

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, SEPTEMBER 12, 2016, AT 5:32 PM, IMMEDIATELY FOLLOWING THE PUBLIC HEARING MEETING OF COUNCIL AT 5:00 PM, AND THE SUBDIVISION AUTHORITY MEETING AT 5:06 PM.

Mayor

De Vlieger, Henk

Councillors

Brewin, Jack
Popadynetz, Rick
Prokop, Andrew
Ross-Giroux, Laura
Sparks, Randy
Strojwas, Joe

Chief Administrative Officer

Birch, Greg

Staff

Armfelt, Cory
Brennan, Meghan
Busch, Barkley
Holmen, Aline
Van Ham, Kerry
Wannop, Devon

CALL TO ORDER

Mayor De Vlieger called the meeting to Order at 5:32 PM.

ADOPTION OF THE AGENDA

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.435/2016 MOVED by Councillor Sparks that Council adopts the Agenda as presented.

CARRIED UNANIMOUSLY

250/2016

Meeting Date
9/12/2016

CA



DELEGATIONS

A) Delegation: TCC Confest Committee Chair

G. Birch introduced Tom Paterson, the Cornfest Committee Chair, who provided information about the longstanding agreement with the Town of Taber to not require the vendors to have a Business License.

Mr. Paterson stated that this has been a verbal agreement in the past with nothing ever officially documented. Mr. Paterson agreed that Council's decision should be on record and this would provide the opportunity to indicate Council's support and clarity for future events.

RES.436/2016 MOVED by Councillor Brewin that Council accepts the information provided by the Cornfest Committee Chair and agrees to continue its longstanding arrangement with the Cornfest Vendors in which they will not be required to obtain a business license from the Town of Taber during the Cornfest days of operation.

CARRIED UNANIMOUSLY

B) Delegation: First Time Hunters Program: Request to Access Wastewater Irrigation Land

G. Birch introduced Mr. Allen Herbst who presented information on the First Time Hunter program and the request for the Town's authorization to use the Town-owned wastewater irrigation lands.

Council discussed the benefits of this program to the community.

RES.437/2016 MOVED by Councillor Prokop that Council authorizes access to the Town's wastewater irrigation lands, legally described as NE 35-10-17W4M, NW 36-10-17W4M, SW 36-10-17W4M, NW 25-10-17W4M and SW 25-10-17W4M, by the First Time Hunter's Program during the months of October and November 2016, as requested by program leader Allen Herbst.

CARRIED

251/2016

Meeting Date
9/12/2016

CA

DELEGATIONS – CONT'D

Mayor De Vlieger declared a pecuniary interest in the next agenda item, turned the meeting over to Deputy Mayor Ross-Giroux at 5:45 PM, and left the meeting.

C) AgriPlex Structure Alteration/Renovation Tinning and Strapping Request : Taber Exhibition Association

G. Birch introduced Sherry Crombez, President, and Frank Kast, Vice President representing the Taber Exhibition Association who described the project proposed by the Association requesting that Council consider the tinning and strapping of the exterior walls of the Agriplex building premises owned by the Town of Taber located at Plan 8410163, Block 1, Lot 1; civic address of 6602 53 Street, Taber, AB, by the Lessee, the Taber Exhibition Association.

Mr. Birch explained that in accordance with the current lease, Section 5, any improvements to the premises contemplated by the Lessee must be approved in advance written notice by the Town prior to improvements being initiated.

Councillor Popadynetz left the meeting at 6:08 PM.

Council discussed the communication between Lessee and Lessor, costing strategies, and the identified project requirements.

Councillor Popadynetz returned to the meeting at 6:10 PM.

RES.438/2016 MOVED by Councillor Sparks that Council, in accordance with the existing lease between the Taber Exhibition Association and the Town of Taber, Section 5.) Additions, Alterations, or Renovations, authorizes the Agri-Plex project scope of work to be managed by Taber Exhibition Association as follows:

- a) The removal of the existing metal cladding and west wall fan ducts, the installation of new strapping and rigid insulation to be placed under new red cladding, with all accents to be white metal flashings; and,

252/2016

Meeting Date
9/12/2016


CA

DELEGATIONS – CONT'D

C) AgriPlex Structure Alteration/Renovation Tinning and Strapping Request : Taber Exhibition Association – Cont'd

- b) That such work be done in accordance with Southwest Design & Construction Ltd. - Option 2, consisting of Cladding - 26ga., Trims and flashings – 26ga. Metal, Insulation – HS40 Rigid Insulation R-Value 10, Strapping – 2" 16ga. Metal Z Gird wood strapping (2" actual depth).

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting AT 6:14 PM, resuming the duties of Chair.

ADOPTION OF THE MINUTES

A) Minutes of Regular Meeting of Council: August 15, 2016

RES.439/2016 MOVED by Councillor Brewin that Council adopts the minutes of the Regular Meeting of Council held on August 15, 2016.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Mayor and Councillor Reports (Verbal)

RES.440/2016 MOVED by Councillor Strojwas that Council defers the Mayor and Councillor Reports (Verbal) until the September 26, 2016 meeting.

CARRIED UNANIMOUSLY

253/2016

Meeting Date
9/12/2016

BYLAWS

A) Proposed Land Use Bylaw 14-2016 2nd & 3rd Reading

Council reviewed the comments made at the Public Hearing Meeting of Council regarding this Bylaw, that was held earlier.

RES.441/2016 MOVED by Councillor Popadynetz that Council gives 2nd reading of Bylaw 14-2016 for the purpose of rescinding Bylaw 6-2016 as amended with the inclusion of the map changes in the Prairie Lakes subdivision from R-1, R-2, R-3, IR to R-2 as described by the figures presented at the Public Hearing.

CARRIED UNANIMOUSLY

RES.442/2016 MOVED by Councillor Ross-Giroux that Council Gives 3rd Reading of Bylaw 14-2016 as amended at 2nd Reading.

CARRIED UNANIMOUSLY

B) Road Closure Bylaw 17-2016 1st Reading

C. Armfelt stated that at the Council Meeting on May 9, 2016, resolution 265/2016 detailed that Council offers to sell the 0.23 acre parcel legally described as Lot 49, Block 1, Plan 8410856 for \$25,000/Acre for a total of \$5,675.00 to Total Weed Control Ltd., and also requests Administration to commence the road closure process for the small piece of road situated immediately west of the subject Lot 49 and, subject to the road closure, also offer to sell that land to Total Weed Control Ltd. At the price of \$25,000/Acre.

C. Armfelt also stated that after the 1st reading of this bylaw, the road closure will be circulated to any affected parties and a Public Hearing will be held. Once all comments have been received from the affected parties and the Public Hearing is held, a road closure package will be sent to Alberta Transportation for approval before giving 2nd and 3rd Reading to Road Closure Bylaw.

254/2016

Meeting Date
9/12/2016



CA

BYLAWS – CONT'D

B) Road Closure Bylaw 17-2016 1st Reading – Cont'd

RES.443/2016 MOVED by Councillor Popadynetz that Council gives 1st Reading to Bylaw 17-2016 to close the;

Portion of Unnamed Street on Plan 7819AQ municipally known as 63rd Street Contained within Lot 50, Block 1, Plan 161____ Containing 0.018ha (0.044 acres) more or less Excepting thereout all mines and minerals Contained within the Town of Taber; and,

That a Public Hearing be held on October 11, 2016 in the Council Chambers.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Enforcement of Boulevard Parking

G. Birch stated that the Town's Police Service and bylaw enforcement personnel have prepared an information package showing the rules regulating parking on boulevards and examples of the numerous violations of these rules. The concern is that if they start to enforce the rules, there will be complaints. The issue was brought before the Traffic Committee (Councillor Prokop is the Council representative) and the decision was made to bring the matter before Council to raise awareness about it and seek Council guidance. At the very least, the Traffic Committee wants to raise awareness of the issue so that Council members are not caught off guard if they receive enforcement complaints.

MOVED by Councillor Strojwas that Council defers this item to the Development Authority (MPC) in collaboration with police forces to review the development permits for these locations and to come back to Council with a pre-set designated plan.

Mayor De Vlieger requested a friendly amendment to reflect a review of the guidelines prior to bringing this item back to Council.

255/2016

Meeting Date
9/12/2016



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ACTION ITEMS – CONT'D

A) Enforcement of Boulevard Parking – Cont'd

Councillor Strojwas accepted the friendly amendment.

RES.444/2016 MOVED by Councillor Strojwas that Council defers this item to the Development Authority (MPC) in collaboration with police forces to review the guidelines and development permits for these locations and comes back to Council with a pre-set designated plan.

CARRIED UNANIMOUSLY

RES.445/2016 MOVED by Councillor Brewin that Council recesses for 20 minutes.

CARRIED UNANIMOUSLY AT 6:34 PM

Mayor De Vlieger reconvened the meeting at 7:06 PM.

B) Water Use Agreement with Rhineland Church

C. Armfelt stated that the Reinland Mennonite Church previously approached Taber Irrigation District (TID) about installing a 3" irrigation water line from a TID main. TID directed the church to Administration, as the Town has an agreement with TID and bylaws are in place to be the only utility service provider. Therefore, in order for the Church to gain access to the TID line Council must approve their request.

Council discussed the expenses involved, Alberta Environment licensing, and amount of capacity requested.

RES.446/2016 MOVED by Councillor Ross-Giroux that Council denies Reinland Mennonite Church's request to tie into the Taber Irrigation District (TID) main line.

CARRIED UNANIMOUSLY

256/2016

Meeting Date
9/12/2016


CA

ACTION ITEMS – CONT'D

C) Performing Arts Centre Business Plan Funding

G. Birch stated that at the January 25, 2016 meeting, Council resolved to accept the donation of approximately \$29,000 from the Arts Council of Taber to be used for future arts-related projects.

Mr. Birch also stated that an option would be for MNP LLP to create a Performing Arts Centre Business Plan that would support current and future grant applications as well as an indication of the viability of a Performing Arts Centre in Taber.

RES.447/2016 MOVED by Councillor Ross-Giroux that Council authorizes the Performing Arts Centre Committee (PACC) to proceed with the MNP LLP "Performing Arts Centre Business Plan" study and notwithstanding Resolution No. 43/2016, agrees to fund that study to a maximum of \$10,000, with the money to come from the 2016 donation of the Arts Council of Taber; with the remainder of the Arts Council of Taber's donation being reserved for use as previously agreed pursuant to Resolution No. 43/2016.

CARRIED UNANIMOUSLY

Mayor De Vlieger declared a pecuniary interest in the next agenda item, turned the meeting over to Deputy Mayor Ross-Giroux, and left the meeting at 7:28 PM.

D) Encroachment Agreement - 5112 48 Ave

C. Armfelt provided details that the Taber IGA located on the subject property will be undergoing exterior renovations to update the facade of the building. The proposed development would include create an encroachment of 0.15 metres into the sidewalk on the front of the building. There would also be a canopy above the main doors creating an overhead encroachment of 0.76 metres.

According to the Encroachment Agreement Policy and Appendix A to Procedure #PLN-3 for encroachments into Town-owned Land and roads if the encroachment is greater than 0.3 meters the CAO will bring the matter to Council for their recommendation.

257/2016

Meeting Date
9/12/2016


CA

ACTION ITEMS – CONT'D

D) Encroachment Agreement - 5112 48 Ave – Cont'd

MOVED by Councillor Brewin that Council authorizes the Mayor and CAO to endorse the Encroachment Agreement for Roglenta Ventures Ltd., regarding 5112 48 Ave., Lots 1-11, Block 2, Plan 5638L.

Councillor Strojwas requested a friendly amendment to indicate the Deputy Mayor endorse the Agreement, instead of the Mayor.

Councillor Brewin accepted the friendly amendment.

RES.448/2016 MOVED by Councillor Brewin that Council authorize the Deputy Mayor and CAO to endorse the Encroachment Agreement for Roglenta Ventures Ltd., regarding 5112 48 Ave., Lots 1-11, Block 2, Plan 5638L.

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting at 7:32 PM and resumed the duties of Chair.

E) Solar Optix Analysis for possible projects on Town-owned buildings

G. Birch stated that the Town of Taber Council receives annual franchise fees from ATCO Gas and Fortis Alberta, and have assigned 7.5% of that annual fee revenue to be put towards the reduction of energy consumption in Town-owned buildings. The fund has now grown to a size that can be used. The Energy Conservation Committee's Terms of Reference outlines that they shall explore energy conservation projects for the Town and make recommendations to Council who then makes the final decision on projects to be implemented. The Energy Conservation Committee contacted Solar Optix to undertake an analysis of Town-owned buildings and properties to assess the best possible projects to reduce consumption.

Council discussed the project, efficiencies and potential savings.

258/2016

Meeting Date
9/12/2016

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ACTION ITEMS – CONT'D

E) Solar Optix Analysis for possible projects on Town-owned buildings – Cont'd

RES.449/2016 MOVED by Councillor Sparks that Council accepts the report from Solar Optix regarding solar panel options for the Town and recommends the Energy Conservation Committee consider other projects within the Town being conservation projects involved with lowering electrical consumption.

CARRIED

F) Canada 150 Mural Mosaic Project Location

C. Armfelt stated that on April 13, 2016 Council passed a motion to approve the funding of \$12,500.00 for the Canada 150 Mosaic project on the condition that the Town of Taber is selected as a candidate for the project. The project was proposed as a celebration of Canada's 150th anniversary in 2017.

The Town was selected and held painting sessions through May 31 to June 2 for residents to paint the tiles for the mosaic. The completed tiles were combined to create a mosaic that represents Taber.

Council discussed the appropriate location for the mural to be placed.

RES.450/2016 MOVED by Councillor Strojwas that Council directs Administration to approach the Taber Clinic to determine the possibility of having the mural located within the newly opened clinic.

CARRIED

G) Subdivision Signing Authority

Councillor Brewin left the meeting at 8:00 PM.

G. Birch stated that Bylaw No. A-356, the Subdivision and Development Authority Bylaw, requires the person who, on behalf of the Subdivision Authority, signs "all notices of decisions and other documents relative to any jurisdiction or powers of the Authority" be a Designated Officer.

259/2016

Meeting Date
9/12/2016


CA

ACTION ITEMS – CONT'D

G) Subdivision Signing Authority – Cont'd

G. Birch also stated that under the Municipal Government Act, the CAO is by default a designated officer when no one else has been appointed. With the departure of CAO Greg Birch, the Town should appoint someone to endorse subdivisions as soon as possible.

Council discussed the options for appointment, and potential Bylaw amendment.

MOVED by Councillor Popadynetz that Council appoints Cory Armfelt as the designated officer under the Municipal Government Act, keeping the Bylaw in its current form until the new CAO takes over.

Council discussed the appointee options.

WITHDRAWN

Councillor Brewin returned to the meeting at 8:03 PM.

RES.451/2016 MOVED by Councillor Sparks that Council defers its recommendation on the designated officer on behalf of the Subdivision Authority, to be discussed with the new CAO when hired.

CARRIED UNANIMOUSLY

H) Higashiomi Exchange 2016 Report

G. Birch stated that the Town of Taber just celebrated its 35 year anniversary with its Japanese Sister City, Higashiomi. Further, the Town sent a delegation to Higashiomi this year on an exchange. Consequently, a review of the Town's current commitment would seem timely.

RES.452/2016 MOVED by Councillor Strojwas that Council defers this Administration request to the Notogawa Twinning Society for further input.

CARRIED UNANIMOUSLY

260/2016

Meeting Date
9/12/2016



ACTION ITEMS – CONT'D

I) Standing Item - Council Requests

Council discussed the Linden View Courtyard Project and the sewer servicing of the Potato Growers of Alberta and neighbouring businesses.

MOVED by Councillor Brewin that the Town of Taber contributes in kind or financially \$5,000.00 towards the friends of Linden View.

Council discussed the appropriateness of the motion and recommended that Administration bring this item forward on the next Council agenda.

WITHDRAWN

RES.453/2016 MOVED by Councillor Strojwas that Council accepts the two items for information purposes only.

CARRIED

J) Information for Council

Council discussed correspondence received from the Municipal District of Taber regarding their support for the Performing Arts Centre Committee's application for the Canada Cultural Spaces Fund, and the letter from the Consul General for Japan in Calgary regarding his group's recent trip to Taber.

RES.454/2016 MOVED by Councillor Sparks that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

261/2016

Meeting Date
9/12/2016


CA

ACTION ITEMS – CONT'D

K) Appointment of Acting CAO

G. Birch stated that Mayor De Vlieger has requested Council's further discussion regarding the appointment of an acting CAO to bridge the gap between the current CAO's employment, and the employment of a new CAO.

RES.455/2016 MOVED by Councillor Sparks that Council appoints a team consisting of Cory Armfelt, Devon Wannop and Gary Scherer as the Acting Chief Administrative Officer (CAO) and the Director of Emergency Management (DEM) for the Town of Taber, commencing September 17, 2016, alternating the role of Chief Administrative Officer (CAO) and Director of Emergency Management (DEM) at the team's discretion; and,

Council specifies the following individual appointments:

- a) Cory Armfelt as the Secretary to the Taber Municipal Police Commission; and,
- b) Devon Wannop as the Secretary to the Subdivision and Development Appeal Board (S/DAB).

Council clarifies the administrative role and responsibility for the following committees as follows:

- a) Devon Wannop for the Town of Taber and CUPE 2038 Management Committee;
- b) Devon Wannop for the Performing Arts Centre Committee (PACC);
- c) Cory Armfelt for the Protective Services Committee; and,
- d) Gary Scherer for the Town of Taber Recreation Board.

CARRIED UNANIMOUSLY

262/2016

Meeting Date
9/12/2016



CA

ACTION ITEMS – CONT'D

L) Farewell to Mr. T. Greg Birch, Town of Taber Chief Administrative Officer

Mayor De Vlieger stated that as of September 17, 2016, Mr. Greg Birch will no longer be employed as the Chief Administrative Officer (CAO) for the Town of Taber.

Council would like to take this opportunity to recognize Mr. Birch for his work for the Town of Taber, while also reflecting the values and goals set forth by the Council during his tenure with this Organization.

RES.456/2016 MOVED by Councillor Ross-Giroux that Council, on behalf of the Citizens of the Town of Taber, thanks Mr. Birch for his dedication, commitment and work throughout his tenure as Chief Administrative Officer (2012 – 2016) that served to benefit our citizens and help shape the Town's vision, while wishing him all the best in his future endeavours.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES.457/2016 MOVED by Councillor Strojwas that Council moves to Closed Session to discuss matters related to FOIPP Act, Section 16; Disclosure harmful to business interests of a third party, and FOIPP Act, Section 24; Advice from officials.

CARRIED UNANIMOUSLY AT 8:27 PM

263/2016

Meeting Date
9/12/2016



CA

OPEN SESSION

RES.458/2016 MOVED by Councillor Brewin that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:04PM

RES.459/2016 MOVED by Councillor Sparks that Council defers the 2016 – 2018 Collective Agreement between the Town of Taber and the Taber Police Association to the Taber Municipal Police Commission for review, and requests the Collective Agreement be brought back for Council's consideration at the September 26, 2016 meeting.

CARRIED UNANIMOUSLY

RES.460/2016 MOVED by Councillor Sparks that Council extends this meeting until 9:30 PM.

CARRIED UNANIMOUSLY

CLOSED SESSION

RES.461/2016 MOVED by Councillor Popadynetz that Council moves to Closed Session to continue discussions related to FOIPP Act, Section 16; Disclosure harmful to business interests of a third party, and FOIPP Act, Section 24; Advice from officials.

CARRIED UNANIMOUSLY AT 9:09 PM

OPEN SESSION

RES.462/2016 MOVED by Councillor Prokop that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:50 PM

OPEN SESSION – CONT'D

RES.463/2016 MOVED by Councillor Ross-Giroux that Council accepts the information regarding the proposed West Trail Development Project as information.

CARRIED UNANIMOUSLY

RES.464/2016 MOVED by Councillor Sparks that Council declines the offer it received to convert the old Provincial Courthouse, library and police station into a new fire hall.

CARRIED UNANIMOUSLY

RES.465/2016 MOVED by Councillor Ross-Giroux that Council tables consideration of the proposed Management Personnel Employment and Benefit Terms 2016 to Council's first meeting in October.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES.466/2016 MOVED by Councillor Brewin that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 9:53 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER