



THE REGULAR MEETING OF THE RECREATION BOARD TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, June 5, 2014 AT 5:30 P.M.

MOTION

ITEM NO. CALL TO ORDER – L. Wijna

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. DELEGATIONS

A) Taber Spraypark – Bruce Warkentin

ITEM NO. 4. ADOPTION OF THE MINUTES

A) RFD – April 3, 2014

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE

ITEM NO. 6. INFORMATION ITEMS

A) RFD – Summer Leisure Guide/Programs

X

B) RFD – Recreation Master Plan

X

ITEM NO. 7. ACTION ITEMS - NONE

ITEM NO. 8. BOARD/Recreation Report

A) RFD – Recreation Manager Report

X

ITEM NO. 9. RECOGNITION AWARDS

A) RFD – Recognition Awards

X

Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 200m 14yr Old Male
Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 1500m 14yr Old Male
Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 3000m 14yr Old Male
Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 14yr Old Male Relay
Gold – Novice Taber Oil Kings – 2014 "B" Spud League Division Championship
Bronze – Grace Holowiski – 2014 Alberta ITF Championships – Patterns
Gold – Grace Holowiski – 2014 Alberta ITF Championships – Sparring
Silver – Torrance Gedny – 2014 Alberta ITF Championships – Patterns
Bronze – Torrance Gedny 2014 Alberta ITF Championships – Sparring
Silver – Nathan Veenstra – 2014 Alberta ITF Championships – Patterns
Bronze – Nathan Veenstra – 2014 Alberta ITF Championships – Sparring
Bronze – Brennan Abela - 2014 Alberta ITF Championships – Patterns
Silver – Jocelyn Planger – 2014 Alberta ITF Championships - Patterns
Silver – Jocelyn Planger – 2014 Alberta ITF Championships - Sparring
Bronze – Brooklyn Bullock – 2014 Alberta ITF Championships - Sparring
Bronze – Brooklyn Bullock – 2014 Alberta ITF Championships - Patterns
Gold – Grace Holowiski – 2014 Western Canadian ITF Championships – Patterns
Gold – Grace Holowiski – 2014 Western Canadian ITF Championships – Sparring
Gold – Jocelyn Planger – 2014 Western Canadian ITF Championships – Patterns
Gold – Jocelyn Planger – 2014 Western Canadian ITF Championships – Sparring
Gold – Brooklyn Bullock – 2014 Western Canadian ITF Championships – Sparring
Gold – Torrance Gedny -2014 Western Canadian ITF Championships – Sparring
Silver – Torrance Gedny -2014 Western Canadian ITF Championships – Patterns
Bronze – Jenna Klok - 2014 Western Canadian ITF Championships – Patterns
Silver – Jenna Klok - 2014 Western Canadian ITF Championships – Sparring
Bronze – Aaron Klok - 2014 Western Canadian ITF Championships – Patterns
Bronze – Aaron Klok - 2014 Western Canadian ITF Championships – Sparring

ITEM NO. 10. OTHER BUSINESS

ITEM NO. 11. MEDIA INQUIRIES


ITEM NO. 12. CLOSE OF MEETING

X



Agenda Item #4. A)

TOWN OF TABER
Recreation Board Request For Decision

Subject: Recreation Board Minutes	Date of June 5, 2014 Agenda:
Prepared By: Aline Holmen	
Attachments: Minutes	
Budget:	If Over Budget, what is alternate funding source?
Expense:	
Topic: Adoption of Minutes	
Background:	Minutes of the Regular Meeting of the Recreation Board held on April 3, 2014.
Options:	<ol style="list-style-type: none">1. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on April 3, 2014, as presented.2. That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on April 3, 2014, as amended.
Recommendation:	Option # 1 That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on April 3, 2014, as presented.
Approval Date: May 30, 2014	Leisure Services Manager: 

04/2014

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE
COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON April 3, 2014 AT
5:30 PM

PRESENT: Luke Wijna
Councilor Andrew Prokop
Danielle Hansen
Councilor Randy Sparks
Councilor Merrill Harris
Darcy Firth

ALSO PRESENT:
Aline Holmen, Recreation Manager
Marty Planger, Recording Secretary
Greg Price, Taber Times

ABSENT: Garrett Simmons (Excused)

CALL TO ORDER

Luke Wijna called the Regular Meeting of the Taber Recreation Board to order at 5:30 PM.

ADOPTION OF THE AGENDA

RES. 22/2014 MOVED by Councilor M. Harris to adopt the agenda as presented

CARRIED UNANIMOUSLY

DELEGATIONS

A) Taber Christian Reformed Church

Simon Bekkering was present to explain the Watato tour and to answer any questions the Recreation Board may have regarding the Recreation Facility Rental Fee Waiver Application which is submitted for their April 22nd auditorium/meeting room concert. All proceeds go directly to the orphanage. There will be 33 children/adults will be staying at host families for the evening.

The Recreation Board thanked the delegate for his presentation and wished his event well.

ADOPTION OF THE MINUTES

A) Regular meeting – March 6, 2014

RES. 23/2014 MOVED by D. Hansen that the Recreation Board adopt the minutes of the Regular Meeting of the Recreation Board held on March 6, 2014.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Sponsorship

The Recreation Board discussed the Sponsorship Program with the Sponsorship Connections Inc. Managing Director, Dave Higgins via speaker phone. D. Higgins reported to the board that due to the Steven Furzes unexpected departure from the company and the recent fundraising for the Taber Spray Park it was recommended by Administration that a six month hiatus occur. This break does not mean that the program is coming to a stop and until a new account manager is hired, D. Higgins himself is meeting with companies and trying to get the momentum started once again.

The Recreation Board stressed the importance for the success of this program and their disappointment in the results to date. They also felt there was a need for a greater personal presence in the community rather than impersonal cold calls. Board members also discussed previous contacts provided to Stephen and whether those were being followed up on or were still on the list.

D. Higgins reported that the Town of Taber remains to be an important client and he is working on a couple of proposals which will be delivered to next week. He also mentioned that he is continuously having general discovery meetings with companies and trying to make Taber a fit for their sponsorship needs.

The Recreation Board thanked D. Higgins for his time and he stated he will continue to keep the administration aware of any developments.

RES. 24/2014 MOVED by Councilor R. Sparks that the Recreation Board accepts the information update provided by Sponsorship connections Inc. as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Taber Christian Reformed Church – Recreation Facility Rental Fee Waiver Application

RES. 25/2014 MOVED by Councilor R. Sparks that the Recreation Board recommends the Taber Christian Reformed Church – Recreation Facility Rental Fee Waiver request be submitted to Council for approval.

CARRIED UNANIMOUSLY

BOARD/STAFF REPORTS

A) Reports

The Recreation Board discussed the challenges of not having enough lessons to meet the demand of the community. A. Holmen reported that many factors come into play when scheduling lessons including availability of instructors, available pool time, existing programs and pool space. A. Holmen reported that although there have been suggestions for on-line registration the town is not setup for online registration and in the end that process would not address the problem of demand. She is currently looking into the process and one change maybe to move registration to a Saturday. One suggestion made was to consider early morning lessons prior to people going to work.

A. Holmen reported that the 4on4 tournament was very successful with very few reported concerns. Those that arose were dealt with immediately. There was no reports of disrespect, property damage or alcohol concerns. All the parties involved have met to evaluate the tournament and a few minor suggestions have been made for next year.

RES. 26/2014 MOVED by Councilor A. Prokop that the Recreation Board accepts the monthly Board/Staff reports as presented.

CARRIED UNANIMOUSLY

RECOGNITION AWARDS

A) Recognition Awards

RES. 27/2014 MOVED by Councilor M. Harris that the Recreation Board recommends that the following team/individuals receive Recognition Awards:

1. Gold – Barnwell Trojans Tier 1 Girls – 2014 2J Zone Basketball Championships
2. Bronze – W.R. Myers Rebel Boys – 2014 3A Provincial Basketball Championships

CARRIED UNANIMOUSLY


CLOSE OF MEETING

RES. 28/2014 MOVED by D. Hansen that this Regular Meeting of the Taber Recreation Board do now close.


CARRIED UNANIMOUSLY AT 6:50 PM

CHAIRMAN

TOWN OF TABER
Recreation Board Request For Decision

Subject: Summer Leisure Guide/Programs		Date of June 5, 2014
		Agenda:
Prepared By: Aline Holmen		
Attachments: Leisure Guide		
Budget:	If Over Budget, what is alternate funding source?	
Expense:		
Topic: Summer Leisure Guide		
Background:	Attached is the 2014 Summer Leisure Guide that has been distributed to the schools in town and surrounding area (Vauxhall, Hays, Grassy Lake) as well as the daycare. It is important for the Recreation Board to be aware of activities planned and promoted in the community.	
Options:	1. The Recreation Board accepts the 2014 Summer Leisure Guide/Program information as presented.	
Recommendation: The Recreation Board accepts the 2014 Summer Leisure Guide as presented.		
Approval Date: June 2, 2014	Leisure Services Manager: 	

TOWN OF TABER
Recreation Board Request For Decision

Subject: Recreation Master Plan	Date of June 5, 2014
Agenda:	
Prepared By: Aline Holmen	
Attachments:	
Budget:	If Over Budget, what is alternate funding source?
Expense:	
Topic: Recreation Master Plan	
Background:	<p>The Recreation Master Plan was discussed at the April 14, 2014 Council meeting. Following discussion the following motion was passed.</p> <p><i>RES.158/14 MOVED by Councilor Brewin that Council not approve the Recreation Master Plan Project as recommended but instead that Administration undertake a consultation with recreation stakeholders, and that Council allocate a maximum of \$2,500 toward this consultation process from general operating reserves.</i></p> <p>Administration will commence work on the Recreation Master Plan in the fall with the following in mind:</p> <ul style="list-style-type: none"> - Investigating the possibility of a practicum student to assist - Utilizing the \$2,500 allocated by Council towards advertising for consultations with the user groups in the community - Recognition that Recreation and Leisure fosters cultural vitality, strong social connections, environmental responsibilities, and economic prosperity. - That the plan must align with the Town of Taber's vision and goals as identified in the Strategic Plan. <p>In the fall, the first step will be to develop an action plan outlining the direction of the plan and timelines. We will keep the Recreation Board members up to date on the progress.</p>
Options:	<ol style="list-style-type: none"> 1. The Recreation Board accepts the Recreation Master Plan information as presented.
Recommendation: The Recreation Board accepts the Recreation Master Plan information as presented.	
Approval Date: June 2, 2014	Leisure Services Manager: 



Agenda Item No. 8. A)

TOWN OF TABER
RECREATION BOARD REQUEST FOR DECISION

Subject: Board/Recreation Report		Date of June 5, 2014	
		Agenda:	
Prepared By: Aline Holmen			
Attachments: Reports			
Topic: Department Updates			
Background:	Attached is the monthly Recreation Department report.		
Options:	1. The Recreation Board accepts the monthly Recreation Department report as presented.		
Recommendation: Option # 1 - The Recreation Board accepts the monthly Recreation Department report as presented.			
Approval Date:	May 30, 2014	Leisure Services Manager:	

RECREATION Manager Report
May, 2014
Aline Holmen

- Recruitment completed for Recreation Supervisor position. Position to start mid to end of June.
- Recruitment underway for one ¾ Lifeguard position, three vacant casual Lifeguard/Instructor positions. Recruitment completed for one casual cashier position with training to commence in the next week.
- Conducted safety orientations for all new hires for seasonal positions.
- Involved with equipment demos for the purchase of new mower for sportsfields.
- Preparing priority list for maintenance for all Recreation facilities – all facilities have now been inspected/reviewed
- Reviewing/assessing/revising processes and operational needs for day to day operations of Parks/Sportsfields areas.
- Held the spring Sportsfields User meeting, and arranged the field usage schedules/bookings. Fields officially opened April 14th.
- Summer Programs and Swim Lesson schedules completed and registration set for Saturday, June 7th.
- Attended the AMHSA Auditor update recertification course in Calgary on March 20, 2014.
- Grant applications – applied and received approval on Heritage Canada grant for Canada Day, reviewing all available grant options for the various facilities. Completed and submitted the Final Report for the MRTA grant received in 2013. This grant has been discontinued.
- Continue to coordinate and attend JHSC meetings
- Coordinated First Aid training for staff for March 12 & 13, 2014 for Original course and May 15 for a recertification course.
- Coordinated AMHSA Health and Safety training courses for staff and management for April 22 & 23, 2014.
- Attended the FOIP training seminar held May 26th
- Continue to communicate with Sponsorship Connections regarding Sponsorship Program updates. Have been working closely on recent prospects with Dave Higgins from Sponsorship Connections.
- Working with Active Network regarding changing reports in the CLASS Booking Program.
- Investigating alternative options for Recreation Facility Rental Fee Waiver requests.
- Working on the ISO 200 Emergency Management Course
- Attempting to update the H&S program manuals at the Arena facility including Hazard Identification and Safe work Practices.
- Coordinated Pool Operator course with Alberta Health Services that occurred May 7-9, 2014.
- Coordinating required Hearing Tests for Arena/Parks employees. These are to occur in June.
- Assisting Pincher Creek with their 2014 SASG prep wherever able or required.
- Attended Spray Park meeting and site visit to Coaldale facility. Coordinated marking of water lines in the area to be developed. Continue to be involved in planning meetings with Admin staff.
- Assisting R. Cressman with Communities in Bloom planning/ordering of new planters and their future locations. Submitted request for approval process with Fortis Alberta regarding hanging the pots on their streetlights. Approval has been granted with a few conditions that we are currently reviewing.
- Completed Cornfest & Relay for Life approval letters regarding the respective committees request for service and completed related work orders for staff.
- Working with Program staff to prepare the Summer Program schedules along with special event planning (SASG, Canada Day, Cornfest Fun Run)
- Summer Leisure Guide completed and distributed to schools.



TOWN OF TABER
Recreation Board Request For Decision

Subject: Recognition Awards		Date of June 5, 2014		
		Agenda:		
Prepared By: Aline Holmen				
Attachments:				
Budget:		If Over Budget, what is alternate funding source?		
Expense:				
Topic: Recognition Awards				
Background:	The following are recommended for performance recognition:			
	<ol style="list-style-type: none"> 1. Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 200m 14yr Old Male 2. Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 1500m 14yr Old Male 3. Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 3000m 14yr Old Male 4. Silver – Kaleb Muller – 2014 Canada West Short Track Championship – 14yr Old Male Relay 5. Gold – Novice Taber Oil Kings – 2014 "B" Spud League Division Championship 6. Bronze – Grace Holowiski – 2014 Alberta ITF Championships– Patterns 7. Gold – Grace Holowiski – 2014 Alberta ITF Championships – Sparring 8. Silver – Torrance Gedny – 2014 Alberta ITF Championships – Patterns 9. Bronze – Torrance Gedny 2014 Alberta ITF Championships – Sparring 10. Silver – Nathan Veenstra – 2014 Alberta ITF Championships – Patterns 11. Bronze – Nathan Veenstra – 2014 Alberta ITF Championships – Sparring 12. Bronze – Brennan Abela - 2014 Alberta ITF Championships – Patterns 13. Silver – Jocelyn Planger – 2014 Alberta ITF Championships - Patterns 14. Silver – Jocelyn Planger – 2014 Alberta ITF Championships - Sparring 15. Bronze – Brooklyn Bullock – 2014 Alberta ITF Championships - Sparring 16. Bronze – Brooklyn Bullock – 2014 Alberta ITF Championships - Patterns 17. Gold – Grace Holowiski – 2014 Western Canadian ITF Championships – Patterns 18. Gold – Grace Holowiski – 2014 Western Canadian ITF Championships – Sparring 19. Gold – Jocelyn Planger – 2014 Western Canadian ITF Championships – Patterns 20. Gold – Jocelyn Planger – 2014 Western Canadian ITF Championships – Sparring 21. Gold – Brooklyn Bullock – 2014 Western Canadian ITF Championships – Sparring 22. Gold – Torrance Gedny -2014 Western Canadian ITF Championships – Sparring 23. Silver – Torrance Gedny -2014 Western Canadian ITF Championships – Patterns 24. Bronze – Jenna Klok - 2014 Western Canadian ITF Championships – Patterns 25. Silver – Jenna Klok - 2014 Western Canadian ITF Championships – Sparring 26. Bronze – Aaron Klok - 2014 Western Canadian ITF Championships – Patterns 27. Bronze – Aaron Klok - 2014 Western Canadian ITF Championships – Sparring 			
	Options:	1. The Recreation Board recommends that the above team/individuals receive Recognition Awards:		
		2. The Recreation Board recommends that the following teams/individuals be included for Recognition Awards along with the above mentioned (insert here):		
	Recommendation: Option # 1			
	Approval Date: May 30, 2014		Leisure Services Manager: 