

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MARCH 14, 2016, AT 5:13 PM IMMEDIATELY FOLLOWING THE PUBLIC HEARING MEETING AT 5:00 PM AND THE SUBDIVISION AUTHORITY MEETING AT 5:04 PM.

Mayor

De Vlieger, Henk

Councillors

Brewin, Jack
Popadynetz, Rick
Prokop, Andrew
Sparks, Randy
Strojwas, Joe

Absent

Ross-Giroux, Laura

Chief Administrative Officer

Birch, Greg

Staff

Armfelt, Cory
Scherer, Gary
Smith, Trent
Van Ham, Kerry
Wannop, Devon

CALL TO ORDER

Mayor De Vlieger called the meeting to order at 5:13 PM.

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ADOPTION OF THE AGENDA

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda and advised that there were none.

RES.122/2016 MOVED by Councillor Popadynetz that Council accepts the Agenda as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

A) Just Serve Committee

G. Birch introduced Alf Rudd, representing the Just Serve Committee who provided information about the concept of the web-based community volunteer site that will be launching in Taber in mid-April.

Mr. Rudd stated this Committee is requesting that the Town of Taber endorse the concept as beneficial to Taber and is recommending Town Administration consider using JustServe.Org for any volunteer needs required in Taber.

RES.123/2016 MOVED by Councillor Sparks that Council accepts the information provided by the Just Serve Committee, for information purposes.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Minutes Public Hearing Meeting of Council: February 22, 2016

RES.124/2016 MOVED by Councillor Prokop that Council adopts the minutes of the Public Hearing Meeting of Council held on February 22, 2016, as presented.

CARRIED UNANIMOUSLY

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ADOPTION OF THE MINUTES – CONT'D

**B) Minutes Subdivision Authority Meeting:
February 22, 2016**

RES.125/2016 MOVED by Councillor Popadynetz That Council adopts the minutes of the Subdivision Authority Meeting held on February 22, 2016, as presented.

CARRIED UNANIMOUSLY

**C) Minutes Regular Meeting of Council:
February 22, 2016**

RES.126/2016 MOVED by Councillor Strojwas that Council adopts the minutes of the Regular Meeting of Council held on February 22, 2016, as presented.

CARRIED UNANIMOUSLY

**D) Minutes Special Meeting of Council:
March 1, 2016**

RES.127/2016 That Council adopts the minutes of the Special Meeting of Council held on March 1, 2016, as presented.

CARRIED UNANIMOUSLY

**E) Minutes Special Meeting of Council:
March 1, 2016**

RES.128/2016 MOVED by Councillor Strojwas that Council adopts the minutes of the Special Meeting of Council held on March 1, 2016, as presented.

CARRIED UNANIMOUSLY

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ADOPTION OF THE MINUTES – CONT'D

**F) Minutes Special Meeting of Council:
March 4, 2016**

RES.129/2016 MOVED by Councillor Sparks that Council adopts the minutes of the Special Meeting of Council held on March 4, 2016, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Recreation Facility Users

G. Birch provided background on the Recreation Facility Users Survey. Mr. Birch explained that at the January 11, 2016 meeting, Council directed Administration to gather statistics of recreation facility users from the various sports user groups.

Mr. Birch reported that the data was compiled into a spreadsheet and attached to the agenda.

RES.130/2016 MOVED by Councillor Sparks that Council accepts the information provided by Administration regarding Recreation Facility Users, as presented.

CARRIED UNANIMOUSLY

B) Recreation Management Software

G. Birch introduced A. Holmen, T. Moffatt and M. Planger.

A. Holmen stated that Recreation Management Software has been explored by the Recreation Board. Ms. Holmen stated that after hearing the pricing concerns presented by the Recreation Board the vendor was approached and a reduced price was obtained. A. Holmen also noted that the price was further reduced because of the additional collaborative partnership with the University of Lethbridge.

Discussion on the required Recreation Management Software and the effect on budget occurred.

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BUSINESS ARISING FROM THE MINUTES – CONT'D

B) Recreation Management Software – Cont'd

RES.131/2016 MOVED by Councillor Sparks that Council awards the Recreation Management Software contract to Intelligenz as well as authorizes Administration to purchase the required hardware with funding to be provided through the current \$30,000 in the Capital budget and an additional \$87,849 from Capital Reserves. Of these funds Council authorizes a \$108,349 expenditures for the software and hardware through the Capital budget and authorizes \$9,500 be put into the Aquafun Centre Operating Budget for the annual maintenance fee with funds from this project coming from Capital Reserves. Council also requested Administration to explore all grant opportunities for this project.

CARRIED UNANIMOUSLY

BYLAWS

A) Proposed Bylaw 3-2016 1st Reading

C. Armfelt provided information about Bylaw 3-2016. He stated that Administration is in receipt of a Land Use Bylaw amendment application to rezone Lot 26 Block 19 Plan 5365L or civic address 5324 – 56th St.

Mr. Armfelt stated that the proposed bylaw would rezone the property from Low Density Residential (LR-2) to Medium Density Residential (MDR) and would facilitate the development of a 4 unit Row House.

RES.132/2016 MOVED by Councillor Brewin that Council passes 1st Reading of Bylaw 3-2016 to amend 5324 – 56th Street from Low Density Residential (LR-2) to Medium Density Residential (MDR) and sets the Public Hearing date for April 25, 2016.

CARRIED UNANIMOUSLY

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ACTION ITEMS

A) Response to Delegation: Just Serve Committee

A review of the Just Serve Delegation presentation received earlier in the meeting occurred.

RES.133/2016 MOVED by Councillor Strojwas that Council endorses the concept of the Just Serve Committee and requests Town Administration consider using JustServe.Org for any volunteer needs in Taber and puts a link on the Town of Taber website to facilitate this.

CARRIED UNANIMOUSLY

B) Business Attraction Showcase and Investment Plans - Grant Application Support

C. Armfelt presented information regarding the Business Attraction Showcase and Investment Plans grant application request for support.

Mr. Armfelt stated that as a member of SouthGrow, the Town of Taber has been asked to support the Town of Vauxhall and SouthGrow in applying for Alberta Municipal Affairs Community Partnerships - Strategic Initiatives Program to assist with the Business Attraction Showcase and Investment Plans.

RES.134/2016 MOVED by Councillor Strojwas that Town of Taber Council resolves to support Southgrow and the Town of Vauxhall's application for funding from the Alberta Community Partnership – Strategic Initiatives Program to assist with the Business Attraction Showcase and Investment Plans.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

C) 50 St. Pedestrian Crossing over CP Rail Tracks

G. Birch introduced C. Armfelt who provided details on the 50th Street pedestrian crossing over Canadian Pacific rail tracks. Mr. Armfelt reported that there is an opportunity for efficiency to work with CP Rail to upgrade the lights. Mr. Armfelt also reviewed the costs involved in this project and the resulting budget outcomes.

Council discussed the merits of having this crossing made safe for pedestrians.

RES.135/2016 MOVED by Councillor Strojwas that Council approves the quote of the Highway 3 & 50 St. Pathway and Rail Crossing project to move into a detailed design and tender phase, and transfers the required \$53,430 from capital reserves.

CARRIED UNANIMOUSLY

RES.136/2016 MOVED by Councillor Brewin that Council recesses for thirty minutes.

CARRIED UNANIMOUSLY AT 6:39 PM

Mayor De Vlieger called the meeting back to order at 7:11 PM.

D) Communities in Bloom Request

G. Birch provided information on the Communities in Bloom request. He stated that the Recreation department has been approached by the liaison from Communities in Bloom enquiring into the possibility of the Town of Taber staff providing watering service for businesses in the community that do not have hose attachments.

Council discussed the the summer watering schedule, the variations in plant pots and temperature fluctuations and the staff resources required.

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ACTION ITEMS – CONT'D

D) Communities in Bloom Request – Cont'd

RES.137/2016 MOVED by Councillor Popadynetz that Council does support the provision of a watering service by Town of Taber employees to the local business community for the purposes of outdoor flower pots and planters.

CARRIED

E) MultiUse Sports Complex

G. Birch provided detail on the MultiUse Sports Complex. He stated that the Recreation Board had discussions in 2015 with the Multi-Use Sports Complex Committee regarding their proposed project. Following those discussions, the Recreation Board determined that they wanted to see the outcome of the Recreation Master Plan before proceeding with further discussion with this group. The Recreation Board has now viewed the draft Recreation Master Plan and the user group was invited for discussions at their March 3, 2016 Recreation Board meeting. From those discussions the Recreation Board passed the following motion:

RES.138/2016 MOVED by Councillor Sparks that Council accepts the approved Recreation Board Motion as amended to read: *"RES.19/2016 MOVED by Councillor Sparks that the Recreation Board supports the Multi-use Sports Complex in principle and advise Council of this support so this committee can start the process of seeking available grants regarding the multi-use sports complex"*, as information.

CARRIED UNANIMOUSLY

F) Taber Motorcycle Association

K. Van Ham provided details on the Taber Motorcycle Association's request for approval for an Endurocross track expansion. Ms. Van Ham stated that as required by the agreement, prior to commencing any new developments (improvements) within the Leased Property, the group must receive written approval from the Town.

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ACTION ITEMS – CONT'D

F) Taber Motorcycle Association – Cont'd

RES.139/2016 MOVED by Councillor Prokop that Council approves the Taber Motorcycle Association's Endurocross Track Expansion Project with the intent to improve the current leased lands described as a part of the NE ¼ of 26-10-17W4M (portion East of SH#864).

CARRIED UNANIMOUSLY

G) Proposed Health & Safety Policy C-4

Council reviewed the proposed policy which reflected no recommended changes from last year's policy by the Town's Joint Health & Safety Committee.

RES.140/2016 MOVED by Councillor Popadynetz that Council adopts Health & Safety Policy C-4, as presented, and directs Administration to investigate if the Town of Taber has adopted policies that are over and above the Occupational Health and Safety Act, Regulations and Code in accordance with section 6 of this policy.

CARRIED UNANIMOUSLY

H) Bill 20 Implementation

G. Birch presented information on Bill 20 Implementation. Mr. Birch stated that Administration would like to focus on improving the Town's budgeting process by implementing Section 40 of Bill 20. It calls for preparation of written plans respecting "anticipated financial operations over a period of at least the next three years", and respecting anticipated capital expenditures over a five year period.



ACTION ITEMS – CONT'D

H) Bill 20 Implementation – Cont'd

RES.141/2016 MOVED by Councillor Popadynetz that Council directs Administration to gradually begin implementation of those parts of the unproclaimed portions of Bill 20 related to day-to-day municipal governance on the premise that those portions will eventually be proclaimed, and that this implementation effort begin with the sections pertaining to operating and capital budgeting.

CARRIED UNANIMOUSLY

I) Administration Building Renovation

G. Birch presented information on the proposed Administration Building Renovation project. Council discussed the economic climate and future potential variables.

RES.142/2016 MOVED by Councillor Strojwas that Council agrees to allocate approximately \$10,000 from capital reserves to be spent on the following renovations to the Administration Building: Renovations to the Administrative Services Manager's Office.

CARRIED UNANIMOUSLY

J) Higashiomi City Exchange - Council Interest

G. Birch provided details about the Higashiomi City Exchange and the possible Council representation. This is the 35th Anniversary of the twinning relationship, therefore it is a special occasion to be celebrated by both municipalities.

RES.143/2016 MOVED by Councillor Strojwas that Council appoints Councillors Ross-Giroux and Strojwas to represent the Town of Taber as part of the 2016 exchange to Higashiomi City.

CARRIED UNANIMOUSLY

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K) Information For Council

G. Birch presented information from FORTIS regarding the FORTIS Alberta Streetlight Standard change notification.

RES.144/2016 MOVED by Councillor Popadynetz that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES.145/2016 MOVED by Councillor Prokop that Council moves to Closed Session to discuss matters related to FOIPP Act: Section 16, FOIPP Act: Section 19, and FOIPP: Act Section 24.

CARRIED UNANIMOUSLY AT 7:59 PM

OPEN SESSION

RES.146/2016 MOVED by Councillor Sparks that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:00 PM

RES.147/2016 MOVED by Councillor Sparks that Council extends the meeting time to 9:30 PM.

CARRIED UNANIMOUSLY AT 9:00 PM

RES.148/2016 MOVED by Councillor Prokop that Council returns to Closed Session.

CARRIED UNANIMOUSLY AT 9:01 PM

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OPEN SESSION – CONT'D

RES.149/2016 MOVED by Councillor Popadynetz that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:34 PM

Councillor Strojwas asked that the minutes reflect that he left the Closed Session portion of the meeting when an item in which he had a pecuniary interest was discussed.

RES.150/2016 MOVED by Councillor Sparks that Council awards the Request for Proposals for Organics Collection and Hauling to Envirocan, and directs the Mayor and CAO to sign the necessary contract for a three year period with an optional two year extension.

CARRIED UNANIMOUSLY

RES.151/2016 MOVED by Councillor Popadynetz that Council authorizes entering into a license arrangement with the Tactical Paintball Airsoft Association of Southern Alberta for use of an area of approximately 3.8 hectares (9.4 acres) in NE 12-10-17 W4M.

CARRIED UNANIMOUSLY

RES.152/2016 MOVED by Councillor Strojwas that Council awards the Request for Proposal for Collection and Disposal of Recyclables Material to RMW Consulting Inc. and directs the Mayor and CAO to sign the necessary contract for a three year period with an optional two year extension.

CARRIED UNANIMOUSLY

Councillor Strojwas declared a pecuniary interest in the upcoming agenda item and left the meeting at 9:36 PM.

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OPEN SESSION – CONT'D

RES.153/2016 MOVED by Councillor Popadynetz that Council agrees to seek general council on behalf of the councillor addressing the Huckvale matter and that if compensatory damages come from the case that it be resolved through the Town's insurance.

CARRIED UNANIMOUSLY

Councillor Strojwas returned to the meeting at 9:38 PM.

RES.154/2016 MOVED by Councillor Strojwas that Tyrel Mclelland be appointed to the Taber Municipal Police Commission for a three year term ending on December 31, 2018.

CARRIED

CLOSE OF MEETING

RES.155/2016 MOVED by Councillor Popadynetz that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 9:49 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER