

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, IMMEDIATELY FOLLOWING THE PUBLIC HEARING ON MARCH 26, 2018, AT 3:32 PM.

Mayor

Prokop, Andrew

Councillors

Bekkering, Garth

Brewin, Jack

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

Chief Administrative Officer

Armfelt, Cory

Staff

DeBona, Lisa

Holmen, Aline

Malcolm, Andrew

Munshaw, Steve

Orwa, John

Scherer, Gary

Van Ham, Kerry

CALL TO ORDER

Mayor Prokop called the meeting to Order at 3:32 PM, immediately following the Public Hearing.

Mayor Prokop noted that Councillor Strojwas would be attending the Regular Meeting of Council via teleconference.

ADOPTION OF THE AGENDA

RES. 142/2018 MOVED by Councillor Garner that Council adopts the Agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Minutes of Regular Meeting of Council: March 12, 2018

RES. 143/2018 MOVED by Councillor Tams that Council adopts the Minutes of the Regular Meeting of Council held on March 12, 2018.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

A) Council Code of Conduct Bylaw 1-2018: 2nd and 3rd Reading

C. Armfelt stated that the Council Code of Conduct Bylaw 1-2018 was brought forward at Council's March 12, 2018 meeting, where it recieved First Reading. He stated that it has been brought forward for Council's consideration of Second and Third reading.

RES. 144/2018 MOVED by Councillor Bekkering that Council gives Second Reading to the Council Code of Conduct Bylaw 1-2018, at this meeting.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D

A) Council Code of Conduct Bylaw 1-2018: 2nd and 3rd Reading – CONT'D

RES. 145/2018 MOVED by Councillor Bekkering that Council gives Third and Final Reading to the Council Code of Conduct Bylaw 1-2018, at this meeting.

CARRIED UNANIMOUSLY

B) Revisions to Nuisance Bylaw

G. Scherer, Director of Engineering and Public Works, and L. DeBona, Engineering and Public Works Administrative Supervisor, presented and reviewed the changes and additions to the Nuisance Bylaw 6-2018.

RES. 146/2018 MOVED by Councillor Garner that Council gives First Reading to Nuisance Bylaw 6-2018, at this meeting.

CARRIED UNANIMOUSLY

RES. 147/2018 MOVED by Councillor Tams that Council gives Second Reading to Nuisance Bylaw 6-2018, at this meeting.

CARRIED UNANIMOUSLY

RES. 148/2018 MOVED by Councillor Firth that Council unanimously agrees to proceed to Third and Final Reading to Nuisance Bylaw 6-2018, at this meeting.

CARRIED UNANIMOUSLY

RES. 149/2018 MOVED by Councillor Garner that Council gives Third and Final Reading to Nuisance Bylaw 6-2018, at this meeting.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D

C) Bylaw 7-2018 - Long Term Borrowing Bylaw - Land Purchase

J. Orwa, Director of Finance, stated that at Council's March 12, 2018 meeting Council made a motion to purchase 60 acres of land owned by Morgan Johnson for \$20,000.00 per acre, for a total of \$1,200,000.00, and presented the Borrowing-Long Term Land Purchase Bylaw 7-2018 for the purchase of the 60 acres.

Council discussed the proposed length for borrowing the funds from Alberta Capital Finance Authority.

RES. 150/2018 MOVED by Councillor Brewin that Council gives First Reading to Bylaw No. 7-2018, being the Borrowing-Long Term Land Purchase Bylaw, of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS

A) DP 18-09 Direct Control District Change of Use

A. Malcolm stated that the Public Hearing was held this afternoon in regards to this Agenda Item, and stated that it is Council's decision if they choose to further review the proposed DP 18-09 Direct Control District Change of Use application, in accordance with Section 4.15.3 of Land Use Bylaw 14-2016.

ACTION ITEMS – CONT'D

A) DP 18-09 Direct Control District Change of Use – CONT'D

- RES. 151/2018 MOVED by Councillor Tams that Council approves DP 18-09 located at 5506 46th Avenue, Lots 1-5, Block 21, Plan 6390L regarding change of use in a direct control district with the following conditions:
1. The development shall conform to the Land Use Bylaw 14-2016 Direct Control District 2 (DC-2) requirements, and
 2. The applicant must ensure the development complies with the Alberta Fire Code, Alberta Building Code, Alberta Health Services, and all other applicable codes, and
 3. Must have a fire inspection within 30 days of Development Permit Issuance, and
 4. All outstanding taxes, if any, are paid to the Town of Taber prior to proceeding with development.

CARRIED UNANIMOUSLY

B) New Business Welcome Package

A. Maclolm stated the Planning and Economic Development Department has created a "New Business Welcome Package" to give out to business owners when a new business licence is issued, and he reviewed the items that would be included in the package.

- RES. 152/2018 MOVED by Councillor Bekkering that Council authorizes the Mayor to deliver the New Business Welcome Package, and if the Mayor isn't available, the Deputy Mayor can do the duties.

CARRIED UNANIMOUSLY

79/2018

Meeting Date
26/03/2018

ACTION ITEMS – CONT'D

C) Community Grant Program Application: Pheasant Festival

A. Holmen, Director of Recreation, presented the Community Grant application from the Alberta Conservation Association requesting a waiver for the Green Room fee for the 2018 Pheasant Festival event being held from October 20th to October 27th, 2018.

Council discussed the economic benefits of the Pheasant Festival, and discussed the financial statements included with the application from Alberta Conservation Association.

RES. 153/2018 MOVED by Councillor Brewin that Council approves the Community Grant Program application for waiver of the Green Room fee in the amount of \$1,845.00 for the purpose of the Taber Pheasant Festival event.

CARRIED

D) Application for Rural Transportation Pilot Project

A. Malcolm introduced C. Mackay, a representative from TappCar Inc, and stated the Rural Transportation Pilot Project is a new opportunity for the Province of Alberta, with the objective to provide Albertans in rural communities with access to public transportation services. He stated that the program will provide up to \$350,000.00 per year per region to municipalities whose projects are selected for funding, and successful proponents could be awarded the grant for up to 24 months of service delivery for operating costs.

Council discussed how this service will benefit members of the community, and the effect it will have on local transportation options.

RES. 154/2018 MOVED by Councillor Garner that Council supports the Rural Transportation Pilot Project, and directs Administration to submit an application for a pilot project to create an "on demand" public transportation option for the Town of Taber and region.

CARRIED UNANIMOUSLY

80/2018

Meeting Date
26/03/2018

ACTION ITEMS – CONT'D

E) Solid Waste Collection Truck Rental Unit Buyout Option

G. Scherer and L. DeBona stated that the Town has been renting a garbage truck from Superior Truck Equipment while the new Side Load Garbge Truck is being built.

G. Scherer and L. DeBona stated that there have been no issues with the rental truck, and therefore Administration is suggesting that the Town accept the buy-out option of the rental truck agreement for a back-up option in the fleet. This is meant to ensure there is no decrease in service levels of residential waste collection while the new unit undergoes maintenance. G. Scherer also noted that the truck could be used for future collection opportunities.

RES. 155/2018 MOVED by Councillor Brewin that Council directs Administration to purchase a used Hand Automated Garbage Collection Truck for the amount of \$47,117.00, exclusive of GST, with funds to come from the capital reserves.

CARRIED UNANIMOUSLY

F) Lethbridge Chamber of Commerce Request for a Letter of Support

C. Armfelt stated that correspondence was received from the Lethbridge Chamber of Commerce in which they are requesting a letter of support in follow-up to the transportation study which was undertaken in 2017, of which the Town participated in.

RES. 156/2018 MOVED by Councillor Tams that Council authorizes the Letter of Support requested by the Lethbridge Chamber of Commerce recommending that regional stakeholders in Southern Alberta adopt a multimodal systems planning approach for a cost-effective and efficient means of transportation in Southern Alberta.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

G) 2017 Capital Projects Carry Forward

J. Orwa presented the list of 2017 Capital Projects that are being carried forward to 2018 in order to have the projects completed.

Council discussed the 2017 Capital Projects included on the list.

RES. 157/2018 MOVED by Councillor Brewin that Council approves the 2017 Capital Projects to be carried forward to 2018.

CARRIED UNANIMOUSLY

H) Staff Professional Development & Training Policy CS-HR-4

C. Armfelt presented the Staff Professional Development & Training Policy and Procedure CS-HR-4, and stated that there are no changes to the document, other than the review date.

RES. 158/2018 MOVED by Councillor Garner that Council approves the Staff Professional Development & Training Policy CS-HR-4, as presented.

CARRIED UNANIMOUSLY

I) Taber Municipal Police Commission Report to Council

RES. 159/2018 MOVED by Councillor Bekkering that Council accepts the Taber Municipal Police Commission Report for information.

CARRIED UNANIMOUSLY

J) Department Reports

Council inquired about flooding within the Town.

G. Scherer stated that there is no flooding in Town, and that crews are working overtime to ensure that ditches and culverts are open.

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ACTION ITEMS – CONT'D

J) Department Reports – CONT'D

RES. 160/2018 MOVED by Councillor Firth that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

K) Mayor and Councillor Reports (Verbal)

Council provided their verbal reports.

RES. 161/2018 MOVED by Councillor Firth that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

L) Standing Item - Council Requests

Council discussed the RV sewage dumping station project, a hand dryer in the ladies washroom in the auditorium, and overland flooding in the region.

Council made no motion at this time.

RES. 162/2018 MOVED by Councillor Bekkering that Council breaks for 30 minutes and will reconvene at 5:00 PM.

CARRIED UNANIMOUSLY AT 4:30 PM

RES. 163/2018 MOVED by Councillor Tams that Council reconvenes the Regular Meeting of Council.

CARRIED UNANIMOUSLY AT 5:02 PM

DELEGATIONS

A) Delegation: Legion Honour Roll

C. Armfelt stated that representatives from the Royal Canadian Legion were not in attendance this evening.

Council continued to Agenda Item 7.B) Delegation: Baseball-Softball Enhancement Society.

B) Delegation: Baseball - Softball Enhancement Society

R. Popadynetz and N. Cummins, representatives of the Baseball-Softball Enhancement Society presented the Organization's proposed vision for softball and hardball facilities within the Town of Taber to Council.

Council discussed the 2019 Capital Project budget, tax receipt issuance on behalf of the Organization, and the baseball-softball community within the Town and neighboring communities.

RES. 164/2018 MOVED by Councillor Tams that Council accepts the Baseball-Softball Enhancement Committee presentation as information, and directs Administration to have information on tax receipts at the next Council meeting.

CARRIED UNANIMOUSLY

Mayor Prokop stated there was an error in Agenda Item 5.C) Bylaw 7-2018 Long Term Borrowing Bylaw – Land Purchase.

C. Armfelt stated that in order to make a correction, RES. 150/2018 will need to be rescinded and a new motion will need to be brought forward for Borrowing-Long Term Land Purchase Bylaw 8-2018.

RES. 165/2018 MOVED by Councillor Brewin that Council rescinds RES. 150/2018 giving First Reading to the Borrowing-Long Term Land Purchase Bylaw 7-2018, at this meeting.

CARRIED UNANIMOUSLY

84/2018

Meeting Date
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MOVED by Councillor Brewin that Council gives First Reading to Bylaw No. 8-2018 being the Borrowing-Long Term Land Purchase and Development Bylaw of the Town of Taber, at this meeting in the amount of \$2,000,000.00 for 60 acres of land with a civic address of 7000 50th Street.

Councillor Brewin withdrew his previous motion.

RES. 166/2018 MOVED by Councillor Brewin that Council gives First Reading to Bylaw 8-2018 being the Borrowing-Long Term Land Purchase and Development Bylaw of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

T. Busch, of the Taber Times, inquired where the 7000 block of 50th Street that the Town is purchasing is, and inquired what the property will be used for.

Mayor Prokop stated that the property is directly south of the cemetery.

C. Armfelt stated that the property will be used for future residential properties.

CLOSED SESSION

RES. 167/2018 MOVED by Councillor Tams that Council moves into Closed Session to prevent disclosure of advice from officials, in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY AT 5:44 PM

A) Proposed License Amendment

Closed Session to prevent the disclosure of considerations relating to negotiations for the purpose Advice from Officials, in accordance with Advice from Officials Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.A) Proposed Licence Amendment: C. Armfelt, Chief Administrative Officer, K. Van Ham, Administrative Services Manager, and S. Munshaw, Taber Fire Department Fire Chief.

B) Personnel Management

Closed Session to prevent disclosure of plans relating to the management of personnel or the administration of a public body that have not yet been implemented, in accordance with Advice from Officials Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.B) Personnel Management: C. Armfelt, Chief Administrative Officer, J. Orwa, Director of Finance, and G. Scherer, Director of Engineering and Public Works.

CLOSED SESSION – CONT'D

C) Additional Costs for Raw Water Pumping

Closed Session to prevent disclosure of advice from officials that could reasonably be expected to reveal advice, proposals, recommendations, analysis or policy options developed by a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.C) Additional Costs for Raw Water Pumping: C. Armfelt, Chief Administrative Officer, and G. Scherer, Director of Engineering and Public Works.

D) Potential Service Agreement

Council takes the meeting into Closed Session to prevent disclosure of advice from officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session for Agenda Item 9.D) Potential Service Agreement: C. Armfelt, Chief Administrative Officer, and G. Scherer, Director of Engineering and Public Works.

OPEN SESSION

RES. 168/2018 MOVED by Councillor Tams that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:29 PM

OPEN SESSION – CONT'D

RES. 169/2018 MOVED by Councillor Tams that Council authorizes the extension of the License Agreement dated March 15, 2016 between the Town of Taber and Alberta Health Services for the permitted use of approximately 1,500 square feet within the Emergency Services/Public Works Building with a civic address of 6201 54 Avenue, Taber, AB until May 31, 2018; and,

Directs the Mayor and Chief Administrative Officer to sign the license extension documents.

CARRIED UNANIMOUSLY

RES. 170/2018 MOVED by Councillor Tams that Council directs Administration to move the Procurement Specialist out of scope with additional funding for the position to come from the Public Works and Recreation approved 2018 operating budgets.

CARRIED UNANIMOUSLY

RES. 171/2018 MOVED by Councillor Bekkering that Council accepts the terms in the service agreement with Lantic Inc. and directs the Mayor and Chief Administrative Officer to sign the agreement.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 172/2018 MOVED by Councillor Strojwas that the Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 6:30 PM



MAYOR



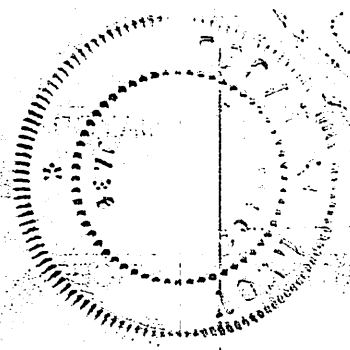
CHIEF ADMINISTRATIVE OFFICER

UNITED STATES DEPARTMENT OF JUSTICE

OFFICE OF THE ATTORNEY GENERAL
WASHINGTON, D. C. 20530

MEMORANDUM FOR THE ATTORNEY GENERAL

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