

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, NOVEMBER 27, 2017, AT 5:00 PM.

Mayor

Prokop, Andrew

Councillors

Bekkering, Garth

Brewin, Jack

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

Chief Administrative Officer

Armfelt, Cory

Staff

Abdel Khaliq, Alaa

Brennan, Meghan

Duske, Dave

Holmen, Aline

Malcolm, Andrew

Orwa, John

Scherer, Gary

Smith, Trent

Van Ham, Kerry

CALL TO ORDER

Mayor Prokop called the Meeting to Order at 5:00 PM.

Mayor Prokop noted that Councillor Brewin will be attending the meeting by teleconference.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and stated that there were none.

RES. 491/2017 MOVED by Councillor Tams that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

A) Recognition of Service of Previous Council Members

Mayor Prokop presented former Councillor Randy Sparks with a plaque in honour of his years of service on Council.

Mayor Prokop stated that former Mayor Henk DeVlieger was not in attendance, but recognized his years of service on Council.

Council made no motion at this time.

B) Delegation: Taber Golf Club

C. Armfelt introduced R. Fischer and M. Galvin, representatives from the Taber Golf Club, who request Council to reimburse the Taber Golf Club for a portion of its water usage for 2016 and 2017.

Council discussed the current water allocation agreement between the Town and the Taber Golf Club.

RES. 492/2017 MOVED by Councillor Bekkering that Council defers Agenda Item 3.B) Delegation: Taber Golf Club to the next Council meeting for discussion of the present contract, and the draft contract. This item is to be discussed in Closed Session to prevent disclosure of third party business information, in accordance with Section 16 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

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DELEGATIONS – CONT'D

C) Delegation: Taber Equality Alliance Society

C. Armfelt introduced J. Wilson and S. Todd, representatives from the Taber Equality Alliance Society.

J. Wilson and S. Todd presented their report regarding the organization and its activities in the community.

Council discussed the report and inquired about activities during National Pride Month, in June 2018.

RES. 493/2017 MOVED by Councillor Bekkering that Council accepts the presentation by Taber Equality Alliance Society for information purposes.

CARRIED UNANIMOUSLY

D) Delegation: Friends of Taber Central School Community Association

C. Armfelt introduced C. Brown, representative of the Friends of Taber Central School Community Association.

C. Brown stated that the Association is raising funds to facilitate a Playground Enhancement Project at Central Elementary School because the current structure has surpassed its life expectancy and needs replacing due to safety concerns. She stated that the Association is actively seeking donations, and have planned numerous fundraising opportunities throughout the next year including, school fundraisers, concession sales at volleyball and basketball tournaments, and a community supper.

C. Brown stated that the playground enhancement will cost approximately \$278,010.00 and they have currently raised \$20,000.00.

Council discussed grant options, other organizations to participate in donating or raising funds, Council's options for providing financial assistance, and the timeframe of providing a donation.

DELEGATIONS – CONT'D

D) Delegation: Friends of Taber Central School Community Association – CONT'D

RES. 494/2017 MOVED by Councillor Tams that Council requests the Delegation to return to a future Council meeting with additional information pertaining to the Playground Enhancement Project after exploring additional funding and fundraising opportunities.

CARRIED

E) Delegation: Community Grant Program Application: Friends of Taber Central School Community Association

C. Brown, representative from Friends of Taber Central School Community Association, stated that the Association is requesting Council to consider funding the facility rental, for the Association to host a community supper in the auditorium, through their application to the Community Grant Program under the Council Discretionary Fund.

RES. 495/2017 MOVED by Councillor Garner that Council approves the Community Grant Program application for the purpose of the Central School Fundraiser Supper, in the amount of \$515.25, inclusive of GST.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Minutes of Regular Meeting of Council: November 14, 2017

RES. 496/2017 MOVED by Councillor Strojwas that Council adopts the minutes of the Regular Meeting of Council held on November 14, 2017, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Review of Organizational Bylaw: Council Authority to Revise Regular Council Meeting Schedule

C. Armfelt presented the legal opinion received from Brownlee LLP regarding Council's request to revise Council's Regular Meeting start time.

RES. 497/2017 MOVED by Councillor Tams that Council accepts the correspondence from Brownlee LLP regarding the Council Authority to Revise the Regular Council Meeting Schedule, for information purposes.

CARRIED UNANIMOUSLY

BYLAWS

A) Proposed Council Procedural Bylaw 12-2017

C. Armfelt presented the proposed Council Procedural Bylaw 12-2017 to Council highlighting the extended definition section, Section 6.4) Closed Session Procedures, Section 6.6) Notice of Motion, Section 6.10) Public Hearing, Section 6.12) Alternative Method for Meeting Participation, and as Council requested, the start time of Regular Meetings which has been proposed to start at 4:00 PM in Section 6.1.(c).

Council discussed the start time for Regular Meetings, public participation in Council meetings, and the placement and start time of Delegations in the Agenda.

BYLAWS – CONT'D

A) Proposed Council Procedural Bylaw 12-2017 – CONT'D

RES. 498/2017 MOVED by Councillor Tams that Council gives First Reading to Bylaw 12-2017 being the Council Procedural Bylaw of the Town of Taber with amendments to Section 6.1(c) changing the meeting start time to 3:30 PM, Section 6.5(f) to move Delegations between Action Items and Media Inquiries in the Agenda Order of Business, and an addition to Section 6.8) Delegation Procedures to reflect the timing of Delegations are as close to 5:00 PM as possible.

CARRIED UNANIMOUSLY

RES. 499/2017 MOVED by Councillor Bekkering that Council gives Second Reading to Bylaw 12-2017 being the Council Procedural Bylaw of the Town of Taber, at this meeting, as amended at First Reading.

CARRIED UNANIMOUSLY

RES. 500/2017 MOVED by Councillor Firth that Council unanimously agrees to proceed with Third and Final Reading to Bylaw 12-2017 being the Council Procedural Bylaw of the Town of Taber, at this meeting, as amended at First Reading.

CARRIED UNANIMOUSLY

RES. 501/2017 MOVED by Councillor Strojwas that Council gives Third and Final Reading to Bylaw No. 12-2017 being the Council Procedural Bylaw of the Town of Taber, at this meeting, as amended at First Reading.

CARRIED UNANIMOUSLY

Councillor Tams left the meeting at 6:13 PM.

ACTION ITEMS

A) 2018-2020 Draft Operating Budget

Councillor Tams returned to the meeting at 6:14 PM.

J. Orwa, Director of Finance presented the 2018-2020 Draft Operating Budget.

Council discussed the presentation provide by J. Orwa.

RES. 502/2017 MOVED by Councillor Bekkering that Council accepts the 2018-2020 Draft Operating Budget presentation for information purposes.

CARRIED UNANIMOUSLY

B) 2019 - 2020 Draft Capital Projects

J. Orwa presented the 2019 – 2020 Draft Capital Project List.

Council discussed the projects included in the list, and upcoming potential projects.

RES. 503/2017 MOVED by Councillor Tams that Council accepts the 2019-2020 Capital Projects List presentation for information purposes.

CARRIED UNANIMOUSLY

MOVED by Councillor Strojwas that Council considers identifying the Capital Projects for inclusions in the 2019-2020 Capital.

Councillor Tams suggested a friendly amendment to clarify identifying the Capital Projects.

Council discussed the Capital Projects.

Councillor Strojwas rescinded his motion.

ACTION ITEMS – CONT'D

C) Additional Unit Charges

C. Armfelt stated that a complaint has been made by a Taber resident regarding how commercial properties are being billed for utilities, specifically the additional unit charges. He stated that the resident indicated that the Town is not charging these additional fees to all commercial properties that have additional units, and is requesting that the Town refund one year of charges for the five additional unit charges to their account, in the amount of \$1,765.20.

Council discussed the information presented.

RES. 504/2017 MOVED by Councillor Tams that Council does not refund any additional unit charges.

CARRIED UNANIMOUSLY

D) Special Meeting of Council - Budget Presentation

Council discussed the proposed Special Meeting date of December 4, 2017, to further deliberate the draft operating and capital budgets.

RES. 505/2017 MOVED by Councillor Tams that Council approves a Special Meeting of Council to be held on December 4, 2017 to discuss the 2018-2020 budget.

CARRIED UNANIMOUSLY

E) Economic Development Strategy CARES Grant Application Support

A. Malcolm, Director of Planning and Economic Development, stated that the Town will be requesting \$60,000.00 from the Alberta Community and Regional Economic Support Program (CARES) with \$60,000.00 in matching funds, pending budget approval from the Town and the Municipal District of Taber, for a total project cost of \$120,000.00 to complete an Economic Development Strategy.

Council discussed the grant application and the proposed Economic Development Strategy.

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ACTION ITEMS – CONT'D

E) Economic Development Strategy CARES Grant Application Support – CONT'D

RES. 506/2017 MOVED by Councillor Garner that Council supports the application for funding from the Alberta Community and Regional Economic Support Program (CARES) for the completion of an Economic Development Strategy; and,

Provides a letter of support for the CARES application.

CARRIED UNANIMOUSLY

F) Taber Municipal Police Commission Report to Council

RES. 507/2017 MOVED by Councillor Firth that Council accepts the Taber Municipal Police Commission Report for information.

CARRIED UNANIMOUSLY

G) Department Reports

RES. 508/2017 MOVED by Councillor Brewin that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

H) Mayor and Councillor Reports (Verbal)

Council discussed their verbal reports.

RES. 509/2017 MOVED by Councillor Firth that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

I) Standing Item - Council Requests

Council Tams discussed attending the Procurement Session at the Alberta Urban Municipalities Association's (AUMA) Convention, and discussed the benefits of their program.

RES. 510/2017 MOVED by Councillor Tams that Council directs Administration to look into the AUMA/AMSC Procurement and Purchasing Program as offered, and to bring the information back to Council in early 2018.

CARRIED UNANIMOUSLY

Councillor Firth stated that she met with the Vice Chair of the Library Board, and she inquired when they would be able to present their budget to Council.

C. Armfelt stated that Administration will contact the Library Board regarding the requested information.

Councillor Strojwas stated that at the AUMA Convention he had the opportunity to look at Full Circle Plastics Ltd., and stated that they make items out of recycled plastics such as benches and park tables. He stated that the Town should consider taking our plastics to them to have an environmental friendly product created.

RES. 511/2017 MOVED by Councillor Strojwas that Council directs Administration to review Full Circle Plastics Ltd., and come back to Council with a cost comparison to Blue Imp products for park benches.

CARRIED UNANIMOUSLY

Mayor Prokop inquired about the road repair possibility on 50th Avenue between 44th Street and 47th Street.

G. Scherer, Director of Engineering and Public Works, stated that Administration will look into it.

ACTION ITEMS – CONT'D

I) Standing Item - Council Requests – CONT'D

RES. 512/2017 MOVED by Councillor Brewin that Administration investigates the replacement of the teleconference system in Council Chambers, prior to it being used again, from Council's Discretionary Fund.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

T. Busch, Taber Times, inquired when the Council Procedural Bylaw 12-2017 would come into effect.

K. Van Ham, Administrative Services Manager, stated that Bylaw 12-2017 shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer.

Mayor Prokop clarified that the Bylaw will be signed within the week.

CLOSED SESSION

RES. 513/2017 MOVED by Councillor Strojwas that Council moves into Closed Session to prevent disclosure of third part business information in accordance with Section 16(1), and to prevent disclosure of criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations in accordance with Section 24(1)(c) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY AT 7:33 PM

OPEN SESSION

RES. 514/2017 MOVED by Councillor Bekkering that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 8:06 PM

RES. 515/2017 MOVED by Councillor Tams that Council authorizes the lease renewal of the property located at Community Centre, Blocks C, Plan 7282JK, 4720 50 Street to the K-40 Club of Taber, a subsidiary of the Kinsmen Club of Taber, for a 5 year term to expire December 31, 2022; and,

Directs the Mayor and Chief Administrative Officer to sign the lease renewal documents.

CARRIED UNANIMOUSLY

RES. 516/2017 MOVED by Councillor Garner that Council designates the following parcel as surplus to the Towns needs; and,

After a road closure, sells approximately 0.045 acres of land directly east of Lots 17 & 18, Block 1, Plan 3293R to Arthur and Linda Olivier, owners of Lots 17 & 18, Block 1, Plan 3293R for Administration's recommended price of \$3,125.00.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 517/2017 MOVED by Councillor Strojwas that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 8:08 PM



MAYOR



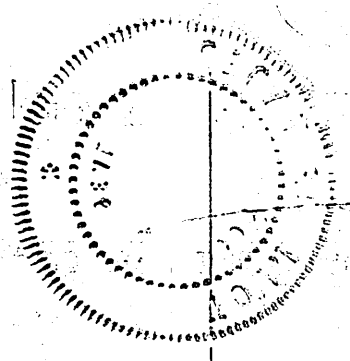
CHIEF ADMINISTRATIVE OFFICER

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UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

WYOMING



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DATE

TIME