	0	0	0	0	20,000
1-860-0010 - Transfers from Local Boards and Agencies	0	0	0	0	20,600
1-920-0000 - Contributions from Operating Reserves	0	0	0	0	20,000
	0	0	0	0	94,000
<b>Expenditures</b>					
2-119-0000 - Employment Contracts	0	0	0	0	21,000
2-211-0000 - Travel and Subsistence	0	0	0	0	1,200
2-215-0000 - Express, Carriage, Freight	0	0	0	0	500
2-216-0000 - Postage	0	0	0	0	300
2-221-0000 - Advertising, Promotion, Public Relations	0	0	0	0	12,500
2-236-0000 - Professional Services - Information Technology	0	0	0	0	300
2-239-0000 - Professional Services - Other	0	0	0	0	17,800
2-263-0000 - Rental / Lease of Equipment & Furnishings	0	0	0	0	6,400
2-264-0000 - Rental / Lease of Land for Municipal Use	0	0	0	0	200
2-274-0000 - Insurance Premiums	0	0	0	0	1,400
2-511-0000 - Stationery, Office Supplies	0	0	0	0	500
2-513-0000 - Janitorial Supplies	0	0	0	0	200
2-515-0000 - Catered or Purchased Foods	0	0	0	0	11,500
2-516-0000 - Pharmaceutical & First Aid	0	0	0	0	500
2-524-0000 - Small Equipment and Tools	0	0	0	0	10,500
2-525-0000 - Safety Equipment and Supplies	0	0	0	0	500
2-536-0000 - Road Signs (Incl. Repair Materials)	0	0	0	0	5,000
2-538-0000 - Building, Plumbing and Electrical Supplies	0	0	0	0	3,700
	0	0	0	0	94,000
<b>Net Total</b>	0	0	0	0	0

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Special Programs

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-415-0000 - Sale of Materials and Supplies	4,985	0	0	0	0
1-580-0000 - Sundry Revenue	970	0	0	0	0
1-730-0010 - Transfers from Federal Gov Unconditional	15,000	0	0	0	0
1-840-0010 - Transfers from Provincial Gov Conditional	10,000	0	0	0	0
1-850-0000 - Transfers from Local Government	20,000	0	0	0	0
1-920-0000 - Contributions from Operating Reserves	0	0	91,000	37,554	15,000
	<b>50,955</b>	<b>0</b>	<b>91,000</b>	<b>37,554</b>	<b>15,000</b>
<b>Expenditures</b>					
2-215-0000 - Express, Cartage, Freight	202	0	0	0	0
2-216-0000 - Postage	0	0	0	0	0
2-221-0000 - Advertising, Promotion, Public Relations	1,967	0	0	0	0
2-239-0000 - Professional Services - Other	12,982	30,265	91,000	40,554	15,000
2-263-0000 - Rental / Lease of Equipment & Furnishings	0	0	0	0	0
2-511-0000 - Stationery, Office Supplies	0	0	0	0	0
2-514-0000 - Re-sale Supplies	559	0	0	0	0
2-515-0000 - Catered or Purchased Foods	2,806	0	0	0	0
2-516-0000 - Pharmaceutical & First Aid	0	0	0	0	0
2-517-0000 - Promotional Materials	14,695	0	0	0	0
2-519-0000 - General Goods and Supplies - Other	9,119	0	0	0	0
2-538-0000 - Building, Plumbing and Electrical Supplies	10	0	0	0	0
2-960-0000 - Contributions to Other Operating Functions	8,613	0	0	0	0
	<b>50,955</b>	<b>30,265</b>	<b>91,000</b>	<b>40,554</b>	<b>15,000</b>
<b>Net Total</b>	<b>0</b>	<b>(30,265)</b>	<b>0</b>	<b>(3,000)</b>	<b>0</b>

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Aquatics

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-416-0000 - Sale of Consumables	26,798	22,644	27,500	20,718	24,000
1-420-0000 - User Fees	40,548	45,350	44,290	46,887	45,000
1-561-0000 - Facility Rental Revenues	30,356	29,935	31,080	27,467	31,500
1-562-0000 - Admissions	104,379	103,669	103,000	99,772	108,150
1-562-0010 - Admissions - Passes	68,274	67,633	61,800	56,989	63,650
1-590-0000 - Sundry Revenue	127	361	0	217	0
1-591-0000 - Donations and Gifts	25	0	0	1,745	0
1-830-0010 - Transfers from Federal Gov Conditional	1,371	0	0	0	0
1-840-0010 - Transfers from Provincial Gov Conditional	8,000	8,000	8,000	8,000	8,000
1-850-0011 - Transfers from Local Government - MD	77,699	77,699	85,920	85,919	85,919
	<b>357,577</b>	<b>355,289</b>	<b>361,570</b>	<b>347,713</b>	<b>368,219</b>

<b>Expenditures</b>					
2-110-0000 - Salaries - Out of Scope	35,815	36,787	36,444	33,830	37,542
2-113-0000 - CUPE Wages - Full Time Clerical	41,474	42,155	48,228	38,605	45,653
2-114-0000 - CUPE Wages - Part Time Clerical	23,542	28,219	23,970	14,242	23,752
2-115-0000 - CUPE Wages - Full Time Outside	151,988	107,080	141,518	122,289	144,014
2-116-0000 - CUPE Wages - Part Time Outside	2,521	22,095	33,312	1,148	33,591
2-117-0000 - CUPE Wages - Casual	180,657	199,700	103,852	180,751	103,542
2-130-0000 - Employer Statutory & Benefits Contributions	65,886	68,701	81,406	66,750	83,890
2-130-0010 - Employer Premium Reduction Contributions	0	0	0	0	0
2-148-0000 - Training - In Service	0	0	0	0	0
2-211-0000 - Travel and Subsistence	1,481	1,356	3,642	278	7,285
2-213-0000 - Training - External	1,109	2,354	2,834	545	7,060
2-214-0000 - Memberships, Conferences, Registration Fees	923	490	1,282	562	1,875
2-215-0000 - Express, Cartage, Freight	4,100	6,562	6,500	4,854	6,500
2-216-0000 - Postage	148	194	350	241	350
2-217-0001 - Communications - Telephone Land Lines	3,260	3,321	4,565	3,100	4,030
2-217-0002 - Communications - Telephone Mobile	3,122	2,628	3,180	2,013	3,210
2-221-0000 - Advertising, Promotion, Public Relations	5,141	5,373	2,200	449	1,600
2-223-0000 - Subscriptions and Publications	0	0	100	0	100
2-239-0000 - Professional Services - Other	1,238	0	500	0	0
2-251-0010 - Contracted Repairs, Maintenance - Eng Structures	0	0	1,250	0	0
2-252-0010 - Contracted Repairs, Maintenance - Building	7,095	23,782	16,946	34,002	10,736
2-252-0020 - Contracted Repairs, Maintenance - Building Janitor	1,359	1,117	0	775	1,250
2-253-0010 - Contracted Repairs, Maintenance - M&E & Furnishings	40,782	14,972	28,605	10,819	25,043
2-259-0010 - Contracted Repairs, Maintenance - Other	328	90	0	0	0
2-263-0000 - Rental / Lease of Equipment & Furnishings	491	1,671	4,435	1,691	2,375
2-271-0000 - Licenses and Permits	3,567	3,746	3,860	3,792	3,860
2-274-0000 - Insurance Premiums	6,400	9,175	9,180	6,537	9,380
2-511-0000 - Stationery, Office Supplies	4,665	3,094	5,000	3,653	7,000
2-512-0000 - Clothing & Boots	75	631	1,000	0	1,000
2-513-0000 - Janitorial Supplies	10,541	10,624	11,500	8,905	11,500
2-514-0000 - Re-sale Supplies	18,115	15,585	19,000	15,205	17,000
2-515-0000 - Catered or Purchased Foods	1,297	531	2,500	27	500
2-516-0000 - Pharmaceutical & First Aid	992	925	3,200	845	2,500
2-517-0000 - Promotional Materials	135	282	250	262	275
2-519-0000 - General Goods and Supplies - Other	5,303	3,854	9,000	2,236	3,500
2-521-0000 - Gas, Oil, Antifreeze, Etc.	40	0	50	25	50
2-523-0000 - Machine & Equipment Parts	22,742	11,270	18,500	20,923	27,000
2-523-0020 - Building Furnishings & Supplies	0	832	0	678	1,500

Recreation Budget

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Aquatics

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
2-524-0000 - Small Equipment and Tools	1,767	785	2,500	4,218	7,000
2-525-0000 - Safety Equipment and Supplies	0	1,668	3,000	1,578	3,500
2-531-0000 - Chemicals, Salt, Etc.	26,470	31,448	30,000	31,326	31,000
2-538-0000 - Building, Plumbing and Electrical Supplies	2,434	11,544	8,500	7,888	17,186
2-543-0000 - Natural Gas	66,513	69,309	66,600	62,868	69,400
2-544-0000 - Electricity	71,698	80,142	77,500	73,465	82,200
2-590-0000 - Sundry Expenses	0	0	0	1,679	0
2-690-0000 - Amortization	135,508	140,645	140,645	128,925	140,645
2-940-0000 - Contributions to Capital Fund	21,825	15,980	15,980	14,648	16,119
	<b>972,544</b>	<b>980,699</b>	<b>972,864</b>	<b>908,625</b>	<b>995,493</b>
Net Total	<b>(614,968)</b>	<b>(625,410)</b>	<b>(611,294)</b>	<b>(560,913)</b>	<b>(629,274)</b>

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Sportsfields

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-412-0000 - Sales of Services	5,728	0	0	0	0
1-420-0000 - User Fees	28,550	31,707	32,340	29,686	33,308
1-561-0000 - Facility Rental Revenues	0	1,208	0	0	0
1-591-0000 - Donations and Gifts	15,650	60	0	150	0
1-830-0010 - Transfers from Federal Gov Conditional	5,456	4,822	12,320	0	12,320
1-850-0011 - Transfers from Local Government - MD	8,082	8,082	8,937	8,937	8,937
	<b>63,466</b>	<b>45,879</b>	<b>53,597</b>	<b>38,773</b>	<b>54,565</b>
<b>Expenditures</b>					
2-110-0000 - Salaries - Out of Scope	8,780	9,700	10,428	1,507	10,523
2-115-0000 - CUPE Wages - Full Time Outside	65,095	58,450	54,388	50,134	55,436
2-117-0000 - CUPE Wages - Casual	36,905	35,810	31,020	29,784	31,330
2-130-0000 - Employer Statutory & Benefits Contributions	18,302	17,188	19,145	14,825	20,000
2-130-0010 - Employer Premium Reduction Contributions	0	0	0	0	0
2-211-0000 - Travel and Subsistence	0	494	0	0	0
2-213-0000 - Training - External	2,001	651	0	0	0
2-214-0000 - Memberships, Conferences, Registration Fees	0	895	1,500	0	500
2-215-0000 - Express, Cartage, Freight	204	815	500	421	500
2-217-0002 - Communications - Telephone Mobile	620	100	460	171	240
2-251-0010 - Contracted Repairs, Maintenance - Eng Structures	0	283	2,000	0	0
2-252-0010 - Contracted Repairs, Maintenance - Building	1,360	3,438	1,150	0	1,235
2-253-0010 - Contracted Repairs, Maintenance - M&E & Furnishings	4,251	7,181	4,000	10,329	6,000
2-255-0010 - Contracted Repairs, Maintenance - Vehicles	586	1,633	1,500	234	750
2-256-0010 - Contracted Repairs, Maintenance - Land Improvement	0	13,310	4,340	19,526	14,700
2-259-0010 - Contracted Repairs, Maintenance - Other	20,802	0	0	0	0
2-263-0000 - Rental / Lease of Equipment & Furnishings	539	13,020	14,000	23,315	16,000
2-263-0010 - Rental / Lease of Uniforms & Coveralls	0	101	1,000	0	500
2-274-0000 - Insurance Premiums	6,750	6,394	6,690	5,811	6,830
2-355-0000 - Purchases from Other Municipality Agencies	2,805	3,970	2,746	3,964	2,746
2-512-0000 - Clothing & Boots	0	190	0	0	0
2-513-0000 - Janitorial Supplies	1,077	785	1,000	218	300
2-514-0000 - Re-sale Supplies	0	0	0	178	0
2-515-0000 - Catered or Purchased Foods	0	11	0	0	0
2-516-0000 - Pharmaceutical & First Aid	310	0	0	0	0
2-519-0000 - General Goods and Supplies - Other	0	26	0	0	0
2-521-0000 - Gas, Oil, Antifreeze, Etc.	5,281	6,149	7,140	5,213	7,300
2-522-0000 - Tires & Batteries	0	549	0	111	0
2-523-0000 - Machine & Equipment Parts	2,744	2,963	2,500	7,238	2,500
2-523-0010 - Vehicle Parts	0	55	0	9	0
2-524-0000 - Small Equipment and Tools	3,875	1,601	2,000	2,364	1,000
2-525-0000 - Safety Equipment and Supplies	0	1,008	500	753	1,000
2-531-0000 - Chemicals, Salt, Etc.	6,400	120	1,000	27	200
2-532-0000 - Ground Materials and Fertilizer	257	2,699	3,000	100	3,000
2-533-0000 - Land Improvement Materials	0	17,345	17,500	18,406	18,000
2-534-0000 - Gravel, Sand, Rocks	2,618	8,842	6,750	6,742	6,750
2-535-0000 - Paving, Curb, Sidewalk Materials	9,884	0	10,300	167	0
2-536-0000 - Road Signs (incl. Repair Materials)	0	0	0	80	0
2-538-0000 - Building, Plumbing and Electrical Supplies	2,054	5,399	4,200	363	0
2-543-0000 - Natural Gas	1,267	1,187	1,300	823	1,300
2-544-0000 - Electricity	5,038	6,784	6,300	7,022	6,800
2-690-0000 - Amortization	67,214	69,110	69,110	63,351	69,110

Recreation Budget

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Sportsfields

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
2 940-0000 - Contributions to Capital Fund	24,615	25,325	24,900	22,825	24,900
	301,633	323,579	312,365	294,011	309,450
Net Total	(238,167)	(277,700)	(258,768)	(255,238)	(254,885)

# Town of Taber: Approved Operating Budget

Budget Year: 2013 & Previous Years: 2012, 2011, 2010; 2012 actuals as of: November 30, 2012

Historical Comparison by Sub-Function: Auditorium

Sub-Object	2010 Actual	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>					
1-416-0000 - Sale of Consumables	1,768	205	200	127	200
1-561-0000 - Facility Rental Revenues	38,889	58,227	59,280	41,699	59,280
1-563-0000 - Building Rental Revenue	13,777	8,940	9,220	8,637	9,480
1-840-0010 - Transfers from Provincial Gov Conditional	4,850	0	0	0	0
1-850-0011 - Transfers from Local Government - MD	18,007	18,007	19,910	19,912	19,912
	<b>77,071</b>	<b>85,378</b>	<b>88,610</b>	<b>70,375</b>	<b>88,872</b>
<b>Expenditures</b>					
2-110-0000 - Salaries - Out of Scope	11,708	12,933	13,908	2,009	14,030
2-115-0000 - CUPE Wages - Full Time Outside	40,465	38,332	45,144	39,347	45,592
2-117-0000 - CUPE Wages - Casual	10,194	6,845	11,244	9,047	11,361
2-130-0000 - Employer Statutory & Benefits Contributions	13,125	14,303	16,903	12,365	17,540
2-130-0010 - Employer Premium Reduction Contributions	0	0	0	0	0
2-148-0000 - Training - In Service	0	0	0	0	0
2-211-0000 - Travel and Subsistence	130	0	0	0	0
2-213-0000 - Training - External	99	0	0	40	0
2-214-0000 - Memberships, Conferences, Registration Fees	0	0	250	0	0
2-215-0000 - Express, Carriage, Freight	218	299	300	71	300
2-217-0002 - Communications - Telephone Mobile	389	428	450	431	410
2-221-0000 - Advertising, Promotion, Public Relations	0	0	0	885	0
2-239-0000 - Professional Services - Other	2,906	0	0	36	0
2-252-0010 - Contracted Repairs, Maintenance - Building	14,493	3,392	5,814	1,933	26,160
2-252-0020 - Contracted Repairs, Maintenance - Building Janitor	109	1,117	0	700	1,200
2-253-0010 - Contracted Repairs, Maintenance - M&E & Furnishings	0	1,188	3,850	357	2,870
2-255-0010 - Contracted Repairs, Maintenance - Vehicles	0	0	0	136	0
2-263-0000 - Rental / Lease of Equipment & Furnishings	1,213	1,295	1,100	1,532	2,300
2-271-0000 - Licenses and Permits	108	0	200	109	200
2-274-0000 - Insurance Premiums	9,650	13,483	13,490	12,976	7,010
2-511-0000 - Stationery, Office Supplies	0	15	0	13	100
2-513-0000 - Janitorial Supplies	6,549	4,120	7,000	2,536	7,000
2-514-0000 - Re-sale Supplies	1,599	(729)	1,750	57	200
2-515-0000 - Catered or Purchased Foods	0	191	0	0	0
2-516-0000 - Pharmaceutical & First Aid	0	157	0	0	0
2-519-0000 - General Goods and Supplies - Other	132	398	500	0	500
2-521-0000 - Gas, Oil, Antifreeze, Etc.	0	179	0	0	0
2-523-0000 - Machine & Equipment Parts	6,659	830	1,250	1,246	1,500
2-523-0020 - Building Furnishings & Supplies	0	399	5,000	4,034	6,000
2-524-0000 - Small Equipment and Tools	1,760	5,512	2,000	928	4,771
2-525-0000 - Safety Equipment and Supplies	0	0	500	162	300
2-531-0000 - Chemicals, Salt, Etc.	0	184	0	0	0
2-538-0000 - Building, Plumbing and Electrical Supplies	3,053	7,269	3,000	4,098	21,735
2-543-0000 - Natural Gas	40,708	44,376	40,800	36,694	44,400
2-544-0000 - Electricity	20,116	22,906	20,200	19,115	23,000
2-690-0000 - Amortization	7,665	7,666	7,666	7,027	7,666
2-940-0000 - Contributions to Capital Fund	3,685	3,685	3,685	3,378	3,685
	<b>196,732</b>	<b>190,770</b>	<b>206,004</b>	<b>161,261</b>	<b>249,830</b>
Net Total	<b>(119,661)</b>	<b>(105,392)</b>	<b>(117,394)</b>	<b>(90,886)</b>	<b>(160,958)</b>

Recreation Budget



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**2013  
RECREATION CAPITAL  
BUDGET**

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TOWN OF  
**TABER**

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Approved by Council December 17, 2012

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# Approved Capital Budget Purchases

Budget Year: 2013 - 2015; Function: Cemetery, Parks and Recreation, and Auditorium

	2013	2014	2015
<b>Expense</b>			
<b>Public Health and Welfare Services</b>			
Cemetery			
4-56-10-645-0008 - 2013 Project - New Row K Development	0	65,000	0
Total: Cemetery	0	65,000	0
<b>Total: Public Health and Welfare Services</b>	<b>0</b>	<b>65,000</b>	<b>0</b>
<b>Parks and Recreation</b>			
Aquatics			
4-72-70-620-0003 - 2012 Project - Aquafun Re-tiling & Changeroom Upgrade	310,000	0	0
4-72-70-630-0008 - 2013 Project - Pool Vacuum	7,000	0	0
Total: Aquatics	317,000	0	0
Parks			
4-72-50-630-0024 - 2013 Project - Tri-deck Front Mount Mower	68,300	0	0
4-72-50-645-0022 - 2012 Project - 58th Avenue Park Playground Equipment	5,000	0	0
4-72-50-645-0023 - 2012 Project - Sunrise Park Playground Equipment	0	50,000	0
Total: Parks	73,300	50,000	0
Sportsfields			
4-72-80-620-0016 - 2013 Project - Sportsfield Washroom Facilities	0	0	100,000
4-72-80-630-0014 - 2013 Project - Utility Vehicle w/ Dump Bed	31,000	0	0
Total: Sportsfields	31,000	0	100,000
<b>Total: Parks and Recreation</b>	<b>421,300</b>	<b>50,000</b>	<b>100,000</b>
<b>Total: Capital Purchases</b>	<b>421,300</b>	<b>115,000</b>	<b>100,000</b>

# Approved Capital Budget Funding


Budget Year: 2013 - 2015; Function: Cemetery, Parks and Recreation, and Auditorium

	2013	2014	2015
<b>Capital Funding</b>			
<b>From reserves</b>			
Contributions from capital reserves - buildings			
4-72-70-620-0003 - 2012 Project - Aquafun Re-tiling & Changeroom Upgrade	185,000	0	0
4-72-80-620-0016 - 2013 Project - Sportsfield Washroom Facilities	0	0	100,000
Total: Contributions from capital reserves - buildings	185,000	0	100,000
Contributions from capital reserves - equipment			
4-72-50-630-0024 - 2013 Project - Tri-deck Front Mount Mower	68,300	0	0
4-72-70-630-0008 - 2013 Project - Pool Vacuum	7,000	0	0
4-72-80-630-0014 - 2013 Project - Utility Vehicle w/ Dump Bed	31,000	0	0
Total: Contributions from capital reserves - equipment	106,300	0	0
Contributions from capital reserves - infrastructure			
4-56-10-645-0008 - 2013 Project - New Row K Development	0	65,000	0
4-72-50-645-0022 - 2012 Project - 58th Avenue Park Playground Equipment	5,000	0	0
4-72-50-645-0023 - 2012 Project - Sunrise Park Playground Equipment	0	30,000	0
Total: Contributions from capital reserves - infrastructure	5,000	95,000	0
<b>Total: From reserves</b>	<b>296,300</b>	<b>95,000</b>	<b>100,000</b>
<b>Other revenues</b>			
Donations & gifts			
4-72-50-645-0023 - 2012 Project - Sunrise Park Playground Equipment	0	20,000	0
4-72-70-620-0003 - 2012 Project - Aquafun Re-tiling & Changeroom Upgrade	125,000	0	0
Total: Donations & gifts	125,000	20,000	0
<b>Total: Other revenues</b>	<b>125,000</b>	<b>20,000</b>	<b>0</b>
<b>Total: Capital Funding</b>	<b>421,300</b>	<b>115,000</b>	<b>100,000</b>



Agenda Item No. 8. A)

**TOWN OF TABER**  
**COUNCIL REQUEST FOR DECISION**

<b>Subject:</b> Board/Staff Reports		<b>Date of</b> January 10, 2013
		<b>Agenda:</b>
<b>Prepared By:</b> Aline Holmen		
<b>Attachments:</b> Reports		
<b>Topic:</b> Department Updates		
<b>Background:</b>	Attached are the monthly Board/Staff reports.	
<b>Options:</b>	1. The Recreation Board accepts the monthly Board/Staff reports as presented.	
<b>Recommendation:</b>	Option # 1 - The Recreation Board accepts the monthly Board/Staff reports as presented.	
<b>Approval Date:</b>	January 7, 2013	<b>Leisure Services Manager:</b> 

**Aquafun Centre Report**  
**January, 2013**

- Review, maintenance and modifications to health and safety program ongoing.
- Recruitment underway for one casual Lifeguard and the ¾ Lifeguard positions.
- Recruitment occurring for one casual cashier position.
- Winter Swim lesson beginning in January 7, 2013.
- December inservice focused on Oxygen training certification and safety.
- January inservice to focus on AED/CPR training
- Preparing staff for new Lifeguard recertification standards that come into effect January 1, 2013.
- Management of pvc liner in lap pool.
- Planning for 2013 Operating budget implementation

## **LEISURE SERVICES Report**

### **January, 2013**

#### **Aquatics**

- Recruitment underway for two casual cashier positions.
- Recruitment underway for ¾ Lifeguard position and one casual Lifeguard position.
- Winter Swim Lesson session began January 7, 2013.
- Communications continue with AHS regarding proposed legislation for swimming pools regarding Operational Standards.
- Overseeing and updating portions of the Town of Taber website/Facebook page.
- Preparing/educating staff for new Lifeguard standards that will be tested in January.
- Completing mandatory update for leadership staff required by Lifesaving Society to recertify their advanced awards for LSI.
- Continue to prepare service level documents for functional areas under my direction
- Looking ahead to spring programming needs.
- Planning for implementation of 2013 budget
- Planning for pool tile project underway once again.

#### **Leisure Services**

- Preparing for the Spring Leisure Guide & Spring Registration event to be held end of Feb.
- Attended JHSC meeting and inspections for December.
- Disability Management Program steps for implementation are occurring now that policy approved.
- Coordinating the committee/sport chairpersons for the 2013 Southern Alberta Summer Games. Working on logistics for event. First meeting to occur January 8, 2013.
- Continue to work closely with Sponsorship Connections regarding this phase of the Sponsorship project.
- Assisting various groups with special events functions occurring.
- Working on aspects involving Health & Safety.
- Assisting the new Recreation Facility Manager with training