

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, JUNE 11, 2015, AT 5:00 PM.

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**Mayor**

De Vlieger, Henk

**Councillors**

Brewin, Jack  
Popadynetz, Rick  
Prokop, Andrew  
Ross-Giroux, Laura  
Sparks, Randy  
Strojwas, Joe

**Staff**

Holmen, Aline  
Scherer, Gary  
Smith, Trent  
Van Ham, Kerry

**CALL TO ORDER**

Mayor De Vlieger called the Special Meeting of Council to Order at 5:00 PM.

**ADOPTION OF THE AGENDA**

Mayor De Vlieger stated that because this was a special meeting, there could be no additions or deletions to the Agenda.

RES.294/2015      MOVED by Councillor Ross-Giroux that Council adopts the Agenda as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS**

None.

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## **ADOPTION OF THE MINUTES**

None.

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **BYLAWS**

None.

## **ACTION ITEMS**

### **A) Arena Dressing Room Addition**

Mayor De Vlieger declared a pecuniary interest in this Agenda item, turned the meeting over to Deputy Mayor Strojwas, and left the meeting at 5:00 PM.

G. Scherer introduced A. Holmen and T. Smith who described that at the May 25, 2015 meeting, Council awarded the Arena Dressing Room Addition construction contract to Venture Holdings Ltd for the stipulated price of \$439,700.

A. Holmen stated that the construction contract has been delivered to Venture Holdings Ltd for a signature. In discussion with their representative, Administration enquired as to the process going forward should there be a request to change the design of the addition to include two referee change rooms as opposed to the current design of one referee change room.

The process would include:

- Signing the current contract
- Completing a contemplated change order for the project asking to amend the current design
- Venture Holdings Ltd would then provide a price and a design for the contemplated change

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## **ACTION ITEMS – CONT'D**

### **A) Arena Dressing Room Addition – Cont'd**

- Venture Holdings Ltd would then need to have the updated design and price approved by the Town prior to proceeding.

During the first Request for Proposals that was completed in April, Venture Holdings Ltd did submit a detailed design that included two referee rooms. The cost for the design with the two referee rooms was \$475,000 which exceeded the budgeted allotment of \$450,000 for the project. In the second Request for Proposal, the bid document was amended by the Town in order to keep the project within budget.

G. Scherer stated that should Council determine that they would like Administration to complete a Change Order for this project to include the second referee room; the cost would be approximately \$35,300 as estimated by a Venture Holdings representative. This is the difference between the two proposals presented by Venture Holdings Ltd in each Request for Proposals (\$439,700 to \$475,000).

Council discussed the design plans supplied by the contractor, the referee user group viewpoints, and the budget implications.

MOVED by Councillor Popadynetz that Council:

- a) Proceeds with the contract as previously awarded on the basis that the cost of a second referee change room is high relative to the demand for two referee change rooms.
- b) Allocates a 15% contingency to the Arena Dressing Room project.

Councillor Sparks requested a friendly amendment to specify the request for a change order for the second referee change room.

Councillor Popadynetz accepted the friendly amendment.

Council discussed the motion further.

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**ACTION ITEMS – CONT'D**

**A) Arena Dressing Room Addition**

MOVED by Councillor Popadynetz that Council:

- a) Proceeds with the contract as previously awarded on the basis that the cost of a second referee change room is high relative to the demand for two referee change rooms.
- b) Allocates a 15% contingency to the Arena Dressing Room project.
- c) Requests a change order for the second referee change room.

WITHDRAWN

RES.295/2015

MOVED by Councillor Popadynetz that Council:

- a) Directs Administration to proceed with a change order for the addition of a second referee room, with funds to come out of capital reserves; and
- b) Directs Administration to allocate a 15% contingency to the Arena Dressing Room Project, with funds to come out of capital reserves.

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting at 5:40 PM.

**MEDIA INQUIRIES**

None.

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**CLOSED SESSION**

None.

**OPEN SESSION**

None.

**CLOSE OF MEETING**

RES.296/2015      MOVED by Councillor Brewin that this Special Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 5:40 PM

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER