



AGENDA

REGULAR MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON November 2, 2017, AT 5:30 PM.

	<u>MOTION</u>
<u>ITEM NO. 1. CALL TO ORDER</u>	
<u>ITEM NO. 2. ADOPTION OF THE AGENDA</u>	X
<u>ITEM NO. 3. DELEGATIONS</u> – None	
<u>ITEM NO. 4. ADOPTION OF THE MINUTES</u>	
A) RFD – October 5, 2017	X
<u>ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES</u>	X
A) RFD – Small Ice Arena Investigation	
<u>ITEM NO. 6. ACTION ITEMS</u>	
A) RFD - Information for the Recreation Board	X
B) RFD – Recreation Activity Report	X
C) RFD - Recognition Awards	X
<u>ITEM NO. 7. MEDIA INQUIRIES</u>	
<u>ITEM NO. 8. CLOSED SESSION</u>	X
ITEM No. 8.A. Small Ice Arena Committee: Recommendation: that Council takes the meeting in Closed Session to prevent disclosure of advice from officials, in accordance with section 24(1)(f) of the Freedom of Information and Protection of Privacy Act.	
<u>ITEM NO. 9. OPEN SESSION</u>	X
<u>ITEM NO. 10. CLOSE OF MEETING</u>	X

Recreation Board Request for Decision

Meeting Date: November 2, 2017

Subject: Recreation Board Minutes

Recommendation:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on October 5, 2017, as presented.
------------------------	--

Background:	Minutes of the Regular Meeting of the Recreation Board held on October 5, 2017.
--------------------	---

Legislation / Authority:	MGA, Section 208(1)(a)(c)
---------------------------------	---------------------------

Strategic Plan Alignment:	N/A
----------------------------------	-----

Financial Implication:	N/A
-------------------------------	-----


Service Level / Staff Resource Implication:	N/A
--	-----

Justification:	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
-----------------------	--

Alternative:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on October 5, 2017, as amended.
---------------------	--



Attachment(s):	Minutes
-----------------------	---------

APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

10/2017

MINUTES OF THE TABER RECREATION BOARD REGULAR MEETING HELD
IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON October 5,
2017 AT 5:30 PM.

PRESENT: Danielle Hansen, Chairperson
Darcy Firth, Vice Chairperson
Mayor Andrew Prokop
Rene Angermeier
Councillor Merrill Harris
Councillor Randy Sparks

ABSENT: Joel Mills

ALSO PRESENT:

Aline Holmen, Director of Recreation
Marty Planger, Recording Secretary
Trent Smith, Recreation Manager
Taber Times

CALL TO ORDER

D. Hansen called the Regular Meeting of the Taber Recreation Board to order at 5:30 PM.

ADOPTION OF THE AGENDA

RES. 68/2017 MOVED by Councillor M. Harris to adopt the agenda as presented

CARRIED UNANIMOUSLY

DELEGATIONS

A) Arena Ice User Groups

D. Hansen welcomed arena users to the meeting and noted that they were invited for the purpose of having an open discussion as to what their needs are in regards to the small ice surface. Representatives from Taber Fading Sons, Taber Minor Hockey Association, Wednesday Block rental, and the Taber Curling Club were present. A. Holmen explained the status of the small ice and its need for major repairs. It was explained that this board is attempting to be proactive and consider options now so it can start planning financially and hopefully have the solution in place prior to the ice surface failure. There have been a couple of close calls in the last 2 years to losing both ice surfaces. The delegation was invited to this meeting as a starting point to give feedback on whether or not their need for ice can extend to a 2nd large ice surface or if the repair of the small ice surface is more feasible.

A. Holmen went over the specifics of the MPE Engineering Report. Grant funding has not yet been pursued, as the direction the town wishes to take has yet to be decided.

TMHA stance is that the small ice does fill the need for developing its younger groups. It is expected that soon it will be mandated that the younger age groups must play on a reduced surface. If the small ice was no longer available, the large ice could be used for 2 groups at once. Their numbers are on a decline and couldn't justify asking for another large ice surface at this time for only 160 players. They do see a trend of many of the smaller communities closing their doors and some players are seeking other communities like Taber to join.

The Wednesday block renter said with their numbers they like the smaller surface, so if they did rent a large ice they would need to recruit. If the small ice was renovated the rounded corners would definitely change the play however he didn't think that would be a problem for groups like his.

Taber Fading Sons numbers are on the rise and for the first time they are wait listing players. They say they could use one or two more ice times/week, make their tournament larger or even host 2 tournaments/year.

The Taber Curling Club was concerned about losing parking with 6 major bonspiels/year resulting in a full parking lot now. They did like the idea of sharing lobby/bathrooms/concession/lounge with the arena. This would mean more business as well as options for concession operator rather than splitting all the business into three separate concessions. More exposure for their sport the better. They also stated they liked the option of moving the door to the rink to the north of the building.

Everyone agreed losing the small ice for even a short period would not be good. Losing it for a whole year may result in lost block renters and may take time to get back to where we are now. The group also agreed that if a second large ice was built that it would be nice to find other uses for the facility to help offset the costs other than the existing users. Jr B teams, lacrosse, ringette, floor hockey, indoor soccer, etc.

The individuals in attendance agreed to take this information received back to their clubs and get more feedback and were invited to return to November 2, 2017 at 5:30 pm.

RES. 69/2017 MOVED by Mayor A. Prokop that the Recreation Board receives the delegation from the Ice User Groups and their feedback, for information purposes.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Regular meeting – September 7, 2017

RES. 70/2017 MOVED by Councillor R. Sparks that the Recreation Board adopts the Minutes of the Meeting of the Recreation Board held on September 7, 2017.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Community Grant Program

A. Holmen updated the Recreation Board on their recommendations for the 2018 Community Grant Program.

The policy was brought back to the Recreation Board for review. As it is written now, if an organization misses the deadline, the requests go straight to council automatically. There is no onus on the organizations to meet the deadline. Some communities that have similar processes have it so that no requests are accepted after the deadline, except for those unforeseen events (relief fundraisers, etc). If these late items have recreation implications, the board felt that requests should still come back to the board for consideration.

One member suggested that the budget should not be a council line item and be this board's budget with requests not going to council. A. Holmen will check the feasibility and implications.

Suggestions to changing the deadline date to Oct 15th to avoid the busy summer/holiday months. Money which is not used for the program is returned to the general revenue and cannot be carried over.

RES. 71/2017 MOVED by Councillor R. Sparks that the Recreation Board ask administration to take the recommendations discussed this evening on the Community Grant Program and make the changes in the policy and bring it back to the next Recreation Board Meeting.

CARRIED UNANIMOUSLY

B) Recreation User Fees

The board discussed whether or not they wanted to see the lesson fees go up again for a third time within the last year and they felt the increase was not significant and should increase along with the recreation fees. A. Holmen also explained that because of the new recreation software, some items need to be divisible based on number of uses.

The board discussed the 1.5% increase proposed and many felt it was not a huge increase, but they do have a responsibility to recoup some of the increased operational costs.

There were some items which were proposed to remain the same, and the board agreed that those items highlighted in yellow should not be increased.

Councillor M. Harris left the meeting at 6:49pm

RES. 72/2017 MOVED by Councillor R. Sparks that the Recreation Board recommends council approve the rate fees proposed for the inclusion in the 2018 Operating Budget and Fee Schedule Bylaw.

CARRIED UNANIMOUSLY

C) Information for the Recreation Board

The board briefly discussed the possibility of renaming the Trout Pond area upon its completion. A suggestion was made that possibly a source of revenue could be to rent water equipment. Halloween party planning is under way and volunteers are needed.

RES. 73/2017 MOVED by D. Firth that the Recreation Board accepts the material received in this Agenda Item, as information.

CARRIED UNANIMOUSLY

D) Recreation Activity Report

The Recreation Board reviewed the information presented.

RES. 74/2017 MOVED by Mayor A. Prokop that the Recreation Board accepts the Recreation Report for information.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

The Taber Times reporter enquired about the wording in the Community Grant Policy on eligibility of organizations with religious affiliations. It was confirmed that such wording was removed a few years back.

CLOSED SESSION – NONE

CLOSE OF MEETING

RES. 75/2017 MOVED by D. Firth that this Regular Meeting of the Taber Recreation Board is hereby closed.

CARRIED UNANIMOUSLY AT 7:03 PM

CHAIRMAN

Recreation Board Request for Decision

Meeting Date: November 2, 2017

Subject: Small Ice Arena Investigation

Recommendation:

Administration seeks advice from the Recreation Board regarding direction with regards to feedback from the user groups.

Background:

The Chairperson of the Recreation Board, Danielle Hansen wishes to have discussion about the ice user groups and obtain feedback from the members of the board.

At the October Recreation Board meeting, members of various user groups attended and provided some feedback as to their thoughts regarding the need for a second large ice surface.

The Recreation Board has asked the user groups to discuss the potential for a second large ice surface with their boards, but has not provided a framework for that discussion.

A survey could be sent to the user groups to assist them with that discussion as well as method to provide written feedback.

Legislation / Authority:

Recreation Board Bylaw 2009

Strategic Plan Alignment:

Family/Community:

Create and promote all-season recreational opportunities and facilities that are regionally recognized.

Financial Implication:

None at this time.

Service Level / Staff Resource Implication:

Administration time to prepare the survey and distribute.


Justification:

This is an opportunity to hear feedback directly from the users themselves regarding their wants and needs.



Alternative(s):	The Recreation Board may seek additional information.
------------------------	---

Attachment(s):	
-----------------------	--

APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

Recreation Board Request for Decision

Meeting Date: November 2, 2017

Subject: Information for the Recreation Board

Recommendation:

That the Recreation Board accepts the material received in this Agenda Item, as information.

Background:

This communication is provided simply as information for the Recreation Board and no comment is needed. In some cases, though, the Recreation Board may wish to seek clarification on the matter from Administration, or even challenge the matter through discussion. Placing the information on the Recreation Boards agenda allows these opportunities.

1. Trout Pond – Pavement installed October 26-28, 2017. Please refer to our project page for updates.
2. Taber Gymnastics Club – an invitation (attached) has been extended to attend a site tour of their facility on November 7, 2017.
3. Small Ice Arena – the user groups have been invited to attend the December Recreation Board meeting and are awaiting a questionnaire from the Recreation Board.
4. Southern Alberta Summer Games – planning for the games has begun. At this time the work involves securing the various sport chairs for each sport event and developing the overall committee.

Legislation / Authority:

N/A

Strategic Plan Alignment:

General Information therefore does not specifically apply

Financial Implication:

Costs will be associated with various items listed above as per the 2017 Operating budget.

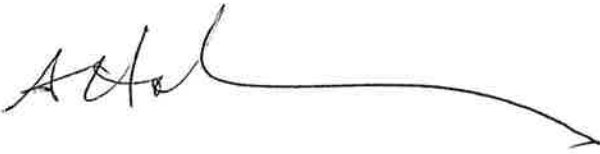
Service Level / Staff Resource Implication:

Staff resources to be utilized for all items listed above.



Justification:	To keep the Recreation Board informed of current municipal information and correspondences.
Alternative(s):	<ol style="list-style-type: none">1. The Recreation Board could seek clarification on any matters from Administration.2. The Recreation Board could discuss, in depth, any of the matters raised by this communication and take action through a resolution.

Attachment(s):	Correspondence Taber Gymnastics Club
-----------------------	--------------------------------------

APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

Invitation from: Taber Gymnastics Club
Invitation to: Taber Recreation Board

Re: Taber Gymnastics Club Facility

Recreation Board,

On behalf of the Taber Gymnastics Fitness Club I would like to invite you for coffee and donuts to the TGFC facility. Our head coaches, Tara Coney and Danielle Hansen will give you a tour of our facility and show you any new additions to the facility and our programs. They will also be available to answer and questions in regards to Club and facility.

We hope all of you can join us on Tuesday November 7 at 9:00am!!!

Thank you for time,

Serina Silver, President
Taber Gymnastics Club

Recreation Board Request for Decision

Meeting Date: November 2, 2017

Subject: Recreation Activity Report

Recommendation:	The Recreation Board accepts the Recreation Report for information.
------------------------	---

Background:	The report is supplied for Recreation Board information. In most cases, this communication is provided simply as information and no comment is needed. In some cases, the Recreation Board may wish to seek clarification on a matter through discussion. Placing the communication on the agenda allows for these opportunities.
--------------------	---

Legislation / Authority:	MGA, Section 207 (c)
---------------------------------	----------------------

Strategic Plan Alignment:	No direct alignment.
----------------------------------	----------------------

Financial Implication:	No financial implications.
-------------------------------	----------------------------


Service Level / Staff Resource Implication:	Not applicable for the purposes of this report.
--	---

Justification:	To keep the Recreation Board informed of happenings within the Recreation Department.
-----------------------	---

Alternative(s):	The Recreation Board could seek clarification on any of the matters in the report.
------------------------	--



Attachment(s):	Recreation Activity Report
-----------------------	----------------------------

APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



ACTIVITY REPORT

DEPARTMENT: Recreation

Budget Categorization	Strategic Plan Alignment (Goals and Initiatives)	Associated Projects & Tasks
Projects and tasks expected and approved under the 2017 Capital Budget	Create and promote all-season recreational facilities that are regionally recognized	<ul style="list-style-type: none"> • Trout Pond and West Trail Extension project continues. Paving of the pathway began Nov. 26th. A project page has been developed in conjunction with communications to keep the public up to date on the project. • 50th Ave Blvd project completed. • Wailen Park upgrades nearing completion. • Attended the Alberta Recreation and Parks Assoc. annual conference.
	To improve the quality of life for Town residents and following a recreation master plan, invest in the Town's recreation facilities and opportunities	<ul style="list-style-type: none"> • Recreation Software continues to be utilized and developed.
Projects and tasks expected and approved under the 2017 Operational Budget	Create a team work environment that is safe, customer focussed and employee friendly	<ul style="list-style-type: none"> • Continue to assist and work with eCompliance Health and Safety Software. Procedures have been reviewed and updated. Now updating the Hazard Identification and controls functions as well as modifying the inspection templates for arena and parks function. • 0 safety incidents with staff and regular safety meetings are occurring. • AMHSA Internal Health & Safety Audit occurring the week of October 30th – November 3rd.

	<p>Utilize work teams that are vertically and horizontally integrated</p>	<ul style="list-style-type: none"> • Recruitment completed for Recreation Operator 1 position. Now recruiting for a seasonal arena position. • Fall training courses being attended by some staff as per budget.
	<p>Create and promote all-season recreational opportunities and facilities that are regionally recognized</p>	<ul style="list-style-type: none"> • Fields continue to be maintained for the football season. • Working with Communications to promote Recreation through social media and the website more. • Working with the Recreation Board regarding investigation of need for a 2nd large ice surface.
	<p>Beautify the community (e.g., vegetation and attractive entranceways, downtown streetscapes)</p>	<ul style="list-style-type: none"> • Assisted Communities in Bloom with fall clean-up and winterizing and their yard award event. • Began the trailhead project south of the pool. • Staff has completed winterizing the irrigation system at all facilities. • Continue to maintain garbage at all facilities
	<p>To improve the quality of life for Town residents and following a recreation master plan, invest in the Town's recreation facilities and opportunities</p>	<ul style="list-style-type: none"> • Fall programming for the Aquafun Centre is complete and the focus is now on spring and future rentals. • Planning underway for 2018 improvements.
	<p>Seek partnerships within the Taber area for recreational facility development</p>	<ul style="list-style-type: none"> • Assisting the Taber Legion with playground development for the Legion Park
	<p>Create an environment for hosting special events in Taber</p>	<ul style="list-style-type: none"> • Hosted a site tour from the Southern Alberta Recreation Association of October 11th and were awarded the 2018 Southern Alberta Summer Games. Planning will now begin for the games.

		<ul style="list-style-type: none">• Working with user groups regarding tournaments and events.• Preparing for the annual Community Halloween Party
Additional Items and Projects not expected under either Capital or Operational Budgets		<ul style="list-style-type: none">• Reviewing 2018-2019 Operating and Capital Budgets and preparing 2020 Operating Budget.

Recreation Board Request for Decision

Meeting Date: 02/11/2017

Subject: Recognition Awards

Recommendation:

The Recreation Board recommends that the below team/individuals receive Recognition Awards:

Background:

The Following are recommended for performance recognition:

1. Silver - Grace Holowiski - 2017 ITF World Championships– Specialty Breaking
2. Bronze - Grace Holowiski - 2017 ITF World Championships – Power Breaking

Legislation / Authority:

N/A

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

Staff resources utilized to track awards, create certificates of recognition and ensure they are signed by Mayor and Reeve.

Justification:

Recreation Board driven recognition for local athletes that achieve medal status at a Provincial Level or higher.

Alternative(s):

The Recreation Board recommends that the following teams/individuals be included for Recognition Awards along with the above mentioned (insert here):



Attachment(s):	
-----------------------	--

APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	