

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JUNE 12, 2017, AT 5:00 PM.

Mayor

Prokop, Andrew

Councillors

Brewin, Jack
Popadynetz, Rick
Ross-Giroux, Laura
Sparks, Randy
Strojwas, Joe

Chief Administrative Officer

Armfelt, Cory

Staff

Brennan, Meghan
Busch, Barkley
Holmen, Aline
Keer, Raeanne
Lahiji, Ramin
Malcolm, Andrew
Orwa, John
Scherer, Gary
Smith, Trent

CALL TO ORDER

Mayor Prokop called the meeting to Order at 5:00 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 244/2017 MOVED by Councillor Popadynetz that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

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DELEGATIONS

A) Town of Taber Hermes Award

C. Armfelt stated that M. Brennan, Communications and Projects Coordinator, designed an election logo for the upcoming municipal election. He stated that she had been awarded the Hermes Creative Awards, an international awards competition for creative professionals involved in the concept, writing, and design of traditional and emerging media, for the election logo.

C. Armfelt stated that he wants to celebrate staff successes, and congratulated M. Brennan on winning the 2017 Hermes Creative Award.

RES. 245/2017 MOVED by Councillor Strojwas that the Town of Taber accepts the 2017 Hermes Award Delegation for information.

CARRIED UNANIMOUSLY

B) Delegation: Aboriginal Day Request

C. Armfelt stated that the Aboriginal Day Request Delegation was not in attendance at this time.

Council agreed to move to the next Agenda Item, Adoption of the Minutes, and return to this Agenda Item once the delegation arrived.

ADOPTION OF THE MINUTES

A) Minutes of the Subdivision Authority: May 23, 2017

RES. 246/2017 MOVED by Councillor Brewin that Council adopts the minutes of the Subdivision Authority Meeting held on May 23, 2017, as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES – CONT'D

B) Minutes of Regular Meeting of Council: May 23, 2017

Councillor Strojwas requested clarification of the May 23, 2017 Regular meeting minutes, related to the Proposed Property Tax Bylaw 2-2017.

C. Armfelt and J. Orwa provided data regarding the mill rate and corresponding revenue figures.

RES. 247/2017 MOVED by Councillor Ross-Giroux that Council adopts the minutes of the Regular Meeting of Council held on May 23, 2017, as presented.

CARRIED UNANIMOUSLY

The Aboriginal Day Request Delegation arrived and Council proceeded with the Agenda Item at this time.

DELEGATIONS

B) Delegation: Aboriginal Day Request

L. Sowiniski, First Nations, Metis, and Inuit Liaison Worker for Horizon School Division, A. Richardson, Associate Superintendent of Horizon School Division, and H. Godson, Principle of D.A. Ferguson Middle School, presented their application for the Community Grant to request funding for the upcoming Aboriginal Day celebration planned for June 21, 2017, and their plans for future celebrations within Taber.

Council discussed the importance of having an Aboriginal Day Celebration in Taber and the expenditures listed in the Community Grant application.

MOVED by Councillor Brewin that Council donates \$2,300 to Aboriginal Day and waives the rental fees for the CornFest Stage.

Councillor Strojwas requested a friendly amendment to designate the funds to come from the Community Grant Fund.

Councillor Brewin accepted the friendly amendment.

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DELEGATIONS – CONT'D

B) Delegation: Aboriginal Day Request – CONT'D

Councillor Popadynetz requested a friendly amendment to have the funds split; 50% from the Community Grant Fund, and 50% from Council's Discretionary Fund.

Councillor Brewin declined the friendly amendment.

RES.248/2017 MOVED by Councillor Brewin that Council donates \$2,300 to Aboriginal Day from the Community Grant Fund and waives the rental fees for the CornFest Stage.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Senior Managers Residency Requirement Policy C-8

B. Busch, Human Resource Manager, presented the proposed Senior Managers Residency Requirement Policy C-8 to Council.

B. Busch stated that the policy was built around the required designations of senior managers within the Municipal Emergency Management Agency, and that the policy affects six positions; Fire and Police Chiefs, and the four Director positions. He highlighted that the policy currently lists that senior managers are required to live within town or within a 20 minute response time of Taber, and that those starting new positions have one year to relocate. B. Busch also noted that the procedure includes a \$5,000 moving allowance to help with the relocation requirement.

Council discussed changing Policy Statement 5) to list a response time of 10 minutes to the Emergency Operations Centre (EOC), and discussed changing Operating Procedures 4) to a maximum moving allowance of \$5,000.

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BUSINESS ARISING FROM THE MINUTES – CONT'D

**A) Senior Managers Residency Requirement Policy C-8 –
CONT'D**

RES.249/2017 MOVED by Councillor Sparks that Council approves the Senior Managers Residency Requirement Policy and Procedure C-8, as amended, to detail Operating Procedures 4) to list a maximum of \$5,000, and to amend Policy Statement 5) to include a ten minute response time.

CARRIED UNANIMOUSLY

BYLAWS

A) Proposed 2017 Supplementary Property Tax Bylaw

J. Orwa, Director of Finance, presented the proposed 2017 Supplementary Tax Bylaw No. 3-2017.

RES.250/2017 MOVED by Councillor Sparks that Council gives First Reading to Bylaw No. 3-2017 being the Supplementary Property Tax Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.251/2017 MOVED Councillor Strojwas that Council gives Second Reading to Bylaw No. 3-2017 being the Supplementary Property Tax Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

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BYLAWS – CONT'D

**A) Proposed 2017 Supplementary Property Tax Bylaw –
CONT'D**

RES.252/2017 MOVED by Councillor Ross-Giroux that Council unanimously agrees to proceed with Third and Final Reading of Bylaw No. 3-2017 being the Supplementary Property Tax Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.253/2017 MOVED by Councillor Popadynetz that Council gives Third and Final Reading to Bylaw No. 3-2017 being the Supplementary Property Tax Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) 2017 Amended Budget Document

J. Orwa presented the 2017 Amended Budget document.

Councillor Ross-Giroux requested that the Request for Decision document be amended to include a "K" behind the 117 for the Administration Budget.

MOVED by Councillor Brewin that Council approves the 2017 Amended Budget Document, as presented.

Councillor Sparks requested a friendly amendment to have the motion state as amended, to reflect the addition of a "K" behind the 117 for the Administration Budget on the Request for Decision document.

Councillor Brewin accepted the friendly amendment.

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ACTION ITEMS – CONT'D

A) 2017 Amended Budget Document – CONT'D

RES.254/2017 MOVED by Councillor Brewin that Council approves the 2017 Amended Budget Document, as amended, to reflect the addition of a "K" behind the 117 for the Administration Budget on the Request for Decision document.

CARRIED UNANIMOUSLY

B) Cheque Signing Authority Policy CS-FIN-6

J. Orwa presented the proposed Cheque Signing Authority Policy CS-FIN-6.

RES.255/2017 MOVED by Councillor Ross-Giroux that Council approves Cheque Signing Authority Policy CS-FIN-6, as presented.

CARRIED UNANIMOUSLY

C) Disposal of Municipal Documents

J. Orwa presented Council with a list of requested municipal financial documents to be destroyed from 2009.

RES.256/2017 MOVED by Councillor Strojwas that Council approves the destruction of the documents identified in the attached list per the retention period in years identified in Schedule A of the Bylaw No. 10-99 Retention of Municipal Documents.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

D) Ice Resurfacers RFP Award

A. Holmen, Director of Recreation and Parks, and T. Smith, Recreation Manager, presented the Ice Resurfacers RFP tenders received.

Council discussed projected delivery date of the Ice Resurfacers, and the Recreation department's disposal plan of the currently owned machines.

RES.257/2017 MOVED by Councillor Sparks that Council awards the Self-Propelled Ice Resurfacers RFP to Industrial Machine Inc. in the amount of \$118,815.00, exclusive of GST.

CARRIED UNANIMOUSLY

E) Southern Alberta Recreation Association Bid Request

A. Holmen presented the invitation received from Bonnie Ellis, Co-Chair of the Southern Alberta Recreation Association, requesting Taber to consider submitting a bid application for the 2018 or 2019 Southern Alberta Summer Games, as the original bid holder has decided to no longer host the event. She stated that Taber has previously hosted the games in 2005, 2008, and 2013, and in the past has previously drawn a high number of athletes and spectators to the community, which has had a positive impact on the local economy.

A. Holmen explained that the Town of Taber's current facilities are in good shape and the only update required would be new track and field equipment, which would be continued to be used after the event by local community groups, schools, and events. She clarified that it is not guaranteed that we will win the bid as other communities could re-enter to host the games as well.

Council discussed the economic benefit of hosting such a large and popular event in the Town of Taber.

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ACTION ITEMS – CONT'D

E) Southern Alberta Recreation Association Bid Request – CONT'D

RES.258/2017 MOVED by Councillor Strojwas that Council supports the submission of a bid for the 2018 Southern Alberta Summer Games and commits \$25,000.00 in the 2018 Operating Budget, provided the MD of Taber Council agrees to the same conditions.

CARRIED UNANIMOUSLY

F) Town Owned Surplus Land in MD of Taber

A. Malcolm, Director of Planning and Economic Development, presented that Administration has identified a parcel of land owned by the Town of Taber that could be declared as surplus land, as it is currently being maintained by the Public Works department.

A. Malcolm stated that if this land is declared as surplus, then Administration can move forward with the process of selling the property through a competitive bid, with an implemented reserve. He explained that by doing so the Town can use those revenues to purchase other profitable land or buildings within the Town.

RES.259/2017 MOVED by Councillor Popadynetz that Council declares as surplus lands legally known as Meridian 4, Range 16, Township 10, Section 17, that portion of the north half of Legal Subdivision 12 in the northwest quarter which lies to the west of the road diversion and to the north of the connecting road on Plan 1096JK containing 3.82 Hectares (9.46 Acres) more or less excepting thereout all mines and minerals; and

Directs Administration to place the property for sale though a competitive bidding process outlined in Policy No. 53M-82830.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

F) Proposed Flag Policy

C. Armfelt stated that a request came from Councillor Ross-Giroux for Administration to draft a Flag Protocol Policy and stated that Administration agrees that there is a need for a formal policy to be in place.

C. Armfelt stated that the Town is notified from the Federal and Provincial government when they will be lowering their flags, and Administration uses its best judgement to determine if the flags will be lowered or not. He clarified that the Town has always lowered its flags due to acts of terrorism, or deaths of government officials tied to our community, but stated that the Town has declined to lower the flags for deaths in other communities that do not have ties to the Town of Taber.

Council discussed scenarios involving the deaths of influential community members, or the death of an active or retired member of the Taber Police Service or the Taber Fire Department.

RES.260/2017 MOVED by Councillor Ross-Giroux that Council requests Administration to draft a Flag Protocol Policy for consideration at a future meeting.

CARRIED UNANIMOUSLY

H) Information for Council

C. Armfelt presented information to Council regarding the launch of the new Recreation Management Software, and the requested meeting with Alberta Transportation regarding possible Highway 3 upgrades including paving, the installation of traffic controls, and traffic/pedestrian counts.

Councillor Popadynetz left the meeting at 6:34 PM.

ACTION ITEMS – CONT'D

H) Information for Council – CONT'D

RES.261/2017 MOVED by Councillor Brewin that Council accepts the materials received in the Agenda Item as information.

CARRIED UNANIMOUSLY

Councillor Popadynetz returned to the meeting at 6:36 PM.

I) Standing Item - Council Requests

Councillor Brewin reported that he was on Town business in South Dakota on the day of the last Council meeting. He stated that he was investigating how aerial fire trucks and their apparatuses are built as research for a future purchase for the Taber Fire Department.

Council discussed reasons for being absent from meetings and their wish for it to be reflected in the Taber Times.

RES.262/2017 MOVED by Councillor Sparks that Council accepts the information received for information purposes.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES.263/2017 MOVED by Councillor Sparks that Council moves into Closed Session to discuss matters related to FOIPP Act, Section 21: Disclosure Harmful to Intergovernmental Relations, and Section 24: Advice from Officials.

CARRIED UNANIMOUSLY AT 6:41PM

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OPEN SESSION

RES.264/2017 MOVED by Councillor Popadynetz that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 8:58 PM

RES.265/2017 MOVED by Councillor Strojwas that Council directs Administration to move all remaining funds from the Community Trust Fund to the 2017 Walking Trail Budget line item; and,

Draft a letter to the Taber Irrigation District requesting the following two items:

- 1) The ability to utilize the south ditch of the access road to fill the pond with water for a minimum of this year; and,
- 2) That the Taber Irrigation District consider providing the Town of Taber a break on the cost of water required to fill the pond due to the fact that this pond will become a future amenity.

CARRIED UNANIMOUSLY

RES.266/2017 MOVED by Councillor Brewin that Council directs Administration to draft a letter to the Chair of the Joint Economic Development Committee (JEDC) discussing the concerns the Town of Taber has with the JEDC Terms of Reference, and outlining Council's concerns that these Terms of Reference are currently not being followed, and being interpreted so narrowly by some members of the JEDC there is inconsistency with past practice and creating an inability to achieve the goals of the Committee.

CARRIED UNANIMOUSLY

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OPEN SESSION – CONT'D

RES.267/2017 MOVED by Councillor Ross-Giroux that Council requests that the following items be included on the Agenda for the June 19th Municipal District of Taber, Town of Taber, and Chamber of Commerce Meeting:

- 1) Intersection upgrades at Highway 3 and Highway 864;
- 2) Discussion about the bylaws, operations, and structure of the Taber and District Handibus Association; and,
- 3) An update on the Town of Taber plans for the Walking Trail construction.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES.268/2017 MOVED by Councillor Popadynetz that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 9:00 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER



UNITED STATES OF AMERICA

IN SENATE
January 10, 1956
The following report was submitted to the Senate by the
Committee on Finance and Control of Government
concerning the activities of the
Internal Security - Communist

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