

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, APRIL 11, 2016, AT 5:00 PM.

Mayor

De Vlieger, Henk

Councillors

Brewin, Jack
Popadynetz, Rick
Prokop, Andrew
Ross-Giroux, Laura
Sparks, Randy
Strojwas, Joe

Staff

Armfelt, Cory
Birch, Greg
Holmen, Aline
Lahiji, Ramin
Scherer, Gary
Tyo, Katie
Van Ham, Kerry
Wannop, Devon

CALL TO ORDER

Mayor De Vlieger called the meeting to Order at 5:00 PM.

ADOPTION OF THE AGENDA

Mayor De Vlieger asked if there were Additions or Deletions to the agenda and advised that there was one addition, Agenda Item 7.D) Unrestricted Net Assets Transfer, with the remainder of the agenda items to move down accordingly.

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ADOPTION OF THE AGENDA – CONT'D

RES.188/2016 MOVED by Councillor Strojwas that the Agenda be adopted as amended to include Agenda Item 7.D) Unrestricted Net Assets Transfer, with the remainder of the Agenda Items to move down accordingly.

CARRIED UNANIMOUSLY

DELEGATIONS

None.

ADOPTION OF THE MINUTES

**A) Minutes Regular Meeting of Council:
March 29, 2016**

RES.189/2016 MOVED by Councillor Ross-Giroux that Council adopts the minutes of the Regular Meeting of Council held on March 29, 2016, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

A) Waste, Recycling and Organic Material Bylaw No. 4-2016

G. Scherer presented background on Waste Recycling and Organic Material Bylaw 4-2016. Mr. Scherer stated that this bylaw will provide guidelines so that the Town can inform residents of what is needed to make a successful waste recycling program.

Discussion ensued and changes were recommended by Council regarding Bylaw 4-2016.

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BYLAWS – CONT'D

**A) Waste, Recycling and Organic Material Bylaw No. 4-2016 –
Cont'd**

RES.190/2016 MOVED by Councillor Sparks that Council gives first reading to the draft Waste, Recycling and Organic Material Bylaw No. 4-2016 as amended, to include grammatical corrections, and clarification of owner responsibilities for the repair or maintenance of the bins.

CARRIED UNANIMOUSLY

**B) Proposed Municipal Development Plan Bylaw 7-2016 1st
Reading**

C. Armfelt presented details on Proposed Municipal Development Plan Bylaw 7-2016. Mr. Armfelt described the proposed MDP as a visionary document to help guide through the specifics of the Town of Taber Land Use Bylaw.

Council discussed and recommended changes to Proposed Municipal Development Bylaw 7-2016.

RES.191/2016 MOVED by Councillor Sparks that Council gives 1st Reading to Municipal Development Plan Bylaw 7-2016 as amended to include current community organizations, corporate entity name corrections, clarification of educational institutions, grammatical errors, and inclusion of the gateway project.

CARRIED UNANIMOUSLY

RES.192/2016 MOVED by Councillor Sparks that Council holds an Open House for the Municipal Development Plan 7-2016 on Wednesday, May 25, 2016.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D

B) Proposed Municipal Development Plan Bylaw 7-2016 1st Reading – Cont'd

RES.193/2016 MOVED Councillor Sparks that Council holds a Public Hearing for Municipal Development Plan 7-2016 on Monday, June 13, 2016.

CARRIED UNANIMOUSLY

C) Proposed Land Use Bylaw 6-2016 1st Reading

C. Armfelt presented information about Proposed Land Use Bylaw 6-2016. Mr. Armfelt stated that Bylaw 6-2016 will regulate the use of land in the Town of Taber and make applications more predictable for the public.

RES.194/2016 MOVED by Councillor Ross-Giroux that Council gives 1st Reading to Land Use Bylaw 6-2016.

CARRIED UNANIMOUSLY

RES.195/2016 MOVED by Councillor Ross-Giroux that Council holds an Open House for the Land Use Bylaw 6-2016 on Wednesday, May 25, 2016.

CARRIED UNANIMOUSLY

RES.196/2016 MOVED by Councillor Ross-Giroux that Council holds a Public Hearing for Land Use Bylaw 6-2016 on Monday, June 13, 2016.

CARRIED UNANIMOUSLY

D) Proposed 2016 Supplementary Assessment By-Law

D. Wannop presented the Proposed Supplementary Assessment Bylaw 8-2016. Mr. Wannop stated that Section 313 of The *Municipal Government Act* requires Council to annually consider a Supplementary Assessment By-Law authorizing the Town's Assessor to assess improvements that have not been previously assessed or increased value of an improvement since it was last assessed and that such

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BYLAWS – CONT'D

**D) Proposed 2016 Supplementary Assessment By-Law –
Cont'd**

assessments must be pro-rated by the number of months during which the improvement is complete; occupied; located in the Town of Taber; or in operation.

RES.197/2016 MOVED by Councillor Sparks that Council gives first reading to By-Law No. 8-2016 being the 2016 Supplementary Assessment By-Law, at this meeting.

CARRIED UNANIMOUSLY

RES.198/2016 MOVED by Councillor Strojwas that Council gives second reading to By-Law No. 8-2016 being the 2016 Supplementary Assessment By-Law, at this meeting.

CARRIED UNANIMOUSLY

RES.199/2016 MOVED by Councillor Popadynetz that Council unanimously agrees to proceed with third and final reading to Bylaw No. 8-2016 being the 2016 Supplementary Assessment By-Law, at this meeting.

CARRIED UNANIMOUSLY

RES.200/2016 MOVED by Councillor Prokop that Council gives third and final reading to Bylaw No. 8-2016 being the 2016 Supplementary Assessment By-Law, at this meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS

Mayor De Vlieger declared a pecuniary interest in Agenda Item 7.A) Tender Award, recused himself from the meeting at 5:46 PM and turned the meeting over to Deputy Mayor Popadynetz.

A) Tender Award

R. Lahiji presented information on the Asphalt and Overlay Project tender process. Mr. Lahiji stated there were four submissions reviewed and that Administration is recommending that the tender be awarded to Venture Holdings Ltd.

Council discussed the financial implications of this project.

RES.201/2016 MOVED by Councillor Prokop that Council awards the 2016 Concrete replacement and Asphalt Overlay Project tender to Venture Holdings for the amount of \$396,680.13.

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting at 5:54 PM and resumed Chair duties.

B) Northwest Area Structure Plan Award

C. Armfelt provided details on the Northwest Area Structure Plan RFP Award stating that Administration put out a Request for Proposal (RFP) for an updated Area Structure Plan for the Northwest Residential Area. Mr. Armfelt reported that the current document was created in 1992, it is outdated, and does not take into account the Storm Water Master Plan, current road patterns, proposed trail routes and municipal trunk lines.

Mr. Armfelt stated that six proposals were received and that Administration is recommending that the Northwest Area Structure Plan project be awarded to MMM Group.

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ACTION ITEMS – CONT'D

B) Northwest Area Structure Plan Award – Cont'd

RES.202/2016 MOVED by Councillor Popadynetz that Council awards the Northwest Area Structure Plan project to MMM Group based on their proposal dated March 10th, 2016.

CARRIED UNANIMOUSLY

C) Draft 2015 Audited Financial Statements

D. Wannop presented the 2015 Audited Financial Statements.

Councillor Brewin left the meeting at 6:10 PM.

Mr. Wannop reviewed the documents with Council.

Councillor Brewin returned to the meeting at 6:11 PM.

Council discussed the findings of the Audit Committee with regards to the 2015 Audited Financial Statements.

RES.203/2016 MOVED by Councillor Strojwas that Council:

- (a) Approves the Consolidated Financial Statements and the Financial Information Return for the year ended December 31, 2015; and
- (b) Makes available the approved Consolidated Financial Statements for the year ended December 31, 2015 in booklet format to any ratepayer free of charge.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

D) Unrestricted Net Assets Transfer

D. Wannop presented information on Unrestricted Net Assets Transfer.

Mr. Wannop reported that the excess of funds included in unrestricted net assets was discussed at the Audit Committee meeting. Administration is recommending that funds be moved to Capital Reserves to help fund future capital projects.

RES.204/2016 MOVED by Councillor Popadynetz that Council approves the transfer of amounts available from unrestricted net assets of \$1,340,037 to general capital reserves to be moved on April 11, 2016 for the fiscal year ending December 31, 2016.

CARRIED UNANIMOUSLY

E) Pick Up of Refundables from Recycle Bins

A. Holmen provided information about the pickup of refundables from recycle bins in Town.

Administration is recommending the development of a Policy and Procedure that would allow recreation user groups to apply for the opportunity to collect the refundable items from the bins for the period of one year.

RES.205/2016 MOVED by Councillor Ross-Giroux that Council directs Administration to prepare a policy and procedure that allows community groups to collect refundable items from the Town's external recycling bins located in various areas around Taber.

CARRIED UNANIMOUSLY

F) Farm Safety Centre: Request for Annual Contribution

K. Van Ham presented information on the Farm Safety Centre request for annual contribution.

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ACTION ITEMS – CONT'D

G) Farm Safety Centre: Request for Annual Contribution – Cont'd

Ms. Van Ham stated that Council has received a request from this group to consider an annual contribution and that the group states that the contribution will bring greater sustainability to this made in Alberta farm safety initiative far into the future, working towards reaching more students.

RES.206/2016 MOVED by Councillor Brewin that Council receives the correspondence from Farm Safety Centre, for information purposes and contributes \$500 to the Farm Safety Centre Program for the youth of the community out of Council budget.

CARRIED UNANIMOUSLY

H) Information For Council

G. Birch provided details of correspondence from the Taber & District Housing Foundation, the Celebrate Canada Program, and the Whistleblower Hotline.

RES.207/2016 MOVED by Councillor Ross-Giroux that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

T. Busch of the Taber Times inquired regarding research completed on Waste, Recycling and Organic Material Bylaw No. 4-2016 with other municipalities and bylaws how often fines are charged for bylaw infractions.

G. Scherer responded that it was not common, and that the fines would be put in place for people who really abused the system. Inevitably, if people don't comply, they will be fined.

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MEDIA INQUIRIES – CONT'D

T. Busch also inquired regarding proposed Land Use Bylaw 6-2016 asking how arbitrary are the discretionary powers being sought for downtown buildings.

C. Armfelt responded the powers are not arbitrary; if the Town does not feel a building is suitable for the downtown area, the Municipality has the opportunity to decline.

T. Busch inquired if there were checks and balances in place regarding the declines.

C. Armfelt responded that the department would always refer to the Municipal Planning Commission for their decision.

RES.208/2016 MOVED by Councillor Brewin that Council recesses for twenty minutes.

CARRIED UNANIMOUSLY AT 6:30 PM

Mayor De Vlieger called the meeting back to Order at 6:58 PM.

CLOSED SESSION

RES.209/2016 MOVED by Councillor Prokop that Council moves to Closed Session to discuss matters subject to FOIPP Act, Section 16, Disclosure Harmful to Business Interests of a Third Party, FOIPP Act, Section 24, Advice from Officials, and FOIPP Act, Section 19, Confidential Evaluations.

CARRIED UNANIMOUSLY AT 6:59 PM

OPEN SESSION

RES.210/2016 MOVED by Councillor Strojwas that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:37 PM

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CLOSE OF MEETING

RES.211/2016 MOVED by Councillor Brewin that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 9:38 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER

