



AGENDA

REGULAR MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON December 1, 2016, AT 5:30 PM.

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. DELEGATIONS - None

ITEM NO. 4. ADOPTION OF THE MINUTES

A) RFD – November 3, 2016

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES

ITEM NO. 6. ACTION ITEMS

A) RFD – January Recreation Board Meeting

X

B) RFD - Future Arena Committee

X

C) RFD - Information for the Recreation Board

X

D) RFD - Recreation Report

X

E) RFD - Recognition Awards

X

ITEM NO. 7. MEDIA INQUIRIES

ITEM NO. 8. CLOSED SESSION

ITEM NO. 9. OPEN SESSION

ITEM NO. 10. CLOSE OF MEETING

X

Recreation Board Request for Decision

Meeting Date: December 1, 2016

Subject: Recreation Board Minutes

Recommendation:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on November 3, 2016, as presented
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Background:	Minutes of the Regular Meeting of the Recreation Board held on November 3, 2016.
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Legislation / Authority:	MGA, Section 208(1)(a)(c)
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Strategic Plan Alignment:	N/A
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Financial Implication:	N/A
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Service Level / Staff Resource Implication:	N/A
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Justification:	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
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Alternative:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on November 3, 2016, as amended.
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Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

11/2016

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE
COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON November 3, 2016
AT 5:30 PM.

PRESENT: Luke Wijna, Chairperson
Danielle Hansen, Vice Chairperson
Councillor Randy Sparks
Councillor Merrill Harris
Councillor Andrew Prokop
Joel Mills
Darcy Firth

ABSENT: None

ALSO PRESENT:
Aline Holmen, Director of Recreation
Trent Smith, Recreation Manager
Marty Planger, Recording Secretary
Taber Times

CALL TO ORDER

L. Wijna called the Regular Meeting of the Taber Recreation Board to order
at 5:30 PM.

ADOPTION OF THE AGENDA

RES. 83/2016 MOVED by D. Hansen to adopt the agenda as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

A) VerSet Hockey Camp

Rich Weist of the VerSet Hockey Camp was in attendance to present his request to renew the VerSet hockey Camp agreement with the Town of Taber. He explained that although numbers have been down over the last couple of years, the camp would like to remain in Taber because the facilities and personnel in Taber are great to work with. The camp is open to all skill levels and is designed for fun and they would like to keep the registration fees lower than the competing camps around the province.

The board thanks R. Weist for his presentation.

RES. 84/2016 MOVED by Councillor A. Prokop that the Recreation Board accepts the presentation by Rich Weist regarding the VerSet Hockey Camp as information.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Regular meeting – October 6, 2016

RES. 85/2016 MOVED by J. Mills that the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on October 6, 2016, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES - None

ACTION ITEMS

A) Recreation Management Software

A. Holmen reported the process is underway to get all the background information collected for the software installation/customization. Most of the larger hardware required has been purchased by the IT department however many of the smaller devices; such as scanners, touch screen monitors, webcam, cash drawers, etc. have not been purchased. It has been suggested to the town to wait to purchase such items, as they will not be required until the spring and it would waste a large portion of the warranty. Also, due to the remote location of the pool to the servers, it is yet to be determined what devices may work best within this environment. It is for these reasons that it may be in the best interest for this project to defer the remainder hardware funds (\$6,139.00) set aside for the Recreation Management Software to the 2017 Capital Budget.

RES. 86/2016 MOVED by D. Hansen that the Recreation Board recommends to Council approve the deferral of \$6,139.00 from the 2016 Capital Budget to 2017 for the purchase of hardware related to the Recreation Management Software.

CARRIED UNANIMOUSLY

B) Information for the Recreation Board

A. Holmen explained that the Safe Haven Halloween fundraiser was cancelled due to low ticket sales and will not be using their 2016 Community Grant Program Waiver. Their attached letter in the agenda package thanks the town for its support and expresses their intent to still utilize their approved 2017 waiver for next year's event.

A. Holmen was happy to report that the recent utilization of the town's social media to advertise open ice has been a great success so far this season. Once a week the staff post the open ice for the week on the Twitter/Facebook accounts and this has sparked lots of positive feedback from users.

RES. 87/2016 MOVED by D. Firth that the Recreation Board accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

C) Recreation Reports

The members of the board discussed the positive feedback received for the Pheasant Festival. The Halloween Party was a great success again this year with an estimated 500 kids attending.

There were questions about the Curling Club upgrades and it was noted that the facility is leased, therefore it falls under a different department and questions would have to be directed there.

The Recreation Budget was discussed as there was a concern with the reported 17% increase in the paper. The Recreation Board was assured that the budget has been revised many times since and is no longer that high. Many of the lifecycle items were deferred.

RES. 88/2016 MOVED by J. Mills that the Recreation Board accepts the Recreation Report for information.

CARRIED UNANIMOUSLY

D) Recognition Awards - None

MEDIA INQUIRIES

G. Price requested the motions that are made after Closed Session be sent to him.

CLOSED SESSION – FOIPP ACT, SECTION 16: DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

RES. 89/2016 MOVED by Councillor M. Harris that the Recreation Board meeting be moved into Closed Session at 6:08 pm.

CARRIED UNANIMOUSLY

RES. 90/2016 MOVED by Councillor M. Harris that the Recreation Board meeting be moved into Open Session at 7:05 pm

CARRIED UNANIMOUSLY

The Recreation Board noted that J. Mills declared a pecuniary interest partway through agenda ITEM No. 8.A. and left the meeting at 6:21 pm and returned to the Closed Session at 6:32 pm.

RES. 91/2016 MOVED by Councillor R. Sparks that the Recreation Board recommend to Council that the VerSet Hockey School rates will increase for 2017 1.5% plus a 1% carbon tax increase and year #2 to year #5 will be a 1.5% increase per year plus whatever the carbon tax increase is each year.

CARRIED UNANIMOUSLY

RES. 92/2016 MOVED by Councillor R. Sparks that the Recreation Board recommend to Council that the VerSet Hockey School renegotiate costs associated with signage on the outside of the arena and with the current contract being completed the current sign needs to be taken down.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 93/2016 MOVED by D. Hansen that this Regular Meeting of the Taber Recreation Board is hereby closed.

CARRIED UNANIMOUSLY AT 7:11 PM


CHAIRMAN



Recreation Board Request for Decision	
Meeting Date: December 1, 2016	
Subject: January Recreation Board Meeting	
Recommendation:	The Recreation Board accepts the cancellation of the January, 2017 Recreation Board meeting as presented.
Background:	At this time there are no agenda items for the January meeting date. The first Thursday of the month is January 5th. With the onset of the holidays generally no items arise. Administration recommends that a January meeting of the Recreation Board not be held. Should any items arise then a meeting may be scheduled based on availability of the majority of the board members.
Legislation / Authority:	Recreation Board By-law 2-2009
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	The Recreation Board By-law allows for this provision. With no agenda items to review there is no purpose for a meeting.
Alternative(s):	If the Recreation Board wishes to have a January meeting then an alternate date could be set for the meeting.



Attachment(s):	
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



Recreation Board Request for Decision

Meeting Date: December 1, 2016

Subject: Future Arena Committee

Recommendation:

That the Recreation Board authorizes Administration to advertise for positions on the Future Arena Committee with an application deadline of January 15, 2017. Applications will then be reviewed by the Recreation Board and recommendations made to Council for appointment of the committee.

Background:

Due to increased concerns with the condition of the small ice arena, Council has authorized the Recreation Board to create a committee to look at all aspects of building a new ice surface and future use of the small ice facility.

Administration has prepared an ad for recruitment of committee members. Interested parties would then be expected to submit an application form to the Recreation Board for review. The Recreation Board would make final recommendations for the committee to Council for appointment as this would be considered an adhoc committee of Council.

This position could be advertised in various ways including the Town of Taber website, social media, and placing an ad with the Taber Times.

Administration asks that the Recreation Board consider the makeup of this committee including community members at large (Town of MD of Taber), Recreation Board members (specify Councillor or member at large), and Administration. The same process was followed for the creation of the Skateboard Park with success.

Administration is also preparing the Terms of Reference for the committee and is expecting to present this information for review at the same time the applications are reviewed.

Legislation / Authority:

MGA Section (1) (f), Section 535 (1) (b)

Strategic Plan Alignment:

Goal - Create and promote all-season recreational opportunities and facilities that are regionally recognized. Strategy – Seek partnerships within the Taber area for recreational facility development.


Financial Implication:

Currently there are no funds budgeted for this development as the initial phase will be research.



Service Level / Staff Resource Implication:	Administration is asking for consideration to be part of the committee and could make valuable contributions.
Justification:	This development was identified on the Recreation Master Plan ranked as #9 of 16 facilities to be upgraded or developed. Due to the increased concerns regarding the future of the facility it makes sense to start planning for the future at this time.
Alternative(s):	The Recreation Board may ask for additional information.
Attachment(s):	Proposed Future Arena Committee Ad

APPROVALS:

Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



Town of Taber Seeking Members-At-Large for Future Arena Committee

Council of the Town of Taber is seeking adult community volunteers to serve as members-at-large on the Future Arena Committee.

This Committee will work closely with Town Administration and members of the Recreation Board to look at all aspects of building a new ice surface for the community and investigate future options for use of the small ice arena facility. Working together the committee will provide the best proposal possible that also fits within the Town of Taber's strategic goals.

If you are a resident of Taber and area and have an interest in a future arena please complete an application available at the Town of Taber office or on the website, specifically indicating application as a Future Arena Committee Member. Applications are to be submitted no later than January 15, 2017.

For further information please contact Aline Holmen at 403-223-5500 or aline.holmen@taber.ca

Recreation Board Request for Decision

Meeting Date: December 1, 2016

Subject: Information for the Recreation Board

Recommendation:

That the Recreation Board accepts the material received in this Agenda Item, as information.

Background:

This communication is provided simply as information for the Recreation Board and no comment is needed. In some cases, though, the Recreation Board may wish to seek clarification on the matter from Administration, or even challenge the matter through discussion. Placing the information on the Recreation Boards agenda allows these opportunities.

1. VerSet Hockey Skills Camp – Council has directed Administration to prepare a 5 year contract for the camp. This is currently being prepared and has been discussed with camp organizers. The ice will be available for rentals following the camp with the exception of the week of Cornfest (as in past years) due to manpower required for the Cornfest event.
2. Southern Alberta Recreation Association – as was announced in July, the 2017 Southern Alberta Summer Games will be held in Brooks. Planning is underway for this event. Attached for information, are the minutes of the fall retreat held in October. Aline Holmen was not in attendance at these meetings this year but is able to answer any questions that arise.
3. Arena Compressor Room Upgrade – the tender was awarded to Amron Construction Ltd. We are currently working with them on the construction schedule that is expected to start on April 4, 2017.
4. Swim Lesson Registration – Winter swim lesson registration will occur in the Community Centre on Saturday, December 3rd. This will include registration for Red Cross Swim Lessons and Jr. Lifeguard Club. Registration for the Bronze Medallion/Bronze Cross course that is scheduled for February will be ongoing at the facility.



Legislation / Authority:	N/A
Strategic Plan Alignment:	General Information therefore does not specifically apply
Financial Implication:	Costs will be associated with various items listed above as per the 2016 Operating budget.
Service Level / Staff Resource Implication:	Staff resources to be utilized for all items listed above.
Justification:	To keep the Recreation Board informed of current municipal information and correspondences.
Alternative(s):	<ol style="list-style-type: none"> 1. The Recreation Board could seek clarification on any matters from Administration. 2. The Recreation Board could discuss, in depth, any of the matters raised by this communication and take action through a resolution.

Attachment(s):	SARA 2016 Retreat Minutes
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APPROVALS:

Originated By:

Aline Holmen

**Chief Administrative Officer
(CAO) or Designate:**

Southern Alberta Recreation Association – Annual Retreat

Elkwater, Alberta

Monday, October 3, 2016

In attendance: Natalie Sauer, Russ Tanner, Adam Grose, Eric Sharp, Travis Grindle, Randi McPhillips, Steven Toews, Darrell Joy, Tracey Linderman

Meeting called to order 11:20am

1. Review and adoption of agenda – N. Sauer
2. Report and Executive Summary – 2016 Southern Alberta Summer Games, Lethbridge Alberta

Presented by Eric Sharp and Travis Grindle

Summary:

- Challenge was the quick turnover for hosting the games.
 - Suggested that there be one contact from SARA for games organizers.
 - Some numbers up from previous years – athletics, swimming, mini-soccer
 - 75% of participants are under 18
 - Budget – sponsorship was good, but was not a focus, because of the tight timeline
 - Games were under budget
 - There were facility costs, City provided budget as a kick-back to venues.
 - There is a lot of signage and banners in the trailer, display boards for photography will need to be purchased.
 - Everything is in the binder/operations manual – need to capture how things have been done in the past for future reference.
3. Summary of Survey Comments
 - Comments regarding opening ceremonies at same time as 5/10k run – participants not able to make the ceremonies.
 - Sport chairs should be aware that events must be finished by a certain time on Wednesday night so participants can make it to the opening ceremonies.
 - Swimming – there were some venue-related concerns
 - o Age groups and distances don't align with what swimmers are used to
 - o Could look at how swimming is categorized by age/groups for other meets.
 - Soccer – there were some venue concerns – construction around one of the schools.
 - Baseball – possibly do divisions, smaller communities have a hard time competing.
 - o Could try different tournament formats.
 - i.e. 1st game determines whether you are in A or B final.
 - Should start looking at sport rules for review and changes.
 - We need to get soccer person involved – someone who knows soccer; understands the difference between what SASG does and what other soccer organizations do.
 - o Maybe we should have soccer rules reviewed by Soccer Alberta

- When soccer chair has first schedule done – send to SARA for review prior to releasing to coaches/participants.
- Stick strongly to registration deadlines so you can get schedules out (but you also want to fill sports).
- Field Marshall Rule and pre-game coaches meetings were well received – we should continue doing this.
- Posting rules on website is cumbersome – just a PDF on site is ok – text on website is not necessary.
- Branding/Promotion – Southern Alberta Summer Games – there’s some confusion with rules (People may be looking at Alberta Games Rules and this is causing confusion). Strengthening brand/promoting SASG might help resolve this.
- Basketball – need officials in U11 groups – Novice (U11, U13) do not know what a foul is.
 - Have referee explain in younger age groups what the calls will be
 - Older age groups – have person on sidelines keeping score and can resolve any disputes in calls.
 - Regional directors should find out more about athletes going into the games. Maybe hold a clinic prior to the games to teach them the rules (basketball).
 - Concern – if we tier or create divisions within sports we may lose the “grassroots” aspect of the games.
 - Need to let sport chairs know they need to be flexible in tournament design.
 - Ask teams what divisions/competition level they are at.
 - Harder to do when there are only 2-5 teams in a sport.
 - Try to grow the sports to fill up divisions
 - Hard to do when you don’t know what you will get for registration.
 - Try to get an idea of where teams are at to get a balanced schedule.
 - Maybe we should look at refs for all age groups (?)
- Badminton – the biggest issue was with scheduling – it needs to be more flexible.
 - Could run Wednesday/Thursday or same time as athletics (many participants do both)
- Shooting- could all be at same venue
 - Chairperson needs to go through rules
 - Archery could be held indoors (like in Claresholm)
- Baseball – need to know what teams are like coming in
 - Try to schedule fairly based on this so all teams can compete and have more fun. May get more teams if we do this.
- Golf – some athletes did not score their own – switched cards and scored each other.
 - On score card – have player’s signature and scorer’s signature
 - Could have course marshal
 - One-offs – play both options and record both scores; confirm rule at end of game and use appropriate score. Chairperson should have rules set out, meet with athletes prior to event
 - Handicaps are done on honor system.
- Equestrian – if judge(s) have or are looking for certain criteria, be clear right from the start.
 - Rules need to be consistent and clear (example, dress code).
- Pickleball – singles and doubles

- Give sport chair rules – see what changes should be made (i.e. age categories).
- Swimming – align age groups with age groups for provincial meets
 - The computer system was not aligned with the schedule
 - Make sure computer system is set up correctly in advance
- Changes in manual – change the 2.5km run walk to 3km run/walk (3km is a standard cross-country run).
- Cycling – Alberta Transportation approval for any county roads
 - Maybe should look at whether it should be a core
 - Try one more year to see if participation increases
 - Cycling is not an Alberta Games sport
- Regional Directors – group texts/chats were good, great communication between regional directors
- Meet the 1st week in May (May 3)
- Manual and documents get sent to them before
- Registration would open the day after (or May 8 – the following Monday)
 - Close registration on June 9
- Look into alternative to RAMP (online registration)
 - Hard to do, with waivers (U18 – parent/guardian signs/agrees)
 - ASC has same challenges
 - Online registration could make it easier for the individual to track their own registration
 - Most participants are U18 so will need the waiver
- Culture/Social events - have roving theatre – bring culture to the events (sometimes it is hard to get people to attend)
 - Concerts
- Preliminary budget and sports in January – meeting January 25, 2016
 - Could possibly do time-ins in January as well
- Need to reallocate sports to Board of Directors at this meeting as well.

Southern Alberta Recreation Association – Annual Retreat

Elkwater, Alberta

Tuesday, October 4, 2016

In attendance: Natalie Sauer, Russ Tanner, Adam Grose, Eric Sharp, Travis Grindle, Randi McPhillips, Steven Toews, Darrell Joy, Tracey Linderman

1. Review of Financial Statements – N. Sauer

- a. RAMP – monthly fees
- b. May – Paid Dwight Holmen to update rules. Need to find someone to do this again this year
- c. Medals and lanyards have been purchased from “Buttons n Bronze”
 - i. Could get other quotes – possibly less cost
- d. Outstanding cheque (\$1500) for swimming

N. Sauer made a motion to accept the financial report as presented

T. Linderman seconded

2. Professional Development

- a. Motion is still on the table. There is \$5000 allocated for professional development – this needs discussion (to come).

3. RAMP

- a. N. Sauer will ask Kara to review and update rules
 - i. May have to give to sport chairs to review if Kara is not able to.
 - ii. Most changes would be ages & categories in a competition

T. Grindle made a motion to pay [someone] a rate of \$20 per hour to complete rule updates.

R. McPhillips seconded

4. Board changes

- a. Some new people on the board asking “What is my purpose?”
- b. We have a few years of communities interested in hosting
 - i. There is financial support available from ASC
 - ii. There is also \$25 000 GIC in case financial support from ASC ever fell through, there is funding for an additional year of commitment.
 - iii. Tiered sports in games may increase participation – could still get funding (mass participation).
 - iv. Could host communities support this increase? How much more could we expand sports in smaller communities?
- c. Get Regional Directors involved with knowing where athletes are in terms of level of competition → This information would need to go to sport chairs.
 - i. This would need to be communicated to Regional Directors in May.
 - ii. Categories → “recreational” and “competitive”
 - iii. Develop tools on how to do this

- iv. It was suggested that we pilot it for one event (i.e. soccer) for one SASG – so we could focus the effort on one. From there we can see if this is something we could apply to other sports.
 - d. What is the impact of SARA/SASG on host communities?
 - i. It was noted that it is relatively cheap to participate in SASG – there might be an opportunity to increase registrations fee and this could leave more of a legacy.
 - ii. There were some scholarships/applications – A. Grose will follow up on where scholarships are at/what is happening with them
- 5. Opportunities for Professional Development
 - a. Speaker
 - i. Could bring staff into it – develop more of a network in organizations
 - b. Enhance the Regional Director event/meeting
 - i. Improve their knowledge, make their training and experience better for the games and our communities
 - ii. Leadership training
 - c. Find a way to connect groups – learning or networking opportunities
 - i. i.e. programming and marketing
 - ii. have an exchange of ideas
 - d. Presentations and case studies from other communities – share ideas and learn about what other communities are doing.
 - e. Maybe an opportunity to partner with Alberta Association of Recreation Facility Personnel (AARFP) or Alberta Recreation and Parks Association (ARPA) – they have budgets for this too
 - f. Alberta Sport Development Council – what is their purpose? How can they help, what can they do? How can we work together to develop sport. May be opportunities for shared services there as well.
 - g. Communities could look at their recreation programming – how can community programs help bolster participation.
 - h. There might be other funding for youth development training – what is out there for Regional Directors that we could access?
 - i. Should have some training at the Regional Director meeting to let them know messages that need to be passed on to coaches (i.e. conduct, schedules, what to expect). All regions have the same messages going out to coaches prior to the games.
 - j. Sample programs and leadership skills → could these programs help build participation
 - i. Regional Directors could take one of these ideas – promote the SASG through programming
 - ii. Regional Directors with experience can share stories and successes
 - k. We need to come up with an idea to present to AARFP/ARPA – how we could use any funds we might receive from them
 - i. R. Tanner will put something together to send out to the board
 - 1. Regional Directors – 2-day meeting(?)
 - 2. Some funding from AARFP/ARPA (?)
 - 3. Using facilities, professional development, youth development (themes).

- a. 2nd day→ leadership training; ideas for them to take back/implement in communities (will help build up the SASG).
- l. We could potentially bring other staff to leadership training – might be useful for communities.
- m. Have some kind of teambuilding activity or ice breaker at Regional Director meeting.
- Going forward...Professional development we will focus on 2 areas:
 - o Regional Director meeting in May
 - o Workshop or Seminar (for board, staff, etc.)
- Any ideas for nominations for the Lieutenant Governor Leadership Award for Active Communities can be sent to Darrell Joy prior to January meeting.
 - o Give some thought to people in the alumni group, people involved in past games, etc.
- 6. Round Table Discussion

Meeting Adjourned.

Next meeting January 25, 2017


Time and place TBD



Recreation Board Request for Decision	
Meeting Date: December 1, 2016	
Subject: Recreation Report	
Recommendation:	The Recreation Board accepts the Recreation Report for information.
Background:	The report is supplied for Recreation Board information. In most cases, this communication is provided simply as information and no comment is needed. In some cases, the Recreation Board may wish to seek clarification on a matter through discussion. Placing the communication on the agenda allows for these opportunities.
Legislation / Authority:	MGA, Section 207 (c)
Strategic Plan Alignment:	No direct alignment.
Financial Implication:	No financial implications.
Service Level / Staff Resource Implication:	Not applicable for the purposes of this report.
Justification:	To keep the Recreation Board informed of happenings within the Recreation Department.
Alternative(s):	The Recreation Board could seek clarification on any of the matters in the report.



Attachment(s):	Recreation Report
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

RECREATION Report - November 2016

General:

- Continue to assist and work with eCompliance Health and Safety software. Have been assisting other departments with their start up process.
- Attended the annual ARPA (Alberta Parks and Recreation) Conference in Jasper October 19 – 22, 2016. Also attended Pre-Conference sessions which included an Aquatic Forum held over two days.
- Applied for Canada 150 Grant for Trailhead development but we were declined.
- Applied for 2017 Celebrate Canada Funding for 2017 Canada Day.
- Applied for funding was approved by Suncor/Acciona/Chin Chute Wind Project for \$3000.
- Working on Canada Day 2017 with regards to Legion/Peacekeeper requests and funding requests.
- Working on 2017 Heritage Canada grant application for 2017 Canada Day celebrations.
- Working with a current sponsor that was in the Sponsorship program regarding continuation of funding for 2017.
- Assisted AMHSA and the external auditor with regards to the Town of Taber external audit held the end of October.
- Continue to work with Finance regarding Operating and Capital budgets.
- Met with Fire Chief and school staff at WR Myers School regarding occupancy for Graduation in the arena.
- Continue to work with community groups regarding special events. Currently working with the Live Nativity Pageant, Hockey Tournaments, etc.
- Assisted Planning with review of NW Area Structure Plan.
- Working with staff regarding the changes in structure and reporting.

Aquafun Centre:

- Training completed for 4 new casual lifeguards. Recruitment underway for a casual cashier position.
- Spring swim lesson registration to occur Dec. 3rd at the Community Centre.
- Staff worked hard to put on a successful Community Halloween Party.
- Continue to work with Intellileisure regarding the Recreation Management Software. Staff has been gathering data and preparing for next steps. IT staff have been busy preparing servers for the new software.
- Swim lessons are nearing completion for the fall and the feedback has been very positive. Numerous spots were still available in classes. Programming has been busy, the next event is the "Teen Swim" on Nov. 26th with an indoor movie about sharks.
- A staff has been sent for training in Calgary for a Lifesaving Instructor, thus enhancing our Advanced Instructors for Bronze Medallion /Cross to three.
- We have joined the Southern Alberta Aquatic Group for networking and information sharing of new ideas and best practices.
- The annual patron "potluck" will occur on Tuesday, Dec. 13th.

Arena/Auditorium:

- We have completed a new hire for the 50% custodian position. Her training is well underway.
- The auditorium facility has been very busy with various events such as fall suppers, craft sales, etc.
- We have been working closely with TMHA regarding ice bookings and schedules and upcoming tournaments. There is a tournament in December and January and a bid has been made to host Provincials in March.
- Staff in this area are preparing for the implementation of ECompliance.
- Continue to work with Public Services regarding the Arena Compressor Room Upgrade.
- Staff continue to paint and complete small repairs in the facility

Parks/Sportsfields

- Football has just completed their season therefore, we are now able to put away equipment such as mowers and line painters as well as have football clean out their concession area. The washroom will be winterized this week and KMMSC gates will be locked for the winter months.
- Graffiti in Magrath Park reported to Police and addressed
- Staff continues to monitor garbage in parks as due to the nice weather the parks are still being utilized.
- Staff has been marking irrigation lines for special events.
- Staff has been working on cleaning vehicles and equipment for the winter.
- Prepared two vehicles for use over the winter by other departments.

Cemetery:

- Aside from garbage detail and addressing any concerns from the public the maintenance of this area is primarily complete for this season.
- Staff did complete a cleanup for Remembrance Day at the Cenotaph and Cemetery.
- Working with members of United Nations Peacekeeping Group regarding upgrades for the Cenotaph area.

Recreation Board Request for Decision

Meeting Date: December 1, 2016

Subject: Recognition Awards

Recommendation:

The Recreation Board recommends that the following team/individuals receive Recognition Awards:

Background:

The Following are recommended for performance recognition:

1. Nancy Csabay - 2016 CFR Ladies Barrel Racing Champion

Administration would also like to enquire with the Recreation Board as to individuals that grew up in Taber but no longer live in Taber. The procedure identifies that the recipients be residents, however, the Recreation Board in the past has provided a certificate to various individuals that no longer reside in the community. This enquiry is just to clarify going forward. Administration is fine with following the procedure as stated.

Legislation / Authority:

N/A

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

Staff resources utilized to track awards, create certificates of recognition and ensure they are signed by Mayor and Reeve.

Justification:


Recreation Board driven recognition for local athletes that achieve medal status at a Provincial Level or higher.

Alternative(s):

The Recreation Board recommends that the following teams/individuals be included for Recognition Awards along with the above mentioned (insert here):



Attachment(s):	Recreation Achievement Recognition Procedure
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

Recreation Board Recognition of Achievement Procedure

INTENT

The intent is to provide a civic recognition program for outstanding achievements in the area of recreation and culture.

CRITERIA

1. Residence

- a) Individuals who are proposed for recognition must be residents of Taber and the MD of Taber. This may include a family residence.
- b) Teams which are proposed for recognition must be based in Taber otherwise just the player on that team that resides in Taber or the MD of Taber will be recognized.
- c) Volunteer Coaches, regardless of their residence will be recognized.

2. Qualifications

- a) Active Recreation
 - Individuals, coaches or teams which have been proposed must have obtained medal status at the provincial, national or international levels or the highest achievement level for that organization.
- b) Arts and Culture
 - Individuals or groups which have been proposed must have been recognized for their contribution to their discipline (e.g. an art exhibition at a recognized gallery or museum).
- c) Any individual, coach, team or group who has gained national or international recognition in their field of recreation whether amateur or professional.
- d) Any individual/coach who is selected as a member of Team Alberta or Team Canada
- e) Any individual who receives an elite award from their College or University.

PROCEDURE

- a) Administration will endeavor to obtain information regarding nominations based on the Taber Times, word of mouth or a member of the board may recommend a candidate.
- b) The Board will accept or reject the recommendation based on discussion and criteria set out
- c) Upon acceptance of the Board's recommendation, Administration will prepare certificates of recognition and arrange for signatures by the Mayor and the Reeve.
- d) Once signed by both parties the certificates will be forwarded to the candidates.