

## AGENDA

REGULAR MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON May 4, 2017, AT 5:30 PM.

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<u>ITEM NO. 1. CALL TO ORDER</u>	<u>MOTION</u>
<u>ITEM NO. 2. ADOPTION OF THE AGENDA</u>	X
<u>ITEM NO. 3. DELEGATIONS</u>	
A) RFD – Tactical Paintball & Airsoft Association of Southern Alberta	X
<u>ITEM NO. 4. ADOPTION OF THE MINUTES</u>	
A) RFD – March 30, 2017	X
<u>ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES</u> - None	
<u>ITEM NO. 6. ACTION ITEMS</u>	
A) RFD – Recreation Project Support	X
B) RFD – Skateboard Park	X
C) RFD – Trout Pond Project	X
D) RFD - Information for the Recreation Board	X
E) RFD - Recreation Report	X
F) RFD - Recognition Awards	X
<u>ITEM NO. 7. MEDIA INQUIRIES</u>	
<u>ITEM NO. 8. CLOSED SESSION</u>	X
ITEM No. 8.A. FOIPP ACT, SECTION 24: ADVICE FROM OFFICIALS	
<u>ITEM NO. 9. OPEN SESSION</u>	X
<u>ITEM NO. 10. CLOSE OF MEETING</u>	X

## Recreation Board Request for Decision


**Meeting Date:** May 4, 2017

**Subject:** Delegation - Tactical Paintball and Airsoft Association of Southern Alberta

<b>Recommendation:</b>	That the Recreation Board accepts the information provided by Eric Trudel regarding the Tactical Paintball and Airsoft Association of Southern Alberta, for information purposes.
<b>Background:</b>	<p>Eric Trudel, President of the Tactical Paintball and Airsoft Association of Southern Alberta will be in attendance to provide an update of activities occurring at the facility in Taber.</p> <p>It has been past practice to have the organization present an update each spring to keep the Recreation Board apprised of their organization and what is upcoming for the season.</p> <p>There are no requests for consideration at this time, rather just information sharing.</p>
<b>Legislation / Authority:</b>	Recreation Board Bylaw 2-2009, Section 6 (Purpose of the Board)
<b>Strategic Plan Alignment:</b>	Family/Community: Create and promote all-season recreational opportunities and facilities that are regionally recognized.
<b>Financial Implication:</b>	There are no financial implications as this is just an update for information.
<b>Service Level / Staff Resource Implication:</b>	No implications.
<b>Justification:</b>	Regular updates on an annual basis keep the members of the Recreation Board apprised on goings on in our community with regards to Recreational facilities and lands.
<b>Alternative(s):</b>	The Recreation Board chooses to ask the delegation for additional information.



<b>Attachment(s):</b>	Tactical Paintball and Airsoft Association of Southern Alberta Update
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	

## **Tactical Paintball and Airsoft Association of Southern Alberta – Update May 2017**

List of board members for 2017:

President: Eric Trudel  
Vice President: Jon Lutz  
Secretary: Patrick Pearson  
Treasurer: Chester Aman  
Chair: Rob Winter  
Chair: Shaun Sennecker  
Chair: Nick Scattergood

2017 Membership fee's:

Under 18 years old: \$30.00  
Over 18 with valid student ID: \$40.00  
Over 18 regular fee: \$50.00

We are working with the town to have new signs in multiple locations.

- 1: Update the main entrance sign to reflect the association's new legal name.
- 2: Update the signs that mark the road into the field off of the landfill road.
- 3: Install a new sign west of the bridge to warn people of the field's boundaries.

Already booked dates for airsoft games:

May 6th: Airsoft Season Opener  
June 11th: Airsoft Event hosted by Specter  
July 15th: Airsoft Event hosted by Deathbridge Airsoft  
August 6th: Airsoft charity game  
August 13th: Airsoft Event hosted by Specter  
September 16th: Airsoft Event hosted by Deathbridge Airsoft

## Recreation Board Request for Decision

**Meeting Date:** May 4, 2017

**Subject:** Recreation Board Minutes

**Recommendation:**

That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on March 30, 2017, as presented

**Background:**

Minutes of the Regular Meeting of the Recreation Board held on March 30, 2017.

**Legislation / Authority:**

MGA, Section 208(1)(a)(c)

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

**Service Level / Staff  
Resource Implication:**

N/A

**Justification:**


Approval of minutes is in accordance with the Municipal Government Act, Section 208.

**Alternative:**

That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on March 30, 2017, as amended.



<b>Attachment(s):</b>	Minutes
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	

2/2017

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE  
COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON March 30, 2017 AT  
5:30 PM.

PRESENT: Danielle Hansen, Chairperson  
Councillor Merrill Harris  
Luke Wijna  
Joel Mills

ABSENT: Darcy Firth, Vice Chairperson  
Councillor Randy Sparks  
Councillor Andrew Prokop

ALSO PRESENT:

Aline Holmen, Director of Recreation  
Trent Smith, Recreation Manager  
Marty Planger, Recording Secretary  
Taber Times

**CALL TO ORDER**

D. Hansen called the Regular Meeting of the Taber Recreation Board to order at 5:31PM.

**ADOPTION OF THE AGENDA**

RES. 11/2017 MOVED by Councillor M. Harris to adopt the agenda as amended;

ITEM NO.6. ACTION ITEMS

G) RFD – Collection of Refundable Beverage Container

CARRIED UNANIMOUSLY

**DELEGATIONS**

A) 2017 Boxing Event

Joel Mills reported that there will be a boxing event on July 15th in the large ice arena. This is fulfilling a dream that he's always had and he is excited to be able to promote lots of local talent. Discussion was had on how the event was being commissioned and he thinks a committee will be formed under the training umbrella of Lethbridge Commission and that a Taber Commission would not be required. Discussion occurred regarding liability and the possibility of an adhoc committee appointed by Council.

The Recreation Board thanked J. Mills for his presentation. No motions were made at this time due to lack of quorum.

### **ADOPTION OF THE MINUTES**

#### **A) Regular meeting – February 2, 2017**

RES. 12/2017 MOVED by J. Mills that the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on February 2, 2017, as presented.

CARRIED UNANIMOUSLY

### **BUSINESS ARISING FROM THE MINUTES** - None

### **ACTION ITEMS**

#### **A) Bid Request 2019 Alberta Senior Masters Games**

The Recreation Board discussed the cost, fundraising, accommodation, and facilities required to run an event this size and decided this event is out of scope for a town this size on its own.

RES. 13/2017 MOVED by L. Wijna that the Recreation Board recommends Council accept the invitation from the Minister of Culture and Tourism regarding bid applications for the 2019 Alberta Senior Masters Games for information.

CARRIED UNANIMOUSLY

#### **B) April Recreation Board Meeting**

RES. 14/2017 MOVED by Councillor M. Harris that the Recreation Board accepts the cancellation of the April, 2017 Recreation Board meeting as presented with the understanding that should the need arise a Special Meeting could be held.

CARRIED UNANIMOUSLY

#### **C) Recreation Fee Schedule**

A. Holmen explained to the Recreation Board members the rationale for the change in the Fee Schedule Bylaw. Because we are going to be taking credit payments online, Global Payments will be charging an additional 1% fee therefore prior to leaving, Devon Wannop advised that fees being paid online



be increased accordingly. As well, the new software calculates its fees based on per class, which requires our fees to be equally divisible by 4 or 8 therefore the lesson fees required a bit of an adjustment.

The board expressed that the new software offers convenience for users and with convenience

RES. 15/2017 MOVED by L. Wijna that the Recreation Board recommends Council approve the revision to Fee Bylaw 23-2016.

CARRIED UNANIMOUSLY

**D) Information for the Recreation Board**

The Recreation Board reviewed the Information presented. They were excited for the new toys being utilized for rentals and on Friday open swims and to hear that the recreation software and compressor room upgrades were on track.

RES. 16/2017 MOVED by L. Wijna that the Recreation Board accepts the material received in this Agenda Item, as information.

CARRIED UNANIMOUSLY

**E) Recreation Report**

The Recreation Board reviewed the Recreation Report presented.

RES. 17/2017 MOVED by L. Wijna that the Recreation Board accepts the Recreation Report for information.

CARRIED UNANIMOUSLY

**F) Recognition Awards**

RES. 18/2017 MOVED by Councillor M. Harris that the Recreation Board recommends that the following team/individuals receive Recognition Awards;

1. W.R. Myer's Rebels – 2017 3A Girls Provincial Basketball Championships – Silver Medal.

CARRIED UNANIMOUSLY

**G) Collection of Refundable Beverage Containers**

A. Holmen reported that the 1<sup>st</sup> year of the program was not as profitable for the organization doing the collections because of known theft of the containers from the receptacles. The town has been granted ten more containers this year which are designed to negate theft. The board members were disappointed that the program was not a success, however are hopeful once the new containers are distributed it can be viable.

RES. 19/2017 MOVED by L. Wijna that the Recreation Board recommends to Council that the Collection of Refundable Beverage Containers Program be suspended pending further review of the program.

CARRIED UNANIMOUSLY

**MEDIA INQUIRIES** - None

**CLOSED SESSION** – FOIPP ACT, SECTION 16: DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

RES. 20/2017 MOVED by L. Wijna that the Recreation Board meeting be moved into Closed Session at 6:25 pm.

CARRIED UNANIMOUSLY

RES. 21/2017 MOVED by Councillor M. Harris that the Recreation Board meeting be moved into Open Session at 6:38 pm

CARRIED UNANIMOUSLY

RES. 22/2017 MOVED by Councillor M. Harris that the Recreation Board supports the addition of private parking signage at the Taber Arena to recognize a long standing community member for their service

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES. 23/2017 MOVED by J. Mills that this Regular Meeting of the Taber Recreation Board is hereby closed.

CARRIED UNANIMOUSLY AT 6:39 PM

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CHAIRMAN

DRAFT

## Recreation Board Request for Decision

**Meeting Date:** May 4, 2017

**Subject:** Recreation Project Support

**Recommendation:**

That the Recreation Board recommends Council provide a letter of support for each the following projects in order for grant funding to be sought out:

1. Sunrise Park – Playground Equipment
2. Confederation Park - Wheelchair Accessible Play Equipment
3. Confederation Park – Climbing Apparatus
4. Aquafun Centre – Climbing Wall

**Background:**

In September of 2016, the Recreation Board, at the Special Budget meeting reviewed the Recreation Master Plan. There were several items that were included in the plan as recommendations that at that time were discussed but not included in the 2017 – 2019 budget proposed budget due to cost and priority.

Since that time, the Town has purchased access to a Grant Program that identifies numerous grants in many different areas that we may be eligible for. Although, not that clear cut, the opportunity is there for additional funding that we are not normally advised of.

Administration has four proposed items that we would like to search out grant funding for. These four include:

- 1) Sunrise Park – Playground Equipment
- 2) Confederation Park – Wheelchair Accessible Play Equipment
- 3) Confederation Park – Climbing Apparatus
- 4) Aquafun Centre – Climbing Wall

Please see attached for further details regarding each. Many of the larger grant applications require letters of support from the organization and having these already in place can save time down the road.


There is no guarantee funding will be available or obtained for all of these items but we would try our best to investigate what is available.

**Legislation / Authority:**

Recreation Board – Purpose of the Board

<b>Strategic Plan Alignment:</b>	<p>Family/Community: Create and promote all-season recreational opportunities and facilities that are regionally recognized.</p>
<b>Financial Implication:</b>	<p>The cost for each of the items excluding GST are as follows:  Sunrise Park – Playground Equipment <b>\$48,919.00</b>  Confederation Park – Wheelchair Accessible Play Equipment <b>\$29,5456.00</b>  Confederation Park – Climbing Apparatus <b>\$33,389.00</b>  Aquafun Centre – Climbing Wall <b>\$15,832</b></p> <p>In addition to the above costs would be the resource time as indicated to apply for the grants, install equipment, and follow up on successful grants.</p>
<b>Service Level / Staff Resource Implication:</b>	<p>Staff resources would be required to complete the grant applications and if approved, be involved with the installation of the equipment as well as grant follow-up. Some grants may require a partnership which would involve time to coordinate.</p>
<b>Justification:</b>	<p>Installation of this type of equipment will meet the requests as indicated in the Recreation Master Plan as well as enhance the community by providing additional recreational opportunities. The climbing wall for example is a piece of equipment that is a current trend for swimming pool development.</p>
<b>Alternative(s):</b>	<p>The Recreation Board accepts the information regarding projects for information as presented.</p> <p>The Recreation Board recommends that the following projects be recommended to Council for support: (details here)</p>
<b>Attachment(s):</b>	<p>Sunrise Park Proposed Playground  Sunrise Playground Proposed features and pricing  Confederation Park Wheelchair Access Feature 1  Confederation Wheelchair Access Feature 2  Confederation Wheelchair Access Feature 3  Confederation Park Wheelchair Access Features Quote  Confederation Park Play Apparatus Feature and Quote  Aquatic Climbing Wall Image  Aquatic Climbing Wall Quote</p>



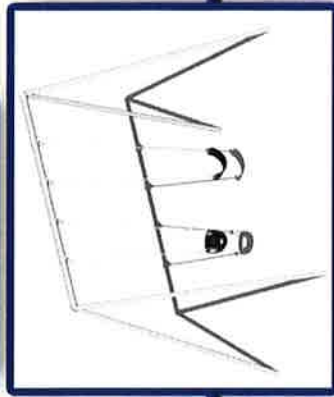
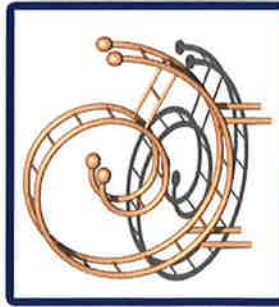
<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	



Sunrise



reverse view



Additional Equipment



Note: Colours shown may not accurately reflect actual colours.

layout #A03645-C1  
J03511



**BLUEIMP**  
Play Strong.

<i>Project Name</i>	SUNSET PARK
<i>City/Province</i>	TABER, AB
<i>Model</i>	I04697
<i>Job Number</i>	J03513

*Unit Features*

1	Climbing Ladder	
1	Squiggle Climb	
1	Cliff Climb	
1	Pebble Link w/ Rails	
1	Spider Web	
1	D Rails- Set of 2	
4	Entry Fence	
1	Slide Fence- Single Wide	
1	Glide Ride	
1	Floating Roof Triangular	
1	Stainless Steel Deep Dip Slide	
1	Deck Ladder	
2	Kick Plate 14"	
2	Platform- Square	
4	Platform- Tri	
14	Posts	19,864.00

*Additional Equipment*

1	T208, 2-unit 8' high T-swing frame	1,351.00
1	SRR, Slash-proof belt seat package	217.00
1	STR, Slash-proof tot seat package	300.00
30	BP-10, Border Timber c/w stakes	2,880.00
4	BP-09, Border Timber Adapter	180.00
150'	AS-02, 5" steel channel for installation	900.00
1	PK-162B, Pedestal Picnic Table (surface-mount)	1,212.00
1	PK-151B, Park Bench (surface-mount)	520.00
	Excavate area, install Blue Imp border, <b>playground equipment</b> & pea gravel	19,800.00
	<i>Estimated site reclamation contingency</i>	<i>1,100.00</i>
	Freight Estimate – FOB Taber, AB (SF16-082)	595.00

**TOTAL \$48,919.00**

*\*GST extra.*

*\*Installation of park furniture to be taken care of by Town.*

*\*Freight Estimate valid for 30 days.*

*\*Equipment & Installation pricing valid for 90 days.*



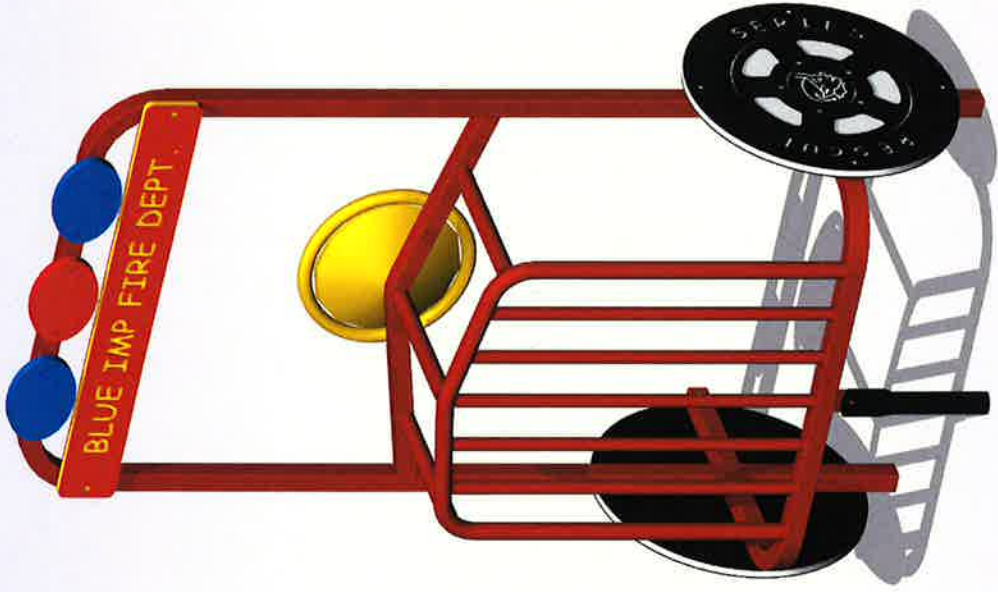


Note: Colours shown may not accurately reflect actual colours.



**BLUEIMP**  
Play Strong.

**CN-71W - Accessible Digger**

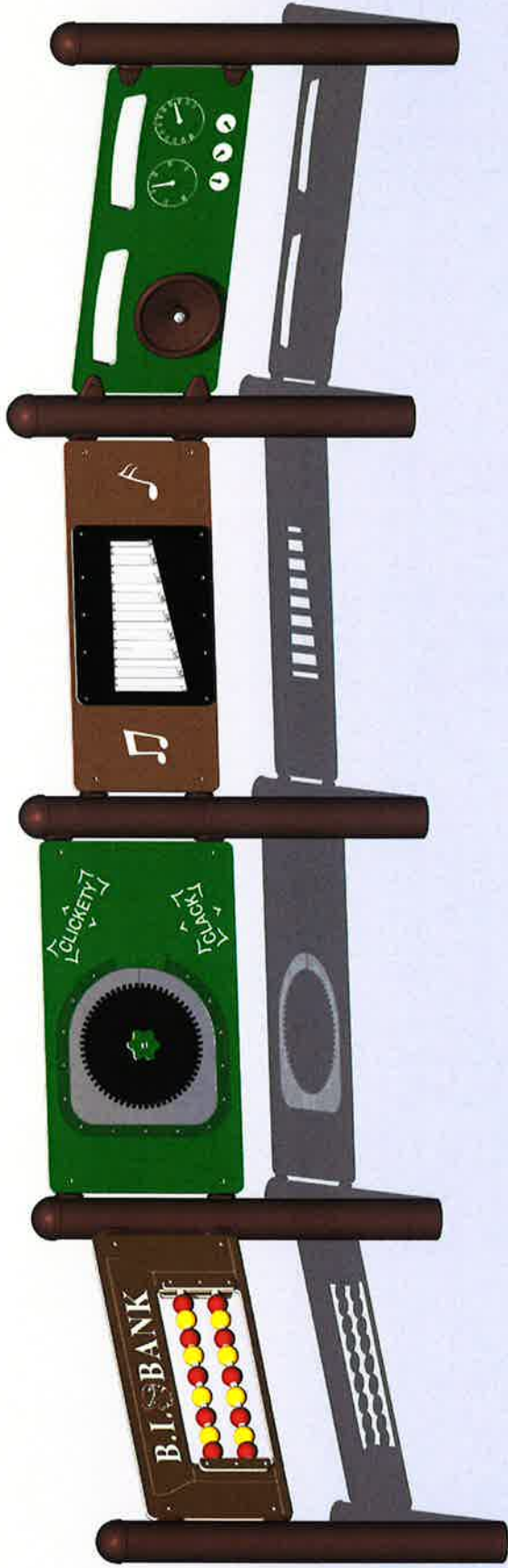


Note: Colours shown may not accurately reflect actual colours.

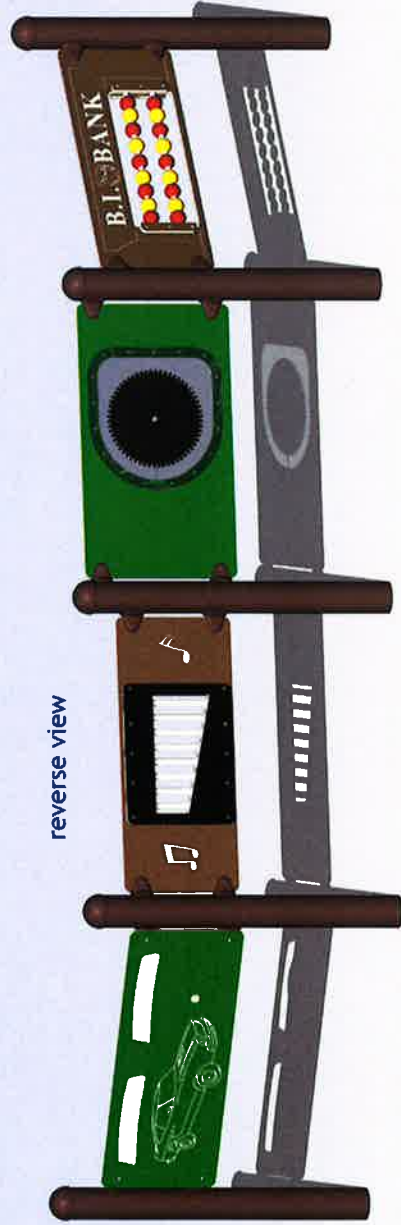
**CN-501A - Accessible Fire Engine**



**BLUE IMP**  
Play Strong.



reverse view



layout # M04047-C1

Note: Colours shown may not accurately reflect actual colours.



**BLUEIMP**  
Play Strong.



Made in Canada

Submitted to: Town of Taber

Date: March 31, 2017

Location: Taber, AB

Submitted by: Michael Rasmussen

<b>Quantity</b>	<b>Product #</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Price</b>
1	CN-501A	Accessible Fire Engine	1,626.00	1,626.00
2	CN-914-1	Road Sign - Bike Lane	370.00	740.00
2	CN-914-4	Road Sign - Stop Sign	370.00	740.00
1	CN-914-5	Road Sign - Yield Sign	370.00	370.00
1	V00657R1	Custom 'Corn Hut' store	2,500.00	2,500.00
1	V00654R1	Custom 'Taber Fire Hall'	5,500.00	5,500.00
1	M04047	Accessible Play Panels (MegaPlay format)	5,761.00	5,761.00
1	CN-71W	Accessible Digger - <i>for corner of existing site</i>	1,102.00	1,102.00
1	freight	Freight Estimate - FOB Taber, AB	1,000.00	1,000.00
1	install	Commercial Installation of Equipment along existing path	8,800.00	8,800.00
			Subtotal	28,139.00
			G.S.T.	1,406.95
			<b>TOTAL</b>	<b>\$29,545.95</b>

\*Pricing valid for 60 days.



# Town of Taber

Taber, AB

March 30, 2017

Design #96573-1-1 (Revised)



## Pricing

Supply Playground Equipment (Landscape Structures Inc.)	\$27,448.00
Install above playground equipment (Habitat Systems Inc.)	\$5,941.00
<b>Subtotal</b>	<b>\$33,389.00</b>
GST @ 5%	\$1,669.45
<b>Total</b>	<b>\$35,058.45</b>

Pricing includes freight costs to site. Pricing does not include travel and crew mobilization, surfacing or borders. **Please note that pricing is valid for 30 days.** Terms are net 30 days from shipment of product from factory. A Credit application may be required. Standard terms & conditions are attached. Past due amounts will be charged 2% interest compounded monthly (26.82% per annum), starting on the first day past the due date. Terms are net 30 days on approved credit. Delivery is approximately 5-6 weeks. **Listed taxes (GST & PST) are applicable and need to be paid by purchaser.**

If you wish to place an order, please sign where indicated below and fax back to our office to (604) 294-4002 or toll free at 1 (866) 294-4002.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Acceptance: \_\_\_\_\_ Title: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

Installation Address: \_\_\_\_\_

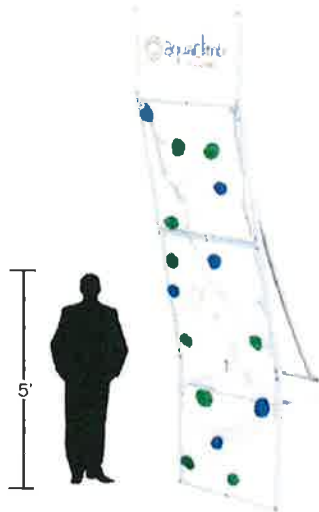
**Better playgrounds.  
Better world.™**  
playlsi.com

Proudly presented by:



# AquaClimb Classic Product Line

3D Contour Models Only from AquaClimb ... Flippable Panels for Multiple Climbing Experiences!



**Ice**

Translucent Contoured Polycarbonate Panels with 2 Year Warranty allows protection from both sides, see behind the wall while enjoying uncompromising views of climber. Very versatile: flip them over to change a concave feature to a convex feature!



**Ascent**

The Original and Most Popular with unlimited Color Options. Contoured Gel-Coated Fiberglass Panels with the Highest 5 Year Warranty plus the Lowest Maintenance needs, allows for the "AquaClimb Only" option of re-configuring the climber's experience!



**Glacier**

Brand New, with all aspects and benefits of the Ice panel including the option to flip - now with Blue Panels matching the pool water. Obscures viewing during compromising climbing positions, providing a higher level of privacy without blocking the light!

**Pre-assembled full height units delivered ready for simple installation!**



Nationwide Commercial Aquatics Inc.

16 Hammersmith Avenue, Suite 100  
 Toronto, Ontario  
 M4E 2W4

# Estimate

Date	Estimate #
3/21/2017	932RJ

<b>Name / Address</b>
Town of Taber Kory Ostrup 4712 50 St Taber, AB T1G 2B6

Item	Description	Qty	U/M	Rate	Total
AQIce4H1W	AquaClimb Ice Climbing Wall, 4H x 1W Includes load dissipation hardware	1		13,937.00	13,937.00
	Discount if purchased before March 31, 2017 - \$500.00.				
Freight	Freight	1		1,895.00	1,895.00
	Custom colours and/or logos are available for additional cost.				
	Please contact Ryan Jones at 1.587.777.4516 or ryan.jones@ncaquatics.com if you have any questions.				
	Payment terms: Prepaid. To ensure no special hardware or modifications are required, submit pool, gutter profile, and pool deck drawings for review, Additional costs may apply for special hardware and climbing wall modifications. All costs associated with local codes, engineering and permits are responsibility of the purchaser. Engineers review/stamp is not included. Electrical grounding/bonding is the responsibility of the purchaser. Shipping lead time is 8-10 weeks. Quote is valid till March 31, 2017. GST On Sales			5.00%	791.60
<b>Total</b>					CAD 16,623.60

## Recreation Board Request for Decision

**Meeting Date:** May 4, 2017

**Subject:** Skateboard Park

**Recommendation:**

That the Recreation Board recommends Council authorize the repairs required to the Skateboard Park to the amount of \$10,200.00 from Capital Reserves.

**Background:**

The Skateboard Park was built in 2007 by Newline Skateparks. Over the last ten years, the facility has held up very well and staff has been completing annual preventative maintenance as was specified by the contractor.

Last summer, it was noted that someone was removing the paving bricks that were used as a decorative piece for that facility. At that time, Venture Holdings repaired the damages at no cost to the Town. Earlier this spring, we had further vandalism and numerous paving stones were removed with a crowbar which resulted not only in missing paving stones but a huge safety risk for users of the facility.

Administration contacted newline Skateparks and they met with us on site to review possible solutions. At that time, we also conducted a thorough inspection of the facility. Although we had done our maintenance as required, after ten years there were some areas that required repair measures beyond our scope.

As the professionals in this construction and repair, we asked Newline staff to prepare a proposal for repairs as well as provide a solution to the paving stones.


Newline Skateparks has provided a proposal (see attached) that outlines a repair plan for the facility. As they are working in Lethbridge for the next few months on a build our costs would be significantly lower than they would be if we waited for a year. Waiting for a year was also not recommended as some of the cracking and concrete deterioration is significant and could result in larger issues by next year depending on the type of winter we experience.

Newline has indicated that although they have proposed four days to repair the facility, should they be done earlier we would be billed only for the amount of time spent on repair, not the full amount.



	<p>With regards to the paving stones three options were discussed:</p> <ul style="list-style-type: none"> <li>a) Removing the loose pavers, sanding them and re-installing – the problem is that many have gone missing and we are unable to get the same style.</li> <li>b) Removing the pavers and replacing with aggregate stone – estimated to be \$18,000</li> <li>c) Replace the entire section of paving stone and replace either partially or entirely with the artificial turf.</li> </ul> <p>Should the funding be available for the repair, this area of concern could be revisited. It was not recommended that we replace the paving stones with regular concrete. Administration will look into the cost of artificial turf.</p>
<b>Legislation / Authority:</b>	Recreation Board Bylaw (Purpose of the Board)
<b>Strategic Plan Alignment:</b>	Maintain a safe community that is healthy, innovative and environmentally aware.
<b>Financial Implication:</b>	This was not expected nor budgeted in the 2017 budget.
<b>Service Level / Staff Resource Implication:</b>	Service level would remain status quo.
<b>Justification:</b>	With all the recent vandalism, we are no longer able to match the missing paving bricks and safety is a huge concern. With some of the larger cracking that also poses a safety concern for the users and the lifespan of the facility.
<b>Alternative(s):</b>	The Recreation may recommend Council defer this item to the 2018 Operating budget.
<b>Attachment(s):</b>	Taber Skateboard Park Maintenance Proposal



<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	



Aline Holmen  
Director of Recreation  
Town of Taber  
Phone: (403) 223-5544 ext 4  
Mobile: (403) 382-9521  
E-mail: [aline.holmen@taber.ca](mailto:aline.holmen@taber.ca)

April 28, 2017

**Re: Taber Skatepark – General Maintenance and Repairs**

Dear Ms. Holmen,

Thank you for contacting our team regarding general maintenance and repairs of the Taber Skatepark. We believe this project will be an excellent investment in the youth of Taber and a welcome addition to the community.

Since opening in late 2007, it appears that the skatepark has been cared for very well by your staff. However, after 10 years of operation it is not uncommon for many of our municipal clients to request professional maintenance from a skatepark design/build specialist to ensure their park is safe, and remains durable well into the future. Undertaking a professional maintenance program at this point in the park's lifecycle will undoubtedly avoid more significant future repair costs and improve the facility's activity value for the community.

Please find enclosed our proposal for maintenance and repair services. If you have any questions, don't hesitate to contact us at any time.

Sincerely,

Trevor Morgan - Vice President, New Line Skateparks Inc.



## Taber Skatepark – General Maintenance and Repair Proposal

Further to our previous telephone discussions and recent site visit, our proposed scope of work and price is as follows:

Professional treatment of concrete and steel elements throughout park including:

- Crack cleanout and sealing (grinding + air cleanout, Sika sealant application, hand finishing)
- Void patching and finishing where appropriate (cleanout, polymer blend application, hand finishing)
- Removal and replacement of significantly deteriorated concrete in select landing zones (concrete cut out, replacement, and hand finishing)
- Replacement of cold joint backer rod and sealant where appropriate
- Welding, grinding, and painting of exposed steel where required
- Follow up report with recommendations for additional skatepark improvements based on current usage trends

### Project Pricing:

- 4 Days General Maintenance and Repairs: \$10,200.00**
- Follow Up Report on Repairs Completed and Recommendations for Future Park Improvements: \$ INCLUDED**
- GST: \$510.00**
- Contract Total: \$10,710.00**

**Additional Maintenance Days (if requested by Owner) will be charged at \$2,650 + GST each**

\*Fees include travel and disbursements for min 2 man crew + all required tools and equipment

\*Recognizing the age of the facility (~10yrs) and our recent observations of the park, yearly professional maintenance of the park is strongly recommended to avoid accelerated deterioration of the facility and associated significant repair costs. Typical concrete and steel maintenance allowances for site built concrete skateparks within Alberta range from approximately \$2,000 - \$6,000.

### Acceptance of Proposal:

Signature: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Recreation Board Request for Decision

**Meeting Date:** May 4, 2017

**Subject:** Trout Pond Project

**Recommendation:**

That the Recreation Board accepts the presentation regarding the Trout Pond Upgrade, for information purposes.

**Background:**

The Trout Pond, west of Town, was formerly maintained and stocked with trout as a public recreational amenity. Administration has been working on a plan to revitalize the area and restore it to its full potential. The project has been divided into five phases to complete the project based on each components level of priority. Phasing will also allow for Administration to find grants specific to each component and allow the Town to maximize the amount of grant dollars received.


Once complete, the Trout Pond will be refilled and stocked with Trout and a walking trail will surround the pond. Administration is proposing a campground with approximately 16 RV stalls and an additional area for tents, with room for expansion if required. There would be a playground for campers and public use as well as a beach area. To make the park an inviting space for visitors and residents there would be picnic tables with campfire rings for grilling and picnic shelters for large gatherings. The walking trail will have benches for walkers to utilize and enjoy the views. It is estimated that 2,500 trees would be required to make the park feel full and well shaded. A map of the overall area is provided.

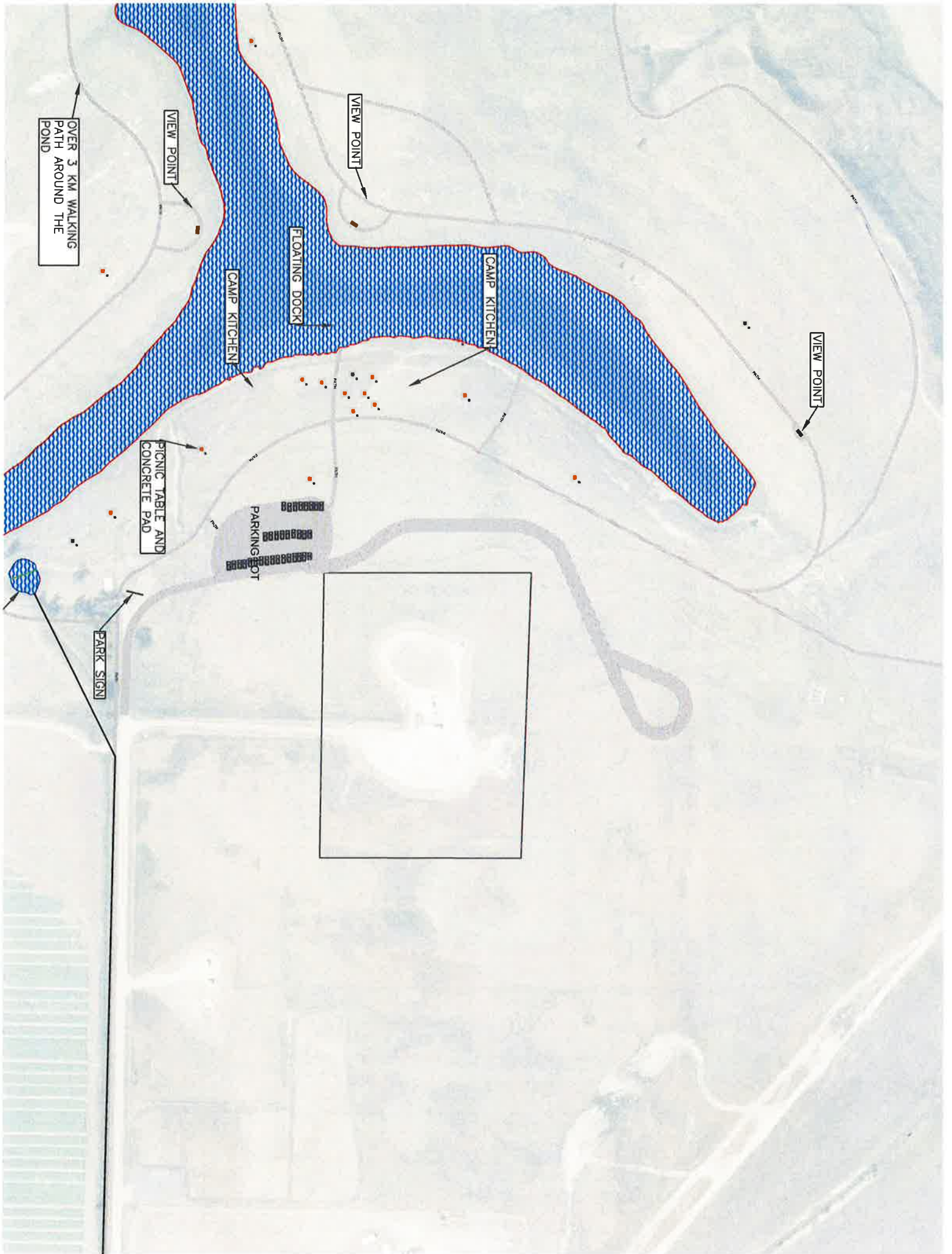
The pond will require cleaning prior to being filled. Administration will work with Alberta Conservation Association to ensure the pond is restored to their standards. This will include cleaning up a small filter pond and replacing a screen to prevent fish from moving between ponds. The cost estimate to clean up the ponds is \$45,000. This includes purchasing pipe and a flow meter to bring water to the pond from the nearest TID turnout, the equipment needed for the task, and the water to fill the pond. There will then be an annual charge to top up the pond, the charge will depend on how much water evaporates over time.

Alberta Conservation will provide the Town with fish for free the first year, however, it will be the town's responsibility to restock the pond annually to ensure sufficient levels. Alberta Conservation recommended starting with approximately 3,600 trout, which would have a cost of \$10,800 annually for future years.

Council has reviewed this information earlier this year so this presentation is

	for information purposes to keep the Recreation Board abreast of the project.
<b>Legislation / Authority:</b>	MGA Section 3
<b>Strategic Plan Alignment:</b>	Family/Community: Create and promote all-season recreational opportunities and facilities that are regionally recognized.
<b>Financial Implication:</b>	There have been no funds budgeted for this project. Administration hopes to fund the majority of the project using grants.
<b>Service Level / Staff Resource Implication:</b>	Service levels will remain status quo at this time aside from applying for grants. Council in their motion supported the application of grant funding options.
<b>Justification:</b>	The Trout Pond Project will create additional recreation spaces for residents and visitors to enjoy. The campground will provide additional camping space in Alberta, which may in turn draw people to Taber for special events including the Cornfest and the Pheasant Festival.
<b>Alternative(s):</b>	As this is an information item no alternative is required. The Recreation Board may ask for additional information.
<b>Attachment(s):</b>	Trout Pond Phase 1 Drawing Trout Pond Phase 5

<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	



OVER 3 KM WALKING PATH AROUND THE POND

VIEW POINT

VIEW POINT

FLOATING DOCK

CAMP KITCHEN

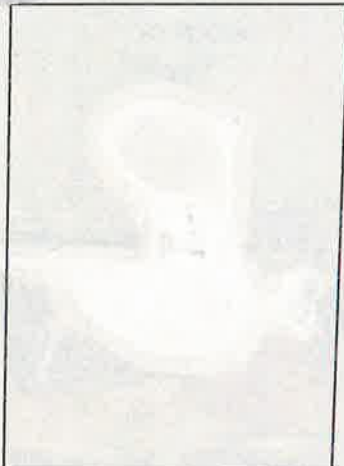
CAMP KITCHEN

VIEW POINT

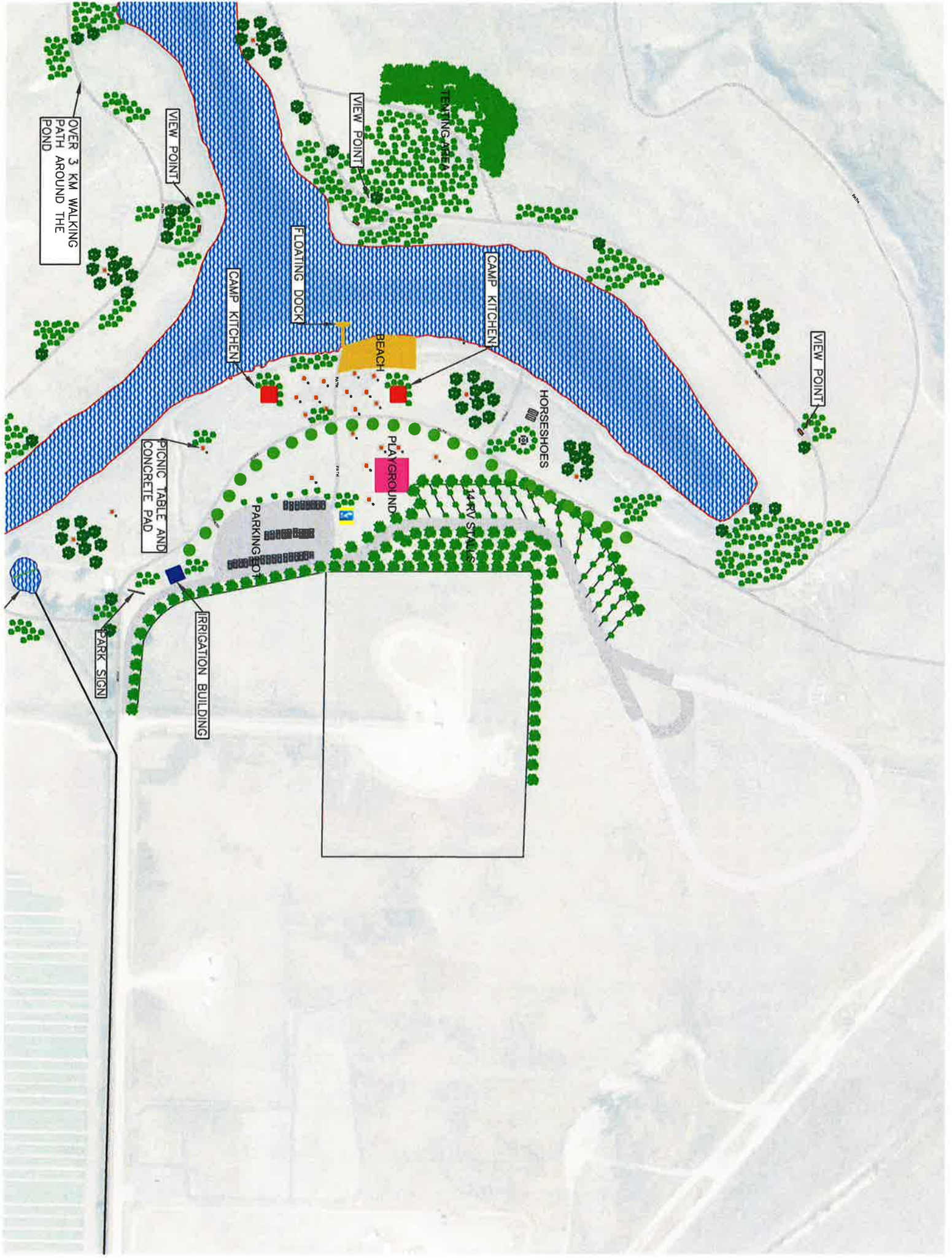
PICNIC TABLE AND CONCRETE PAD

PARKING LOT

PARK SIGN







OVER 3 KM WALKING PATH AROUND THE POND

VIEW POINT

VIEW POINT

TENTING AREA

FLOATING DOCK

CAMP KITCHEN

CAMP KITCHEN

BEACH

HORSESHOES

PLAYGROUND

RV STAYS

PARKING LOT

PICNIC TABLE AND CONCRETE PAD

IRRIGATION BUILDING

PARK SIGN

VIEW POINT



## Recreation Board Request for Decision

**Meeting Date:** May 4, 2017

**Subject:** Information for the Recreation Board

**Recommendation:**

That the Recreation Board accepts the material received in this Agenda Item, as information.

**Background:**

This communication is provided simply as information for the Recreation Board and no comment is needed. In some cases, though, the Recreation Board may wish to seek clarification on the matter from Administration, or even challenge the matter through discussion. Placing the information on the Recreation Boards agenda allows these opportunities.

1. Large Toys – working very well, utilizing for the Fun Fridays and private rentals.
2. Fortis Grant Funding – we have been notified of approval of the \$3000 Community Naturalization grant funding. This funding is for trees near the Aquafun Centre and two dog waste bag dispensers for the trail around the golf course.
3. Heritage Canada Grant Funding – we have been notified of approval of the funding for Canada Day Celebrations in the amount of \$2,230
4. National Lifejacket Day – May 18<sup>th</sup> – will be do activities with school rentals that day and having a PFD Photo Contest in May
5. Water Boot Camp starting in May and running for two months 2x/week.
6. Advanced Courses – due to overwhelming registration we are looking to add additional courses.

**Legislation / Authority:**

N/A

**Strategic Plan Alignment:**


General Information therefore does not specifically apply

**Financial Implication:**

Costs will be associated with various items listed above as per the 2017 Operating budget.

<b>Service Level / Staff Resource Implication:</b>	Staff resources to be utilized for all items listed above.
<b>Justification:</b>	To keep the Recreation Board informed of current municipal information and correspondences.
<b>Alternative(s):</b>	<ol style="list-style-type: none"> <li>1. The Recreation Board could seek clarification on any matters from Administration.</li> <li>2. The Recreation Board could discuss, in depth, any of the matters raised by this communication and take action through a resolution.</li> </ol>

<b>Attachment(s):</b>	
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	



## Recreation Board Request for Decision

**Meeting Date:** May 4, 2017

**Subject:** Recreation Report

**Recommendation:**

The Recreation Board accepts the Recreation Report for information.

**Background:**

The report is supplied for Recreation Board information. In most cases, this communication is provided simply as information and no comment is needed. In some cases, the Recreation Board may wish to seek clarification on a matter through discussion. Placing the communication on the agenda allows for these opportunities.

**Legislation / Authority:**

MGA, Section 207 (c)

**Strategic Plan Alignment:**

No direct alignment.

**Financial Implication:**

No financial implications.

**Service Level / Staff  
Resource Implication:**

Not applicable for the purposes of this report.

**Justification:**


To keep the Recreation Board informed of happenings within the Recreation Department.

**Alternative(s):**

The Recreation Board could seek clarification on any of the matters in the report.



<b>Attachment(s):</b>	Recreation Report
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	

## RECREATION Report – April 2017

### General:

- Continue to assist and work with eCompliance Health and Safety software.
- Continue to investigate grant funding options for Recreation and continue to inform community groups of grants that may apply to their scenarios.
- Continue to work with community groups regarding special events such as Air Cadets 75<sup>th</sup> Anniversary, Boxing, weddings, Swim Meet, etc.
- Investigating options for various recreation upgrades
- Continue to work with the SARA Board and the City of Brooks regarding the 2017 Southern AB Summer Games.
- Attended the Volunteer Appreciation Banquet April 25<sup>th</sup>.
- Attended the Cornfest meeting April 27<sup>th</sup>.
- Attended meeting regarding Boxing Event
- Met with Communities in Bloom regarding expectations and projects for the upcoming season.

### Aquafun Centre:

- Anti-slip floor coating installed in the change rooms and Lifeguard office last week.
- Continue to work with Intellileisure regarding the Recreation Management Software. The past two months have been extremely busy. Staff continue to gather information from clients and set up accounts.
- Continue to promote events and new "toy" options through social media.
- Preparing and conducting staff evaluations is ongoing.
- Recruitment underway for vacant Lifeguard position and new Aquatic Supervisor position. Working with staff regarding new structure.
- Request sent to Taber Kinsmen regarding Free Swim Sponsorship for the summer.
- Numerous Advanced Lifeguard courses occurring this spring. The demand is high and classes are full with waitlists. We are getting participants from across southern Alberta registering.

### Arena/Auditorium:

- The auditorium is currently closed until the end of April for annual floor resurfacing.
- The large ice closed on March 27<sup>th</sup>. Equipment from the plant room and area has been removed and stored elsewhere in prep for the construction. Due to construction there are no large or small ice rentals available this summer season.
- Following ice removal staff immediately began outdoor operations to prepare sportsfields.
- In discussion with one of our main users regarding a skating camp in August.
- Continue to work with Public Services and MPE regarding the Arena Compressor Room Upgrade.

### Parks/Sportsfields

- Conversing with Newline Skateparks (builder of our facility) regarding concerns with design and maintenance, we are now awaiting their suggested action plan.
- Safety Inspections have been completed on all fields earlier this month and user groups have begun their regular league schedules.
- Vandalism at KMMSC occurred the weekend of Easter and has been reported to Taber Police. The person has been apprehended and majority of items recovered.
- The schedule for all Sportsfield user groups was sent out to all main user groups based on their requests.
- Staff are working on field and grass prep on the fields. Painting is nearly complete for the soccer lines. Garbage's are now being picked up regularly.
- Parks and playgrounds are being cleaned up and inspected.
- Startup is occurring on the irrigation systems.
- Tennis courts were opened early April.
- Planning for gopher control underway.

**Cemetery:**

- Continue to maintain garbage.
- Preparing list of sod placement required for 2017.
- Staff will be completing a thorough cleanup of the grounds prior to Mother's Day.
- Planning for gopher control underway.

**Programs:**

- Seasonal program staff will all be returning from last year and begin May 1<sup>st</sup>.
- Staff will be assisting Economic Development Staff at the Children's Festival in Lethbridge May 5<sup>th</sup> and 6<sup>th</sup>.
- Planning continues for Canada Day 2017. Seasonal staff will assist in this area when they commence employment as well.
- Transportation Plan completed and sent to Alberta Transportation for the 25<sup>th</sup> Annual Fun Run.
- Staff preparing for the 2017 Southern Alberta Games being held in Brooks. More to come at the start of May.

## Recreation Board Request for Decision

**Meeting Date:** May 4, 2017

**Subject:** Recognition Awards

**Recommendation:**

The Recreation Board recommends that the above team/individuals receive Recognition Awards:

**Background:**

The Following are recommended for performance recognition:

1. Gold - Ashley Enns – 2017 Canadian Drug Free Powerlifting Championship – Womens 132 lb
2. Gold - Sarah Cowley - 2017 Canadian Drug Free Powerlifting Championship – Open Women 132 lb
3. Gold – Nicole Johnson - 2017 Canadian Drug Free Powerlifting Championship – Open Women 165 lb
4. Gold – Katia Fajnor - 2017 Canadian Drug Free Powerlifting Championship – Open Women 198 lb
5. Silver – Brad Olson - 2017 Canadian Drug Free Powerlifting Championship – Open Men 198 lb
6. Silver – Brad Silver - 2017 Canadian Drug Free Powerlifting Championship – Open Men 220 lb
7. Gold – Brad Wilson - 2017 Canadian Drug Free Powerlifting Championship - Open Men 220 lb
8. Silver – Braden Gardner - 2017 Canadian Drug Free Powerlifting Championship – Open Men 242 lb
9. Gold – Jeff Lastuka - 2017 Canadian Drug Free Powerlifting Championship – Open Men 242 lb

**Legislation / Authority:**

N/A

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

<b>Service Level / Staff Resource Implication:</b>	Staff resources utilized to track awards, create certificates of recognition and ensure they are signed by Mayor and Reeve.
<b>Justification:</b>	Recreation Board driven recognition for local athletes that achieve medal status at a Provincial Level or higher.
<b>Alternative:</b>	The Recreation Board recommends that the following teams/individuals be included for Recognition Awards along with the above mentioned (insert here):

<b>Attachment(s):</b>	
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Aline Holmen
<b>Chief Administrative Officer (CAO) or Designate:</b>	