

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, FEBRUARY 26, 2018, AT 3:34 PM, IMMEDIATELY FOLLOWING THE SUBDIVISION AUTHORITY MEETING AT 3:30 PM.

Mayor

Prokop, Andrew

Councillors

Bekkering, Garth

Brewin, Jack

Firth, Carly

Garner, Mark

Strojwas, Joe

Tams, Louie

Chief Administrative Officer

Armfelt, Cory

Staff

Brennan, Meghan

Duske, Dave

Holmen, Aline

Malcolm, Andrew

Munshaw, Steve

Orwa, John

Ostrup, Kory

Scherer, Gary

Van Ham, Kerry

CALL TO ORDER

Mayor Prokop called the meeting to Order at 3:34 PM.

ADOPTION OF THE AGENDA

RES. 91/2018 MOVED by Councillor Firth that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

43/2018

Meeting Date
26/02/2018

ADOPTION OF THE MINUTES

A) Minutes of Regular Meeting of Council: February 12, 2018

RES. 92/2018 MOVED by Councillor Bekkering that Council adopts the minutes of the Regular Meeting of Council held on February 12, 2018, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

A) Amended Dissemination of Information Materials Policy

C. Armfelt stated that at their January 8, 2018 meeting, Council requested to amend the proposed Dissemination of Information Materials ADM-9 Policy and Procedure. He stated the requested amendments have been highlighted in the attached documents for Council's review.

RES. 93/2018 MOVED by Councillor Garner that Council approves the Dissemination of Information Materials Policy ADM-9, as presented.

CARRIED UNANIMOUSLY

B) Amended Flag Protocol Policy C-9

C. Armfelt stated that at their January 22, 2018 meeting, Council requested to amend the Flag Protocol Policy C-9. He stated the requested amendments have been highlighted in the attached documents for Council's review.

RES. 94/2018 MOVED by Councillor Tams that Council approves Flag Protocol Policy C-9, as presented.

CARRIED

BYLAWS

None.

ACTION ITEMS

A) 2018 Annual Asphalt Patching RFP Award

G. Scherer, Director of Engineering and Public Works, presented the tenders received for the 2018 Annual Asphalt Patching Request for Purchase (RFP).

RES. 95/2018 MOVED by Councillor Brewin that Council awards the 2018 Annual Asphalt Patching Request for Purchase (RFP) to Tollestrup Construction Inc. for the combined amount of \$30.55, per square metre, exclusive of GST.

CARRIED UNANIMOUSLY

B) L.E.D. Community Sign

A. Holmen, Director of Recreation, stated that Administration is preparing the Request for Purchase document to receive tenders for the L.E.D. community sign Council approved in the 2018 Capital Budget for \$120,000.00, and requested Council's direction on the sign's location and sponsorship possibilities.

Council discussed the possible locations for the L.E.D. community sign, and discussed the ideal content for the sign when it is operational in the community.

MOVED by Councillor Bekkering that Council directs Administration to investigate cost, and feasibility of the sign to be placed on the current Coca-Cola signage area.

Councillor Strojwas requested a friendly amendment for the motion to include that Administration also investigate the sign being placed on the other existing sign site which is proximity to the highway, on the southern edge of the Community Centre property, in case there is infrastructure on either current site.

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ACTION ITEMS – CONT'D

B) L.E.D. Community Sign

Councillor Bekkering accepted the friendly amendment.

C. Armfelt requested a friendly amendment that the motion should include how the investigation would be funded.

Councillor Bekkering further amended his motion.

RES. 96/2018 MOVED by Councillor Bekkering that Council directs Administration to investigate cost and feasibility of the sign to be placed on both the current Coca-Cola signage area and in front of the AquaFun Centre, with funding to come from the existing \$120,000.00 budgeted in the Capital budget.

DEFEATED

RES. 97/2018 MOVED by Councillor Tams that Council directs Administration to go to Request for Purchase (RFP) for the Coca-Cola site for an L.E.D. community sign.

CARRIED

C) Employee Code of Conduct Policy CS-HR-3

D. Duske, Human Resource Manager, presented the Employee Code of Conduct Policy CS-HR-3, and stated that there has been no changes to the policy, other than updating the review date.

RES. 98/2018 MOVED by Councillor Firth that Council adopts the Employee Code of Conduct Policy CS-HR-3, as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

D) Workplace Violence and Anti-Harassment Policy CS-HR-7

D. Duske and Fire Chief S. Munshaw, of the Taber Fire Department, presented the Workplace Violence and Anti-Harassment Policy CS-HR-7. They stated that previously the Employee Code of Conduct Procedure addressed workplace violence and harassment, and stated that the Harassment Committee constructed a separate policy and procedure to address those types of issues and concerns.

RES. 99/2018 MOVED by Councillor Garner that Council adopts the Workplace Violence and Anti-Harassment Policy CS-HR-7, as presented.

CARRIED UNANIMOUSLY

E) Taber Food Bank Coldest Night of the Year Event

Mayor Prokop stated that the Coldest Night of the Year Event is the first of its kind for the Taber Food Bank, and requested that Council donates \$100.00 from the Council Discretionary Fund to the event.

Council discussed how much should be donated and if it was appropriate for Council to make a donation to this community event.

RES. 100/2018 MOVED by Councillor Tams that Council donates \$500.00 to the Taber Food Bank for their Coldest Night of the Year Event from the Council Discretionary Fund.

CARRIED UNANIMOUSLY

F) Police Funding Letter Writing Campaign

C. Armfelt presented correspondence received from Mr. Barry Morishita, President of Alberta Urban Municipalities Association and Mayor of the City of Brooks, in regards to advocating the Government of Alberta to implement a new, more equitable police funding model.

Council discussed the importance of supporting this issue.

ACTION ITEMS – CONT'D

F) Police Funding Letter Writing Campaign – CONT'D

RES. 101/2018 MOVED by Councillor Strojwas that Council supports the Police Funding Letter Writing Campaign and requests Administration to draft a letter using the Police Funding letter template to send to the Town's local MLA, Mr. Grant Hunter, and requests Administration to provide a copy of the letter to the Taber Municipal Police Commission, for information.

CARRIED UNANIMOUSLY

G) Taber Municipal Police Commission Report to Council

RES. 102/2018 MOVED by Councillor Firth that Council accepts the Taber Municipal Police Commission Report for information.

CARRIED UNANIMOUSLY

H) Department Reports

Council inquired about an update on the West Trail Extension Project and the phone system upgrade.

It was indicated that there were no further updates on the West Trail Extension Project, and that the phone system upgrade was currently in process.

RES. 103/2018 MOVED by Councillor Brewin that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

I) Mayor and Councillor Reports (Verbal)

Council provided their verbal reports.

RES. 104/2018 MOVED by Councillor Tams that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

J) Standing Item - Council Requests

Council discussed installing a boulevard in the middle of 50th Avenue, and locking devices on garbage can lids.

Council made no motion at this time.

RES. 105/2018 MOVED by Councillor Bekkering that Council breaks until 5:00 PM, and continues the meeting with the Delegations when they arrive.

CARRIED UNANIMOUSLY AT 4:47 PM

RES. 106/2018 MOVED by Councillor Tams that Council reconvenes the meeting.

CARRIED UNANIMOUSLY AT 5:00 PM

DELEGATIONS

A) AgriPlex Building Roof and Bathroom Project Request for Funding: Taber Exhibition Association

C. Armfelt introduced F. Kast, President, J. Iwan, Vice-President, and A. Valgardson, Office Manager, representing the Taber Exhibition Association.

The members of the Association requested Council's consideration from the Town of Taber of a debenture of \$350,000.00 to assist with a roof and bathroom project in 2018 at the Taber Agri-Plex.

