

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JANUARY 26, 2015, AT 5:03 PM., IMMEDIATELY FOLLOWING THE PUBLIC HEARING MEETING AT 5:00 PM.

Mayor:

Henk De Vlieger

Councillors:

Jack Brewin
Rick Popadynetz
Andrew Prokop
Laura Ross-Giroux
Randy Sparks
Joe Strojwas

Chief Administrative Officer:

Greg Birch

Staff:

Cory Armfelt
Rob Cressman
Dale Culler
Aline Holmen
Steve Munshaw
Gary Scherer
Kerry Van Ham

CALL TO ORDER

Mayor De Vlieger called the Regular Meeting of Council to Order at 5:03 PM.

ADOPTION OF THE AGENDA

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.32/2015MOVED by Councillor Popadynetz that Council adopts the Agenda as presented.

CARRIED UNANIMOUSLY

17/2015

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DELEGATIONS

A) Canadian Award for Financial Reporting

D. Culler stated that the finance department set a goal for 2014 to prepare and submit the Town's Annual Report to the Government Finance Officers Association for consideration for the Canadian Award for Financial Reporting. The Annual Report was successfully submitted before the June 30, 2014 deadline and recently received confirmation that its submission had received the award.

Mayor De Vlieger stated that he was proud as a member of Council that the finance department of the Town received this type of award and congratulated the finance department on a very good job.

RES.33/2015MOVED by Councillor Sparks that Council accepts the presentation of the Canadian Award for Financial Reporting for its Annual Report for the Year Ended December 31, 2013 to the Finance Department for information purposes.

CARRIED UNANIMOUSLY

B) Delegation: Canadian Badlands Tourism

Brad Tucker, Executive Director, provided an overview of Canadian Badlands Tourism services to Council.

RES.34/2015MOVED by Councillor Brewin that Council receives the presentation from Canadian Badlands Tourism, for information purposes.

CARRIED UNANIMOUSLY

C) Delegation: Scouts Canada: Community Grant Application

Tom Spackman, Area Support Manager for Scouts Canada presented the request to Council for funding to cover the cost of meeting room rental fees for 2015 as assistance in their attempt to re-create the organization in the community.

G. Birch stated that Council will be asked for a decision on this item later in this meeting.

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DELEGATIONS – CONT'D

**C) Delegation: Scouts Canada: Community Grant Application
– Cont'd**

RES.35/2015MOVED by Councillor Ross-Giroux that Council accepts the information provided by the Scouts Canada Delegation, for information purposes.

CARRIED UNANIMOUSLY

D) Delegation: 2014 The Spirit of Taber Award

Councillor Brewin presented Council with information regarding the 2014 Spirit of Taber Award presented to the Taber Spray Park Committee by the Taber and District Chamber of Commerce.

RES.36/2015MOVED by Councillor Ross-Giroux that Council accepts the information provided by Councillor Brewin regarding the 2014 Spirit of Taber Award from the Taber and District Chamber of Commerce that was received by the Taber Spray Park Committee.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

**A) Regular Meeting of Council:
January 12, 2015**

RES.37/2015MOVED by Councillor Sparks that Council adopts the minutes of the Regular Meeting of Council held on January 12, 2015, as presented.

CARRIED UNANIMOUSLY

Councillor Brewin left the meeting at 5:35 PM declaring that he had a pecuniary interest in the next Agenda item.

BUSINESS ARISING FROM THE MINUTES

A) Notice of Motion: Effluent Lands Lease

G. Birch stated that at its October 27, 2014 meeting, Council resolved to tender the lease of five quarter sections of agricultural land that are used for disposal of treated sewage effluent from the Town's sewage lagoons, and also confirmed that it wanted to continue to own the pivots on those lands. Since then, the past leaseholder, Rowland Seeds Inc., has stated to Council members that it had been under the expectation that the lease would be renewed. Rowland Seeds Inc. has indicated that it has invested time and effort in preparing the land for continued agricultural use in 2015 and would like Council to revisit its decision to tender the lease of that land.

Mr. Birch also stated that Council Organizational Bylaw No. 3-2007, Clause VI.5 prohibits Council from discussing a matter it has already dealt with through resolution for a six month period (except for tabled items). Clause VI.5 allows for the matter to be reconsidered only by approval of a notice of motion, and then the matter can be brought back for discussion at a future, regular Council meeting. Mayor De Vlieger has asked that Resolution 511/14 and the decision regarding the leased land be reconsidered and has proposed a notice of motion in this regard.

Council discussed the Notice of Motion process and the requirements of the Council Organizational Bylaw 3-2007.

RES.38/2015MOVED by Councillor Sparks that Council accepts the notice of motion proposed by Mayor De Vlieger and agrees to add a discussion of Resolution 511/14 at this January 26, 2015 meeting related to the lease of five quarter sections of agricultural land used for disposal of treated sewage effluent, acknowledging that Council is aware that they are not following Council Organizational Bylaw 3-2007, and also acknowledging that time is of the essence in this matter.

CARRIED UNANIMOUSLY



BUSINESS ARISING FROM THE MINUTES – CONT'D

A) Notice of Motion: Effluent Lands Lease – Cont'd

RES.39/2015MOVED by Councillor Popadynetz that Council rescinds Resolution 511/14.

CARRIED UNANIMOUSLY

RES.40/2015MOVED by Councillor Prokop that Council agrees to lease the five quarter sections of agricultural lease land used for disposal of treated sewage effluent to Rowland Seeds Inc. for the 2015 agricultural season, on the condition that the company will take care of all of the pivots and repairs.

CARRIED UNANIMOUSLY

Councillor Brewin returned to the meeting at 5:48 PM.

B) Notice of Motion: Solid Waste Collection

G. Birch stated that at its December 15, 2014 meeting, Council defeated a motion regarding a proposed change to the Town's municipal solid waste (MSW) management system. Town Bylaw No. 3-2007, Article VI.5 prohibits discussion of an issue that has already been voted upon by Council being added to the Council agenda for a six month period. An exception can be made when a notice of motion to revisit the matter is approved by a majority of Council. Councillor Strojwas has requested that this item be placed on the Agenda for Council's consideration.

Council discussed the appropriateness of placing this item on a future Council Agenda.

RES.41/2015MOVED by Councillor Strojwas that Council introduce the garbage collection system back on the Council Agenda for February 9, 2015.

CARRIED

BYLAWS

A) Bylaw 17-2014 2nd and 3rd Reading (to be amended to Bylaw 15-2014)

Council considered the comments received at the Public Hearing Meeting.

RES.42/2015MOVED by Councillor Ross-Giroux that Council passes 2nd Reading of Bylaw 17-2014 as amended to Bylaw 15-2014.

CARRIED UNANIMOUSLY

RES.43/2015MOVED by Councillor Brewin that Council passes 3rd Reading of Bylaw 15-2014.

CARRIED UNANIMOUSLY

B) Proposed 2015 Supplementary Assessment Bylaw 3-2015

D. Culler stated that Section 313 of The *Municipal Government Act* requires Council to annually consider a Supplementary Assessment Bylaw authorizing the Town's Assessor to assess improvements that have not been previously assessed or increased value of an improvement since it was last assessed. Such assessments must be pro-rated by the number of months during which the improvement is complete; occupied; located in the Town of Taber; or in operation.

RES.44/2015MOVED by Councillor Strojwas that Council gives first reading to Bylaw No.3-2015 being the 2015 Supplementary Assessment Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES.45/2015That Council gives second reading to Bylaw No. 3-2015 being the 2015 Supplementary Assessment Bylaw, at this meeting.

CARRIED UNANIMOUSLY



BYLAWS – CONT'D

B) Proposed 2015 Supplementary Assessment Bylaw 3-2015 – Cont'd

RES.46/2015 That Council unanimously agrees to proceed with third and final reading to Bylaw No. 3-2015 being the 2015 Supplementary Assessment Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES.47/2015 That Council gives third and final reading to Bylaw No. 3-2015 being the 2015 Supplementary Assessment Bylaw, at this meeting.

CARRIED UNANIMOUSLY

Mayor De Vlieger left the meeting at 6:00 PM declaring that he had a pecuniary interest in the next Agenda item.

CARRIED UNANIMOUSLY

C) Proposed Bylaw 1-2015 1st Reading

Deputy Mayor Brewin took over the meeting from Mayor De Vlieger.

C. Armfelt stated that Administration is in receipt of a Land Use Bylaw amendment application. This amendment is put forward by the developer of Prairie Lake Estates. This amendment would affect the southern portion of Prairie Lake Estates and includes the Residential Condominium (RC-1), the Narrow Lot Residential (R-2), the Limited Institutional/Recreation (L-IR), and the Low Density Residential (LR-1) districts. The amendment to this area would change the districts to only include the Low Density Residential (LR-1) and the Narrow Lot Residential (R-2) districts.

RES.48/2015 MOVED by Councillor Ross-Giroux that Council passes 1st Reading of Bylaw 1-2015, and that Council holds a Public Hearing for Bylaw 1-2015 on February 23, 2015.

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting at 6:20 PM., and resumed as Chair of the meeting.

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RES.49/2015MOVED by Councillor Brewin that Council recess for 20 minutes.

CARRIED AT 6:20 PM

RES.50/2015MOVED by Councillor Sparks that Council amend the Agenda to deal with Agenda Item Action Items 7.A) Scouts Canada Community Grant Application Request – Response to Delegation, at this time.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) Scouts Canada Community Grant Application Request - Response to Delegation

Council discussed the process for community grant applications.

RES.51/2015MOVED by Councillor Sparks that Council supply a grant to Scouts Canada in the amount of \$1,026.00 in 2015 to help the program get going in Taber with using our facility to be funded from accumulated surplus.

CARRIED UNANIMOUSLY

RES.52/2015MOVED by Councillor Brewin that Council recess for 20 minutes.

CARRIED UNANIMOUSLY AT 6:56 PM

Council reconvened the meeting at 6:56 PM.

Council continued with Agenda Item Bylaws 6.D) at this time.

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TAS

BYLAWS – CONT'D

D) Draft Community Standards Bylaw No. 4-2015

G. Birch stated that in order to provide for better and more consistent oversight, bylaw enforcement and policing of various matters in the Town of Taber, the Taber Police Service has drafted a proposed new bylaw. This draft bylaw was reviewed by the Taber Police Commission at their January 14, 2015 meeting. During that meeting, the Commission adopted a resolution recommending that the draft Community Standards Bylaw be forwarded to Council for consideration for adoption.

Council discussed various aspects of the proposed Bylaw with the Council members of the Taber Municipal Police Commission.

RES.53/2015MOVED by Councillor Sparks that Council gives first reading to Bylaw 4-2015, the proposed Community Standards Bylaw.

CARRIED

Council continued with Agenda Item Action Items 7.B) at this time.

ACTION ITEMS – CONT'D

B) Fire / Rescue Truck Proposal

Fire Chief Munshaw presented information to Council that Rescue 61 is currently in its 15th year of service. This truck responded to 80% of all calls into the Town and the MD this is one are most relied trucks. The Town of Taber's insurance is supported by the Fire Underwriters insurance rating, which mandates to replace first line fire trucks within 15 years and move them to a second line truck for the rest of its service life to 20 years. Chief Munshaw stated that the Town is currently getting close to the replacement date for are second line truck in 2016.

Council discussed the timing and options of replacing rescue vehicles.

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T.B.

ACTION ITEMS – CONT'D

B) Fire / Rescue Truck Proposal

RES.54/2015MOVED by Councillor Ross-Giroux that Council not purchase the Rescue truck this year but request that we revisit this topic next year when the second line Fire Engine reaches its service life.

CARRIED UNANIMOUSLY

C) Town of Taber Mutual Aid Fire Control Agreement

Fire Chief Munshaw stated that the proposed Mutual Aid Agreement with Environmental and Sustainable Resource Development is a no-charge reciprocal system of emergency response and assistance that the Town of Taber can access with ESRD and vice versa. The main focus of the Mutual Aid Agreement is to make a large number of resources available in a pre-arranged, organized fashion at no to minimal additional cost to the Town, which may requiring assistance during a large-scale emergency situation.

RES.55/2015MOVED by Councillor Sparks that the Town of Taber move into a 5 year Mutual Aid Agreement with Alberta Forest Protection Division.

CARRIED UNANIMOUSLY

D) West Gateway Redevelopment Strategy

C. Armfelt stated that as part of Council direction during the 2014 budget deliberations, Administration has worked with consultants to prepare a West Gateway Redevelopment Strategy. The strategy has provided a design as well as cost estimates for the redevelopment of 50th St. (from Highway 3 to 50th Ave.) and the realignment of 48th Ave. The additional aspect of the work to be completed in 2014 was the detailed design on the accepted streetscape proposal.

Representatives from Stantec presented the conceptual streetscaping to Council to garner feedback in anticipation of moving forward to detailed design and tendering in February of 2015.

Council discussed the project specifics and requested amendments.

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TCB

ACTION ITEMS – CONT'D

D) West Gateway Redevelopment Strategy

MOVED by Councillor Popadynetz that :

- 1) Council endorses the design and cost estimates of the West Gateway Redevelopment Strategy.
- 2) Council directs Administration to move unspent portions of the 2014 budget for the West Gateway Redevelopment Strategy to the 2015 Budget.

Councillor Strojwas requested a friendly amendment to include the redesign of the entranceway to align more with the 47th Avenue alley, rather than 47th Avenue.

Councillor Popadynetz accepted the friendly amendment.

RES.56/2015 MOVED by Councillor Popadynetz that:

- 1) Council endorses the design and cost estimates of the West Gateway Redevelopment Strategy, including the redesign of the entranceway to align more with the 47th Avenue alley, rather than 47th Avenue.
- 2) Council directs Administration to move unspent portions of the 2014 budget for the West Gateway Redevelopment Strategy to the 2015 Budget.

CARRIED

E) Helmet Requirement for Public Skating

G. Birch stated that at a Special Meeting of the Recreation Board which occurred on January 14, 2015, the Recreation Board resolved to recommend to Council that helmet usage for all age groups be "strongly recommended".

RES.57/2015 MOVED by Councillor Brewin that Council adopts the Recreation Board recommendation that helmets for public skating be "strongly recommended" for all ages.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

F) Audit Committee Policy

*Repeated
June 12, 2023
RES. 191/2023
BC*

D. Culler stated that the Town of Taber recognizes the need for an Audit Committee Policy to assist the Town Council in fulfilling its responsibilities to oversee the integrity of the Town's financial statements and systems of financial reporting, including the audit process, internal controls and procedures, and corporate governance.

D. Culler also stated that this policy replaces Audit Committee policy No. 05/10/11.

RES.58/2015 MOVED by Councillor Strojwas that Council approves Audit Committee Policy C-5 as presented.

CARRIED UNANIMOUSLY

G) Traffic Committee Policy

G. Birch stated that the Town of Taber recognizes the need for a Traffic Committee Policy to formally detail the function of the Committee in fulfilling its responsibilities to the legislation and determining outcomes for client or community requests. The draft policy identifies an existing Committee relating to the establishment and composition of Traffic Committee Members.

RES.59/2015 MOVED by Councillor Popadynetz that Council table the Traffic Committee Policy ADM-5.

DEFEATED

RES.60/2015 MOVED by Councillor Strojwas that Council approves the Traffic Committee Policy ADM-5 as amended, to include the addition of a Council Member to be a part of the Traffic Committee.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

H) Department Reports

Council discussed the information regarding the mechanic position that was contained in the approved 2015 budget and the department report provided by Engineering and Public Works.

RES.61/2015MOVED by Councillor Sparks that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

I) Mayor and Councillor Reports (Verbal)

Council briefly discussed their various Committee activities during the past month.

RES.62/2015MOVED by Councillor Ross-Giroux that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES.63/2015MOVED by Councillor Strojwas to extend this meeting to 10:00 PM.

CARRIED UNANIMOUSLY

RES.64/2015MOVED by Councillor Brewin that Council moves to Closed Session to discuss matters subject to "Disclosure harmful to business interests of a third party" (*FOIPP Act*, Section 16), "Disclosure harmful to personal privacy" (*FOIPP Act*, Section 17), and "Confidential evaluations" (*FOIPP Act*, Section 19).

CARRIED UNANIMOUSLY AT 9:01 PM


RB

OPEN SESSION

RES.65/2015MOVED by Councillor Brewin that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 10:03 PM

RES.66/2015MOVED by Councillor Ross-Giroux that Council accepts the information provided by EPCOR.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES.67/2015MOVED by Councillor Prokop that this Regular Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 10:04 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER