

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, SEPTEMBER 25, 2017, AT 5:07 PM, IMMEDIATELY FOLLOWING THE PUBLIC HEARING MEETING AT 5:00 PM.

Mayor

Prokop, Andrew

Councillors

Brewin, Jack
Popadynetz, Rick
Ross-Giroux, Laura
Sparks, Randy
Strojwas, Joe

Chief Administrative Officer

Armfelt, Cory

Staff

Brennan, Meghan
Holmen, Aline
Lahiji, Ramin
Malcolm, Andrew
Munshaw, Steve
Orwa, John
Scherer, Gary
Van Ham, Kerry

CALL TO ORDER

Mayor Prokop called the meeting to Order at 5:07 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

ADOPTION OF THE AGENDA – CONT'D

RES. 362/2017 MOVED by Councillor Popadynetz that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

A) Signature Point Home Ownership Association

M. Rochelle and R. Sheen, of the Signature Point Home Ownership Association, presented their concerns and unofficial petition to Council regarding the proposed location of the Fire Hall, directly north of the Curling Club.

Council discussed the concerns presented by the delegation.

RES. 363/2017 MOVED by Councillor Ross-Giroux that Council receives the delegation from the Signature Point Home Ownership Association, for information purposes.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Minutes of the Public Hearing Meeting of Council: September 11, 2017

RES. 364/2017 MOVED by Councillor Brewin that Council adopts the minutes of the Public Hearing Meeting of Council held on September 11, 2017, as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES – CONT'D

B) Minutes of Regular Meeting of Council: September 11, 2017

RES. 365/2017 MOVED by Councillor Popadynetz that Council adopts the minutes of the Regular Meeting of Council held on September 11, 2017 as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

A) Bylaw 10-2017 2nd and 3rd Reading

C. Armfelt presented proposed Bylaw 10-2017 to Council and reviewed the comments made at the Public Hearing that was held on September 25, 2017.

Council discussed the information provided regarding cannabis use and the amendments to the Land Use Bylaw 14-2016.

RES. 366/2017 MOVED by Councillor Brewin that Council gives Second Reading to Bylaw 10-2017 for the purpose of amending Land Use Bylaw 14-2016.

CARRIED UNANIMOUSLY

RES. 367/2017 MOVED by Councillor Strojwas that Council gives Third and Final Reading to Bylaw 10-2017 for the purpose of amending Land Use Bylaw 14-2016.

CARRIED UNANIMOUSLY

209/2017

Meeting Date
25/09/2017

ACTION ITEMS

A) AUMA Resolution Video Clarification

C. Armfelt stated that members of Council have requested further clarification from the motion made at the Regular Meeting on September 11, 2017, regarding Administration creating and scripting a video of Council to be shared with Alberta Urban Municipalities Association (AUMA) attendee's prior to the convention in November 2017.

Council discussed a variety of mediums to provide information to attendee's at the AUMA Convention, and the benefits and concerns of using different methods to convey Council's stance on the subject.

RES. 368/2017 MOVED by Councillor Popadynetz that Council directs Administration to find another format other than video that can be provided to other municipalities with information regarding the background of the AUMA resolution.

DEFEATED

RES. 369/2017 MOVED by Councillor Strojwas that Council directs Administration to move forward with a video and draft a script to reflect only the participation of those Council members who wish to be in the video.

CARRIED

B) Community Grant Program Applications

A. Holmen, Director of Recreation, stated that at their Regular Meeting on September 7, 2017, the Recreation Board reviewed the submissions received for the 2018 Community Grant requests.

Council discussed the groups and organizations that applied for the 2018 Community Grant Program.

ACTION ITEMS – CONT'D

B) Community Grant Program Applications – CONT'D

RES. 370/2017 MOVED by Councillor Sparks that Council approves the following Community Grant Program applications for the 2018 for a total of \$16,080.75 as per the Recreation Board recommendation:

Angels in the Outfield	\$2769.75
Community Keep Fit	\$2730.00
Community Vacation Bible Camp	\$5287.50
Taber Community Against Drugs	\$245.00
Taber Food Bank	\$350.00
Taber Kinsmen Club	\$593.00
Terry Fox Run Committee	\$245.00
St. Mary's School	\$1569.00
St. Patrick's School	\$1030.50
W.R. Meyers School	\$1569.00
Family Connections	\$420.00

CARRIED UNANIMOUSLY

C) Resource Sharing Agreement

Fire Chief S. Munshaw presented the 2017 Southern Alberta Emergency Management Resource Sharing Agreement, and identified the communities to-date that have signed the Agreement.

RES. 371/2017 MOVED by Councillor Brewin that Council supports signing the 2017 Southern Alberta Emergency Management Resource Sharing Agreement and removing the Town of Taber from the 2007 Mutual Aid Agreement.

A letter of support will be sent to the City of Lethbridge Emergency Management Coordinator as acknowledgement.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

D) RFP Award for Platform Fire Truck

Fire Chief S. Munshaw presented the Platform Fire Truck Request for Proposal (RFP) tenders, and recommended awarding the tender to Commercial Truck Equipment CO.

Council discussed the RFP and tender processes, financial implications, and the benefits of purchasing a truck of this design for the community.

RES. 372/2017 MOVED by Councillor Brewin that Council supports awarding the Request for Proposal (RFP) for the Platform Fire Truck to Commercial Truck Equipment CO. with the amount not to exceed \$1,199,147.47, exclusive of GST.

Council supports transferring an additional \$300,000.00 from Capital Reserves to offset the already budgeted \$900,000.00.

CARRIED UNANIMOUSLY

E) Town Owned Surplus Land

A. Malcolm stated that Administration has identified residential lots located at the west end of 40th Avenue that should be declared as surplus for sale. He stated that Administration recommends consolidating the properties into one large property allowing the purchaser to develop the large piece of land or subdivide as they see fit.

Council discussed the future plans of the Water Treatment Plant, the availability of these lots for affordable housing projects, and the benefits and consequences of selling the lots individually or as one.

ACTION ITEMS – CONT'D

E) Town Owned Surplus Land – CONT'D

RES. 373/2017 MOVED by Councillor Sparks that Council declares as surplus the lands legally known as Lot 13, Block 51, Plan 8311766, Lot 14, Block 51, Plan 8311766, and the north 1/3 of Lot 12, Block 51, Plan 8311766, and directs the Director of Planning and Economic Development to place the lands for sale by direct advertisement as outlined in Policy No. 53M-82830.

CARRIED UNANIMOUSLY

MOVED by Councillor Strojwas that Council puts up for sale the lands legally known as Lot 13, Block 51, Plan 8311766, Lot 14, Block 51, Plan 8311766, and the north 1/3 of Lot 12, Block 51, Plan 8311766, and directs the Director of Planning and Economic Development to place the lands for sale by direct advertisement, to the community with conditions of single family low cost residences.

A. Malcolm suggested a friendly amendment to state single detached residences instead of single family residences.

Councillor Strojwas accepted the friendly amendment.

A. Malcolm suggested a friendly amendment to suggest to bring it back to Council for future guidance.

Councillor Strojwas accepted the friendly amendment.

ACTION ITEMS – CONT'D

E) Town Owned Surplus Land – CONT'D

RES. 374/2017 MOVED by Councillor Strojwas that Council puts up for sale the lands legally known as Lot 13, Block 51, Plan 8311766, Lot 14, Block 51, Plan 8311766, and the north 1/3 of Lot 12, Block 51, Plan 8311766, and directs the Director of Planning and Economic Development to place the lands for sale by direct advertisement, to the community with conditions of single detached low cost residences, and bring back to Council for future guidance.

CARRIED UNANIMOUSLY

F) Highway 3 and 36 Golf Course Sign and Screening

A. Malcolm stated that the Taber Golf Club previously approached Council, at the October 24, 2016 Regular Meeting, requesting funding for a sign along Highway 3 and Highway 36 to screen the maintenance areas of the Taber Golf Course. He stated that the Taber Golf Club presented a design estimated at \$60,000.00, and that the project cost would be shared between the Town and the Golf Club, as stated by the resolution at the Regular Meeting on October 24, 2016, Council would budget \$30,000.00 for the Project.

A. Malcolm stated that through recent discussions with the Taber Golf Club it has been determined that the Taber Gold Club has no funds, donated materials or time committed to this project as they proposed.

Council discussed the scope and cost of the project.

RES. 375/2017 MOVED by Councillor Strojwas that Council directs Administration to defer this as a budget item for the 2018 budget year.

CARRIED

ACTION ITEMS – CONT'D

G) Taber and District Housing Request for Support

A. Malcolm introduced T. Janzen, Chief Administrative Officer of Taber and District Housing Foundation. T. Janzen stated that the Taber and District Housing Foundation's Needs Assessment and Project Feasibility Analysis would provide critical information about the current housing and land use in the Town. He stated that this analysis would provide information that both the Foundation and the Town could use when creating proposals and applying for grants with the federal and provincial governments, and as well as determining specific issues that need to be addressed in the community.

Council discussed the known housing concerns in the Town and the benefits of supporting the feasibility analysis and assessment.

RES. 376/2017 MOVED by Councillor Ross-Giroux that Council transfers up to \$35,000.00 from Operating Reserves into the Planning and Economic Development budget to partially fund Taber and District Housing Foundation's Housing Needs Assessment and Project Feasibility Analysis.

CARRIED UNANIMOUSLY

H) Appointment of a Composite Assessment Review Board

J. Orwa, Director of Finance, presented Administrations recommendation of contracting Oldman River Regional Services Commission's Assessment Review Board and Assessment Review Board Clerk as the Town's Composite Assessment Review Board, for two non-residential assessment appeals.

RES. 377/2017 MOVED by Councillor Ross-Giroux that Council approves the contracted use of the Oldman River Regional Services Commissions Assessment Review Board along with the Assessment Review Board Clerk for 2017.

CARRIED

215/2017

Meeting Date
25/09/2017

ACTION ITEMS – CONT'D

I) 2nd Quarter Financial Statements

J. Orwa presented the second quarter financial statements ending June 30, 2017.

RES. 378/2017 MOVED by Councillor Brewin that Council accepts the unaudited financial statements for the six months ending June 30, 2017, for information purposes.

CARRUED UNANIMOUSLY

J) Budget 2018-2020: Process and Timelines

J. Orwa presented the proposed 2018-2020 Budget Framework Document outlining certain Administrative responsibilities, and important timelines relating to the 2018-2020 Budget Presentations.

Council discussed the differences of using the Municipal Price Index (MPI) and the Consumer Price Index (CPI).

RES. 379/2017 MOVED by Councillor Popadynetz that Council approves the Plan from Administration to use the Consumer Price Index (CPI) as its index and create its operating budget for the next 3 calendar years; and,

Council accepts the proposed 2018-2020 Budget Framework Document for information purposes.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

K) Franchise Fees

J. Orwa recommended that 2018 franchise fee rates for Fortis Alberta and Atco Gas respectively stay at 20%, as it has been for previous years, and recommends that 7.5% of the franchise fee revenue continue to be directed to the Energy Conservation Capital Reserve.

Council discussed the potential outcomes of decreasing the franchise fee rate and decreasing the percentage being directed to the Energy Conservation Capital Reserve.

RES. 380/2017 MOVED by Councillor Strojwas that Council sets the 2018 franchise fee rates for Fortis Alberta and Atco Gas at 15% respectively, directs Administration to inform the two utility companies of its decision, and also directs Administration to direct 2.5% of the franchise fee revenue into the Energy Conservation Capital Reserve.

DEFEATED

RES. 381/2017 MOVED by Councillor Brewin that Council sets the 2018 franchise fee rates for Fortis Alberta and Atco Gas at 20% respectively, directs Administration to inform the two utility companies of its decision, and also directs Administration to direct 7.5% of the franchise fee revenue into the Energy Conservation Capital Reserve.

CARRIED

L) Council Benefits

J. Orwa stated that at their regular meeting on July 17, 2017, Council requested Administration to review how Councillors can apply for the Town of Taber employee health benefit plan, and provided information on the cost analysis from the benefit supplier.

ACTION ITEMS – CONT'D

L) Council Benefits – CONT'D

RES. 382/2017 MOVED by Councillor Strojwas that Council accepts the attached benefit cost analysis for information purposes.

CARRIED UNANIMOUSLY

M) Public RV Sanitary Sewer Dump Station

R. Lahiji, Manager of Engineering and Public Works, presented the recommended locations for the RV dumping stations, as per Council's request at their regular meeting on July 17, 2017.

Council discussed the proposed locations.

RES. 383/2017 MOVED by Councillor Popadynetz that Council directs Administration to provide an RV dumping station with the commercial dump station location on 80th Avenue.

CARRIED UNANIMOUSLY

N) Agricultural Pests Act Inspector Appointments

RES. 384/2017 MOVED by Councillor Sparks that Council appoints Constable Lexi Nedokus, of the Taber Police Service, under the Agricultural Pests Act, as inspector for the Town of Taber, to carry out this Act and the regulations within the municipality.

CARRIED UNANIMOUSLY

RES. 385/2017 MOVED by Councillor Ross-Giroux that Council appoints Senior Constable David Gyepesi, of the Taber Police Service, under the Agricultural Pests Act, as inspector for the Town of Taber, to carry out this Act and the regulations within the municipality.

CARRIED UNANIMOUSLY

218/2017

Meeting Date
25/09/2017

ACTION ITEMS – CONT'D

N) Agricultural Pests Act Inspector Appointments – CONT'D

RES. 386/2017 MOVED by Councillor Brewin Council appoints Sergeant Howard Kehler, of the Taber Police Service, under the Agricultural Pests Act, as inspector for the Town of Taber, to carry out this Act and the regulations within the municipality.

CARRIED UNANIMOUSLY

RES. 387/2017 MOVED by Councillor Strojwas that Council appoints Sergeant Steve Meggison, of the Taber Police Service, under the Agricultural Pests Act, as inspector for the Town of Taber, to carry out this Act and the regulations within the municipality

CARRIED UNANIMOUSLY

O) Information for Council

C. Armfelt presented information for Council regarding 2 members of the Taber Fire Department attending Crude by Rail training in Pueblo, Colorado, September 17-2017, 2017.

RES. 388/2017 MOVED by Councillor Strojwas that Council accepts the material received in this Agenda Item, as information.

CARRIED UNANIMOUSLY

P) Taber Municipal Police Commission Report to Council

Councillor Strojwas left the meeting at 7:06 PM.

RES. 389/2017 MOVED by Councillor Sparks that Council accepts the Taber Municipal Police Commission Report for information.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

Q) Department Reports

Councillor Strojwas returned to the meeting at 7:07 PM.

RES. 390/2017 MOVED by Councillor Ross-Giroux that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

R) Mayor and Councillor Reports (Verbal)

Council provided their verbal reports.

RES. 391/2017 MOVED by Councillor Popadynetz that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

S) Standing Item - Council Requests

Council discussed creating affordable housing options in the Town and online swim lesson registration.

MOVED by Councillor Strojwas that Council directs Administration to purchase attractive land that could be suitable for a trailer park in this community, with a similar layout to Coaldale.

Councillor Strojwas amended his motion to include that Council directs Administration to look at opportunities to identify land that could be suitable for low cost housing within the Town of Taber.

Councillor Sparks requested clarification of the motion on the floor.

COUNCILLOR STROJWAS RESCINDED HIS MOTION.

ACTION ITEMS – CONT'D

S) Standing Item - Council Requests – CONT'D

RES. 392/2017 MOVED by Councillor Strojwas that Council directs Administration to look at opportunities to identify land that could be suitable for low cost housing within the Town of Taber.

CARRIED UNANIMOUSLY

RES. 393/2017 MOVED by Councillor Popadynetz that Council requests a report on the online registration for swim lessons.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES. 394/2017 MOVED by Councillor Ross-Giroux that Council moves into Closed Session to discuss matters related to FOIPP Act, Section 16: Disclosure Harmful to Business Interests of a Third Party, Section 19: Confidential Evaluations, Section 23: Local Public Body Confidences, and Section 24: Advice from Officials.

CARRIED UNANIMOUSLY AT 7:30 PM

OPEN SESSION

RES. 395/2017 MOVED by Councillor Strojwas that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 8:12 PM

RES. 396/2017 MOVED by Councillor Strojwas that Council requests Administration to engage a contractor in a public-private-partnership model and generate a draft contractual agreement with a private company to address pest/skunk issues in Town.

CARRIED UNANIMOUSLY

RES. 397/2017 MOVED by Councillor Ross-Giroux that Council authorizes the School Resources Officer Agreement between the Town of Taber, Horizon School Division No. 67, and Holy Spirit Roman Catholic Separate School Division No. 4; and,

Directs Mayor and Chief Administrative Officer to sign the agreement documents.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 398/2017 MOVED by Councillor Brewin that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 8:14 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER

222/2017

Meeting Date
25/09/2017

1964

UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.

OFFICE OF THE ASSISTANT SECRETARY FOR
GENERAL INVESTIGATIONS

MEMORANDUM FOR THE ASSISTANT SECRETARY FOR
GENERAL INVESTIGATIONS
FROM: [Illegible]
SUBJECT: [Illegible]

1. [Illegible]

2. [Illegible]

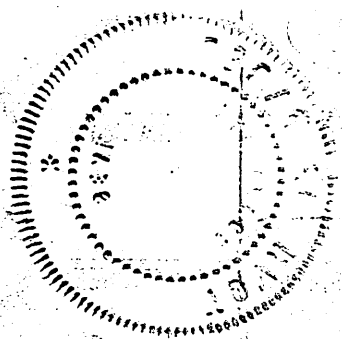
3. [Illegible]

4. [Illegible]

1964

UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.

OFFICE OF THE ASSISTANT SECRETARY FOR
GENERAL INVESTIGATIONS



[Handwritten signature]

1964