

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MARCH 11, 2013, AT 5:15 PM.

PRESENT: Mayor Ray Bryant
Councillor Randy Sparks
Councillor John Papp
Councillor Rick Popadynetz
Councillor Louie Tams
Councillor Garth Bekkering

ABSENT: Councillor Murray Rochelle

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)
Dale Culler, CA, Director of Corporate Services
Rob Cressman, Director of Community Services
Cory Armfelt, Contract Director of Planning & Economic Development
Kerry Van Ham, Council & CAO Assistant/Recording Secretary
Trevor Busch, Taber Times

ORDER

Mayor Bryant called the Regular Meeting of Council to Order at 5:00 PM.

ADOPTION OF THE AGENDA

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.78/13 MOVED by Councillor Sparks that Council adopt the agenda as presented.

CARRIED UNANIMOUSLY

DELEGATIONS - NONE

ADOPTION OF MINUTES

A) Subdivision Authority Meeting of Council – February 25, 2013

RES.79/13 MOVED by Councillor Papp that Council adopts the minutes of the Subdivision Authority Meeting of Council held on February 25, 2013, as presented.

CARRIED UNANIMOUSLY

B) Regular Meeting of Council – February 25, 2013

RES.80/13 MOVED by Councillor Popadynetz that Council adopts the minutes of the Regular Meeting of Council held on February 25, 2013, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES - NONE

BYLAWS

**A) Proposed Road Closure Bylaw 1-2013:
1st Reading**

C. Armfelt stated that at the regularly scheduled Council Meeting on February 11, 2013, in accordance with the Town's Land Sale Policy, Council declared surplus, the land described as Lots 5-22, Block 21, Plan 6390L.

In order to make the parcel as saleable as possible, Town Administration intends to consolidate the lots and the roadway (lane) that runs between them. This requires the closure of the road.

Council discussed the need for an easement and the implications of the road closure proposal.

BYLAWS – CONT'D**A) Proposed Road Closure Bylaw 1-2013
1st Reading – Cont'd**

RES.81/13 MOVED by Councillor Bekkering that Council gives 1st Reading of Bylaw No. 1-2013 to close the portion of the government laneway contained within Block 21, Plan 6390L in the Town of Taber and that a Public Hearing be held on April 8, 2013 in Council Chambers.

CARRIED UNANIMOUSLY

**B) Proposed Schedule of Fees Bylaw 5-2013:
1st Reading**

G. Birch detailed that the proposed Bylaw is being brought to Council to replace Bylaw 2-2013, which will be repealed in its entirety.

The existing Schedule of Fees Bylaw 2-2013 lists fees for Recreation Services, Planning and Development Services, and Corporate Services. The proposed Bylaw adds "Schedule D", which is defined as the "Schedule of Fees for Engineering and Public Works Services".

RES.82/13 MOVED by Councillor Tams that Council gives 1st Reading of Bylaw 5-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES.83/13 MOVED by Councillor Papp that Council gives 2nd Reading of Bylaw 5-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES.84/13 MOVED by Councillor Sparks that Council unanimously agrees to proceed with 3rd and Final reading of Bylaw 5-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D**B) Proposed Schedule of Fees Bylaw 5-2013:
1st Reading – Cont'd**

RES.85/13 MOVED by Councillor Popadynetz that Council gives 3rd and Final reading of Bylaw 5-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS**A) Audit Committee of Council**

G. Birch stated that according to the existing Audit Committee Policy 05/10/11, it is stipulated that the Audit Committee will be the whole of Town Council. The Auditors and Administration would like to suggest that Council review this requirement and potentially amend the existing Policy to reflect a reduced Committee membership number.

Council discussed alternative Committee membership numbers.

RES.86/13 MOVED by Councillor Bekkering that Council amends Policy No. 05/10/11, the Audit Committee Policy, by deleting the existing Committee Membership clause in its entirety and replacing it with:

"The Audit Committee shall be comprised of 3 members of Council who shall be appointed by Council at its annual Organizational meeting or such other times as necessary. Attendance of all 3 members shall be required to declare a quorum."

CARRIED

Councillor Bekkering suggested that the meeting proceed with Action Item 7.B) Audit Committee Appointments firstly, followed by the remainder of Action Item 7.A) Audit Committee of Council.

Council was amenable to the suggestion.

ACTION ITEMS – CONT'D**B) Audit Committee Appointments**

Council discussed the individual Councillor interest in participating in this Committee.

- RES.87/13 MOVED by Councillor Tams that Council appoints Mayor Bryant, Councillor Tams and Councillor Bekkering as Audit Committee members, with terms to expire at the 2013 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

Council returned to Agenda Item 7.A).

- RES.88/13 MOVED by Councillor Bekkering that Council set March 18, 2013 at 2:00 PM in Council Chambers as being the date, time and place of the first meeting of this Audit Committee.

CARRIED UNANIMOUSLY

- RES.89/13 MOVED by Councillor Tams that Council direct Administration undertake a review of Audit Committee Policy No. 05/10/11 and bring any suggestions for improvements back to Council for consideration by June 30, 2013.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D**C) 2013 Capital Works:
Award of Contract 1 – Utility Improvements**

G. Birch stated that the Town of Taber undertakes its major water, sewer and road upgrade work on a 2-year cycle. The Contract 1 project was tendered and Associated Engineering has reviewed the bid packages received and provided recommendations on the Contract 1 Award.

Council reviewed the recommendations received from Associated Engineering and discussed the bid variances.

RES.90/13 MOVED by Councillor Sparks that Council award 2013 Capital Works Contract 1 – Utility Improvements, to Groundtech Enterprises Inc., based on its bid of \$953,308.40, and authorizes the Mayor and Chief Administrative Officer to sign the contract on the Town's behalf.

CARRIED UNANIMOUSLY

**D) 2013 Capital Works:
Award of Contract 2 – Surface and Intersection
Improvements**

G. Birch stated that this is the second part of the Town's 2013 capital works program; Contract 2 deals with surface works. The Contract 2 project was tendered and Associated Engineering has reviewed the bid packages received and provided recommendations on the Contract 2 Award.

Council reviewed the recommendations received from Associated Engineering.

RES.91/13 MOVED by Councillor Tams that Council award 2013 Capital Works Contract 2 – Surface and Intersection Improvements, to Venture Holdings Ltd., based on its bid of \$720,834.40, and authorizes the Mayor and Chief Administrative Officer to sign the contract on the Town's behalf.

CARRIED

MEDIA INQUIRIES – NONE

CLOSED SESSION

RES.92/13 MOVED by Councillor Bekkering that Council move to Closed Session to discuss land matters.

CARRIED UNANIMOUSLY AT 5:31 PM

OPEN SESSION

RES.93/13 MOVED by Councillor Tams that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:25 PM

RES.94/13 MOVED by Councillor Tams that Council declare PTN NE ¼ 26-10-17-W4M as surplus land for sale, directs the CAO to negotiate the possible sale of that land pursuant to the requirements of S.70 of the *Municipal Government Act* while taking into account the Town's obligations regarding the motocross course, and also direct the CAO to bring the sales proposal back to Council for consideration.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES.95/13 MOVED by Councillor Popadynetz that this Regular Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 6:28 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER