

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MAY 25, 2015, AT 5:45 PM, IMMEDIATELY FOLLOWING THE SUBDIVISION AUTHORITY MEETING AT 5:00 PM.

Mayor

De Vlieger, Henk

Councillors

Brewin, Jack
Popadynetz, Rick
Prokop, Andrew
Sparks, Randy
Strojwas, Joe

Absent

Ross-Giroux, Laura

Chief Administrative Officer

Birch, Greg

Staff

Armfelt, Cory
Holmen, Aline
Scherer, Gary
Smith, Trent
Van Ham, Kerry
Weiss, Donna

CALL TO ORDER

Mayor De Vlieger called the Regular Meeting of Council to Order at 5:45 PM.

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ADOPTION OF THE AGENDA

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.253/2015 MOVED by Councillor Prokop that Council adopts the Agenda as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

None.

ADOPTION OF THE MINUTES

A) Minutes Regular Meeting of Council: May 11, 2015

RES.254/2015 MOVED by Councillor Popadynetz that Council adopts the minutes of the Regular Meeting of Council held on May 11, 2015, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

A) Bylaw 11-2015 1st Reading

C. Armfelt stated that on May 11, 2015 Council passed a motion to direct Administration to prepare a draft bylaw to amend Land Use Bylaw No. 4-2006 in order to create a Direct Control district. The district will contain approximately 10 ha (25 acres) in area at the northern corner of NW 8-10-16-4 and NE 8-10-16-4, immediately south of 80th Avenue, in order to accommodate composting, recycling, and associated waste handling facilities.

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BYLAWS – CONT'D

A) Bylaw 11-2015 1st Reading – Cont'd

RES.255/2015 MOVED by Councillor Popadynetz that Council gives 1st Reading of Bylaw 11-2015 with two amendments as follows:

- 1) Compost Facility changed to Compostable Materials Handling Facility in Schedule "A"; and,
- 2) The minimum lot area changed from 10 hectares to 4 hectares.

CARRIED UNANIMOUSLY

RES.256/2015 MOVED by Councillor Sparks that Council holds a Public Hearing on June 22, 2015.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Old Rodeo Grounds Dry Pond Rehabilitation

G. Birch stated that correspondence was received addressed to Mayor and Council, which indicates that a number of residents are requesting assistance with the rehabilitation of the Old Rodeo Grounds Dry Pond.

Council discussed the resident concerns, design, and condition of the property.

MOVED by Councillor Sparks that Council receives the unofficial petition correspondence regarding the Old Rodeo Grounds Dry Pond for information purposes, and requests that administration contact experts in this area to give recommendations to administration and Council as to how to fix this issue with information being brought to the June 8, 2015 Council meeting.

Councillor Brewin requested a friendly amendment to add rock garden to the motion.

Councillor Sparks declined the friendly amendment.

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ACTION ITEMS – CONT'D

A) Old Rodeo Grounds Dry Pond Rehabilitation – Cont'd

RES.257/2015 MOVED by Councillor Sparks that Council receives the unofficial petition correspondence regarding the Old Rodeo Grounds Dry Pond for information purposes, and requests that administration contact experts in this area to give recommendations to administration and Council as to how to fix this issue with information being brought to the June 8, 2015 Council meeting.

CARRIED UNANIMOUSLY

B) Taber Exhibition Association: Bylaw Enforcement Request

G. Birch stated that correspondence was received from Taber Exhibition Association (TEA) detailing an ongoing situation of concern for the organization. The TEA is requesting that bylaw enforce Heavy Metal Demolition or Spitfire Investments to clean up and remove the green plastic bags and repair the fence between properties to the previous condition.

Constable Gyepesi, representing the Taber Police Service provided additional information in regards to the previous occasions of contact and details of enforcement relating to this matter.

RES.258/2015 MOVED by Councillor Strojwas that Council accepts the correspondence from the Taber Exhibition Association for information purposes.

CARRIED UNANIMOUSLY

Mayor De Vlieger stated a pecuniary interest in the next two agenda items, turned the meeting over to Deputy Mayor Strojwas, and left the meeting at 6:49 PM.

ACTION ITEMS – CONT'D

C) 52nd Avenue Tender Award

G. Scherer stated that at the January 12, 2015 Council meeting Council determined their preferences for capital projects, in 2015, was 50th Street road rebuild and 52nd Avenue Water Renewal. 52nd Avenue tender opened on April 23, 2015 and closed 2:00 p.m. May 14, 2015.

RES.259/2015 MOVED by Councillor Sparks that Council awards the 52nd Avenue Water Renewal Tender to Ground Tech Enterprises for the amount of \$1,082,998.13 with additional funds to be allocated from the Town's capital reserves in the amount of \$500,738.83.

CARRIED UNANIMOUSLY

D) Arena Dressing Rooms Addition - RFP Recommendation

A. Holmen stated that Council's 2015 capital budget includes development of new dressing rooms at Taber's Community Centre ice arena. The project includes 2 players' dressing rooms, a referee dressing room and washrooms and showers to service the new players' and referee dressing rooms.

The Town issued a Request for Proposal earlier this year that closed on April 1, 2015. Council rejected all of the proposals reviewed on April 13, 2015 (RES.202/2015). Therefore, a second Request for Proposals (RFP) package was developed in April.

Council discussed the results of the proposals received for this project.

RES.260/2015 MOVED by Councillor Brewin that Council awards the Arena Dressing Room Addition to Venture Holdings Ltd for the stipulated price of \$439,700.00.

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting at 7:13 PM.

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ACTION ITEMS – CONT'D

RES.261/2015 MOVED by Councillor Brewin that Council recesses for 20 minutes.

CARRIED UNANIMOUSLY AT 7:13 PM

Council resumed the meeting at 7:40 PM.

E) Taber Rodeo Association Lease

G. Birch stated that the Taber Rodeo Association is hosting an event for the 2015 Wish Ride Committee on the grounds that are leased from the Town for a function in August. In email communication received, the Association states that since it isn't able to help with a cash donation, they are able to be part of the function by donating the use of the grounds.

In accordance with the current lease between the Town of Taber and the Taber Rodeo Association (signed November 2012), Section 7 states that:

"The Lessee acknowledges that it is not an agent for the Town and shall not enter into any agreements regarding long term or present use of the land other than for the purpose and term of this agreement."

Council discussed the stipulations of the lease.

RES.262/2015 MOVED by Councillor Sparks that in accordance with the current lease between the Town of Taber and the Taber Rodeo Association, Section 7, Council:

- 1) Authorizes the 2015 Wish Ride Committee the use of the lands currently leased to the Taber Rodeo Association described as portion of NE ¼ 1-10-17-W4M for the 2015 Wish Ride event taking place August 21-23, 2015;

ACTION ITEMS – CONT'D

E) Taber Rodeo Association Lease – Cont'd

- 2) Stipulates that the Taber Rodeo Association shall complete and submit a Special Event Application for this event to the Town's Director of Recreation for this event;
- 3) Stipulates that the Taber Rodeo Association shall ensure that all concerns or conditions of the Special Event Application are complied with to the satisfaction of the Director of Recreation and the Chief of Emergency Services;
- 4) Stipulates that all other terms and conditions of the existing lease to the Taber Rodeo Association remain unchanged; and
- 5) Requests that Administration invite the Taber Rodeo Association group to meet and discuss the terms of the existing lease.

CARRIED UNANIMOUSLY

F) 2015 Taber Wish Ride Committee: Request for Use of Town Logo

G. Birch stated that a request was received from the 2015 Taber Wish Ride Committee to use the Town of Taber logo on a fire ring that is being constructed as an auction item for the group's event being held August 21-23, 2015 to commemorate this event. Since the Town logo has been copyrighted, authorization to use the logo is required by Council.

RES.263/2015 MOVED by Councillor Popadynetz that Council authorizes the 2015 Taber Wish Ride Committee use of the Town of Taber logo for utilization on a fire ring for the 2015 Wish Ride.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

G) Utility Bill Adjustment

D. Weiss stated that in April of 2015, when processing the meter reads, the utilities clerk noticed that a commercial property (utility account number 114200.000) had an unusually large consumption of water. The utilities clerk called the property owner to inform them of the large consumption amount and therefore a large utility bill in the amount of \$2,234.14. The property owner said the large consumption of water was due to a burst irrigation line. After receiving the utility bill, the property owner sent correspondence requesting a reduction to the amount of the sewage consumption fee which is based on water usage.

RES.264/2015 MOVED by Councillor Strojwas that Council receives this information from the business involved for information purposes only.

CARRIED

H) Disposal of Municipal Documents

D. Weiss stated that the records retained by the Town are reviewed on an annual basis and a listing of documents is compiled that are scheduled to be destroyed per Schedule A of By-law No. 10-99 Retention of Municipal Documents. Section 6 - Records of Retention and Destruction, of By-law No. 10-99 states that all records destroyed should be authorized by the Council and the destruction should be carried out in the presence of witnesses.

RES.265/2015 MOVED by Councillor Sparks that Council approves the destruction of the documents identified in the attached list per the retention period in years identified in Schedule A of the By-law No. 10-99 Retention of Municipal Documents.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

I) Proposed Health & Safety Policy C-4

G. Birch stated that the current Health & Safety Policy was up for its annual review by the Joint Health & Safety Committee. At its April 30, 2015 meeting, the JHSC conducted the review and no changes were recommended for this coming year.

RES.266/2015 MOVED by Councillor Brewin that Council adopts Health & Safety Policy C-4, as presented.

CARRIED UNANIMOUSLY

J) Whistleblower Policy Finalization

G. Birch stated that Council and administration have been working for some time now on developing a whistleblower policy for the Town of Taber. That work culminated at the April 13, 2015 Council meeting, when a draft Whistleblower Policy and Whistleblower Procedure were provided to Council for consideration. Council discussed those drafts and, in particular, the inclusion of MNP LLP in more stages of the process than suggested in the two draft documents.

RES.267/2015 MOVED by Councillor Strojwas that Council approves the Whistleblower Policy and Procedure ADM-6 with amendments to establish that MNP LLP shall be the first point of contact for anyone making a complaint or expressing a concern, and to reflect replacing Human Resource Manager with Administrative Services Manager in Sections 1), 2) and 6) in the Procedure Operating Guidelines.

CARRIED

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ACTION ITEMS – CONT'D

K) Performing Arts Centre Committee - time extension request

G. Birch stated that the Committee is working on that implementation plan and has completed the design proposal (site selection and general building layout). The final part of this second objective is to give Council an outline of how to achieve a performing arts centre development, and the Committee believes that such an outline can be presented, along with the finished report, at the June 22 Council meeting. To this end, the Committee is requesting a further, one month extension.

RES.268/2015 MOVED by Councillor Brewin that Council extends the time allocated to the Performing Arts Centre Committee to complete the tasks outlined in the Committee's terms of reference, requesting that the final report be provided to Council on June 22, 2015.

CARRIED UNANIMOUSLY

K) Information For Council

RES.269/2015 MOVED by Councillor Popadynetz that Council accepts the material received in this Agenda Item as information.

CARRIED UNANIMOUSLY

L) Department Reports

RES.270/2015 MOVED by Councillor Prokop that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

M) Mayor and Councillor Reports (Verbal)

Council briefly discussed their various Committee activities during the past month.

RES.271/2015 MOVED by Councillor Popadynetz that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES.272/2015 MOVED by Councillor Prokop that Council moves into Closed Session to discuss items subject to "Confidential evaluations" (FOIPP Act, Section 24), and "Testing Procedures, tests and audits" (FOIPP Act, Section 26).

CARRIED UNANIMOUSLY AT 8:27 PM

OPEN SESSION

RES.273/2015 MOVED by Councillor Sparks that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 8:55 PM

RES.274/2015 MOVED by Councillor Popadynetz that Council appoints Bill Schnarr to the Town of Taber Combative Sports Commission.

CARRIED UNANIMOUSLY



CLOSE OF MEETING

RES.275/2015 MOVED by Councillor Brewin that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 8:57 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER