

MINUTES OF THE MEETING OF THE MUNICIPAL PLANNING COMMISSION OF THE TOWN OF TABER, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, MARCH 21, 2011 AT 4:30 P.M.

PRESENT: Councilor John Papp
Councilor Louie Tams
Raymond Sheen
Edwyn Ellingson

ALSO PRESENT:

Jim Coughlin, Director of Planning and Economic Development
Lorraine Belanger, Planning and Economic Development Assistant
Taber Police Chief Alf Rudd

ITEM #1 - CALL TO ORDER

R. Sheen called the Meeting of the Municipal Planning Commission to order at 4:34 p.m.

ITEM #2 - ADOPTION OF THE AGENDA

MOVED by Councilor Papp that the Municipal Planning Commission adopt the agenda as amended to include a brief presentation by Chief Alf Rudd on enforcement procedures.

CARRIED UNANIMOUSLY

ITEM#3 - DELEGATIONS

Chief Alf Rudd spoke about Bylaw enforcement procedures. Discussion followed in regard to procedures and staffing:

- 1) Bylaw matters came under the jurisdiction of the Taber Police Service as of 2010.
- 2) Brandon Bullock has been hired as the new bylaw officer. After completing training in April his title will be Community Peace Officer..
- 3) Proactive patrols on weeds and snow removal have been in place for some time; however the majority of enforcement matters are driven by complaints.
- 4) The process upon complaint typically starts with a notice to the offender, with a time line for for compliance and a 2nd inspection. Staff will then do a follow up visit and if the situation is not resolved then a ticket can be issued or in severe cases the town can go in and complete the work and recover the cost on the tax notices. Records are kept in the event that court action becomes necessary. However every effort is made to work with residents to resolve situations and get a good end result rather that just simply levy tickets or fines.
- 5) In regard to out of town owners who have infractions, efforts are made to contact them rather than just posting a notice on the door.

Chief Rudd also explained how enforcement of development and business license matters were coordinated with the Planning and Economic Development Department.

Councilor Papp also added that if offenders are allowed to simply ignore tickets, orders, development conditions that these types of situations will never improve. He noted that perhaps more enforcement was needed rather than waivers.

ITEM #4 - ADOPTION OF THE MINUTES

MOVED by Councilor Tams that the Municipal Planning Commission adopts the minutes of the Regular Meeting of the Municipal Planning Commission held on February 22, 2011.

CARRIED UNANIMOUSLY

ITEM #5- BUSINESS ARISING FROM THE MINUTES

Councilor Papp also questioned the why there may have been a delay in the processing of the Home Occupation application for the Framers.

Jim Coughlin said he would investigate further as to the timeline on The Framers application.

ITEM #5 HOME OCCUPATION APPLICATIONS

None

ITEM #6 – DISCRETIONARY USE APPLICATIONS

None

ITEM #7 – INFORMATION ITEMS

- A) Building Permit Statistics – No comments
- B) Home Occupation Reports- No comments

ITEM #8 - OTHER BUSINESS

None

ITEM #9 – CLOSE OF MEETING

MOVED by E. Ellingson that this meeting of the Municipal Planning Commission be closed.

CARRIED UNANIMOUSLY AT 5:25 P.M.



CHAIRMAN