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DELEGATIONS – CONT'D

A) AgriPlex Building Roof and Bathroom Project Request for Funding: Taber Exhibition Association – CONT'D

Council discussed the project and the Associations financial statements, the Association's additional request for the Town to wive any required permit fees

MOVED by Councillor Bekkering that Council, in accordance with the exist lease between Taber Exhibition Association and the Town of Taber, Section 5.) Additions, Alterations, or Renovations, authorizes the Agri-Plex Building Roof and Bathroom Project scope of work, as presented; and,

That Council receives the request for funding for the Agri-Plex Building Roof and Bathroom Project from the Taber Exhibition Association, and authorizes a debenture from Town Reserves in the amount of \$350,000.00 over a 20 year amortization period at the Alberta Capital Finance rates.

Councillor Strojwas requested a friendly amendment to include that Council considers the Association's request for waiver of permit fees to a maximum amount of \$7,300.00. Of which the Town would relinquish its proposed revenue, while still forwarding the applicable 50% fee amount to Superior Safety Codes, to come from Town Reserves.

Councillor Bekkering accepted the friendly amendment.

DELEGATIONS – CONT'D

A) AgriPlex Building Roof and Bathroom Project Request for Funding: Taber Exhibition Association – CONT'D

RES. 107/2018 MOVED by Councillor Bekkering that Council, in accordance with the existing lease between Taber Exhibition Association and the Town of Taber, Section 5.) Additions, Alterations, or Renovations, authorizes the Agri-Plex Building Roof and Bathroom Project scope of work, as presented; and,

That Council receives the request for funding for the Agri-Plex Building Roof and Bathroom Project from the Taber Exhibition Association, and authorizes a debenture from Town Reserves in the amount of \$350,000.00 over a 20 year amortization period at the Alberta Capital Finance rates; and,

That Council waives permit fees to a maximum amount of \$7300.00. Of which the Town would relinquish its proposed revenue, while still forwarding the applicable 50% fee amount to Superior Safety Codes, to come from Town Reserves.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

CLOSED SESSION

RES. 108/2018 MOVED by Councillor Tams that Council moves into Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1), to prevent disclosure of a draft of a bylaw or other legal instrument by which the local public body acts, in accordance with Section 23(1), and to prevent disclosure of advice from officials, in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY AT 5:26 PM

A) Draft Bylaw

Closed Session to prevent disclosure of a draft of a bylaw or other legal instrument by which the local public body acts, in accordance with Section 23(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session Agenda Item 9.A) Draft Bylaw: C. Armfelt, Chief Administrative Officer and K. Van Ham, Administrative Services Manager.

It was noted that a representative of Brownlee LLP was also in attendance.

B) Potential Service Agreement

Closed Session to prevent disclosure of advice from officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session Agenda Item 9.B) Potential Service Agreement: C. Armfelt, Chief Administrative Officer and, G. Scherer, Director of Engineering and Public Works.

CLOSED SESSION – CONT'D

C) Taber Utility Corporation

Closed Session to prevent disclosure of a third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session Agenda Item 9.C) Taber Utility Corporation: C. Armfelt, Chief Administrative Officer, J. Orwa, Director of Finance, D. Duske, Human Resource Manager, and G. Scherer, Director of Engineering and Public Works.

D) Proposed Chief Administrative Officer Review

Closed Session to prevent disclosure of advice from officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in Closed Session Agenda Item 9.D) Proposed Chief Administrative Officer (CAO) Review: C. Armfelt, Chief Administrative Officer.

OPEN SESSION

RES. 109/2018 MOVED by Councillor Tams that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:15 PM

CLOSE OF MEETING

RES. 110/2018 MOVED by Councillor Strojwas that the Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 7:16 PM

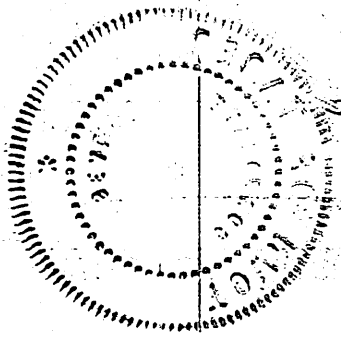


MAYOR



CHIEF ADMINISTRATIVE OFFICER

THE UNIVERSITY OF CHICAGO
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