



AGENDA

BUDGET MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON September 20, 2016, AT 5:30 PM.

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. DELEGATIONS - None

ITEM NO. 4. ADOPTION OF THE MINUTES - None

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - None

ITEM NO. 6. ACTION ITEMS

A) RFD – Recreation User Fees

X

B) RFD – Budget Recommendations

X

ITEM NO. 7. MEDIA INQUIRIES

ITEM NO. 8. CLOSED SESSION - None

ITEM NO. 9. OPEN SESSION - None

ITEM NO. 10. CLOSE OF MEETING

X

Recreation Board Request for Decision

Meeting Date: September 20, 2016

Subject: Recreation Fee Schedule

Recommendation:

That the Recreation Board recommends to Council the following user fee increases for the 2017 – 2019 Fee Bylaw Schedule and for the 2017 – 2019 proposed Operating budget:

- 2017 – detail here
- 2018 – detail here
- 2019 – detail here

Background:

This year the methodology for compiling budget is being proposed as a change from previous years. The Operating budget is a three year budget 2017 – 2019 and the Capital budget a ten year budget. Devon Wannop will speak to the proposed changes and the explanation for why he would like to see the change.

As a result user fee recommendations are requested for each of the three years upcoming 2017 – 2019.

In the past there has been a lot of discussion regarding the decision whether to increase user fees and if so by how much. Operating costs as well as service levels are constantly on the rise. User fee revenue assists to offset these costs. The Recreation Board must determine at what point are user fees acceptable or too high whereby the number of users may be impacted and revenues decrease due to low attendance.

Attached are three documents that provide the following:

- Facility revenue comparisons from 2015 fees to 2016 with a 1.5% increase;
- A summary of increases since 2011 and a sampling of the impact of those increases;
- 2016 User fees with proposed rate increases of 1.5% and 3%

Comparisons with outside facilities were not compiled this year, as in 2015 it was felt that the data was not relevant to our situation.

If the fee recommendations are approved by Council then those fees will also go into the Fee Schedule Bylaw to be amended by Council as it is each year.

Legislation / Authority:	MGA 243 (2) (i)
Strategic Plan Alignment:	Build a community that is affordable and attractive.
Financial Implication:	We are currently preparing budgets for presentation to Council in early October and a recommendation from the Recreation Board regarding user fees would assist with calculating revenues.
Service Level / Staff Resource Implication:	No direct impact on service levels in the short term. If approved by Council we would require changes of the fees in all our publications and advertising.
Justification:	Required to assist with budget preparation for the 2017 – 2019 years.
Alternative(s):	The Recreation Board may ask for additional information.
Attachment(s):	Recreation Cost Comparisons 2015-2016 History of User Fee Increases Proposed User Fee Increases

APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

Recreation Facility Cost Comparison from 2015 - 2016

Aquafun Centre

GL Code	Description	2015	2016	% Increase
1-72-70-420-0000	Pool Courses	\$3,456.97	\$8,139.51	135.5%
1-72-70-420-0000	Pool Lessons	\$27,970.88	\$32,046.04	14.6%
1-72-70-420-0000	Private Lessons	\$1,849.97	\$3,551.78	92.0%
1-72-70-562-0010	Pool Pass Sales	\$44,448.08	\$50,654.62	14.0%
1-72-70-562-0000	Public Swimming	\$87,372.29	\$89,042.49	1.9%
1-72-70-561-0000	Locker Revenue	\$3,743.35	\$3,521.75	-5.9%
1-72-70-561-0000	Private Pool Rentals	\$20,347.17	\$21,811.38	7.2%
1-72-70-416-0000	Resale	\$15,120.97	\$14,862.22	-1.7%

Arena

GL Code	Description	2015	2016	
1-72-10-561-0000	Ice League Rental	\$56,503.21	\$58,196.53	3.0%
1-72-10-561-0000	Ice Private Rentals	\$28,310.34	\$30,645.78	8.2%
1-72-10-561-0000	Ice Schools Rental	\$1,330.27	\$668.73	-49.7%
1-72-10-561-0000	Public Skating	\$1,089.34	\$1,166.24	7.1%

Sportsfield

GL Code	Description	2015	2016	
1-72-80-420-0000	User fees	\$20,834.54	\$25,106.68	20.5%
1-72-80-420-0000	Rentals	\$3,402.02	\$2,129.91	-37.4%

Community Centre

GL Code	Description	2015	2016	
1-74-01-561-0000	Auditorium Rentals	\$17,908.38	\$18,926.45	5.7%
1-74-01-561-0000	Meeting Room Rentals	\$4,639.13	\$9,180.48	97.9%

Tennis

GL Code	Description	2015	2016	
1-72-80-420-0000	Tennis Key Purchase	\$1,485.01	\$1,399.95	-5.7%

Recreation User Fee Increase Summary

	2011	2012	2013	2014	2015	2016
Arena	3.50%	3%	0%	0%	3%	1.50%
Auditorium/Meeting Rooms	5%	0%	0%	0%	3%	1.50%
Aquafun Centre	3%	3%	0%	0%	3%	1.50%
Sportsfields	25%	3%	0%	0%	3%	1.50%

Random Sample of Increases

Baseball Youth rate/ Team/League Fee	\$ 307.25	\$ 316.50	\$ 316.50	\$ 316.50	\$ 326.00	\$ 331.00	23.75 increase
Football Youth rate/team/League Fee	\$ 510.00	\$ 525.50	\$ 525.50	\$ 525.50	\$ 541.50	\$ 549.75	39.75 increase
Child Swim rate	\$ 3.75	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.25	\$ 4.50	.75 increase
Family Swim Rate	\$ 14.00	\$ 14.50	\$ 14.50	\$ 14.50	\$ 15.00	\$ 15.25	1.25 increase

Proposed Fee Schedule Increases for Recreation

Schedule of Fees for Recreation Services

(Fees include GST, except where exempt)

Aquafun

	Current rate	1.5 % Increase	3% Increase
Adult rush	\$ 6.50	\$ 6.75	\$ 6.75
Student rush	\$ 5.50	\$ 5.75	\$ 5.75
Child rush	\$ 4.50	\$ 4.75	\$ 4.75
Senior rush	\$ 5.50	\$ 5.75	\$ 5.75
Family rush	\$ 15.25	\$ 15.50	\$ 15.75
Swim Club/hr	\$ 58.25	\$ 59.25	\$ 60.00
Full Day rental rate	\$ 1,048.75	\$ 1,064.50	\$ 1,080.25
Private rental reg.	\$ 221.00	\$ 224.50	\$ 227.75
Private rental youth	\$ 110.75	\$ 112.50	\$ 114.25
Schools/hr	\$ 64.50	\$ 65.50	\$ 66.50
Adult 5 use pass	\$ 24.25	\$ 24.75	\$ 25.00
Adult 10 use pass	\$ 48.25	\$ 49.00	\$ 49.75
Adult 3 month pass	\$ 98.00	\$ 99.50	\$ 101.00
Adult 6 month pass	\$ 181.50	\$ 184.25	\$ 187.00
Adult 1 yr pass	\$ 313.75	\$ 318.50	\$ 323.25
Student 5 use pass	\$ 19.75	\$ 20.25	\$ 20.50
Student 10 use pass	\$ 38.00	\$ 38.75	\$ 39.25
Student 3 month pass	\$ 73.00	\$ 74.25	\$ 75.25
Student 6 month pass	\$ 136.50	\$ 138.75	\$ 140.75
Student 1 yr pass	\$ 236.25	\$ 240.00	\$ 243.34
Child 5 use pass	\$ 13.50	\$ 13.75	\$ 14.00
Child 10 use pass	\$ 26.00	\$ 26.50	\$ 27.00
Child 3 month pass	\$ 49.75	\$ 50.50	\$ 51.25
Child 6 month pass	\$ 91.00	\$ 92.50	\$ 93.75
Child 1 yr pass	\$ 157.25	\$ 159.75	\$ 162.00
Senior 5 use pass	\$ 19.75	\$ 20.25	\$ 20.50
Senior 10 use pass	\$ 38.00	\$ 38.75	\$ 39.25
Senior 3 month pass	\$ 73.00	\$ 74.25	\$ 75.25
Senior 6 month pass	\$ 136.50	\$ 138.75	\$ 140.75
Senior 1 yr pass	\$ 236.25	\$ 240.00	\$ 243.34
Family 5 use pass	\$ 61.00	\$ 62.00	\$ 63.00
Family 10 use pass	\$ 121.75	\$ 123.75	\$ 125.50
Family 3 month pass	\$ 244.00	\$ 247.75	\$ 251.50
Family 6 month pass	\$ 453.75	\$ 460.75	\$ 467.50
Family 1 yr pass	\$ 783.75	\$ 795.50	\$ 807.25
Private lessons 1/2 hr	\$ 22.75	\$ 228.25	\$ 807.50
Preschool, SK 1-4	\$ 41.00	\$ 41.75	\$ 42.25

Aquafun – Cont'd

SK 5-9	\$ 49.25	\$ 50.00	\$ 50.75
SK 10	\$ 58.25	\$ 59.25	\$ 60.00
Adult Lessons	\$ 49.25	\$ 50.00	\$ 50.73

AFA/class	\$ 5.00		
Bronze Medallion	\$ 143.50	\$ 145.75	\$ 148.00
Bronze Cross	\$ 154.50	\$ 157.00	\$ 159.25
National Lifeguard	\$ 301.75	\$ 306.50	\$ 311.00
Bronze Cross Recert	\$ 27.25	\$ 27.75	\$ 28.25
National Lifeguard Recertific	\$ 63.00	\$ 64.00	\$ 65.00
AWSI	\$ 237.50	\$ 241.25	
WSI	\$ 237.50	\$ 241.25	\$ 244.75
WSI recert	\$ 70.50	\$ 71.75	\$ 72.75
Boat Safety w text	\$ 54.25	\$ 55.25	\$ 56.00

Meeting Rooms

Non Profit rental/hr	\$ 19.50	\$ 20.00	\$ 20.25
Regular	\$ 25.50	\$ 26.00	\$ 26.50
Overtime hourly rate	\$ 32.25	\$ 32.75	\$ 33.25

Auditorium

Regular hourly rate	\$ 33.50	\$ 34.00	\$ 34.75
Day rate	\$ 514.25	\$ 522.00	\$ 529.75
Overtime hourly rate	\$ 83.75	\$ 85.00	\$ 86.50
Stage Only	\$ 19.50	\$ 20.00	\$ 20.25
Kitchen Only	\$ 33.50	\$ 34.00	\$ 34.75

Portable Sound System/day	\$ 65.50	\$ 66.50	\$ 67.50
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Parking Lots

Comm. Centre incl electr./da	\$ 426.50	\$ 433.00	\$ 439.50
Admin. Blding incl electr./day	\$ 134.25	\$ 136.25	\$ 138.50
Admin Blding/half day	\$ 134.25	\$ 136.25	\$ 138.50

Large Ice

Youth prime time/hr	\$ 74.25	\$ 75.50	\$ 76.50
Youth non-prime time/hr	\$ 59.75	\$ 60.75	\$ 61.75
Adult prime time/hr	\$ 147.50	\$ 149.75	\$ 152.00
Adult non-prime time/hr	\$ 118.25	\$ 120.00	\$ 122.00
Local Schools/hr	\$ 27.50	\$ 28.00	\$ 28.50

Summer Ice Out/hr	\$ 45.00	\$ 45.75	\$ 46.50
Summer Ice Out/day	\$ 424.75	\$ 431.25	\$ 437.50
Noon Shinny	\$ 3.50	\$ 3.75	\$ 3.75

Small Ice

Youth/hr	\$ 39.50	\$ 40.25	\$ 40.75
Adult/hr	\$ 48.75	\$ 49.50	\$ 50.25
Local Schools/hr	\$ 19.75	\$ 20.25	\$ 20.50
Summer Ice Out/hr	\$ 32.00	\$ 32.50	\$ 33.00
Summer Ice Out/day	\$ 303.25	\$ 308.00	\$ 312.50
Public Skate	\$ 2.00	\$ 2.25	\$ 2.25

Ball Diamonds

Youth fee/day	\$ 86.00	\$ 87.50	\$ 88.75
Youth fee/league team	\$ 331.00	\$ 336.00	\$ 341.00
Rep team fee/league	\$ 331.00	\$ 336.00	\$ 341.00
Adult fee/day	\$ 171.25	\$ 174.00	\$ 176.39
Adult fee/league team	\$ 661.75	\$ 671.75	\$ 681.60
Non Resident fee/day	\$ 213.75	\$ 217.00	\$ 220.25
Non Resident fee/league team	\$ 827.50	\$ 840.00	\$ 852.50
Electricity fee/tournament	\$ 77.75	\$ 79.00	\$ 80.25

Soccer Pitches

Youth fee/team league	\$ 293.25	\$ 297.75	\$ 302.25
Adult fee/team league	\$ 488.00	\$ 495.50	\$ 502.75
Non-resident/team league	\$ 585.75	\$ 594.75	\$ 603.50
Youth/day	\$ 96.50	\$ 98.00	\$ 99.50
Adult/day	\$ 192.25	\$ 195.25	\$ 198.25
Non-resident/day	\$ 239.75	\$ 243.50	\$ 247.00

Football

Youth fee/team league	\$ 549.75	\$ 558.00	\$ 566.25
Adult fee/team league	\$ 914.25	\$ 928.00	\$ 941.75
Non-resident/team league	\$ 1,097.50	\$ 1,114.00	\$ 1,130.50
Youth/day	\$ 180.00	\$ 182.75	\$ 185.50
Adult/day	\$ 359.50	\$ 365.00	\$ 370.50
Non-resident/day	\$ 448.50	\$ 455.25	\$ 462.00

Parks

Gazebo incl electricity/day	\$ 22.75	\$ 23.25	\$ 23.50
Bleachers	\$ 56.25	\$ 57.25	\$ 58.00
New Stage	\$20/2 hrs or \$75/day		

Tennis Courts

Tennis key	\$ 30.00	\$ 30.50	\$ 31.00
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Programs

Summer Week Programs	\$ 109.25	\$ 110.00	112.75
Summer Games	\$ 15.00		
Cornfest Fun Run	\$ 27.00 - 42.50		
Halloween Party - poster	\$ 25.50	\$ 26.00	26.5
\$25/night for tournament participants only			

RV Park

Recreation Board Request for Decision

Meeting Date: September 20, 2016

Subject: Budget Recommendations

Recommendation:

That the Recreation Board recommends Council consider the following items for inclusion in their 2017 – 2027 Capital budget deliberations: (detail here)

Background:

The Recreation Master Plan was completed in 2016 with the premise that the Recreation Board would review the proposed projects as identified by the community and make any recommendations to Council for their budget deliberations.

As discussed earlier, the Capital budget is being proposed as a ten year plan. The Recreation Board should review the items outlined and determine if they would like to make recommendations. This is not a task that will be repeated annually, although having said that there is opportunity to make budget amendments going forward.

The spreadsheet attached outlines the items identified as well as an indication by Administration as to whether it is a direct need or a want. Also indicated is whether some of these items are or have been addressed. Some of those were already on previous budget plans to complete.

Because the plan does not indicate costs, discussion will be required to determine how the board wishes to proceed and if further costs are required. The enormity of that task at this time just was not possible to achieve.

Legislation / Authority:

MGA

Strategic Plan Alignment:

Create and promote recreational facilities that are regionally recognized in all seasons.

Financial Implication:

As mentioned, budget estimates or figures have not been included but could possibly be addressed if the Recreation Board felt strongly about a specific project.

Service Level / Staff Resource Implication:

Resources would be required to flush out costs on various items depending on the scope of the request.



Justification:	Administration would like to see feedback from the Recreation Board as this is proposed as a ten year budget.
Alternative(s):	The Recreation Board may choose not to make any recommendations at this time and may choose to review over the next year and make a budget amendment recommendation in the future.
Attachment(s):	Recreation Master Plan Strategy

APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

Recreation Master Plan Implementation Strategy

Priority	Items		Need/Want	Done	Incl in Budget	Comments
1	Upgrade Walking Trails					
		Lighting	W	X	No	LED lighting costs are being looked into to determine cost
		Exercise Stations	W	X	No	Costs vary from 5K - 15K. Not uncommon along pathways
		Washrooms		X	No	Not easily attainable for a permanent building
		Water Fountain	W	X	No	We would have to tie into water lines, susceptible to vandalism
		Poop Bags	N	x	Yes	Easy achievable but ongoing costs occur to replace bags
		More Garbage Bins	N	X	No	The Town has been switching to the Haul-All bins with photo wraps with the focus on replacement in certain areas and filling need in others
		Signage	N	X	Yes	Applying for a Canada 150 Grant to assist with benches, trailhead signage, and trees
2	Indoor Walking Track	incorporate into arena or new facility	W	X		Not currently possible with major renovations for arena or the building of a new facility
3	Upgrade Swimming Pool					
		online registration	N	In progress	Yes	This project is beginning in Oct 2016 with expected completion March 2017
		leisure pool slide	W	X	No	Difficult to locate a replacement slide that fits the deck measurements, bull nose and water depth requirements, looking into getting one manufactured and the cost for future
		family waterslide	W	X	No	Investigating costs for future but not planned at this time, average cost for repairs on existing is \$40,000 every 5 years

		climbing wall	W	X	No	Have investigated and due to only having 5 lanes this would pose safety concerns with current deck set up
		large toys	W	In progress	Yes	We are going to join the large toy lending library for aquatic facilities. Annual membership fee plus shipping costs

4	Create a Bike Path System					
		interconnect to parks	W	X	No	Not impossible but requires discussions regarding future developments as well as connecting current pathways
		its own system	W	X	No	Would involve the development of new trail systems specifically for biking - this may prove confusing for those who walk and what would be the locations for such paths
		bike racks	W	X	No	This would be easy to do if the pathways were developed but would cost money for purchase and installation

5	Upgrade Auditorium					
		update interior	N		No	Painting work was completed in 2016 as well as floor refinish. Any further is contingent on grant application completed for Canada 150 Grant
		upgrade audio system	N		Yes	This is a necessary as existing system failing
		improve bathrooms	N	Yes	No	Contingent on Canada 150 grant application
		add bathrooms	W		No	May be addressed in the future if the PAC (Performing Arts Centre) gets the go ahead
		upgrade walls	N		No	Contingent on Canada 150 grant application

		take court lines off floor	W		No	Contingent on Canada 150 grant application
		improve parking	N		No	May be addressed in the future if the PAC (Performing Arts Centre) gets the go ahead

6	Upgrade Playgrounds					
		more equipment for ages	W	X	No	Currently no budget for additional pieces
		washrooms	W	X	No	This is doable in some areas but requires funds to complete
		upgrade equipment	W	X	Yes	Currently proposed as Playground replacement program in proposed Budget
		picnic tables	W	X	No	Currently have only proposed for replacement of damaged parts in 2017-2019 Operating budget

7	Upgrade Large Ice					
		new sound system	W	X	No	Investigating costs for future replacement. System was repaired in 2016 for Provincials and is working better
		more heaters in stands	W	X	No	Additional heaters will hamper space - a possibility could be replacing with newer models
		upgrade seats	W	X	No	Seats are currently sufficient and some have been painted.
		white netting	W	X	No	Reality is this is a budget issue and could be investigated if wanted
		improve dressing rooms		Yes	No	Dressing rooms went through an overhaul in 2015/2016 with the remainder being the flooring and shower tile - we are no longer eligible for CFEP grant funding for such a project until 2019

		improve ice surface		Yes	No	Not sure of the exact intent but guessing ice quality, we were told by NHL calibre players that our ice was one of the best
		new score clock		Yes/no	No	Have ordered all new replacement bulbs for current score clock which is only 10 years old

8	Indoor Fieldhouse					
		indoor walking track	W	X	No	Contingent on development of a new facility
		fitness centre	W	X	No	Contingent on development of a new facility
		sports courts	W	X	No	Contingent on development of a new facility
		indoor play structure	W	X	No	Contingent on development of a new facility
		climbing wall	W	X	No	Contingent on development of a new facility

9	Upgrade Small Ice					
		more heaters	W	X	No	This has been investigated and due to building code we are unable to add
		make into large ice	W	X	No	The future of this ice surface will need to be determined in near future due to deterioration of current concrete slab and boards
		improve seating	N	X	No	Currently no space for an upgrade or additional seating
		add a sound system	N	X	No	This could easily be achieved if the funds were available
		wheelchair accessible	N	X	No	Ramp is accessible but no further due to limited space/design
		time clock at ice level	W	X	No	This could easily be achieved if the funds were available

10	Fitness Centre					
		incl with field house	W	X		Contingent on development of a new facility
		space for fitness classes	W	X		Contingent on development of a new facility
		close to pool	W	X		Contingent on development of a new facility
11	Amphitheatre					
		permanent stage	N	yes	No	Completed with funding from the Taber and District Chamber of Commerce
		add a permanent sound booth	W	X	No	It was determined that this would not be required at this time but could be added in the future
12	Upgrade Dog Park					
		trees	N	yes	No	Trees were added in 2016, additional trees would require budget allocation
		water supply	W	X	No	This has not been thoroughly investigated but would involve tying in to the TID water lines
		washrooms	W	X	No	Possibility if funds were allocated in the budget for either a portable or permanent washroom
		lighting	W	X	No	This was previously discussed and determined to be unnecessary by the Recreation Board but could be investigated again
		shelter hut	W	X	No	Possibility if funds were allocated in the proposed budget
		double gate entry	W	yes/no	No	Gate was modified in 2016 to one structure of double gate system
		ID signage	N	yes	No	This was completed in 2016 to add additional directional signage
		better track	W	X	No	Possibility if funds were allocated in the proposed budget

13	Climbing Wall					
		add to pool	W	X	No	Discussed previously in this document regarding space
		add to auditorium	W	X	No	Possible in future if there is a major upgrade
		separate climbing facility	W	X	No	Contingent on development of a new facility

14	Upgrade KMSC					
		permanent washrooms by ball	N	X	No	A permanent washroom/concession building would be the recommendation as opposed to separate buildings for each. Possible if funding allocated.
		trees	W	X	No	Numerous trees were replaced in 2016 operating budget
		concession	W	X	No	See above recommendation regarding washrooms
		4th diamond	W	X	Yes	This was recommended by the Recreation Board in 2016 but was not approved by Council
		lights	W	X	No	Possibility if funds were allocated in the proposed budget
		wheelchair access	N	X	No	Internally we are evaluating the access to the diamonds, there is currently a gate for wheelchair access but no vehicles down to the field

15	Mountain Bike Trails					
		create trail system	W	X	No	Possibility if funds were allocated in the proposed budget
		add signage	W	X	No	Possibility if funds were allocated in the proposed budget
		connect to existing trails	W	X	No	Possibility if funds were allocated in the proposed budget

		parking area for load/unload	W	X	No	Possibility if funds were allocated in the proposed budget
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16	Upgrade Track and Field Oval					
		washrooms	W	X	No	Possibility if funds were allocated in the proposed budget
		trees	W	X	No	Adding trees to this area is not generally recommended in main areas due to root systems interfering with the asphalt
		rubberized track	N	X	No	Possibility if funds were allocated in the proposed budget, if not rubberized then a new asphalt layer will be required in upcoming years as it deteriorates
		more seating	W	X	No	Possibility if funds were allocated in the proposed budget, but as this facility is not used often for large events (approx 6-7 per year) it does not seem feasible.
		outdoor fitness equipment	W	X	No	Possibility if funds were allocated in the proposed budget
		improve inner field	W	X	No	Staff continue to monitor and treat the grass areas throughout each season.