

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, DECEMBER 19, 2016, AT 5:00 PM.

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**Mayor**

De Vlieger, Henk

**Councillors**

Brewin, Jack  
Popadynetz, Rick  
Prokop, Andrew  
Ross-Giroux, Laura  
Sparks, Randy  
Strojwas, Joe

**Staff**

Armfelt, Cory  
Brennan, Meghan  
Holmen, Aline  
Scherer, Gary  
Van Ham, Kerry  
Wannop, Devon

**CALL TO ORDER**

Notice was provided that the use of electronic communications would be used by Councillor Strojwas who was in Phoenix, for personal reasons, for the entire Agenda, including both Open Session and Closed Session.

Mayor De Vlieger called the meeting to Order at 5:00 PM.

**ADOPTION OF THE AGENDA**

RES.639/2016      MOVED by Councillor Brewin that Council adopts the Agenda as presented.

CARRIED UNANIMOUSLY

346/2016

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12/19/2016

*[Handwritten initials]*

**DELEGATIONS**

None.

**ADOPTION OF THE MINUTES**

**A) Minutes of Regular Meeting of Council:  
November 28, 2016**

RES.640/2016      MOVED by Councillor Popadynetz that Council adopts the minutes of the Regular Meeting of Council held on November 28, 2016, as presented.

CARRIED UNANIMOUSLY

**B) Minutes of Special Meeting of Council:  
December 7, 2016**

RES.641/2016      MOVED by Councillor Ross-Giroux that Council adopts the minutes of the Special Meeting of Council held on December 7, 2016, as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

None.

**BYLAWS**

**A) Bylaw 23-2016 - Fee Bylaw - Proposed**

D. Wannop stated that in the previous Fee Bylaw 19-2016, Schedule "A" and Schedule "G" were not entered correctly. D. Wannop reviewed the specifics of the corrections.

RES.642/2016      MOVED by Councillor Brewin that Council gives 1<sup>st</sup> Reading to Fee Bylaw 23-2016, at this meeting.

CARRIED UNANIMOUSLY

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**BYLAWS – CONT'D**

**A) Bylaw 23-2016 - Fee Bylaw – Proposed – Cont'd**

RES.643/2016      MOVED by Councillor Brewin that Council gives 2<sup>nd</sup> Reading to Fee Bylaw 23-2016, at this meeting.

CARRIED UNANIMOUSLY

RES.644/2016      MOVED by Councillor Ross-Giroux that Council unanimously agrees to proceed to 3<sup>rd</sup> and Final Reading of Fee Bylaw 23-2016, at this meeting.

CARRIED UNANIMOUSLY

RES.645/2016      MOVED by Councillor Popadynetz that Council gives 3<sup>rd</sup> and Final Reading to Fee Bylaw 23-2016, at this meeting.

CARRIED UNANIMOUSLY

**B) Proposed Bylaw 21-2016 Town of Taber Northwest Area Structure Plan 1st Reading**

C. Armfelt stated that Administration has been working with WSP/MMM Group to create a new Northwest Area Structure Plan (NW Taber ASP) for the Town of Taber. The NW Taber ASP provides guidelines for development of the northwest side of town and identifies the location of all future collector roads in the plan area. Once adopted, the NW Taber ASP will guide all development in the plan area.

C. Armfelt also stated that this item was brought to the November 28, 2016 meeting of Council, but at that time, the Bylaw document was not enclosed in the Agenda package, therefore, Administration is bringing this item back for Council's consideration.

RES.646/2016      MOVED by Councillor Prokop that Council gives 1<sup>st</sup> Reading of Bylaw 21-2016 Town of Taber Northwest Area Structure Plan and sets January 9, 2016 as the Public Hearing date.

CARRIED UNANIMOUSLY



**BYLAWS – CONT'D**

**C) Bylaw 25-2016 - Lending Bylaw - Taber Exhibition Association**

D. Wannop detailed that at the November 28<sup>th</sup> Council meeting the following motion was passed.

*“RES.616/2016 MOVED by Councillor Sparks that Council supports the Taber Exhibition Association in supplying the organization with a loan from Capital Reserves to cover the cost of a warm-up arena and new roof, with payments of principal and interest being made by the Taber Exhibition Association to a maximum of 25 years, at the Alberta Capital Financing rate”*

After conversations with TEA, Administration and the TEA has decided to make the loan payments over 20 years at the rate that would have been provided from ACFA at the time of issuance. After the first reading is complete, the Town will need to advertise the lending for 2 weeks, then have a 15 day petition period. After that time if no petition is completed, the Town will be able to proceed to Second and Third Reading.

RES.647/2016      MOVED by Councillor Sparks that Council gives First Reading to By-Law No. 25-2016, being the Lending – Taber Exhibition Association, of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

**D) Bylaw 26-2016 - Refinancing Long Term Borrowing Bylaw - Wastewater Treatment Plant and North Storm System Upgrade**

D. Wannop communicated that Administration has been given authorization from EPCOR to refinance the amortization fund that is currently held with EPCOR. Administration would like to refinance the \$5,538,716.00 loan that we currently have through EPCOR with ACFA or another authorized financial institution. The rate for the amortization fund was 6.5%, and the current rates that the Town can borrow over 10 year is 2.275%.

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**BYLAWS – CONT'D**

**D) Bylaw 26-2016 - Refinancing Long Term Borrowing Bylaw - Wastewater Treatment Plant and North Storm System Upgrade – Cont'd**

D. Wannop also stated that because this would only be refinancing a current loan that the Town has already outstanding, the amount doesn't need to be advertised and all three readings can be passed at one meeting.

RES.648/2016      MOVED by Councillor Brewin that Council gives First Reading to Bylaw 26-2016, being the Refinancing Long Term Borrowing Bylaw - Wastewater Treatment Plant and North Storm system upgrade of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.649/2016      MOVED by Councillor Popadynetz that Council gives Second Reading to Bylaw 26-2016, being the Refinancing Long Term Borrowing Bylaw - Wastewater Treatment Plant and North Storm system upgrade of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.650/2016      MOVED by Councillor Ross-Giroux that Council unanimously agrees to proceed with Third and Final Reading of Bylaw 26-2016, being the Refinancing Long Term Borrowing Bylaw - Wastewater Treatment Plant and North Storm system upgrade of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

**BYLAWS – CONT'D**

**D) Bylaw 26-2016 - Refinancing Long Term Borrowing Bylaw - Wastewater Treatment Plant and North Storm System Upgrade – Cont'd**

RES.651/2016      MOVED by Councillor Brewin that Council gives Third and Final Reading to Bylaw 26-2016, being the Refinancing Long Term Borrowing Bylaw - Wastewater Treatment Plant and North Storm system upgrade of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

**E) Bylaw 24-2016 - Tax Installment Payment Plan - Proposed**

D. Wannop articulated that Council has previously adopted a Tax Installment Payment Plan Bylaw. For Council's consideration, Administration has drafted a new bylaw with updates to the notification of installment amounts: the Town will only send notification if the payment amount increases by \$20 or more; and, the date the payment is debited – this was changed from "the last working day of the month" to "the last day of the month."

RES.652/2016      MOVED by Councillor Prokop that Council gives 1<sup>st</sup> Reading to the Tax Installment Payment Plan Bylaw 24-2016, at this meeting.

CARRIED UNANIMOUSLY

RES.653/2016      MOVED by Councillor Ross-Giroux that Council gives 2<sup>nd</sup> Reading to Tax Installment Payment Plan Bylaw 24-2016, at this meeting.

CARRIED UNANIMOUSLY

RES.654/2016      MOVED by Councillor Brewin that Council unanimously agrees to proceed to 3<sup>rd</sup> and Final Reading of Tax Installment Payment Plan Bylaw 24-2016, at this meeting.

CARRIED UNANIMOUSLY

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**BYLAWS – CONT'D**

**E) Bylaw 24-2016 - Tax Installment Payment Plan – Proposed –  
Cont'd**

RES.655/2016      MOVED by Councillor Popadynetz that Council gives 3<sup>rd</sup> and Final Reading to Tax Installment Payment Plan Bylaw 24-2016, at this meeting.

CARRIED UNANIMOUSLY

**ACTION ITEMS**

**A) Recognition of Service: Elected Officials and Boards  
Members Policy and Procedure C-3**

K. Van Ham stated that the Town of Taber adopted the Recognition of Service: Elected Officials and Board Members Policy in January 2011. Administration has revised the Policy to reflect recent organizational restructuring and the timing of elected official recognition from 3 years to 4 years based on the municipal election schedule.

RES.656/2016      MOVED by Councillor Sparks that Council adopts the Recognition of Service: Elected Officials and Board Members Policy C-3, as presented.

CARRIED UNANIMOUSLY

**B) Letter Request from Joint Economic Development  
Committee (JEDC)**

C. Armfelt detailed that during the last meeting of the Joint Economic Development Committee on November 30, 2016, the Provincial Government's proposed initiative to cap energy prices at 6.8 cents per kilowatt hour was discussed. The committee came to a consensus that it was not clear who the energy prices would be capped for, residential, commercial, or all types of consumers. The committee also discussed that it was not the energy rates but rather the transmission rates that caused bills to be so high.

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## **ACTION ITEMS – CONT'D**

### **B) Letter Request from Joint Economic Development Committee (JEDC) – Cont'd**

As a result of this discussion the committee passed a motion for each organization/Council in the committee to write to the Government of Alberta seeking clarification and requesting that the proposed initiative also investigate the capping of transmission rates. The committee felt that sending individual letters would have a greater impact than sending one joint letter. C. Armfelt reviewed the draft letter attached in the Agenda Package.

MOVED by Councillor Brewin that Council directs Administration to send a letter to the Government of Alberta seeking clarification on their proposed plan to cap energy rates and request that capping the cost of transmission rates also be investigated.

Council discussed the details of the cap, and potential Alberta Urban Municipality Association (AUMA) resolutions.

Councillor Brewin rescinded his motion.

MOVED by Councillor Brewin that Council directs Administration to compose a letter saying the Town would like to know more about what the Government of Alberta is going to do about transmission costs and electricity at this time. Secondly, Council requests Administration moves the first sentence of the correspondence and adds "Equally concerned with the cap on the electricity itself, and the administration and delivery fees of our electricity".

Council discussed the requirement for specific details in the correspondence to the Government of Alberta.

Councillor Brewin rescinded his motion.

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**ACTION ITEMS – CONT'D**

**B) Letter Request from Joint Economic Development Committee (JEDC) – Cont'd**

RES.657/2016      MOVED by Councillor Brewin that Council directs Administration to send a letter to the Government of Alberta seeking clarification on their proposed plan to cap energy rates and request that capping the cost of transmission rates also be investigated, and directs Administration to address all issues of the energy bill including administration and delivery charges, removing the first sentence.

CARRIED UNANIMOUSLY

**C) Information for Council**

Council reviewed the information provided.

RES.658/2016      MOVED by Councillor Popadynetz that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

**D) Standing Item - Council Requests**

Council discussed the recently adopted Fire Bylaw, and the increase in traffic at the intersection of Highway 3 and Secondary Highway 864.

RES.659/2016      MOVED by Councillor Ross-Giroux that Council accepts the information and concerns of Council for information purposes.

CARRIED UNANIMOUSLY

*Handwritten signature and initials in blue ink.*

**ACTION ITEMS – CONT'D**

**E) Department Reports**

Council reviewed the various department reports that were supplied.

RES.660/2016      MOVED by Councillor Brewin that Council accepts the Department Report for information.

CARRIED UNANIMOUSLY

**F) Mayor and Councillor Reports (Verbal)**

Council reviewed their activities from the last month.

RES.661/2016      MOVED by Councillor Popadynetz that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

**MEDIA INQUIRIES**

None.

**CLOSED SESSION**

RES.662/2016      MOVED by Councillor Popadynetz that Council moves into Closed Session to discuss matters subject to FOIPP Act, Section 16: Disclosure harmful to business interests of a third party.

CARRIED UNANIMOUSLY AT 5:59 PM

**OPEN SESSION**

RES.663/2016      MOVED by Councillor Strojwas that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:01 PM

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**OPEN SESSION – CONT'D**

RES.664/2016      MOVED by Councillor Sparks that Council, in accordance with the Crop Production and Harvesting License, Section 7.1.1 Default, requests that Administration issues a notice for termination to the Licensee, 714613 Alberta Ltd. o/a Danny Kerkhoff Farms by the Municipality, effective December 19, 2016.

And,

Council resolves that since 714613 Alberta Ltd. o/a Danny Kerkhoff Farms decided not to continue with the current license agreement for the remaining terms of 2017 – 2020, that in accordance with the Crop Production and Harvesting License and Amending Agreement Section 7.6.1, it agrees to return the Security Deposit of \$38,890.20 to 714613 Alberta Ltd. o/a Danny Kerkhoff Farms, to take place by December 31, 2016.

And,

Council authorizes the advertisement inviting offers to enter into a Crop Production and Harvesting License for the purpose of seasonal cultivation farming for the lands legally located at NE 35 10 17W4M, NW 36 10 17W4M, SW 36 10 17W4M, NW 25 10 17W4M, and SW 25 10 17W4M.

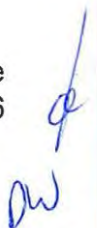
CARRIED

RES.665/2016      MOVED by Councillor Brewin that Council accepts EPCOR's termination date of February 1, 2017, provided both parties agree on legal language within the Termination Agreement, and, if the CUPE Collective Agreement proposed changes are accepted by the Town of Taber and CUPE.

CARRIED UNANIMOUSLY

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**CLOSE OF MEETING**

RES.666/2016      MOVED by Councillor Strojwas that this regular meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 7:05 PM

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER