



AGENDA

REGULAR MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON **OCTOBER 5, 2017**, AT 5:30 PM.

	<u>MOTION</u>
<u>ITEM NO. 1. CALL TO ORDER</u>	
<u>ITEM NO. 2. ADOPTION OF THE AGENDA</u>	X
<u>ITEM NO. 3. DELEGATIONS</u>	
A) RFD – Arena Ice User Groups	X
<u>ITEM NO. 4. ADOPTION OF THE MINUTES</u>	
A) RFD – September 7, 2017	X
<u>ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES</u> - None	
<u>ITEM NO. 6. ACTION ITEMS</u>	
A) RFD – Community Grant Program	X
B) RFD – Recreation Fee Schedule	X
C) RFD - Information for the Recreation Board	X
D) RFD - Recreation Report	X
E) RFD - Recognition Awards - none	
<u>ITEM NO. 7. MEDIA INQUIRIES</u>	
<u>ITEM NO. 8. CLOSED SESSION</u>	
<u>ITEM NO. 9. OPEN SESSION</u>	X
<u>ITEM NO. 10. CLOSE OF MEETING</u>	X

Recreation Board Request for Decision


Meeting Date: October 5, 2017

Subject: Delegation - Ice User Groups

Recommendation:	The Recreation Board receives the delegation from the Ice User Groups and their feedback, for information purposes.
Background:	<p>At the September Recreation Board meeting, Administration was asked to invite members of the various arena user groups (large and small) to attend the October Recreation Board meeting. The board wishes to garner feedback from the groups regarding the options presented by MPE Engineering.</p> <p>Copies of the various drawings will be available at the meeting for the delegation members to review.</p> <p>The Recreation Board will be required to determine next steps in the process following this discussion.</p>
Legislation / Authority:	Recreation Board Bylaw 2009
Strategic Plan Alignment:	N/A
Financial Implication:	None at this time.
Service Level / Staff Resource Implication:	None at this time.
Justification:	This is an opportunity to hear feedback directly from the users themselves regarding their wants and needs.
Alternative(s):	The Recreation Board may seek additional information.



Attachment(s):	MPE Engineering Small Ice Investigative Report
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



Engineering Ltd.

Report for:

TOWN OF TABER

TABER ICE ARENA

SMALL ICE CONSULTANT INVESTIGATION

Date: August 31, 2017

Project #: 1415-030-00

Proud of Our Past... Building the Future

www.mpe.ca

Suite 300, 714 - 5 Avenue South
Lethbridge, AB T1J 0V1
Phone: 403-329-3442
1-866-329-3442
Fax: 403-329-9354



Town of Taber
A 4900 50 Street
Taber, AB
T1G 1T1

August 31, 2017
File: N:\1415\030-00\R01a

Attention: Aline Holmen
Director of Recreation

Dear Aline:

Re: Taber Ice Arena – Small Ice Consultant Investigation

MPE Engineering Ltd. would like to thank the Town of Taber for the opportunity to provide Engineering services and we look forward to working with you to successfully complete this project. If you have any questions, comments or concerns please contact the undersigned at (403) 317-3655.

Yours truly,

MPE ENGINEERING LTD.

A handwritten signature in black ink, appearing to read "Alan Hornberger", is written over a light blue horizontal line.

Alan Hornberger, P.Eng.
Project Engineer

AH/mw
Enclosure

CORPORATE AUTHORIZATION

This report has been prepared by MPE Engineering Ltd. under authorization of the Town of Taber. The material in this report represents the best judgment of MPE Engineering Ltd. given the available information. Any use that a third party makes of this report, or reliance on or decisions made based upon it is the responsibility of the third party. MPE Engineering Ltd. accepts no responsibility for damages, if any, suffered by a third party as a result of decisions made or actions taken based upon this report.

Should any questions arise regarding content of this report, please contact the undersigned.

MPE ENGINEERING LTD.



Alan Hornberger, P.Eng.

PERMIT TO PRACTICE
MPE ENGINEERING LTD.
PERMIT NUMBER: P 3680
The Association of Professional
Engineers and Geoscientists of Alberta

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1.0 INTRODUCTION

1.1 Overview

The Town of Taber has engaged MPE Engineering Ltd. to perform a consultant investigation of several aspects of the existing Small Ice Arena of the Taber Ice Arena building, and to explore options for bringing the Small Ice Arena up to current codes and regulations.

The Small Ice Arena (referred to as “Auxiliary Arena” in the original floor plans) operates from October to the end of March. The rink is approximately 40 years old. The space was originally used as a curling arena as part of the adjacent existing curling arena. The Small Ice Arena was created by the construction of a wall dividing the original curling arena (see Photo 1). Various aspects of the rink are in visibly poor condition, as well as present multiple operational and safety issues. Specific significant issues are listed below.



Photo 1: Showing location of curling hacks in slab from when space was used as a curling arena.

2.0 ISSUES WITH SMALL ICE ARENA

2.1 Building Code and Safety Issues

- a. The access ramp on the east end from the dressing rooms to the ice surface also serves as a fire egress for the spectators. This ramp is too steep to serve as a fire egress according to current building codes (ABC 2014, Section 3.4.6.7) (see Photo 2).
- b. When open, the gate at the east end of the ice blocks access to the fire exit from the spectator stands. Because of the door location, there is also a hazard for



Photo 2: Access Ramp at east end of rink.

stray pucks entering the spectator area during warmups when open.

- c. The existing fire alarm system is not sufficient for this space, as there are not manual pull stations at every exit (ABC 2014, section 3.2.4.17). Installation of additional devices is required to meet current building codes.
- d. Current dasher boards are not constructed to current guidelines for full-contact hockey (see 2.a. below).

2.2 Program Space Issues

- a. The original intent of the rink was to provide an additional ice surface for hockey practices, non-regulation hockey and recreational skating. However, the usage of this rink has extended to full-contact adult recreational hockey games. The height of the boards is approximately 1.45 m (57 in.) (see Photo 3), which is higher than the regulation height of 1.22 m (48 in.), making it dangerous for usage for full-contact adult games, as well as making the players benches only accessible through the gates.
- b. The area of the rink is not regulation size, and therefore not usable for official tournaments or games.

2.3 Equipment Condition and Operational Issues

- a. The corners of the boards have too small of a radius for the Zamboni Machine to flood all along the boards, resulting in patches in the corner that must be "flooded" by hand (see Photo 4). This results in uneven and rough ice surfaces



Photo 3: Showing relative board height with person standing as reference.



Photo 4: Current process of "flooding" the corners of the ice where the Zamboni cannot reach.

in the corners, making it very unsafe for all skaters, casual or otherwise.

- b. The physical condition of the existing dasher boards is poor. There is cracking visible in the boards throughout, and gaps in the boards near the corners and gates, creating further safety hazards for hockey usage. There is also structural damage at the supports in the corners where the Zamboni pushes against the boards where it attempts to get as close to the corners as possible (see Photo 5).



Photo 5: Damaged structural supports for the dasher boards.

- c. The concrete slab for the ice surface is cracked in several places and is not level (see Photo 6), requiring the difference to be made up with thicker ice; this reduces the efficiency of the ice slab cooling. There are also many locations where the surface of the slab has been worn down and the rebar and slab cooling piping are exposed (see Photo 7). It should be noted that the rate of deterioration has not been documented over the years, therefore the conditions observed may have occurred recently, or over the course of many years. The slab is approximately 40 years old and is near its expected end-of-life cycle for replacement.



Photo 6: Slab crack near northwest corner.



Photo 7: Exposed rebar in slab.

3.0 OPTIONS FOR SMALL ICE ARENA

The following three options address the above concerns, providing costs for each option, as well as providing design challenges specific to each option, and pros and cons with regards to programming and operations. A fourth option was initially considered, which involved expanding into the existing curling arena, however this option was abandoned due to the cost of displacing the curling arena.

3.1 Option #1: Direct Replacement

This option consists of replacing the existing components of the Small Ice Arena within the existing building envelope (see Figure 1). This option will primarily address the Safety and Building Code shortcomings, as well as improving some operational issues and replacing damaged equipment, but will not allow for any programming improvements, as the arena will remain non-regulation size. Because the rink size will remain smaller, current programming can be maintained to support non-regulation hockey games. The building envelope and roof structure will remain unchanged in this option, which accounts for the significant cost difference from the other options. Major work items consist of the following:

- Replacement of concrete slab for ice surface
- Replacement of the existing dasher boards to adjust to board height for adults, and to adjust the curve of the corners to allow the Zamboni machine to access the entire ice surface
- Replacement of spectator stands
- Addition of another fire egress to meet current building codes
- Adjustment of the access to the existing change room so the grade of the ramp to the main arena building can meet building code
- Upgrades to Fire Alarm System
- Installation of low-E ceiling to improve building envelope
- Replacement of Scoreboard and Sound System
- Upgrade of existing Heating and Ventilation System

Estimated Cost of Option #1: \$1,510,000

Cost Estimate Breakdown:

Option 1: Direct Replacement	Demolition of existing boards and slab	\$ 140,000	Total: \$ 1,510,000
	Replacement of Dasher boards, customized for smaller ice surface	\$ 160,000	
	Replacement of concrete slab for ice surface	\$ 300,000	
	New Spectator Stands	\$ 90,000	
	New Fire egress	\$ 40,000	
	Access ramp adjustment	\$ 80,000	
	Fire Alarm upgrades	\$ 20,000	
	Low-E ceiling	\$ 70,000	
	Scoreboard and Sound System	\$ 50,000	
	Heating and Ventilation Upgrades	\$ 150,000	
	Electrical Upgrades	\$ 100,000	
	Engineering (11%)	\$ 130,000	
	Contingency (15%)	\$ 180,000	

- Pros:**
- Simplest solution, will require the least amount of construction time; it can likely be completed over a summer period.
 - Maintains existing envelope and building structure.
 - Lowest capital cost of all options.
- Cons:**
- Current rink will remain non-regulation size.
 - Current programming could be maintained, but would still not allow for full-sized regulation games, resulting in less revenue.
 - Rink ends will result in near half circles, due to the available existing dimensions and the need for larger radius for Zamboni machine.
 - Loss of off-season usage of space during construction for summer.
 - Allows for least amount of space for spectators and least favorable viewing angles.

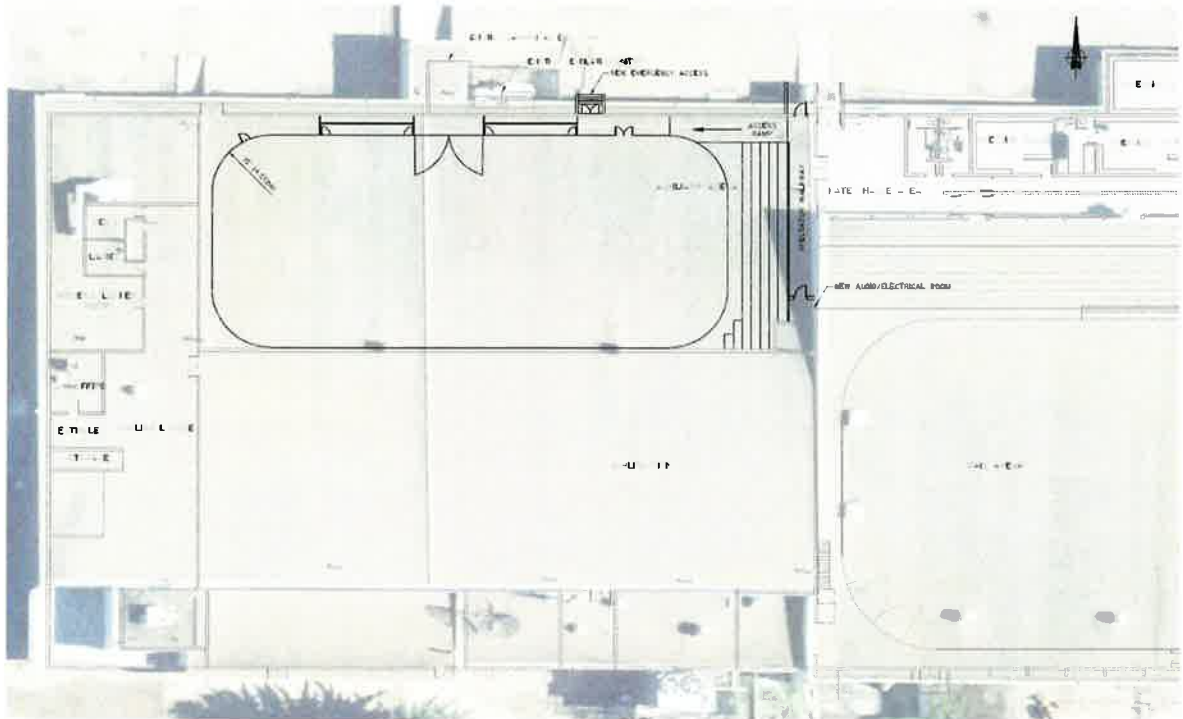


Figure 1 – Option #1 Layout: Direct Replacement of Small Arena within existing building envelope

3.2 Option #2: Expand Current Building North to Allow for Regulation Size

This option extends the envelope of the Small Ice rink north into the existing parking area. This allows for the ability to increase the size of the rink to NHL regulation size (see Figure 2). The roof structure will need to be redesigned for the entire space, as the existing roof structure is currently supported from the north wall, which would need to be removed for expansion. The existing ice plant will be able to maintain a rink of this size; however, it will not have the capacity to start up both this new rink and the main arena rink simultaneously. Major work items consist of the following:

- Redesign and construction of new roof structure to be supported from east and west walls, including providing additional structural support for new roof design.
- Re-grading of the current site to allow for expansion into the parking lot, as elevation of the parking lot is higher than the elevation of the current small ice surface.
- Construction of new building into parking lot area.
- Replacement of concrete slab for ice surface
- Installation of new spectator stands.
- Extension of brine headers for slab cooling and installation of larger brine pump for cooling system.
- Installation of new dasher boards, including spectator protective netting
- Installation of low-E ceiling for improved building envelope
- New Scoreboard and Sound System
- Upgrade existing heating and ventilation systems
- Upgrade existing lighting and electrical systems

Estimated Cost of Option #2: \$5,040,000

Cost Estimate Breakdown:

Option 2: Expand Current Building	Demolition of existing building section	\$ 190,000	Total: \$ 5,040,000
	New building construction	\$ 2,270,000	
	Ice Rink Construction	\$ 1,090,000	
	Heating and Ventilation Upgrades	\$ 250,000	
	Electrical and Lighting Upgrades	\$ 200,000	
	Engineering (11%)	\$ 440,000	
	Contingency (15%)	\$ 600,000	

- Pros:**
- Current programming can be extended to include another full-sized arena.
 - Lower cost than constructing new building for full-sized arena (Option #3).
- Cons:**
- Existing roof structure will need to be redesigned and rebuilt for extended space.
 - Loss of a large portion of the parking area north of existing Small Ice Arena.
 - Loss of usage of small ice during construction for likely one full hockey season.
 - Higher estimated capital cost when compared to Option #1

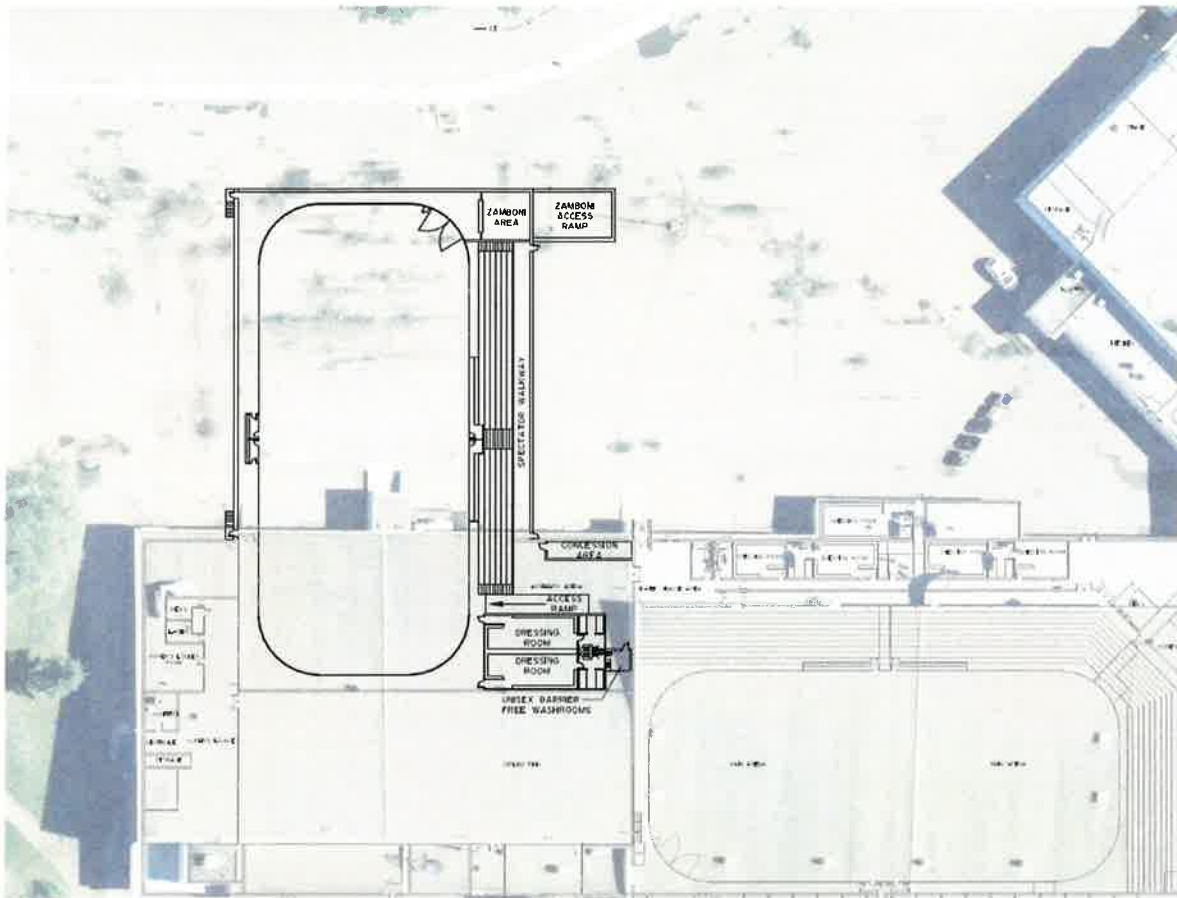


Figure 2 – Option #2 Layout: Extend Small Ice Arena north into parking area.

3.3 Option #3: New Separate Building for Regulation Size Rink

This option is for the installation of a regulation ice sheet in a new structure north of the existing Small Ice Arena. The building will be connected to the existing building to allow for re-use of the existing dressing rooms and washrooms facilities with-in the existing complex. The layout of the proposed new separate building shown in Figure 3 was selected due to its most efficient use of the space north of the existing building. The existing ice plant will be able to maintain another full-size rink, however, it will not have the capacity to start up both rinks simultaneously. This option will require modification to the Ice Plant to include a larger brine cooling pump for the larger ice surface. The Ice Plant will also need to be modified further if the existing Small Ice Arena is also to be maintained as an ice arena (these costs are not included below). The estimated cost below does not include any upgrading of the existing space as per Option #1. Major work items consist of the following:

- Construction of new building for a regulation-sized arena (including all heating, ventilation and electrical)
- Construction of fire separation between new and existing building (for facility to remain non-sprinklered)
- Modifications of existing building to allow connection
- Construction of concrete slab for ice surface
- Installation of new spectator stands
- Extension of brine distribution piping and new brine headers for slab cooling and installation of larger brine pump for cooling system.
- Installation of new dasher boards, including spectator protective netting
- Inclusion of low-E ceiling in building construction

Estimated Cost of Option #3: \$6,960,000

Cost Estimate Breakdown:

Option 3: New Separate Rink	New Building Construction	\$ 3,830,000	Total: \$ 6,960,000
	Ice Rink Construction	\$ 1,240,000	
	Heating and Ventilation Upgrades	\$ 250,000	
	Electrical and Lighting Upgrades	\$ 200,000	
	Engineering (11%)	\$ 610,000	
	Contingency (15%)	\$ 830,000	

- Pros:**
- Current programming can be extended to include another full-sized arena.
 - New building can be designed for seating and operation as seen fit by Town.
 - Allows for usage of existing Small Ice Arena space as seen fit by Town.
 - No downtime for current Small Ice Arena during construction of new arena.
- Cons:**
- Loss of most of the parking area north of the existing building.
 - Highest estimated capital cost compared to other options.

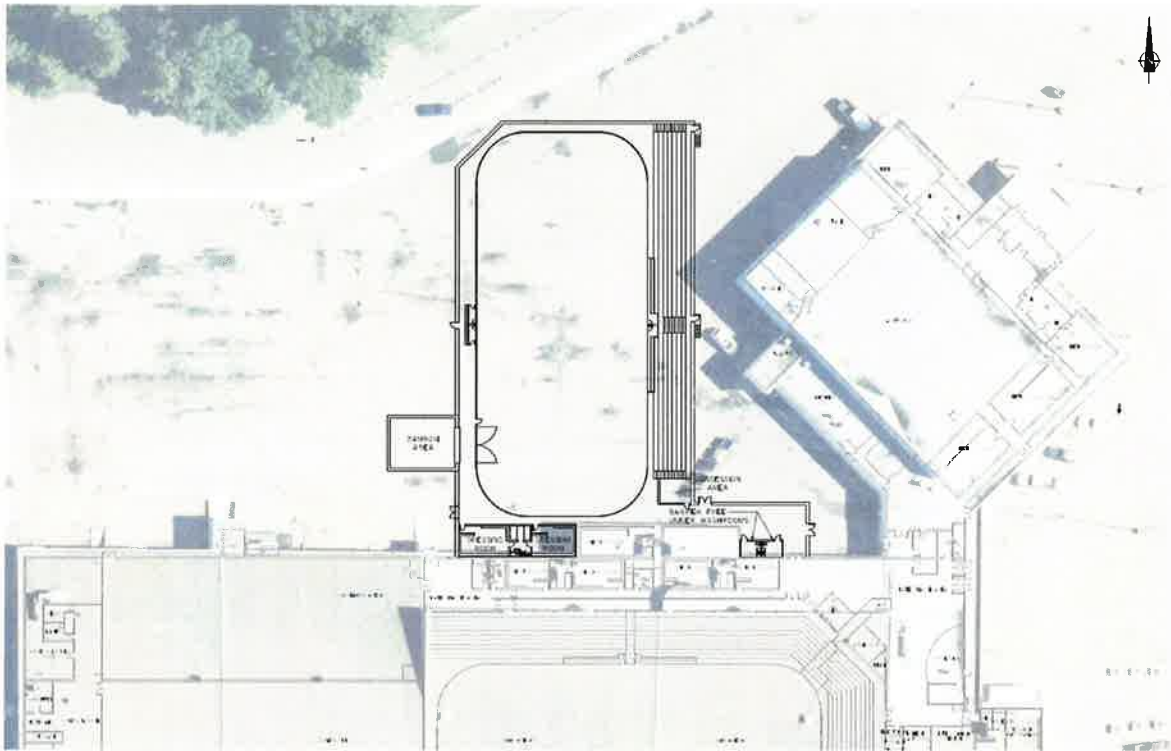


Figure 3 – Option #3 Layout: New Building for Full Ice Arena

4.0 SUMMARY AND DISCUSSION

The following summarizes the overall costs of the options:

Option 1:	\$1,510,000
Option 2:	\$5,040,000
Option 3:	\$6,960,000

Other than Option 1, all options are in the same cost range. The primary negative aspects that go along with the cost savings in Option 1 are:

- No improvement to programming (still have one full-size rink in facility with limited spectator seating)
- No improvement to operations time with respect to Zamboni Operation (will take the Zamboni the same amount of time to flood small ice as full-sized ice, due to size of Zamboni and its turning radius)

Option 2 and Option 3 will allow for design flexibility, as these options will be extending the current building envelope. More input from the Town of Taber could be made during design with respect to programming, operation and maintenance.

Option 3 is the only option that will not interrupt the operation of the existing small ice during construction. Any brine cooling piping modifications can be made in the off-season, while all other construction can occur while the curling and small ice rinks can continue to operate.

All of the options presented are each a 40 year investment into the facility. The population of Taber and surrounding communities is approximately 9,500, and has increased 4% in the last 5 years. At this population growth rate in 40 years Taber will have an estimated population of 13,000. This population number can be compared to that of the City of Brooks, which has 2 full-sized arenas and a population of 14,500; therefore, Taber will merit the need for a second full-sized rink before the end of the 40 year investment. If the arena is maintained as a smaller ice arena, the population of Taber will likely be above 12,000 before a similar study to this will be commissioned and the need for a second full-sized arena will be greater.

It is important to note that the demographics of the town may change over the next 10 years which will result in a change in demand and requirements for public facility usage.

The table below summarizes the considerations discussed.

	Estimated Cost	Full-sized rink?	Maintain Small Ice Operation?	Design Flexibility?
Option 1	\$1,510,000	No	No	No
Option 2	\$5,040,000	Yes	No	Yes
Option 3	\$6,960,000	Yes	Yes	Yes

5.0 RECOMMENDATIONS

Due to its age and condition, the slab and its components of the Small Ice Arena are expected to fail completely sometime within the next 10 years. This will result in increasing maintenance costs as more significant components of the slab and Small Arena continue to fail over the coming years. Failure of the slab itself and the slab cooling piping will result in significant maintenance and repair costs, as well as significant revenue loss due to downtime of the Small Ice Arena if failure occurs during the operating season.

With the above considered, it is not recommended to proceed until the demand and requirements of a 40 year investment can be confirmed; specifically, whether a second full-sized arena would be merited in the Town of Taber. This decision should be made in no later than 2 years to allow for a full design to be completed so a new facility can be operational in 5 years. It is not recommended to continue to maintain the current Small Ice Arena in its current condition for more than 5 more years.

Based on the considerations of the three options studied in this report, it is recommended that the Town of Taber pursue a detailed design for Option 3: construction of a new building for a full-sized ice arena, connected to the existing facility.

Compared to all other options, the main advantage of Option 3 is that it gives the greatest ability to control the design of the new arena space to match the desired ice surface and required amenities. During the design phase of this option, the Town of Taber will have the ability to adjust the area to fit

the needs of programming and operation. With other options, design is limited to the existing building envelope and footprint, which would limit spectator seating areas, ceiling heights, and arena size in some cases.

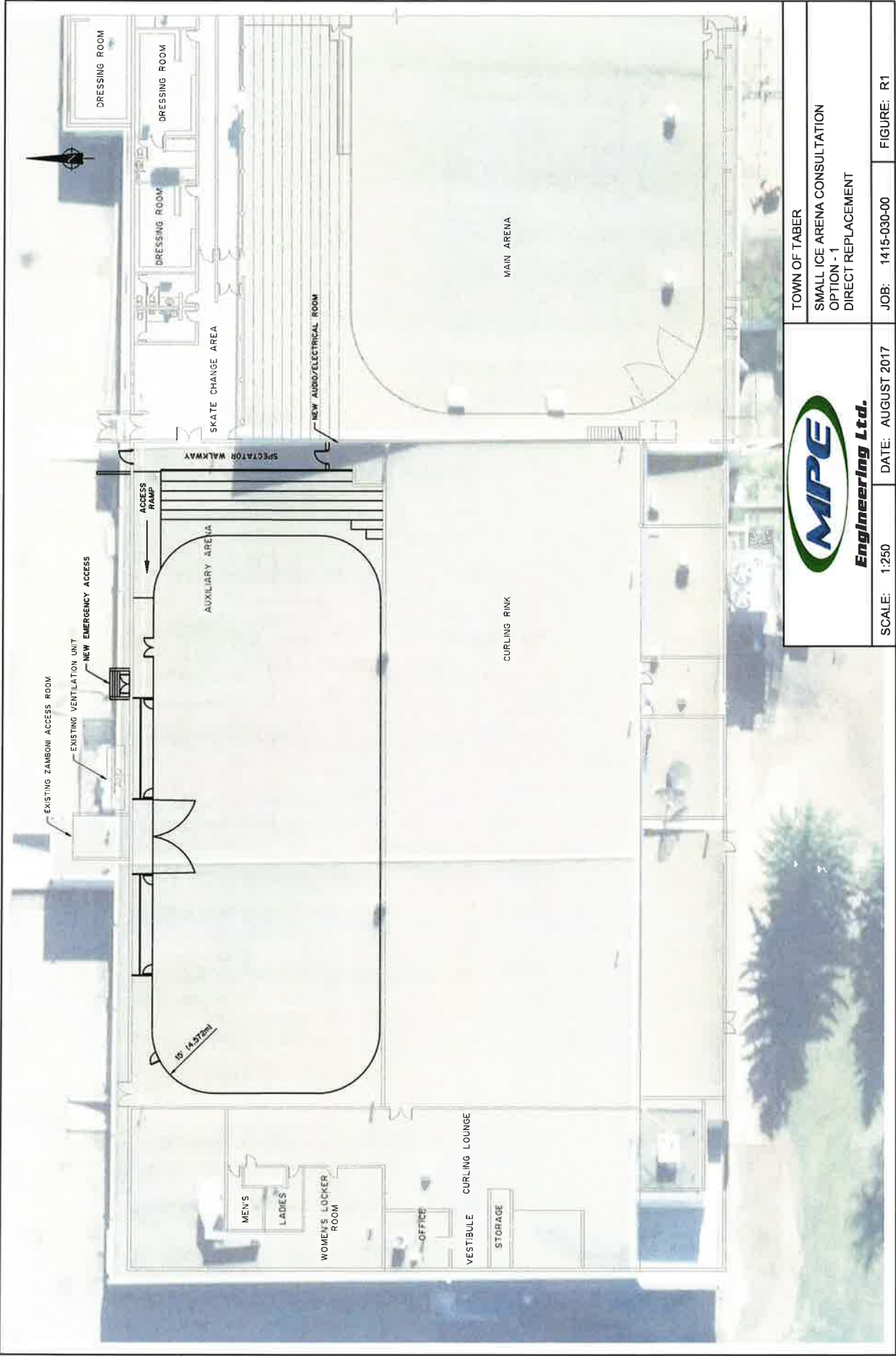
Option 3 also has the advantage of maintaining the existing Small Ice Arena as operable during almost all of construction (with the exception to the required ice plant modifications, which can be performed during the off-season). This will allow the construction to take place over more than one off-season if necessary and still have the ability to schedule the small arena for usage.

The demand and for a second full-sized arena in the Town of Taber and surrounding area should be assessed with the growing population and changing demographics of the area to determine if proceeding with construction of Option #3 is feasible. It should be noted that if population and demographic assessments deem that a second full-sized arena would be largely underutilized, a secondary recommendation would be to proceed with Option #1, to renovate the existing small ice surface. This will give the town an additional 10-20 years to evaluate and decide on building another full-sized arena.

All other work planned to occur in the future at or near this site within the next 5-10 years should be considered with this report as it becomes relevant.

APPENDIX A

LAYOUT DRAWINGS OF OPTIONS



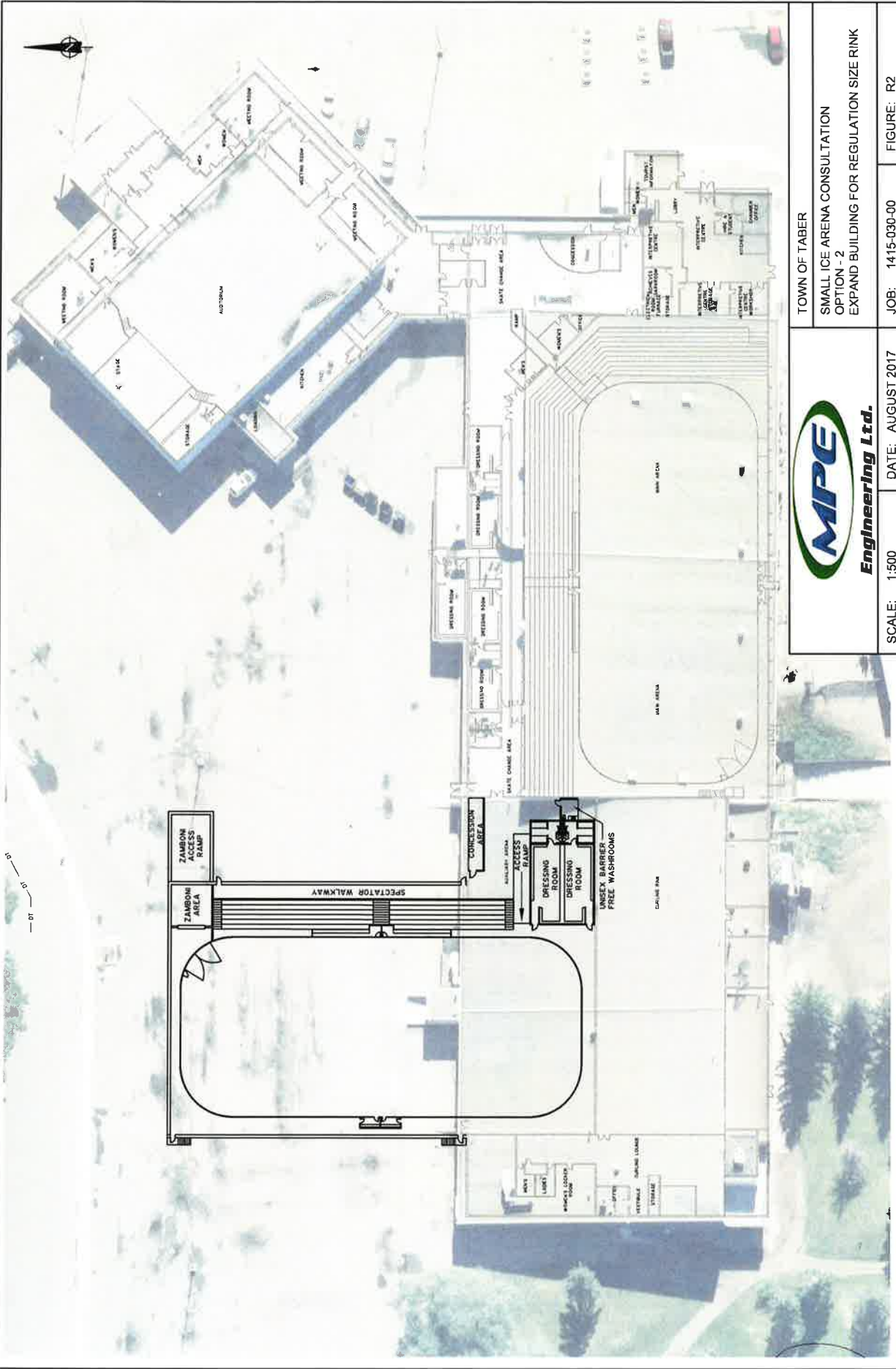
TOWN OF TABER
SMALL ICE ARENA CONSULTATION
OPTION - 1
DIRECT REPLACEMENT

FIGURE: R1

JOB: 1415-030-00

DATE: AUGUST 2017

SCALE: 1:250



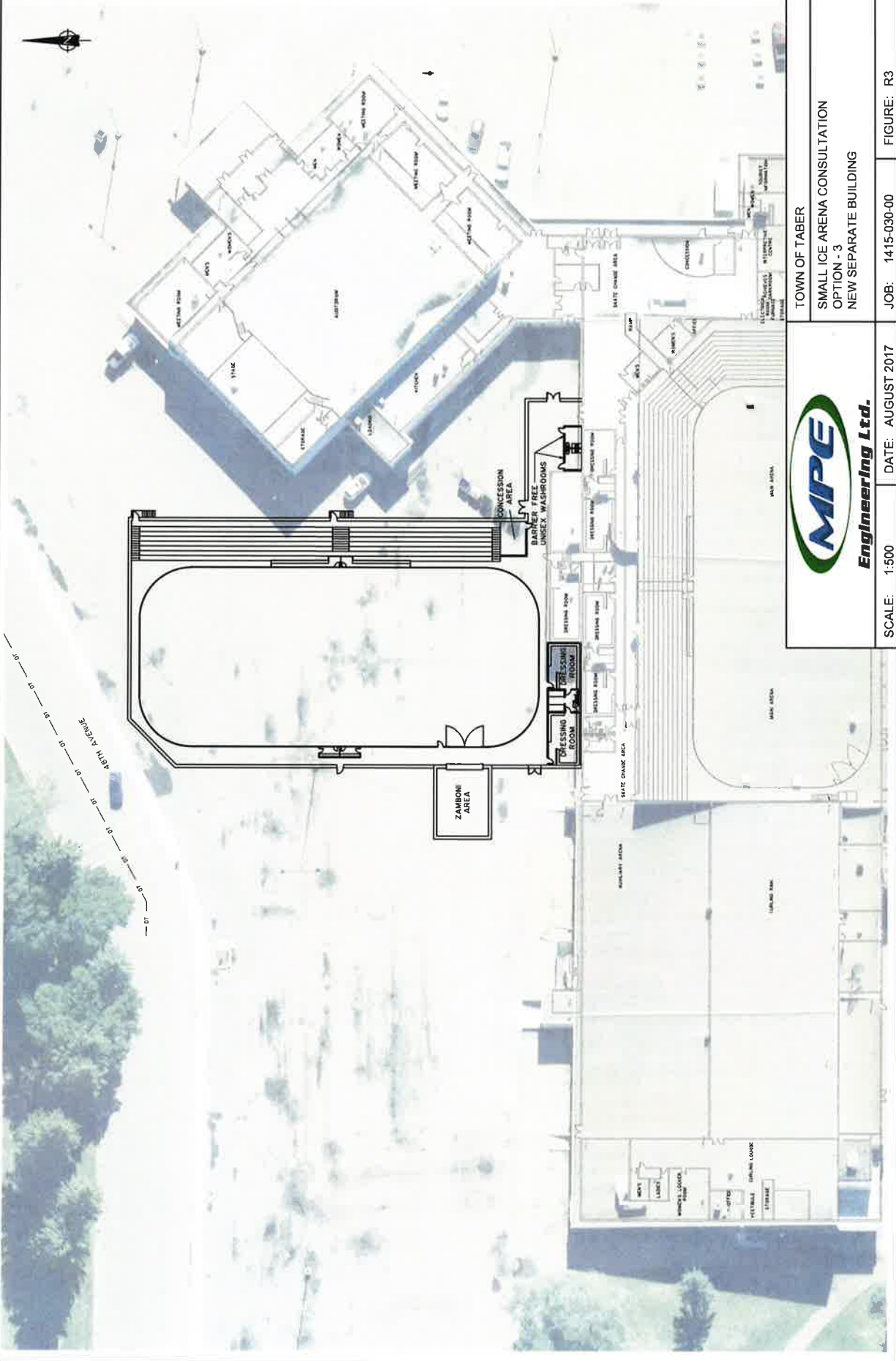
TOWN OF TABER
SMALL ICE ARENA CONSULTATION
OPTION - 2
EXPAND BUILDING FOR REGULATION SIZE RINK

SCALE: 1:500

DATE: AUGUST 2017

JOB: 1415-030-00

FIGURE: R2




TOWN OF TABER
SMALL ICE ARENA CONSULTATION
OPTION - 3
NEW SEPARATE BUILDING

SCALE: 1:500 DATE: AUGUST 2017 JOB: 1415-030-00 FIGURE: R3

Recreation Board Request for Decision	
Meeting Date: October 5, 2017	
Subject: Recreation Board Minutes	
Recommendation:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on September 7, 2017, as presented.
Background:	Minutes of the Regular Meeting of the Recreation Board held on September 7, 2017.
Legislation / Authority:	MGA, Section 208(1)(a)(c)
Strategic Plan Alignment:	N/A
Financial Implication:	N/A
Service Level / Staff Resource Implication:	N/A
Justification:	Approval of minutes is in accordance with the Municipal Government Act, Section 208.
Alternative:	That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on September 7, 2017, as amended.



Attachment(s):	Minutes
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

9/2017

MINUTES OF THE TABER RECREATION BOARD REGULAR MEETING HELD
IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON September
7, 2017 AT 5:30 PM.

PRESENT: Danielle Hansen, Chairperson
Darcy Firth, Vice Chairperson
Joel Mills
Councillor Merrill Harris
Councillor Randy Sparks

ABSENT: Mayor Andrew Prokop
Rene Angermeier

ALSO PRESENT:
Aline Holmen, Director of Recreation
Marty Planger, Recording Secretary
Taber Times

CALL TO ORDER

D. Hansen called the Regular Meeting of the Taber Recreation Board to
order at 5:35 PM.

ADOPTION OF THE AGENDA

RES. 57/2017 MOVED by J. Mills to adopt the agenda as amended:

ITEM No. 3.A to follow after ITEM No.6.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Regular meeting – July 11, 2017

RES. 58/2017 MOVED by Councillor M. Harris that the Recreation Board adopts the
Minutes of the Meeting of the Recreation Board held on July 11, 2017.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Recreation Activity Report

The Recreation Board reviewed the Recreation Report presented.

Councillor R. Sparks arrived at 5:44 pm.

A. Holmen provided additional detail on the items in the report. The report has been modified to align better with the Strategic Plan and follows the format used for Council.

RES. 59/2017 MOVED by Councillor M. Harris that the Recreation Board accepts the Recreation Report for information.

CARRIED UNANIMOUSLY

B) Information for the Recreation Board

The Recreation Board reviewed the information presented. The members were excited to hear that the Trout Pond project has begun and look forward to seeing the progression.

RES. 60/2017 MOVED by D. Firth that the Recreation Board accepts the material received in this Agenda Item, as information.

CARRIED UNANIMOUSLY

DELEGATIONS

C) MPE Engineering

Peter Goertzen from MPE Engineering was present as a follow-up to the July 11, 2017 Recreation Board meeting.

Peter from MPE Engineering, presented three revised options as well as pros and cons for each of the options. He reminded the group to consider future growth, demographics, and potential increase of revenue prior to making a decision.

MPE's recommendations was for the town to address the small ice surface problems within the next couple of years, so proper planning, design and fundraising could occur. It was predicted that the ice surface will fail anytime within the next ten years, but it's an unknown, so start preparing. The longer solutions are implemented the more costly upkeep/maintenance will occur.

The board thanked Peter for his attendance and great report.

RES. 61/2017 MOVED by J. Mills that the Recreation Board move this item into closed session.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES - None

CLOSED SESSION – FOIPP ACT, SECTION 24: ADVICE FROM OFFICIALS

RES. 62/2017 MOVED by Councillor M. Harris that the Recreation Board meeting be moved into Closed Session at 6:50 pm.

CARRIED UNANIMOUSLY

RES. 63/2017 MOVED by Councillor R. Sparks that the Recreation Board meeting be moved into Open Session at 7:44 pm

CARRIED UNANIMOUSLY

RES. 64/2017 MOVED by J. Mills that the Recreation Board recommends that Council approve the following Community Grant applications for 2018:

Organization	Event	2017 Request
Angels in the Outfield	Cornfest Slo-pitch Tournament	\$ 2,769.75
Community Keep Fit	Exercise Program	\$ 2,730.00
Community Vacation Bible Camp	Youth Bible Camp	\$ 5,287.50
Taber Community Against Drugs	Wellness Walk	\$ 245.00
Taber Food Bank	Spaghetti Supper	\$ 350.00
Taber Kinsmen Club	Heritage Seniors Dinner	\$ 593.00
Terry Fox Run Committee	Terry Fox Run	\$ 245.00
St. Mary's School	Graduation	\$ 1,569.00
St. Patrick's School	Christmas Concert	\$ 1,030.50
WR Myers School	Graduation	\$ 1,569.00
Family Connections	Resiliency Campaign	\$ 420.00
Horizon School Division	National Indigenous Day	\$ 1,576.25

\$ 18,385.00

CARRIED UNANIMOUSLY

RES. 65/2017 MOVED by Councillor R. Sparks that the Recreation Board invite the user groups associated with large and small ice to attend our next Recreation Board meeting to provide input on the small ice surface to the Recreation Board.

CARRIED UNANIMOUSLY

RES. 66/2017 MOVED by Councillor M. Harris that the Recreation Board accepts MPE Engineering report regarding the small ice for information

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 67/2017 MOVED by D. Firth that this Regular Meeting of the Taber Recreation Board is hereby closed.

CARRIED UNANIMOUSLY AT 7:49 PM

CHAIRMAN



Recreation Board Request for Decision

Meeting Date: October 5, 2017


Subject: Community Grant Program

Recommendation:	Recreation Board feedback and direction is requested.
Background:	<p>In the 2014, the Community Grant Program was implemented. The process was developed as a way to streamline requests from groups or organizations into one main timeframe. For the most part, that process has been successful.</p> <p>There has been some confusion with the program regarding requests that are submitted after the August 31st deadline and whether they should or should not go to the Recreation Board or to Council directly. Would the Recreation Board like to see all waiver requests that are related to Recreation? If so, how does that relate to the August 31st deadline?</p> <p>Administration is seeking feedback from the Recreation Board as to the policy and procedure for this program.</p>
	<p>Community Grant Program Policy PS-Rec-3</p> <p>Community Grant Program Procedure PS-Rec-3</p>
Strategic Plan Alignment:	Build partnerships with other governments and organizations where synergies exist.
Financial Implication:	N/A as it relates to a proposed revision of the process.
Service Level / Staff Resource Implication:	The only financial implication at this time is Administrative time to review/modify the policy and procedure for approval.
Justification:	There is often confusion as to the process to be followed in reviewing applications that fall outside of the August 31, 2017 deadline.
Alternative(s):	<p>The Recreation Board may choose not to recommend changes to the current Policy and Procedure.</p> <p>The Recreation Board may ask Administration to conduct further research into</p>



	similar programs. The Recreation Board may make recommendations to Council regarding the Community Grant Program Policy and Procedure.
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Attachment(s):	Community Grant Program Policy Community Grant Program Procedure
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



Community Grants Program

Policy No.: PS-REC-3

Department: Community Services

Effective Date: 24/11/14

Review Date: September 2015

Supersedes: Recreation Facilities Rental Fee Waiver and Reduction Requests Policy PS-REC-2

Related Procedure No.: PS-REC-3

Related Procedure Name: Community Grants Program

Council Resolution No.: 553/14

Authority: Council

Revision Date:

Repealed Date:

Purpose

The Town of Taber is committed to continued support of community groups and their programs, which benefit the citizens of Taber. The purpose of this policy is to provide a framework for the Recreation Board to review submissions of grant funding/waiver requests submitted by community organizations for recreation, culture, or other activities undertaken by community based organizations.

Policy Statement

- 1) The Town of Taber recognizes the value realized from efforts of community organizations that enhance the life and social wellbeing of our residents. Recreation Community Grant requests will be reviewed and considered by the Recreation Board. The Recreation Board will make recommendations to Town of Taber Council, regarding such requests.
- 2) The Town may provide grants under two regular programs: the Community Grants program to be reviewed by the Recreation Board with recommendations to Council for final approval, and the Council Discretionary Fund to be considered directly by Council.
- 3) Cash donations, grant funding, and waivers for services and facilities may be provided to assist organizations with their projects or events.
- 4) Requests will not be considered by individuals or organizations that function for profit.
- 5) Community Grant requests are considered annually; Community Grants that receive approval are not a commitment by the municipality to continue such grants in the future.



- 6) Council will review the recommended submissions for approval annually at their last meeting of October.
- 7) By way of resolution, Council shall establish a list of community groups and organizations that are eligible for grant funding for the upcoming year.
- 8) Administration will include in the annual operating budget, a grant expense in the associated Recreation functions, to be considered annually by Council.
- 9) Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.
- 10) Council Discretionary Fund – Council may on an irregular basis, consider requests for funds from community organizations or individuals, for special activities, new initiatives, worthwhile causes or other purposes that are "one of a kind". Funds approved shall be used in the same calendar year as requested. A budget figure as set by Council annually is to be placed in the fund for the disbursement if required. Any project/event/activity not eligible under the Community Grant Program will be submitted directly to Council for consideration at its next regular meeting.
- 11) For clarity this policy does not include the value of labour resources provided by the Town of Taber in support of the annual Cornfest or Remembrance Day events.

Additional References

N/A



MAYOR

09/12/14
DATE



CHIEF ADMINISTRATIVE OFFICER

DECEMBER 9 / 2014
DATE





Community Grants Program

Procedure No.: PS-REC-3

Department: Community Services

Effective Date: 24/11/14

Review Date: September 2015

Supersedes: Recreation Facilities Rental Fee Waiver And Reductions Procedure PS-REC-2

Related Policy No.: PS-REC-3

Related Policy Name: Community Grants Program

Council Resolution No.: N/A

Authority: CAO

Revision Date:

Repealed Date:

Purpose

The purpose is to establish consistent operating guidelines for the Recreation Community Grant Requests by Community Organizations or groups.

Operating Guidelines

1) Eligibility

Applications will only be considered for:

- Not-for-Profit or volunteer based organizations that operate within the Town of Taber and MD of Taber.
- Programs, projects or events that contribute to the social well-being of the community or address a community need.
- Organizations that have not received financial support from the Town previously for the same project in that calendar year. Capital projects will only be eligible for a grant/waiver one time.
- Applications submitted on the prescribed form.
- Discretionary Fund applications complete the application form and submit directly to Council via the CAO/Council Assistant.

- 2) Approvals may include distribution of a financial grant, donation or fee waiver or reduction.



3) Funding requests will be considered based on the following:

- a. Financial impact on the Municipality;
- b. Type of request including capital, operational or maintenance expenses. If the request is for a capital project then the organization must be able to demonstrate their ability to maintain the project in the long term;
- c. Number of people reached by the request, the benefit to the community, and the significance of the event or activity;
- d. Promotion of cultural, heritage, social, or well-being of the community;
- e. Organizations with an established history of service to the community;
- f. Demonstration of financial need by producing current financial statements for their organizations not to exceed 50% of the total project cost;
- g. Identification of fundraising efforts to date or explain why fundraising is not a viable option; and,
- h. Explanation of the contributions of their group towards the event by way of volunteerism, in kind contributions and financial contributions.

4) Community Grants will not be considered for the following:

- a) Groups of a political nature;
- b) School activities which are already supported through school tax levy;
- c) Entertainment or social functions with no direct tangible benefit to the community at large;
- d) Projects, activities or events that stand to make a profit to their organization or are commercial in nature;
- e) Discriminatory activities or events or those that would incite hatred towards any group;
- f) Activities or events that are unlawful;
- g) Activities or events that are contrary to the policies of the municipality;
- h) Circumstances where the budget previously set for grant funding under this policy has been exhausted subject only to further application to Council for additional funding; and,
- i) Any other reason deemed unsuitable by the Town at its sole discretion.



5) Process:

- a. Community Organizations or groups, must complete the Recreation Community Grant Application available on-line, at the Aquafun Centre and at the Town of Taber Administration Building;
 - b. Application for the following calendar year must be submitted by August 31st for consideration under this program. In order to be considered applications must be submitted in full with all requirements. Deadline will not be extended for incomplete application submissions;
 - c. Grants are approved for the following calendar year. Applicants can expect to receive a decision for their request by December 31st of the year the application was submitted;
 - d. If approved, funding must be spent as outlined in the application and as approved by Council. Unused funding must be returned to the Town of Taber;
 - e. Accounting for the funds received must be submitted by August 31st of the year that the grant is received. Dependent on the size of the project, a progress report may be requested. Failure to submit an accounting report may result in disqualification from receiving funds in future years;
 - f. The Recreation Board will review all applications and make recommendations to Council who is the final granting authority;
 - g. The Taber Recreation Board reserves the right to ask any applicant to address the board;
 - h. For facility related applications that are approved, the user group/organization is responsible to contact the Town and formally book the requested facility/facilities.
- 6) Successful applicants must agree to recognize the Town's contribution to their project, activity or event in all related public information, including printed materials, social media and newspaper.
- 7) In approving the Recreation Community Grant, the municipality may impose such conditions or restrictions as it deems fit.



- 8) Decisions will be made based on the total amount of grant funding allocated by Council in a particular budget year. Approvals may be awarded by Council, as a percentage based on the total number of applications and the funds allocated in the annual operating budget.



CHIEF ADMINISTRATIVE OFFICER

DECEMBER 9 / 2014
DATE





Town of Taber

COMMUNITY GRANT APPLICATION FORM

Grant being applied for (please check one)

- Community Services Grant (Refer to Community Grant Policy before completing this Application)
- Council Discretionary Fund

Is this project (please check one)

- Ongoing (weekly/monthly)
- A onetime project/event

NAME OF PROJECT/PROGRAM/EVENT BEING APPLIED FOR:

DATE:

ORGANIZATION CONTACT INFORMATION

Name of Organization:	
Mailing Address:	
Phone Number:	
Website/E-mail	
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	
Phone Number:	
E-mail:	

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	
Date of function: Specify setup/takedown	
Projected completion date:	
Category: (check one)	<input type="checkbox"/> Culture <input type="checkbox"/> Facilities <input type="checkbox"/> Recreation – Aquafun Centre <input type="checkbox"/> Recreation – Sportsfields <input type="checkbox"/> Recreation – Auditorium <input type="checkbox"/> Special Activities

Overview Statement describing the project (community need, target group, activities, etc.):

Who in the community will benefit from this project? Is it open to the general public?

Number of Taber residents who will benefit from this project:

Volunteer Participation:

a) Number of volunteers involved:

b) In what roles/activities will they be involved:

Community: How will the Community learn about the project?

Evaluation: How will your organization measure the success of the completed project?

How will your organization provide recognition for the Town of Taber's contribution?

Other Comments?

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	
Grant/waiver amount requested represents what % of total budget:	
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	
If your request is not fully funded by Council, can you complete your project/event:	
Complete the attached Form A to provide a detailed budget of the project. Identify all sources of confirmed and anticipated revenues and expenditures (including other grants and generated revenues.	

FORM "A" GRANT APPLICATION

Town of Taber

Project Revenues:

	ITEM	SOURCE	Budgeted/Projected	Actual
1	Grant Funding			\$
2	Grant Funding			\$
3	Grant Funding			\$
4	Grant Funding			\$
5	Fundraising			\$
6	Fee for Service/Participation			\$
7	Donations			\$
8	GST Refund			\$
9	Other Revenue - detail			\$
10	Other Revenue -detail			\$
11	Other Revenue-detail			\$
12	Other Revenue-detail			\$
	TOTAL REVENUES			\$

Project Expenditures:

#	Item	Budgeted/Projected	Costs
13	Contracted (professional or other) services		\$
14	Freight/Courier		\$
15	Telephone/Fax		\$
16	Postage		\$
17	Training Courses		\$
18	Computer Services		\$
19	Building rental		\$
20	Furniture/Equipment Rental		\$
21	Insurance		\$
22	Janitorial		\$
23	General Goods & Supplies (please detail)		\$
24	Office Supplies & Stationery		\$
25	Food & Beverage Supplies		\$
26	Recreation/Craft Supplies		\$
27	Fundraising Expenses		\$
28	Other expenses -detail		\$
29	Other expenses -detail		\$
30	Other expenses -detail		\$
31	Other expenses -detail		\$
32	Other expenses -detail		\$
33	Other expenses -detail		\$

34	Other expenses –detail		\$
35	Other expenses –detail		\$
	TOTAL EXPENDITURES		\$

*Please attach supplementary information as required VERIFICATION

The undersigned verifies that the information provided in this accounting form is correct and complete.
The current President or Treasurer of the organization must sign this application.

Signature of President/Treasurer	Name (please print)
Phone Number	Date

This information is collected for the purposes of determining eligibility of an applicant to receive a Town of Taber grant, and is collected pursuant to the Freedom of Information and Protection of Privacy Act.

If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Recreation Manager at (403) 382-9521 or direct (403) 223-5544 ext. 4. Completed applications, with all required documents, can be submitted to the Recreation Manager:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Recreation Manager A - 4900 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	<u>Aline.Holmen@taber.ca</u>

* * * * *



Recreation Board Request for Decision

Meeting Date: October 5, 2017

Subject: Recreation Fee Schedule

Recommendation:

The Recreation Board recommends Council approve the rate fees proposed for inclusion in the 2018 Operating Budget and Fee Schedule Bylaw.

Background:

Administration is once again, preparing its Fee Schedule for Council review. In doing so, Administration requests feedback from the Recreation Board on the proposed fees (attached).

In 2017, during his analysis Devon Wannop tried to keep consistent the fees that could be compared to other aspects in our fee bylaw. Each year proposed would see fees increase 1.5%.

With the integration of our Recreation Software we were required to have fees for programs, lessons, and passes that were divisible by the number of classes or passes. That then caused a slight shift in the fees to accommodate those requirements and that was approved by Council in the Spring.

The fees proposed for 2018 reflect those requirement increases as well as the 1.5% increase. We again suggest that a few of the fees remain the same as in past years.

Legislation / Authority:

MGA 243 (2) (i)

Strategic Plan Alignment:

Build a community that is affordable and attractive.

Financial Implication:

We are currently preparing budgets for presentation to Council in early October and a recommendation from the Recreation Board regarding user fees would assist with calculating revenues.


Service Level / Staff Resource Implication:

No direct impact on service levels in the short term. If approved by Council we would require changes of the fees in all our publications and advertising.



Justification:	Required to assist with budget preparation as well as the Fee Schedule Bylaw.
Alternative(s):	The Recreation Board may ask for additional information.

Attachment(s):	2018 Recreation Fees Proposed
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

<u>Aquafun</u>	2017	2017 (Apr)	2017*1.015	2018 (nearest .25)	Div prop	increase w/div
Adult rush	\$ 6.50	\$ 6.50	\$ 6.60	\$ 6.75		
Student rush	\$ 5.50	\$ 5.50	\$ 5.58	\$ 5.75		
Child rush	\$ 4.50	\$ 4.50	\$ 4.57	\$ 4.75		
Senior rush	\$ 5.50	\$ 5.50	\$ 5.58	\$ 5.75		
Family rush	\$ 15.25	\$ 15.25	\$ 15.48	\$ 15.50		
Swim Club/hr	\$ 58.25	\$ 59.00	\$ 59.89	\$ 60.00		
Full Day rental rate	\$ 1,048.75	\$ 1,064.50	\$ 1,080.47	\$ 1,080.50		
Private rental reg.	\$ 221.00	\$ 226.50	\$ 229.90	\$ 230.00		
Private rental youth	\$ 110.75	\$ 113.75	\$ 115.46	\$ 115.50		
Schools/hr	\$ 64.50	\$ 56.25	\$ 57.09	\$ 57.25		
Adult 5 use pass	\$ 24.25	\$ 29.25	\$ 29.69	\$ 29.75	\$ 29.75	
Adult 10 use pass	\$ 48.25	\$ 55.25	\$ 56.08	\$ 56.25	\$ 56.00	
Adult 3 month pass	\$ 98.00	\$ 102.50	\$ 104.04	\$ 104.25		
Adult 6 month pass	\$ 181.50	\$ 185.25	\$ 188.03	\$ 188.25		
Adult 1 yr pass	\$ 313.75	\$ 331.50	\$ 336.47	\$ 336.50		
Student 5 use pass	\$ 19.75	\$ 24.75	\$ 25.12	\$ 25.25	\$ 25.25	
Student 10 use pass	\$ 38.00	\$ 46.75	\$ 47.45	\$ 47.50	\$ 47.50	
Student 3 month pass	\$ 73.00	\$ 86.75	\$ 88.05	\$ 88.25		
Student 6 month pass	\$ 136.50	\$ 156.75	\$ 159.10	\$ 159.25		
Student 1 yr pass	\$ 236.00	\$ 280.50	\$ 284.71	\$ 284.75		
Child 5 use pass	\$ 13.50	\$ 20.25	\$ 20.55	\$ 20.75	\$ 20.75	
Child 10 use pass	\$ 26.00	\$ 38.25	\$ 38.82	\$ 39.00	\$ 39.00	
Child 3 month pass	\$ 49.75	\$ 71.00	\$ 72.07	\$ 72.25		
Child 6 month pass	\$ 91.00	\$ 128.25	\$ 130.17	\$ 130.25		
Child 1 yr pass	\$ 157.25	\$ 229.50	\$ 232.94	\$ 233.00		
Senior 5 use pass	\$ 19.75	\$ 24.75	\$ 25.12	\$ 25.25	\$ 25.25	
Senior 10 use pass	\$ 38.00	\$ 46.75	\$ 47.45	\$ 47.50	\$ 47.50	
Senior 3 month pass	\$ 73.00	\$ 86.75	\$ 88.05	\$ 88.25		
Senior 6 month pass	\$ 136.50	\$ 156.75	\$ 159.10	\$ 159.25		
Senior 1 yr pass	\$ 236.25	\$ 280.50	\$ 284.71	\$ 284.75		
Family 5 use pass	\$ 61.00	\$ 68.75	\$ 69.78	\$ 70.00	\$ 70.00	
Family 10 use pass	\$ 121.75	\$ 129.75	\$ 131.70	\$ 131.75	\$ 131.50	
Family 3 month pass	\$ 244.00	\$ 240.25	\$ 243.85	\$ 244.00		
Family 6 month pass	\$ 453.75	\$ 434.75	\$ 441.27	\$ 441.50		
Family 1 yr pass	\$ 783.75	\$ 777.75	\$ 789.42	\$ 789.50		
Private lessons 1/2 hr	\$ 22.75	\$ 23.00	\$ 23.35	\$ 23.50		
Preschool, SK 1-4	\$ 41.00	\$ 42.00	\$ 42.63	\$ 42.75	\$ 42.00	\$ 44.00
SK 5-9	\$ 49.25	\$ 52.00	\$ 52.78	\$ 53.00	\$ 52.00	\$ 54.00
SK 10	\$ 58.25	\$ 62.00	\$ 62.93	\$ 63.00	\$ 62.00	\$ 64.00
Adult Lessons	\$ 49.25	\$ 52.00	\$ 52.78	\$ 53.00	\$ 52.00	\$ 54.00
Bronze Medallion	\$ 143.50	\$ 145.00	\$ 147.18	\$ 147.25	\$ 147.25	
Bronze Cross	\$ 154.50	\$ 156.50	\$ 158.85	\$ 159.00	\$ 159.00	
National Lifeguard	\$ 301.75	\$ 346.50	\$ 351.70	\$ 351.75	\$ 351.75	

2018 Proposed Recreation Fees

2/3

	2017	Apr 2017	x 1.5%	2018	Divisible
Bronze Cross Recert	\$ 27.25	\$ 27.75	\$ 28.17	\$ 28.25	
National Lifeguard Recert	\$ 63.00	\$ 63.75	\$ 64.71	\$ 64.75	
WSI	\$ 237.50	\$ 303.00	\$ 307.55	\$ 307.75	\$ 307.75
WSI Recertification	\$ 70.50	\$ 70.50	\$ 71.56	\$ 71.75	
Standard First Aid	\$ 150.00	\$ 150.00	\$ 152.25	\$ 152.25	\$ 152.00
<u>Meeting Rooms</u>					
Non Profit rental/hr	\$ 19.50	\$ 20.00	\$ 20.30	\$ 20.50	
Regular	\$ 25.50	\$ 34.50	\$ 35.02	\$ 35.25	
Overtime hourly rate	\$ 32.25	\$ 47.50	\$ 48.21	\$ 48.25	
<u>Auditorium</u>					
Regular hourly rate	\$ 33.50	\$ 34.50	\$ 35.02	\$ 35.25	
Day rate	\$ 514.25	\$ 515.25	\$ 522.98	\$ 523.00	
Overtime hourly rate	\$ 83.75	\$ 47.50	\$ 48.21	\$ 48.25	
Stage Only	\$ 19.50	\$ 20.00	\$ 20.30	\$ 20.50	
Kitchen Only	\$ 33.50	\$ 34.50	\$ 35.02	\$ 35.25	
Portable Sound System/day	\$ 65.50	\$ 66.50	\$ 67.50	\$ 67.50	
<u>Parking Lot</u>					
Comm. Centre Incl electr./day	\$ 426.50	\$ 437.50	\$ 444.06	\$ 444.25	
Admin. Blding incl electr./day	\$ 134.25	\$ 137.75	\$ 139.82	\$ 140.00	
Admin Blding/half day	\$ 134.25	\$ 137.75	\$ 139.82	\$ 140.00	
<u>Large Ice</u>					
Youth prime time/hr	\$ 74.25	\$ 77.00	\$ 78.16	\$ 78.25	
Youth non-prime time/hr	\$ 59.75	\$ 61.50	\$ 62.42	\$ 62.50	
Adult prime time/hr	\$ 147.50	\$ 153.75	\$ 156.06	\$ 156.25	
Adult non-prime time/hr	\$ 118.25	\$ 122.75	\$ 124.59	\$ 124.75	
Local Schools/hr	\$ 27.50	\$ 30.50	\$ 30.96	\$ 31.00	
Summer Ice Out/hr	\$ 45.00	\$ 46.25	\$ 46.94	\$ 47.00	
Summer Ice Out/day	\$ 424.75	\$ 462.25	\$ 469.18	\$ 469.25	
Noon Shinny	\$ 3.50	\$ 3.75	\$ 3.81	\$ 4.00	
Seasonal Shinny Fee		\$ 75.75	\$ 76.89	\$ 77.00	
<u>Small Ice</u>					
Youth/hr	\$ 39.50	\$ 40.50	\$ 41.11	\$ 41.25	
Adult/hr	\$ 48.75	\$ 50.50	\$ 51.26	\$ 51.50	
Local Schools/hr	\$ 19.75	\$ 20.00	\$ 20.30	\$ 20.50	
Summer Ice Out/hr	\$ 32.00	\$ 33.00	\$ 33.50	\$ 33.50	
Summer Ice Out/day	\$ 303.25	\$ 328.25	\$ 333.17	\$ 333.25	
Public Skate	\$ 2.00	\$ 2.00	\$ 2.03	\$ 2.00	
<u>Ball Diamonds</u>					
Youth fee/day	\$ 86.00	\$ 88.25	\$ 89.57	\$ 89.75	

2018 Proposed Recreation Fees

3/3

	2017	APR 2017	x 1.5%	2018	DIV.
Youth fee/league team	\$ 331.00	\$ 336.00	\$ 341.04	\$ 341.25	
Rep team fee/league	\$ 331.00	\$ 336.00	\$ 341.04	\$ 341.25	
Adult fee/day	\$ 171.25	\$ 176.25	\$ 178.89	\$ 179.00	
Adult fee/league team	\$ 661.75	\$ 672.00	\$ 682.08	\$ 682.25	
Non Resident fee/day	\$ 213.75	\$ 220.50	\$ 223.81	\$ 224.00	
Non Resident fee/league team	\$ 827.50	\$ 840.00	\$ 852.60	\$ 852.75	
Electricity fee/tournament	\$ 77.75	\$ 79.00	\$ 80.19	\$ 80.25	

Soccer Pitches

Youth fee/team league	\$ 293.25	\$ 297.75	\$ 302.22	\$ 302.25	
Adult fee/team league	\$ 488.00	\$ 476.50	\$ 483.65	\$ 483.75	
Non-resident/team league	\$ 585.75	\$ 595.75	\$ 604.69	\$ 604.75	
Youth/day	\$ 96.50	\$ 99.00	\$ 100.49	\$ 100.50	
Adult/day	\$ 192.25	\$ 198.00	\$ 200.97	\$ 201.00	
Non-resident/day	\$ 239.75	\$ 247.50	\$ 251.21	\$ 251.25	

Football

Youth fee/team league	\$ 549.75	\$ 558.00	\$ 566.37	\$ 566.50	
Adult fee/team league	\$ 914.25	\$ 892.75	\$ 906.14	\$ 906.25	
Non-resident/team league	\$ 1,097.50	\$ 1,116.00	\$ 1,132.74	\$ 1,132.75	
Youth/day	\$ 180.00	\$ 184.75	\$ 187.52	\$ 187.75	
Adult/day	\$ 359.50	\$ 369.25	\$ 374.79	\$ 375.00	
Non-resident/day	\$ 448.50	\$ 461.75	\$ 468.68	\$ 468.75	

Parks

Gazebo incl electricity/day	\$ 22.75	\$ 23.00	\$ 23.35	\$ 23.50	
Bleachers	\$ 56.25	\$ 57.00	\$ 57.86	\$ 58.00	
Cornfest Stage/hr (min 2hrs)		\$ 20.00	\$ 20.30	\$ 20.00	
Cornfest Stage inc elec/day		\$ 75.00	\$ 76.13	\$ 75.00	

Tennis Courts

Tennis key	\$ 30.00	\$ 30.00	\$ 30.45	\$ 30.00	
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Programs

Summer Week Programs	\$ 109.25	\$ 111.00	\$ 112.67	\$ 112.75	\$ 113.00
Summer Games	\$ 15.00	\$ 15.00	\$ 15.23	\$ 15.00	
Cornfest Fun Run	\$ 27.00 - 42.50		\$ -	27.00-42.50	
Halloween Party - poster	\$ 25.50	\$ 25.00	\$ 25.38	\$ 25.00	


RV Parks

RV Park	\$ 25.00	\$ 25.25	\$ 25.63	\$ 25.75	
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Recreation Board Request for Decision	
Meeting Date: October 5, 2017	
Subject: Information for the Recreation Board	
Recommendation:	That the Recreation Board accepts the material received in this Agenda Item, as information.
Background:	<p>This communication is provided simply as information for the Recreation Board and no comment is needed. In some cases, though, the Recreation Board may wish to seek clarification on the matter from Administration, or even challenge the matter through discussion. Placing the information on the Recreation Boards agenda allows these opportunities.</p> <ol style="list-style-type: none"> 1. Swim Lesson Registration – held on Sept. 9th went reasonably well. Approximately 90% of the open spots for lessons were filled. 2. Wailen Park – the project is almost complete. We are awaiting the picnic tables and the tree installation. 3. 50th Ave. Boulevard Upgrade – the majority of this project has been completed. There is one small area that has been added to the project on the east end of the boulevard. 4. Trout Pond – this project is moving along quickly. At the time of agenda prep the gravel was being laid on the trail and compacted. The framework for the stairs was installed this week. Please refer to our project page for updates. 5. Community Halloween Party – planning for the party is underway. Anyone wishing to volunteer or donate can contact the Aquafun Centre. 6. Public Skating – the Kinsmen Club of Taber has graciously agreed to sponsor Public Skating on Friday evenings on the large ice arena.
Legislation / Authority:	N/A
Strategic Plan Alignment:	General Information therefore does not specifically apply

Financial Implication:	Costs will be associated with various items listed above as per the 2017 Operating budget.
Service Level / Staff Resource Implication:	Staff resources to be utilized for all items listed above.
Justification:	To keep the Recreation Board informed of current municipal information and correspondences.
Alternative(s):	<ol style="list-style-type: none"> 1. The Recreation Board could seek clarification on any matters from Administration. 2. The Recreation Board could discuss, in depth, any of the matters raised by this communication and take action through a resolution.

Attachment(s):	
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



Recreation Board Request for Decision


Meeting Date: October 5, 2017

Subject: Recreation Activity Report

Recommendation:	The Recreation Board accepts the Recreation Report for information.
Background:	The report is supplied for Recreation Board information. In most cases, this communication is provided simply as information and no comment is needed. In some cases, the Recreation Board may wish to seek clarification on a matter through discussion. Placing the communication on the agenda allows for these opportunities.
Legislation / Authority:	MGA, Section 207 (c)
Strategic Plan Alignment:	No direct alignment.
Financial Implication:	No financial implications.
Service Level / Staff Resource Implication:	Not applicable for the purposes of this report.
Justification:	To keep the Recreation Board informed of happenings within the Recreation Department.
Alternative(s):	The Recreation Board could seek clarification on any of the matters in the report.



Attachment(s):	Recreation Activity Report Sept 2017
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APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	



ACTIVITY REPORT

DEPARTMENT: Recreation

Budget Categorization	Strategic Plan Alignment (Goals and Initiatives)	Associated Projects & Tasks
Projects and tasks expected and approved under the 2017 Capital Budget	Create and promote all-season recreational facilities that are regionally recognized	<ul style="list-style-type: none"> • Trout Pond and West Trail Extension project continues. A project page has been developed in conjunction with communications to keep the public up to date on the project. • 50th Ave Blvd project underway. • Wailen Park upgrades nearing completion.
	To improve the quality of life for Town residents and following a recreation master plan, invest in the Town's recreation facilities and opportunities	<ul style="list-style-type: none"> • Recreation Software continues to be utilized and developed.
Projects and tasks expected and approved under the 2017 Operational Budget	Create a team work environment that is safe, customer focussed and employee friendly	<ul style="list-style-type: none"> • Continue to assist and work with eCompliance Health and Safety Software. Procedures have been reviewed and updated. Now updating the Hazard Identification and controls functions as well as modifying the inspection templates for arena and parks function. • 0 safety incidents with staff and regular safety meetings are occurring.
	Utilize work teams that are vertically and horizontally integrated	<ul style="list-style-type: none"> • Recruitment completed and training underway for new Lifeguard positions. • Fall training courses being attended by some staff as per budget. • Recruitment underway for a Recreation operator 1 position

		<ul style="list-style-type: none"> • The 2017 annual shutdown of the Aquafun Centre occurred Sept. 5-17th.
	<p>Create and promote all-season recreational opportunities and facilities that are regionally recognized</p>	<ul style="list-style-type: none"> • Fields continue to be maintained for the football season. • Arena operations are in full swing. User group meeting occurred Sept. 25th. • Working with Communications to promote Recreation through social media and the website more.
	<p>Beautify the community (e.g., vegetation and attractive entranceways, downtown streetscapes)</p>	<ul style="list-style-type: none"> • Continue to water flowers, trees and work with Communities in Bloom. • Staff is winterizing the irrigation system at all facilities. • Continue to maintain garbage at all facilities • Second round of contracted fertilizer and herbicide application occurring.
	<p>To improve the quality of life for Town residents and following a recreation master plan, invest in the Town's recreation facilities and opportunities</p>	<ul style="list-style-type: none"> • Sound system upgrade completed at the large ice arena. • Fall programming for the Aquafun Centre is complete and the focus is now on spring and rentals.
	<p>Seek partnerships within the Taber area for recreational facility development</p>	<ul style="list-style-type: none"> • Assisting the Taber Legion with playground development for the Legion Park • Worked with Fire Association to install new benches in various locations in parks. • Worked with the Taber Food Bank regarding the Duck Race which occurred Sept. 23rd.
	<p>Create an environment for hosting special events in Taber</p>	<ul style="list-style-type: none"> • Planned the 25th annual Fun Run which was a success. • Preparing for a site tour from SARA members regarding the bid for the 2018 Southern Alberta Summer Games.

		<ul style="list-style-type: none"> • Prepped for the U of L Pronghorn Exhibition Games held at KMMSC on Sept. 2 • Prepped for the WHL Game at arena held Sept. 2 • Preparing for the annual Community Halloween Party
<p>Additional Items and Projects not expected under either Capital or Operational Budgets</p>		<ul style="list-style-type: none"> • Reviewing 2018-2019 Operating and Capital Budgets and preparing 2020 Operating Budget.